

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION**

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, NOVEMBER 20, 2023, 7:00 P.M.

JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Motion for Approval and Signing of Meeting Minutes**
- V. Student/Staff Recognition**

A. November Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Amaya Arnold	04	Franklin Elementary School
Molly Renner	04	Isham Elementary School
Laylla Duncan	04	Lincoln Elementary School
Leo Beitel	04	Overlook Elementary School
Adalena Rybak	04	Valley View Elementary School
Luna Hackman	02	Grizzly Academy
Hannah Davis	06	Central Intermediate School
*Lydia Hall	07	Wadsworth Middle School
Hailey Harris	12	WHS Career-Technical
Sydney Daily	12	Wadsworth High School

*Colby Nicholson, WMS October Student of the Month, will also be recognized.

VI. Administrative Discussion Items, Presentations, and Updates

- A. Presentation: Five-Year Financial Forecast, Mr. Douglas Beeman, Treasurer
- B. November 3, 2023 WCS Employee Professional Development Day

C. Nutrition Standards

D. Special Education Rating

VII. Public Participation

VIII. Administrative Items

A. Personnel Consent Items

1. Resignations

- a) Lisa Dalman, Girls Reserve Lacrosse Coach
- b) Matt Hulme, Reserve Wrestling Coach, eff. 11/10/2023
- c) Chris Kallai, Sr., Carpentry Job Site Teacher Asst. (supplemental contract), eff. 10/30/2023
- d) Jackie Morris, non-teaching employee, eff. 10/18/2023
- e) Samuel Piehl, certified teacher/WMS Band Director/WHS Asst. Band Director, eff. 8/19/2024
- f) Lynn Pound, non-teaching employee, eff. 6/1/2024
- g) Brent Steiner, 8th Grade Asst. Wrestling Coach, eff. 11/10/2023
- h) Clay Wenger, Varsity Wrestling Head Coach, eff. 10/18/2023
- i) Michael Wenger, Varsity Asst. Wrestling Coach
- j) Erin McPherson, certified teacher, eff. 1/1/2024

2. Employments (Recommendations are contingent upon each individual receiving his/her license from the Ohio Department of Education prior to the start of the 2023-2024 school year, with a license effective date of July 1, 2023, if he/she does not already have the said license and successfully meeting all other pre-employment requirements of the board.)

a) Non-teaching Employees

- (1) Amber Barbarotta, eff. 10/19/2023
- (2) Michelle Gerlitz, eff. 10/30/2023
- (3) Robert Gish, eff. 11/6/2023
- (4) Darla Jenkins, eff. 10/23/2023
- (5) Michelle Oakley, eff. 11/8/2023

b) Salary Exempt Employees

- (1) Michelle Longoria, eff. 11/13/2023

c) Classified Substitutes

- (1) Matthew Cole, eff. 11/17/2023
- (2) Michelle Oakley, eff. 10/31/2023
- (3) Michell Plouse, eff. 11/13/2023

d) Supplemental Contracts

- (1) Matt Hulme, Varsity Asst. Wrestling Coach, eff. 11/10/2023
- (2) Ryun Louie, Pana Percussion Camp
- (3) Molly Palecek, Girls Asst. Basketball Coach (Volunteer), eff. 11/3/2023
- (4) Brent Steiner, Reserve Wrestling Coach, eff. 11/10/2023
- (5) Justin Todd, Opportunity School Coordinator extended work hours (up to 140 hours)
- (6) Michael Wenger, Varsity Wrestling Head Coach

e) Volunteers

- (1) Julie Ambrose
- (2) Mike Bowser
- (3) Damaris Brumfield
- (4) Tina Cargill
- (5) Brittany Collins
- (6) Mary (Florence) Demastes
- (7) Sara Drollinger
- (8) Amanda Gailey
- (9) Katie Heiple
- (10) Sara Mahoney (Hoynes)
- (11) Justina Kline
- (12) Derek Knack
- (13) Holly May
- (14) Nick May
- (15) Katie Miller
- (16) Jodi Osborne
- (17) Lori Pekare
- (18) Carrie Poetter
- (19) Amanda Rossi
- (20) Ginger Schleifer
- (21) Renata Shega
- (22) Lori Snoke
- (23) Lucy Sondles
- (24) Ola Thuestad
- (25) Matthew Vitarella
- (26) Megan Vitarella

