SUMNER-BONNEY LAKE SCHOOL DISTRICT
SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Member
Kevin Lewis, Member
Richard Hendricks, Member

Our Promise:
We will know, value, and support every student, helping them graduate ready to pursue a promising future.

October 18, 2023 Board Meeting Minutes
Central Office Board Room
1202 Wood Ave
Sumner, WA 98390

CALL TO ORDER
School Board President Erin Markquart called the October 18, 2023 Board meeting for the Sumner-Bonney Lake School District No. 320 to order at 6:03 pm.

APPROVAL OF AGENDA
Moved by Deb Norris to approve the October 18, 2023 board agenda, second by Kevin Lewis. Motion passes Unanimously.

CONSENT ITEMS
Motioned by Kevin Lewis to approve the consent agenda for the October 18, 2023 board meeting, second by Paul Williams. Motion passes Unanimously.

1. September 20, 2023 Board Meeting Minutes
2. October 11, 2023 Board Study Session Minutes
3. Check Summary 9.12.23-10.4.23
4. Personnel Recommendation
5. BLHS Culinary Club Donation
6. BLHS Carhartt Donation Form
7. Early Learning Center Donation Form
8. Board Consent Form
9. Payroll Warrants 9.11.23
10. Payroll Warrants 9.27.23

RECOGNITION OF STAFF, STUDENTS AND COMMUNITY
Executive Director of Special Services, Karen Finnigan, recognized Charlie Joy, student of Lakeridge Middle School.

Principal Jeff Baines of SHS recognized Raegan Ryhder, for receiving the Congressional Gold Medal.

Dr. Laurie Dent recognized Mayor Kathy Hayden, mayor of City of Sumner for continue support to the Sumner-Bonney Lake School District and work with the Early Act Club.

Tricia Lubock, Director of LeadershipDdevelopment for WSSDA, which is the state organization for

School Boards, to recognize the Sumner-Bonney Lake School board as the 2023 WSSDA Board of Distinction and the Large Board of the Year. They will be honored at the WSSDA Conference next month in Bellevue.

Board meeting recessed for 10 minutes at 6:25pm

Board meeting reconvened at 6:35pm

SUPERINTENDENT COMMENTS

BOARD MEMBER COMMENTS
This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues, and other items of interest.

Director Kevin Lewis shared homecoming comments and his appreciation for those who made the event such a success.

Director Deb Norris also shared how she missed the homecoming events but felt honored for the board distinction and appreciation for the staff who put in the work to be highlighted for this recognition.

Director Erin Markquart recognized Matt Watson for his continued presence at the school board meetings.

Director Paul Williams shared comments on the growth in participation for the homecoming parades and the Sumner-Bonney Lake Parent Group, which is hosting a dance Oct 27 at 6:30pm. He encouraged the board to attend community events.

AUDIENCE COMMENTS
The Sumner-Bonney Lake School Board welcomes the public to its meetings. Individuals who wish to address the Board should sign-up ONLINE. Comments are restricted to three minutes. ***Remarks regarding District personnel are not appropriate for the Audience Comments portion of the meeting***.

No in-person public comments

Written Comments included:
Balvina Cortez – Dyslexic Students support

POLICY MATTERS
In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following policy has been included for second reading and adoption:

Motioned by Kevin Lewis to adopt policy 5253 Professional Boundaries, second by Paul Williams. Motion passes Unanimously.

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the

following policies have been included for first reading:

1400 Meeting Conduct Order of Business Quorum
1430 Audience Participation at Board Meetings
1450 Absence of a Board Member
2121 Substance Abuse Program
3122 Excused Unexcused Absences Policy
3207 Prohibition of Harassment, Intimidation and Bullying of Students
3225 School-Based Threat Assessments
3231 Student Records
3241 Student Discipline Policy
4000 Communications Program
6700 Nutrition, Health, and Physical Fitness

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following procedures have been included for informational purposes:
2121P Substance Abuse Program
2161P Special Education and Related Services for Eligible Students
2410P High School Graduation Requirements
3122P Excused and Unexcused Absences Procedure
3207P Prohibition of Harassment, Intimidation & Bullying of Students
3241P Student Discipline Procedure
6700P Nutrition, Health, and Physical Fitness

BUSINESS MATTERS

2023-24 Enrollment Reporting Presentation

Chief Finance and District Operations Officer, Bang Parkinson, will present the 2023-24 Enrollment Reporting to the board. She reported on the total head count of 10,614 for the last two months, which includes K-12, Running Start (full-time), Dropout Reengagement and Childcare/Preschoolers (tuition base). She shared that this year's FTE is thirty-one students more than last year, which impacts funding. Enrollment patterns in K-12 this year indicate steady growth for September, Dieringer Student Enrollment shows almost 400 students, which is an increase from last year. Finally, the report shared out-of-district waivers which included 70 new students and 560 returning students.

RESOLUTION NO. 01/23-24 EPO Levy Resolution

Motioned by Deb Norris to adopt Resolution No. 01/23-24 EP&O Levy, second by Rick Hendricks. Vote was by roll call. Motion passed unanimously.

