

HIGHLAND BOARD OF EDUCATION  
Regular Meeting  
November 20, 2023  
High School Media Center  
6:00 PM



BOARD OF EDUCATION

Mr. Chris Wolny—President  
Mr. Mike Houska – Vice-President  
Dr. Norman Christopher - Member  
Mr. Bob Kelly – Member  
Mrs. Missy Schreiner – Member

Mrs. Catherine Aukerman – Superintendent  
Mr. Neil Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 20, 2023  
HIGH SCHOOL MEDIA CENTER  
6:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting - December 18, 2023 - High School Media Center - 6:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Board Members' Agenda Items
  - A. Recognition of Service - Dr. Norman Christopher
- VI. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on October 16, 2023, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2023 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2024 Five-Year Forecast

It is recommended that the Board of Education approve the Fiscal Year 2024 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2028, as presented.
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business
- X. Superintendent's Agenda
  - A. Acceptance of Donations

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It is recommended that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
Sharon Elementary	Sharon PTO	\$5,500.00 classroom donations, (\$500.00 to each grade level, recess equipment, and each Encore)
Highland Volleyball	Smith Family (through D&M Wrecking)	\$ 312.00
Highland Schools	Medina Sunrise Rotary	\$1,000.00 (\$200.00 for each principal's account)
Highland Middle School	Toys for Tots Literacy Program	\$3,171.00 to purchase novels
HS Intercultural Program	Medina Sunrise Rotary	\$1,000.00
Hinckley Elementary	Hinckley PTO	\$ 177.80 putting greens for activity night
Hinckley Elementary	Hinckley PTO	\$ 216.15 indoor recess items

B. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

Cafeteria - 10/11/2023 - 2:30-3:30 PM - HGS Away Game Meal - Joey Clark

Middle School

Track & Stadium - 10/24/2023 - 12:00-1:30 PM - Highland Boys Rugby Game - Gavin Bock

Media Center - 12/12/2023 - 2:30-4:30 PM - Girl Scout Troop 91243 December Meeting - Lisa Kibler

Granger Elementary

Cafeteria - 12/11/2023 - 6:15-7:15 PM - Girl Scout Troop 91140 Meeting - Leanne Myers

Cafeteria - 12/14/2023 - 6:05-8:35 PM - Girl Scout Troop 91248 Meeting - Patricia Strzalka

Cafeteria - 1/17/2024 - 6:30-8:30 PM - Girl Scout Troop 90702 Meeting - Michelle Bender

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**CONSENT AGENDA - CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, as presented:

- A. National School Safety and Security Services, Inc.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through K, as presented:

- A. Employment - Certified Substitutes/Home Tutors - Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2023-2024 school year, as submitted by the ESC of Medina County.

- B. Employment - Administration

It is recommended that the Board of Education employ Mathew Hamas, Maintenance Supervisor, effective 11/27/2023.

- C. Employment - Certified - Long Term Substitutes

It is recommended that the Board of Education employ the following individuals as long-term substitutes, as listed:

1. Claudia Johnson, High School Substitute Counselor, effective 11/13/2023 through 12/19/2023
2. Emily Merle, Middle School Science Teacher 8th Grade Long Term Substitute, effective 11/21/2023
3. Jessica Sexton, Hinckley Elementary Art Teacher Long Term Substitute, effective 11/13/2023

- D. Employment - Certified - Home Instruction

It is recommended that the Board of Education employ Danielle Koval, Home Tutor, on an "as needed" basis for the 2023-2024 school year.

- E. Maternity Leave Extension - Certified

It is recommended that the Board of Education approve the Maternity Leave Extension Request of the following individuals, as listed:

1. Maribeth Herrilko, Middle School Science Teacher 8th Grade, with an anticipated return date of 1/3/2024
2. Julianna Lakins, High School Counselor, with an anticipated return date of 1/3/2024

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3. Alexis Raines, High School Counselor, with an anticipated return date of 1/3/2024

F. Employment - Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2023-2024 school year, as listed:

1. Wendy Gnap, Middle School Cook, 5.75 hours per day, effective 12/4/2023
2. Rachael Lebeck, Granger Elementary Special Education Aide, 5.5 hours per day, effective 11/27/2023

G. Employment - Classified - Revision in Pay Rate

It is recommended that the Board of Education approve the Revision in Pay Rate for Melissa Knoblauch, High School 2nd Shift Custodian, from zero years to two years experience, effective 10/30/2023.

H. Revision in Employment - Classified

It is recommended that the Board of Education approve the Revision in Employment for the following individuals, as listed:

1. Laura Keeling, from Hinckley Elementary Library Aide to Hinckley Elementary Office Aide 5.5 hours per day, effective 11/28/2023
2. Michele Phillips, from Hinckley Elementary Office Aide to Hinckley Elementary Secretary, effective 11/6/2023

I. Resignation - Classified

It is recommended that the Board of Education accept the resignation of Shannon Ardito, Middle School Cook, effective 12/8/2023.

J. Classified Substitutes - 2023-2024 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2023-2024 school year, as listed:

Substitute Aide  
Amanda Jungeberg

K. Employment - Co-curricular/Supplemental - 2023-2024

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2023-2024 school year, as listed:

- |                  |                                       |             |
|------------------|---------------------------------------|-------------|
| 1. Brent Belsole | HS Head Softball Coach - 10 yrs       | \$ 7,948.00 |
| 2. Greg Curtis   | Asst Drama Director/Black Box - 2 yrs | \$ 2,254.00 |

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3. Robyn Eastman	National Testing Administrator	\$ 25.00/hour
4. Michael Essary	Technology Student Worker	\$ 12.00/hour
5. Paula Fox	National Testing Administrator	\$ 25.00/hour
6. Logan Gresock	HS Asst Wrestling Coach - Volunteer	N/A
7. Andrew Hoslar	HS Science Department Chair - 2 yrs	\$ 2,254.00
8. Mary Fran Kudla	Community Education Director	\$ 7,400.00
9. Dan Mirman	HS Asst Wrestling Coach - 4 yrs	\$ 6,050.00
10. Joe Pavlak	HS Asst Swim Club Coach - Volunteer	N/A
11. Melissa Priddy	MS Cheerleading Advisor ½ time - 0 yrs	\$ 1,127.00
12. Jeff Rollyson	MS Head Basketball Coach 7th Gr - 7 yrs	\$ 5,575.00
13. Lazar Vilimonovic	HS Asst Wrestling Coach - Volunteer	N/A
14. Donna Wolford	National Testing Administrator	\$ 25.00/hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the employment of a public employee or official.

XII. Adjourn