- (27) Derek Warner
- (28) Stephanie Warner
- (29) Rebecca Williams
- (30) Tanya Williford
- (31) Rebecca Wilson
- (32) Danielle Winwood
- (33) Angela Wooldridge
- (34) Michelle Wooley

f) Event Workers

- (1) Kalyn Davis
- (2) Jocelyn Thompson

g) Athletic Contest Workers

- (1) Dennis Schrock, eff. 11/3/2023
- (2) Joe Snyder, eff. 10/21/2023

h) OHSAA-Sponsored Athletic Event Worker & Rate of Compensation

**Division I Girls Soccer Sectional Semifinal vs. Brecksville - Oct. 14, 2023 at Art Wright Stadium*

- (1) Gail Sheffield, Site Manager, \$100

**Division I Volleyball Sectional Tournament (Revere vs. Normandy) - Oct. 21, 2023 at Wadsworth High School*

- (2) Allyson Wines, Tournament Site Manager, \$50

**Division I Football Regional 1st Round Playoff vs. Brunswick - Oct. 27, 2023 at Art Wright Stadium*

- (3) Kristine Palecek, Media Coordinator, \$80

**Division I Football Regional Quarterfinal Playoff vs. Medina - Nov. 3, 2023 at Art Wright Stadium*

- (4) Kristine Palecek, Media Coordinator, \$80

*Other personnel required were paid at their previously Board of Education-approved athletic contest worker rate.

3. Recommendation to amend the unpaid leave for Brianna Crowley through the end of the 2023-2024 school year (September 11, 2023 board approval reflected leave through January 3, 2024)

4. Recommendation to amend the unpaid leave for Jordan McGovern through the end of the 2023-2024 school year (September 11, 2023 board approval reflected a return date of January 4, 2024)
5. Recommendation to approve unpaid leave for Allison Romano from the end of her allowable sick leave through March 17, 2024
6. Recommendation to approve unpaid leave for Sandra Shaffer from the end of her allowable sick leave through December 31, 2023
7. Recommendation to approve unpaid leave for Erin McPherson from August 21, 2023 through December 31, 2023

B. Action Consent Items

1. Recommendation to approve the Agreement for Admission for Tuition Pupils Pursuant to Sections 3327.04, 3327.06, 3323.14, 3317.08 and 3313.841 O.R.C. between the Bedford City School District Board of Education and the Wadsworth City School District Board of Education
2. Recommendation to approve the Agreement for Excess Cost for Children with Disabilities Pursuant to Sections 3313.981 O.R.C., 3323.14 O.R.C., and Rule 3301-48-02(F) between the Cloverleaf Local Board of Education and the Wadsworth City School District Board of Education
3. Recommendation to approve the Agreement for Excess Cost for Children with Disabilities Pursuant to Sections 3313.981 O.R.C., 3323.14 O.R.C., and Rule 3301-48-02(F) between the Norton Board of Education and the Wadsworth City School District Board of Education
4. Recommendation to approve the Agreement for Excess Cost for Children with Disabilities Pursuant to Sections 3313.981 O.R.C., 3323.14 O.R.C., and Rule 3301-48-02(F) between the Chippewa Local School Board of Education and the Wadsworth City School District Board of Education
5. Recommendation to approve the School Counseling Comprehensive Program document
6. Recommendation to approve the Independent Contractor Agreement between the Wadsworth City Board of Education and Wadsworth Community Radio, effective January 1, 2024 through December 31, 2024

