

**Advantage Academy of Miami, Inc.**  
d/b/a Doral International Academy of Math and Science  
The Charter School at Waterstone  
Everglades Preparatory Academy  
Everglades Preparatory Academy High School  
Palm Glades Preparatory Academy  
Palm Glades Preparatory Academy High School  
Summerville Advantage Academy

**Governing Board Meeting Minutes**

Tuesday, September 5<sup>th</sup>, 2023 @ 4:00 p.m.  
Location – Everglades Preparatory Academy  
2251 E. Mowry Drive  
Homestead, FL 33033

Communications Media Technology (CMT); Meeting URL:  
<https://us06web.zoom.us/j/83007896490> By phone: (301) 715-8592 Meeting ID: 830 0789 6490

**Present at Meeting**

Shirlynn Webb- Board Chair  
Bassema Domiati – Board Member  
Dalila Ruiz – Board Member  
Helena Del Monte – Board Member  
Victoria Ramos – Principal, Doral Int’l Math and Science Academy  
Aida Marrero – Principal, Everglades Preparatory Academy/High School  
Aishia McQueen – Principal, Palm Glades Preparatory Academy  
Kelli Barrios– Principal, The Charter School at Waterstone  
Marjorie Lopez, Summerville Advantage Academy  
Board Liaisons  
Michael Strader – Charter School Associates  
Brian Strader – Charter School Associates  
Lauren Herbert – Charter School Associates

Meeting called to order at 4:00 p.m. by Ms. Webb.

**A. Opening Exercises**

Ms. Webb, Board Chair, asked the Board to review the meeting minutes from the prior board meeting (May 9th, 2023). Ms. Del Monte motioned to approve the minutes as presented. Ms. Domiati seconded the motion to approve the minutes. All were in favor. Motion passed.

**B. Public Comments**

There were no public comments.

**C. Annual Corporate Meeting and Election of Officers**

Ms. Del Monte motioned to nominate the current officers to remain in position. Ms. Ruiz seconded the motion and the motion passed unanimously.

**2022-2023**

**Chair:** Shirlynn Webb  
**Vice Chair:** Bassem Domiati  
**Secretary/Treasurer:** Dalila Ruiz  
**Member:** Helena Del Monte

**2023-2024**

**Chair:** Shirlynn Webb  
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**Member:** Helena del Monte

**D. Principal's Report**

Principals provided updates on enrollment, school activities and school progress for each location.

**E. Information Items**

Brian Strader, Charter School Associates, presented information to the governing board on the following items with additional information contained in the governing board information packet. Mr. Strader answered board questions when necessary.

1. Monthly Financial Report(s) (April, May, June – FY 23)
2. 2023-2024 CEP Grouping, Amended Free and Reduced Meal Policy
3. 2023-2024 Faculty & Staff Policies and Procedures
4. 2023-2024 Student Policies and Procedures
5. 2023-2024 Employee Work Calendars
6. 2023-2024 Title 1 Budget(s) Approval
7. 2023-2024 Alyssa's Alert
8. 2023-2024 Fee Schedule
9. 2023-2024 Mental Health Plan(s)
10. 2023-2024 TSIA Plan Certification Form
11. 2023-2024 Board Meeting Schedule
12. 2023-2024 Budget(s)
13. 2023-2024 TSIA Allocation Plan
14. 2023-2024 Transportation Contract
15. 2023-2024 Safe School Officer Forms
16. 2023-2024 Identification of Title IX Team Members
17. 2023-2024 Board Liaisons
18. 2022-2023 Title 1 Assurances
19. 2022-2023 YMHAT Attestation Form
20. 2022-2023 Independent Financial Audit Report(s)
21. 2022-2023 Consolidated/Single Audit Report
22. Charter School Policies and Procedures Update

## **F. Consent Agenda Items**

The following consent items were moved to the floor for consideration by the board.

1. Ratify Monthly Financial Reports – April, May, June – FY 23
2. Approve 2023-2024 CEP Election, Amended Free and Reduced Meal Policy
3. Approve 2023-2024 Faculty & Staff Policies and Procedures
4. Approve 2023-2024 Student Policies and Procedures
5. Approve 2023-2024 Employee Work Calendar(s)
6. Ratify 2023-2024 Title 1 Budget(s) Approval
7. Ratify 2023-2024 Alyssa's Alert
8. Ratify 2023-2024 Fee Schedule (School)
9. Approve 2023-2024 Mental Health Plan(s)
10. Ratify 2023-2024 TSIA Plan Certification Form
11. Approve 2023-2024 Board Meeting Schedule
12. Approve 2023-2024 Annual Budget(s)
13. Approve 2023-2024 Faculty/Staff Roster(s)
14. Approve 2023-2024 TSIA Allocation Plan
15. Ratify 2023-2024 Transportation Contract(s)
16. Ratify 2023-2024 Safe School Officer Forms
17. Approve 2023-2024 Identification of Title IX Team Members
18. Approve 2023-2024 Board Liaisons
19. Ratify 2022-2023 Title 1 Assurances
20. Ratify 2022-2023 YMHAAT Attestation Form
21. Approve 2023-2024 Charter School Policies and Procedures Update
22. Ratify ESSER Reimbursements/Grants
23. Approve Website Updates
24. Ratify Purchase Orders and Agreements, since last meeting
25. Approve Teacher Certification Waivers (Exhibit A)
26. Ratify Agreements to Earn Certificate Extension (Exhibit B)
27. Approve Recommended Instructional Materials; Curriculum; K-12
28. Ratify SIP, Palm Glades

Ms. Del Monte recommended Item 12. Annual Budget be moved separate from the consent agenda for review and approval. Ms. Webb requested a motion to approve the consent agenda items 1-11, and 13-27 adding Item 28- Ratify SIP, PGA. Ms. Domiati motioned to approve the consent agenda items and Ms. Del Monte seconded the motion. Consent items 1 to 11, and 13-28 were approved unanimously.

## **G. Items Scheduled for Action & Discussion**

1. The governing board discussed the importance of the Annual Budget, Ms. Del Monte requested the budget item to be removed from the Consent Items and to be taken up as its own item. Ms. Webb requested a motion to approve the FY24 Annual Budget. Ms. Del Monte motioned to approve the budget, Ms. Domiati seconded the motion, and the motion passed unanimously.

#### **H. Board Member Reports**

1. No items reported.

Meeting adjourned at 5:15 p.m.

The undersigned hereby certifies that she is Chairman of Advantage Academy of Miami, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by said corporation.

The board meeting minutes of the Corporation for September 5<sup>th</sup>, 2023 were adopted by the Board of Directors at a meeting held on November 7<sup>th</sup>, 2023 where the meeting minutes were adopted and approved.

ADVANTAGE ACADEMY OF MIAMI, INC.

A Florida Not-For-Profit Corporation

By: 

Shirlynn Webb, Chairman