

Robertson County Board of Education
Special Board Meeting Minutes
July 24, 2023
6:00 pm

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Instructional Supervisor/DPP—Aaron Massey, Treasurer – Tracy Teegarden, Principal—Shanda Gay

Others- School Board Attorney—Claire Estill via phone.

Meeting was called to order by Dr. John Burns at 6:01 pm. All members present.

ADOPT AGENDA

BOARD ITEM 72423-1

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve agenda.

VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay

Mrs. Gay, Principal, presented to the Board that she will be discussing the student handbook when they come to that item in the meeting.

INSTRUCTIONAL SUPERVISOR/DPP'S REPORT-Aaron Massey

Mr. Massey, IS/DPP, presented to the Board that RCS has had 12 students leave the school and enrolled 9 new students.

BOARD ATTORNEY'S REPORT-Claire Estill

Claire Estill, Board Attorney, reported to the board only one minor change to a policy in the KSBA policy updates. She has done paperwork for a waiver to be used at the 8/5/23 auction of surplus bus shed materials.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end June 30, 2023 and the general fund 1 ending cash balance as of June 30, 2023. Finance has been working with the district auditor and audit is 80% complete. They will be returning to the district to finish the audit when KDE releases the payment registers for 22-23. The reimbursement from Bank of New York for the IRS rebate payment was received.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board an update on the new HVAC system installation and plans for a capital funds request for 23-24 school year.

**APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 72423-2**

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve the following board meeting minutes from June 26, 2023 special call board meeting and July 3, 2023 special call board meeting.

VOTE: 5-0

**APPROVE BILLS AND CLAIMS
BOARD ITEM 72423-3**

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 72423-4**

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

None.

School Related Student Trip Requests

6/5/23-6/7/23- FRYSC to go to Career Craze at MCTC in Maysville, KY

Out of State Trip Requests

None.

School Fundraisers

7/26/23-7/28/23- Robertson County Athletic Boosters to hold a basketball camp.

Building Use Request

None.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

Teresa Green- Interim Food Service Director

Certified Sub List

Covey	Vicki
Turner	Autumn
Mitchell	Carol
Hughes	Cody
Gray	Amanda
Unthank	Lora
Dufresne	Brian
Green	Breanna
Ashcraft	Susan
Coleman	Theresa
Hudson	Erin
Massey	Rodney
Holbrook	Stephanie
Turner	Kelsey
Fryman	Tyler

Classified Sub List

Hitt	Evelyn
Turner	Autumn
Herrington	Heaven
Cracraft	Jared
Kuhl	Barbara
Insko	Patti
Case	Kelly
Earlywine	Arlie
Flack	Mattie
Webster	Kelly
Case	Jason

Sub Bus Drivers

Gifford	Frank
Holbrook	Sanford
Mitchell, Jr.	Thomas
Martin	Darrin
Mitchell, Sr.	Thomas
	Kenny
Hughes	Jason
	Gary
Tuel	Steven

DISCUSS/CONSIDER APPROVING INSTRUCTIONAL COACH/LITERACY GRANT COORDINATOR

BOARD ITEM 72423-5

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve instructional coach/literacy grant coordinator for 23-24 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING STUDENT HANDBOOK FOR 23-24 SCHOOL YEAR

BOARD ITEM 72423-6

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve to table motion until board attorney reviews handbook.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING EMPLOYEE HANDBOOK FOR 23-24 SCHOOL YEAR

BOARD ITEM 72423-7

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve employee handbook for 23-24 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING COMMUNITY ED DIRECTOR AS A CERTIFIED POSITION FOR 2023-24 SCHOOL YEAR

BOARD ITEM 72423-8

Motion was made by Mr. Haag and seconded by Mrs. Sutton to table at this time.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING 2ND READING OF KSBA POLICIES AND PROCEDURES UPDATES FOR 2023-24 SCHOOL YEAR
BOARD ITEM 72423-9

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve 2nd reading of KSBA policies and procedures updates for 2023-24 school year with change on policy 09.435 as presented by board attorney.

VOTE: 5-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 72423-10

None.

ADJOURNMENT
BOARD ITEM 72423-11

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.

Time: 6:50 pm

VOTE: 5-0



Board Chair



Secretary

8/22/23 _____
Date