7. Recommendation to waive a first reading and adopt the following revised Wadsworth City School District Board of Education policies:
 - a) 1662, Anti-Harassment
 - b) 2266, Nondiscrimination on the Basis of Sex in Education Programs and Activities
 - c) 3362, Anti-Harassment
 - d) 4362, Anti-Harassment
 - e) 5512.01, Random Alcohol, Drug and Nicotine Testing of Wadsworth City School District Students
 - f) 5517, Anti-Harassment
 - g) 8390, Animals on District Property

8. Recommendation to set the substitute vehicle driver rate of pay at \$17.95/hr., eff. 10/31/2023

9. Recommendation to approve the following high school courses, effective with the 2024-2025 school year:
 - a) Popular Music as Literature
 - b) Modern Nonfiction
 - c) Literature as Film
 - d) The Art of Poetry
 - e) Creative Writing
 - f) Multi-Language Pathway 1
 - g) Multi-Language Pathway 2
 - h) Cultures of the Spanish-Speaking World
 - i) Medical Spanish
 - j) French Film
 - k) Colloquial French

10. Recommendation to accept the following donations:
 - a) \$2,837.99 from the Wadsworth All-Sports Boosters
 - b) \$558.35 from the Wadsworth All-Sports Boosters
 - c) \$1,000.00 from the Medina County Health Department
 - d) \$2,500.00 from the Cleveland Clinic
 - e) \$2,500.00 from the Medina Hospital Medical Staff/Cleveland Clinic
 - f) \$500.00 from BellStores
 - g) \$2,000.00 from Mark Sandridge
 - h) \$7,900.00 from the ADAMH Board of Medina County
 - i) \$3,000.00 from the Medina County Women's Endowment Fund at the Akron Community Foundation
 - j) \$703.85 from the Medina County Arts Council, Inc.

- k) \$734.85 from the Medina County Arts Council, Inc.
- l) \$1,900.00 from the Central Intermediate School PTO
- m) Buehler's gift cards, valued at \$4,000.00, from Minute Men Ohio Comp
- n) Sixty-four (64) concert dresses from the Wadsworth Band Boosters
- o) 1999 Ford F150 from Wright Tool Company
- p) \$1,000.00 from the Blue Tip Festival

11. Recommendation to approve the Carpentry Assistant substitute rate of pay at \$14.40/hour
12. Recommendation to approve the Evolve Academy of Medina City School District Contract Addendum
13. Recommendation to approve the Bilingual Speech & Language Services Invoice between Nydia A. Mendez and the Wadsworth City School District Board of Education
14. Recommendation to approve the Ohio High School Athletic Association (OHSAA) Tournament Agreement for Football Regional and State Semi-Final Games
15. Recommendation to renew our membership in the Medina County Economic Development Corporation for the period of December 1, 2023 through November 30, 2024
16. Recommendation to approve the Standard Student Data Privacy Agreement between Brisk Labs Corp and the Wadsworth City School District Board of Education
17. Recommendation to approve the Costume Rental Contract between Akron Design & Costume and the Wadsworth City School District Board of Education, effective October 16, 2023
18. Recommendation to approve an overnight trip to Philadelphia and New York City for the high school band November 26-30, 2024
19. Recommendation to approve the Texthelp Terms of Use, including the Summary of Changes and the Texthelp Privacy Policy
20. Recommendation to approve the Four Cities Compact Advisory Committee Rosters for the 2023-2024 school year
21. Recommendation to determine the following student as impractical to transport for the 2023-2024 school year:
 - a) Brady Watcher, to Archbishop Hoban

22. Recommendation to approve the Amendment to Terms of Service and/or Privacy Policy between EdClub, Inc. and the Wadsworth City School District Board of Education
23. Recommendation to approve the Contract between Foertmeyer & Sons Greenhouse Co. and the Wadsworth City School District Board of Education
24. Recommendation to approve the Memorandum of Understanding between the Wadsworth Education Association and the Wadsworth City School District Board of Education

