Waterloo Teachers' Resource Center
Waterloo High School Room B216
96 Stark Street, Waterloo, NY 13165
315-539-5454 (internal calls Ext. 4182)
wtrc@waterloocsd.org
Sandy Ahart and Matt Parker, Co-Directors

Attendance:

~~Theresa Patchen~~	Jennifer Paczkowski	Jennifer Graham	Renee Thomas
~~Tracy Cardinale~~	Ranette Schaertl	Jackie Mull	~~Karen Burcroff~~
Jason Stock	Lisa Bennett	Russ Gillan	Toby Coleman
Joseph Landry	~~Peter Budmen~~	~~Jennifer Hayden~~	

A quorum was achieved with 67% (10/15) of the Policy Board present and of that 80% (8/10) were teachers.

Minutes
April 13, 2023 4:00 PM - 5:00 PM

1. Welcome – Russ Gillan
   The meeting was called to order at 4:08 p.m.

2. Approval of minutes from January 25, 2023– Russ Gillan

   Click the link for the minutes: Waterloo Teachers' Resource Center (waterloocsd.org)

Motion to approve the minutes as written was made by Jennifer Paczkowski. Seconded by Jennifer Graham Motion passed by all those present.

3. Budget Update – Matt Parker and Sandy Ahart

Matt Parker shared our current budget standing. A discussion was held as to where funds should be reallocated. An FS 10A was developed and is attached.

Motion to approve the FS10A as presented was made by Jason Stock. Seconded by Lisa Bennett. Motion was passed by all those present.

4. Update on Professional Development sessions – Matt Parker

Matt Parker shared that sessions during Early Release Fridays are going well at LaFayette Intermediate School. He has been doing more Minecraft workshops and possibly doing some work this summer building more curriculum using the platform. Jen Graham just concluded her book study. She commented that it went well. Jackie Mull is currently doing a book study as well, EDU Protocol. It also is going well with great participants. Matt commented that he was able to use one of the resources immediately following one of the sessions. Toby Coleman commented that administrators were also asking about it after reading Jackie's Fifth Grade Level Meeting minutes. Jackie asked about bring in someone from EDU Protocol to guide more sessions. Matt suggested she look into it and propose something for next year's Work Plan Matrix. Matt did report that very few sessions are being run through the WTRC at the High School and Middle School levels. Joseph Landry has proposed one workshop on using Scientific and Graphing Calculators. Russ Gillan stated that he will try to some next year for the High School level.

5. Updates from Spring Symposium –Matt Parker and Sandy Ahart

Matt Parker and Sandy Ahart shared information from the Spring Symposium held in Albany on March 7 and March 8, 2023

- Jennifer Abrams was one of the keynote speakers. A workshop is being offered by the NYS Teachers Statewide Leadership Team based on her book, Swimming in the Deep End. This workshop will guide any administrator or person involved in rolling out new initiatives to do so with an increased awareness of communication. Information about this offering was shared to all those in Waterloo Central School District with the offering to purchase the book for participants. Currently, no one has signed up.
- Information about a second ZOOM workshop from NYS Teachers Statewide Leadership Team was also shared with the entire staff of the District. This is a book study using The PD Book: 7 Habits that Transform Professional Development. The offer to purchase the book for participants was also made available. No one has currently signed up.
- Sandy Ahart attended a breakout session from Dawn Graham, "Continuation Applications Best Practices", She offered clarification and information for completing the application and FS10. This information will also be available on FLOCK.
- Matt and Sandy participated in a discussion with other small Teacher Centers to share how different Centers handle similar situations. Different ideas for Professional Development were also shared including titles for book studies and names of presenters of potential Professional Development workshops as well as topics.

6. Other
   - FYI…….GRTCN meetings for Co-Directors:

3.	Wed May 17, 2023	9:00 am to 2:00 pm	Marcus Whitman Teacher Resource Center 4100 Baldwin Road Rushville, NY 14544

Russ Gillan shared a letter of resignation from Matt Parker as Co-Director of the WTRC effective June 30, 2023. A posting for a new Co-Director will be filed with Human Resources for Waterloo Central School Distict. Jason Stock thanked Matt for his six years of dedication to the WTRC. Matt is still interested in offering Professional Development workshops to share his expertise with other teachers in the District.

A motion to accept Matt Parker's resignation effective June 30, 2023 was made by Russ Gillan. Seconded by Renee Thomas.

Voted in favor:

Jennifer Paczkowski	Jennifer Graham	Renee Thomas	Ranette Schaertl
Jackie Mull	Jason Stock	Lisa Bennett	Russ Gillan
Joseph Landry			

Opposed : Toby Coleman

Motion carried.

7. Set next meeting date: Russ Gillan
   The next meeting will be May 31, 2023 at 4:00 p.m.

8. Meeting Adjourned
   Motion to adjourn the meeting was made by Lisa Bennett. Seconded by Joseph Landry. Motion was approved by all those present. Meeting was adjourned at 4:56 p.m.

Minutes respectfully submitted by

Sandra M. Ahart
Co-Director, Waterloo Teachers' Resource Center.