



Position: School Counselor

Position Description: Archbishop Hoban High School is seeking a dedicated and qualified School Counselor to join our Student Services team for the 2024-2025 school year. The School Counselor will play a crucial role in supporting students' academic, social, and emotional development and fosters a positive and inclusive school environment. The ideal candidate will possess excellent communication skills, empathy, a strong commitment to the well-being of students and serve as a collaborative team member.

We are a private Catholic School located in the heart of east Akron and rooted in the Holy Cross tradition. Our Holy Cross values are essential to our identity and philosophy of educating the hearts as well as the minds of students, celebrating our diversity, valuing each person, and welcoming one another with the hospitality of Christ. Our Holy Cross educators nurture student achievement and growth through collaborative planning and execution of curricula and encourage an expectation of lifelong learning.

Position Responsibilities:

- Conduct one-on-one counseling sessions with students to address academic, personal, and social concerns.
- Provide support and guidance to help students develop effective coping strategies and problem-solving skills.
- Facilitate group counseling sessions on a variety of topics.
- Work closely with teachers, parents and the Academic Success Center team to identify academic challenges and implement strategies for improvement.
- Assist students in setting academic goals and developing effective study habits.
- Respond promptly to crises and emergencies affecting students, providing immediate support and coordinating with appropriate school personnel.
- Collaborate with community resources for additional support during crisis situations.
- Conduct classroom presentations on topics such as healthy relationships, stress management and college and career readiness.
- Promote positive mental health and well-being through educational programs.
- Collaborate with teachers, administrators and parents to create a supportive and inclusive school environment.
- Participate in Student Support Team discussions on student progress and coordination of interventions.
- Maintain accurate and confidential records of counseling sessions and interventions.
- Work with the admissions department to onboard new students.
- Assists students with course selections, scheduling and graduation credits.
- Review eligibility for special education services
- Stay informed about current trends and research in school counseling through professional development opportunities.
- Participate in ongoing training to enhance counseling skills and knowledge.
- Performs other related duties as assigned.

Qualifications:

- Master's degree in School Counseling or a related field and an Ohio certification/licensure as a School Counselor.
- The ability to work collaboratively with students, parents and school staff.
- Knowledge of counseling techniques and best practices in school counseling.
- Experience in crisis intervention and management.
- Appropriate criminal records check and have attended or willing to attend a VIRTUS Protecting God's Children training.

We invite qualified candidates to complete our online application and to include a letter of interest and resume at www.hoban.org.