IX. Items of the Treasurer

A. Action Items

1. Recommendation to adopt the FY 2024 five-year forecast and assumptions for submission to the Ohio Department of Education
2. Recommendation to transfer \$1,487.45 from the General Fund (001) to the Food Service Fund (006-0000)
3. Recommendation to request a refund of \$93,954.35 from the Medina County ESC for overpayments during the 2022-2023 school year
4. Recommendation to accept the financial reports as presented and subject to audit
5. Recommendation to approve Lisa Jones as a Wadsworth Public Library Board Trustee, effective January 1, 2024 through December 31, 2030

X. Legislative Update

XI. Board Member Items

XII. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 1. Appointment
 2. Employment ✓

3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. Compensation
8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding

- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

E. Matters required to be kept confidential by federal law or rules or state statutes

- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on **A2, B, and E** as listed above.

XIII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
November 13, 2023**

Agenda Detail Sheet

VI. Administrative Discussion Items, Presentations, and Updates

- B. November 3, 2023 WCS Employee Professional Development Day:** The schedule for the WCS employee professional development day held on November 3, 2023 can be viewed by clicking [here](#).
- C. Nutrition Standards:** You can read about the annual notification of nutrition standards that are followed in our Food Service Department by clicking [here](#).
- D. Special Education Rating:** We recently received our special education rating from the Ohio Department of Education. This year, we received the highest rating in each category and received an overall rating of “Meets Requirements.” You can view the rating document by clicking [here](#). We would like to thank Mrs. Joyce Walker, Director of Student Services, and Mrs. Jennifer Thomas, Coordinator of Special Education, for their leadership of our special education program and to all of our teachers, support staff, and administrators who are involved in the daily work that led to this rating.

VIII. Administrative Items

A. Personnel Consent Items

2. Employments

a) Non-teaching Employees

- (1) Amber Barboretta:** Ms. Barboretta is being recommended to fill the CIS student attendant position that is required due to the needs of a student, per the student’s individual educational program (IEP). This is a new position.
- (2) Michelle Gerlitz:** Ms. Gerlitz is being recommended to fill the Valley View Elementary School classroom/playground aide position which was left open when Ms. Andrea Palidar accepted another position within the district.

(3) Robert Gish: Mr. Gish is being recommended to fill the Valley View Elementary School cafeteria helper position which was left open when Ms. Melanie Bumgardner resigned.

(4) Darla Jenkins: Ms. Jenkins is being recommended to fill the CIS playground aide position which was left open when Ms. Christine Putz resigned the position.

(5) Michelle Oakley: Ms. Oakley is being recommended to fill the Overlook Elementary School special education aide position that was left open when Ms. Wendy Rogers accepted another position within the district.

b) Salary Exempt Employees

(1) Michelle Longoria: Ms. Longoria is being recommended to fill the payroll supervisor position which will be left open when Ms. Jill Peterson retires, effective January 1, 2024.

B. Action Consent Items

- 5. School Counseling Comprehensive Program Document:** The School Counseling Comprehensive Program Document being recommended for approval has been revised to accurately reflect our school counseling program.
- 6. Independent Contractor Agreement (Wadsworth Community Radio):** The Independent Contractor Agreement between the Wadsworth City Board of Education and Wadsworth Community Radio being recommended for approval will allow our school district to continue to partner with Wadsworth Community Radio.
- 7. Revised Board of Education Policies:** The revised Board of Education policies being recommended for the a first reading and adoption (waiving of a second reading) are necessary for the following reasons:

Anti-Harassment and Nondiscrimination Policies:

1662, Anti-Harassment

2266, Nondiscrimination on the Basis of Sex in Education Programs and Activities

3362, Anti-Harassment

4362, Anti-Harassment

5517, Anti-Harassment

Recently, we have seen an increase in the number of internal investigations resulting from students alleging the creation of a hostile learning environment due to their

protected class. When allegations like this occur, we have policies (listed above) we follow depending on who is making the allegation (e.g., a policy for students, a policy for certified staff, etc.).