RESOLUTION NO. 02/23-24 Capital Levy Resolution

Motioned by Kevin Lewis to adopt Resolution No. 02/23-24 Capital Levy, second by Paul Williams. Vote was by roll call. Motion passed unanimously.

RESOLUTION NO. 03/23-24 Release Transfer Obligation for Mountain View Exterior Repair

Motioned by Rick Hendricks to adopt Resolution No. 03/23-24, second by Kevin Lewis. Motion passes unanimously.

RESOLUTION NO. 04/23-24 Transfer Obligation from General Fund to Capital Projects Fund for four Single Portable Classrooms on Tehaleh Heights Elementary.

Motioned by Deb Norris to adopt Resolution No. 04/23-24, second by Kevin Lewis. Motion passes unanimously.

Annual Career and Technical Education (CTE) Board Report and Perkins Grant Approval
Motioned by Kevin Lewis to approve the 5-year CTE Plan and 2023-24 Perkins Grant, second by Paul Williams. Motion passes unanimously.

Materials included the 5-Year CTE Plan and the 2023-2024 Perkins Grant, CTE 5-Year Plan, 23-24 Perkins V. Grant Application, 2023-2024 Perkins V CLNA and 2023 CTE Board Report

INSTRUCTIONAL MATERIALS ADOPTION
In accordance with Policy 2020: Course Design, Selection and Adoption of Instructional Materials, Aaron Tomyn, Director of Career and College Readiness will present a recommendation for the following instructional materials to be used for Sports Medicine for first reading:

Sports Medicine Curriculum
A summary of the adoption review and selection process for Sports Medicine was prepared by Aaron Tomyn, Director of Career and College Readiness.

Material Selected
Summary of Review and Adoption Process
Title: Essentials of Athletic Injury Management
Author: William E. Prentice
Publisher: McGraw Hill
Copyright: 2023
Name of class in which the resource will be used: Sports Medicine

PRESENTATIONS
Human Resources
David Brower, Assistant Superintendent, Adrienne Chacon, Director of Human Resources, and Robert Gallagher, Director of Human Resources presented to the board. Their presentation focused on analyzing and reviewing hiring practices to optimize time to fill vacancies in each labor group as well as the percentage increase in highly qualified certificated staff to reflect the diverse cultures and ethnicities of the current student population.

Information reflected in the presentation is the result of work the Human Resources department did over the Summer months. Their efforts in streamlining application and the approval process resulted in an increase in LOI's for classified staff and working with administrators on filling vacancies. Their guiding principles were centered around removing hiring barriers to bringing viable classified staff onboard and supporting from diverse backgrounds that reflect the student body.

Human Resources sited partnering with classified leadership to advertise/recruit, recruiting locally through job fairs and community events, streamlining the training with a focus on retention and accountability as things working well toward reaching their goal of optimizing hiring and creating diversity in the district staff. Human Resources will continue to partner with district leaders to develop effective evaluations and performance appraisals that promote growth as well as acquire/adopt improved software platforms to enhance the application process, absence management and volunteer processing.

Capital Projects Update
Capital Projects and Facilities Manager, Marina Tanay, will present the October Capital Projects Update to the board. The October report included an update of the Sumner Bonney Lake High School's stadium improvements (track, turf, lights and scoreboard), which are complete. She also

shared the improvements of the Lakeridge Middle School's vestibule, which was successfully integrated with the rest of the school entry. Finally Marina shared the completion of the ESSER II District Wide retro commissioning which was the result of the District's partnership with Puget Sound Energy. As a result the district will receive grant money.

Marina's report also included Mountain View Middle interior repairs from vehicle damage and updates that contributed to refreshing the building. As well as portables at Bonney Lake High School, Sumner High School and Tehaleh. Improvements to Sumner High School portables include new heat pumps, exterior paints, roofs and ramps.

ESSER III projects update will include chiller replacements at DVE, boiler and pump control panels, replacement of pumps, variable frequency drives and air/dirt separator. The ESSER III project also includes repair to Bonney Lake High School chillers. Generator installs are in the works for CWE, DVE, LRE and MMS as well as Transportation and Support Services. There are currently no delivery dates estimated for schools but generators are in production but automatic transfer switches for two generators are in the warehouse. Also, load and designs calculations for Transportation and Support Services are underway.

Projects that are currently in the works include CorePlus compressor work, playgrounds at LRE, VFE and THE. In addition, there is work on Transportation Heat Pump replacement, SHS elevator Modernization, BLHS Student Store Remodel and Pool Bottom resurfacing and replacement of drain safety covers.

INFORMATION

Public Record Transparency Report

Executive Director of Legal Affairs, Marion Leach, provided a quarterly public records transparency report to the Board. This is a summary report regarding new public records requests that have been filed with the Sumner-Bonney Lake School District over the last three months.

BOARD DISCUSSION

There was no board discussion

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

A Board Meeting has been scheduled for **Wednesday, November 15, 2023** will begin at 6:00 p.m. in the Central Office Board Room.

ADJOURNMENT

With no further business the board meeting adjourned at 7:31pm

Attest:

Laurie Dent
Secretary Board of Directors

Erin Markquart
President of Board of Directors