For years, our Compliance Officers who investigate the claims, per our policies, have been the Director of Student Services and the Director of the Four Cities Compact. As the investigations can take significant time to complete, we are recommending revisions to the policies to include the high school principal and the middle school principal as Compliance Officers in addition to the current positions.

In addition, we are recommending revisions to the policies to allow a designee for the Superintendent in case the Superintendent is ever in a situation where a personal relationship could cause a conflict of interest.

5512.01, Random Alcohol, Drug and Nicotine Testing of Wadsworth City School District Students:

At the October 9 Board of Education meeting, the Board approved a second reading and adoption of revised Board of Education Policy 5512.01, Random Alcohol, Drug, and Nicotine Testing of Wadsworth City School District Students.

Recently, we realized that another change needs to be made to the policy to reflect [a change in state law that occurred in 2019](#). The policy currently reads as follows:

“(note: with a positive test result for nicotine, if a student is eighteen (18) years old or older the positive result will be excluded as a student can legally purchase and use nicotine at age eighteen (18). Outside of this policy, the Wadsworth City School District Code of Conduct and other policies apply if tobacco/nicotine products are found or used on campus or at a school-related activity, regardless of a student’s age.)”

The revision reads as follows:

“(note: with a positive test result for nicotine, if a student is **of legal age to buy nicotine** ~~eighteen (18) years old or older~~ the positive result will be excluded as a student can ~~legally purchase and use nicotine at age eighteen (18)~~. Outside of this policy, the Wadsworth City School District Code of Conduct and other policies apply if tobacco/nicotine products are found or used on campus or at a school-related activity, regardless of a student’s age.)”

8390, Animals on District Property:

Based upon a current situation we are working through, and upon review of [Board of Education Policy 8390, Animals on District Property](#), if a student needs assistance

with a service animal, the assistance can only be provided by a “handler,” and the “handler” has to be a volunteer (non-WCS employee).

Based upon our policy language, we had a conversation with our attorney to find out if the “handler” language found in our policy was based in law or a district choice. It turns out that the “handler” language is not based in law. In fact, what is written in the policy in some situations may violate the law. The law requires that we go through an interactive American with Disabilities Act process. During the process, the request for accommodations are shared with us and we determine if the request(s) are reasonable. As an example, if a request to have a WCS employee be a handler is made, we may or may not determine the request to be reasonable based on the facts surrounding the situation.

As a result, we have revised our policy to allow for the possibility that a WCS employee could be considered the “handler.” We have also added clarification to a section of the policy dealing with a service animal and transportation. The revisions are highlighted in **green** and can be viewed by clicking [here](#).

- 8. Substitute Vehicle Driver Rate of Pay:** The recommendation to increase the substitute vehicle driver rate of pay to \$17.95/hr., effective 10/31/2023, will bring the substitute vehicle driver rate of pay to the same level as the substitute bus driver rate of pay. If approved, we believe the new rate will help in finding substitute vehicle drivers, which is necessary due to the growing number of vehicle routes we have (e.g., special education needs, homeless students living in other cities, etc.).
- 9. New High School Courses:** The new high school courses being recommended for approval, starting with the 2024-2025 school year are described below.

English Department:

The English Department would like to create semester-length courses for juniors and seniors. There would be no additional staffing required to offer these courses; and, just because they are offered as options in our course selection guide for the 2024-2025 school year, does not mean each course will automatically occur. We will work through the minimum number of students required to offer a course and the scheduling logistics in the spring, once students have submitted their course selections.

The new courses are as follows (click on each title to view the Cost Benefit Analysis):

- [Popular Music as Literature;](#)
- [Modern Nonfiction;](#)
- [Literature as Film;](#)

- [The Art of Poetry](#); and
- [Creative Writing](#).

You can view a student interest survey completed by the English Department by clicking [here](#).

Multi-Language Learner (MLL):

Jennifer Thomas (Special Education Coordinator), Georgia Terovolos (MLL teacher), and Susan Jamison (MLL teacher) have created a [Multi-Language Pathway 1 and Pathway 2](#). There will be no additional staffing required to create these courses.

World Languages Department:

Based upon the [World Language recommendations the Academic Council made in May](#), the following elective courses will be recommended to you for approval:

- [Cultures of the Spanish-Speaking World](#);
- [Medical Spanish](#);
- [French Film](#); and
- [Colloquial French](#).

We discussed with the World Language Department having a minimum of fifteen (15) students signed up for each elective to offer the elective. If there is enough student interest, there will be no staffing additions required (and this would not change our ability to offer World Language as we currently do at the intermediate and middle schools).

In addition, you can view an update on the other Academic Council World Language recommendations by clicking [here](#). The updates are in red.

12. Evolve Academy of Medina City School District Contract Addendum: The Evolve Academy of Medina City School District Contract Addendum being recommended for approval is necessary for a student to attend the Evolve Academy due to the student's needs.

13. Bilingual Speech & Language Services Invoice: The Bilingual Speech & Language Services Invoice between Nydia A. Mendez and the Wadsworth City School District Board of Education being recommended for approval will allow Ms. Mendez to complete a speech & language evaluation in Spanish for one of our students.

14. Ohio High School Athletic Association (OHSAA) Agreement: The OHSAA Tournament Agreement for Football Regional and State Semi-Final Games being

recommended for approval is for the home football playoff game held at Art Wright Stadium on October 27, 2023.

- 16. Brisk Labs Corp:** The Standard Student Data Privacy Agreement between Brisk Labs Corp and the Wadsworth City School District Board of Education being recommended for approval will allow teachers to use the [Brisk Labs Corp](#) product.
- 17. Akron Design & Costume Contract:** The Costume Rental Contract between Akron Design & Costume and the Wadsworth City School District Board of Education, effective October 16, 2023, being recommended for approval is for costumes for the High School Drama Club's fall production of the Music Man.
- 19. Texthelp:** The Texthelp Terms of Use, including the Summary of Changes, and the Texthelp Privacy Policy being recommended for approval will allow our school district to continue to use the Texthelp program to assist English Learner (EL) students.
- 22. EdClub Amendment:** The Amendment to Terms of Service and/or Privacy Policy between EdClub, Inc. and the Wadsworth City School District Board of Education being recommended for approval will allow our school district to purchase a typing program through EdClub, Inc. The program will be used with students in second and fourth grades.
- 23. Foertmeyer & Sons Greenhouse Co. Contract:** The Contract between Foertmeyer & Sons Greenhouse Co. and the Wadsworth City School District Board of Education being recommended for approval will allow Isham Elementary School to use Foertmeyer & Sons Greenhouse Co. for a fundraiser.
- 24. Wadsworth Education Association (WEA) Memorandum of Understanding (MOU):** The MOU between the WEA and the Wadsworth City School District Board of Education being recommended for approval will allow tutors and literacy coaches who are required to attend a thirty (30)-hour virtual professional development to be compensated if they choose to attend the professional development outside of their regular work workday.

IX. Items of the Treasurer

A. Action Items

- 1. FY 2024 five-year forecast and assumptions for submission to the Ohio Department of Education:** The Board of Education is required to approve the initial five-year forecast by the end of November each year. The updated forecast will reflect changes in state and local revenue as well as our new staffing and any other changes since last May.

- 2. Transfer of \$1,487.45 from the General Fund (001) to the Food Service Fund (006-0000):** This transfer is required to reimburse the Food Service Fund for 39 students that received a free lunch during the transition period and a glitch with our free and reduced lunch software.

- 3. Refund of \$93,954.35 from the Medina County ESC:** The Medina ESC contract is set to bill us equally each month for services per the annual contract. However, we are only responsible for the service (hours) we utilize during the school year. Once the school year is completed, there is a true-up based on actual services rendered.