

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
SPECIAL VIRTUAL BOARD MEETING MINUTES – JUNE 1, 2022  
WATERFORD ELEMENTARY SCHOOL**

**I. MEETING CALLED TO ORDER at 7:01 p.m.**

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

**A. ROLL CALL**

Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak-Fanz, Ehren O'Donnell, William Wilhelm

Members absent: Roe Hunter, Michael McClintock, Al Pangia, Michael Vitarelli

Others present: Dr. Brenda Haring, Superintendent and Daniel J. Fox, Assistant Superintendent for Business /Board Secretary

**B. FLAG SALUTE**

Mr. Wilhelm led the Pledge of Allegiance.

**II. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY**

**A.** A motion was made by Mr. O'Donnell, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.

None

**B.** A motion was made by Ms. Libak-Fanz, seconded by Mr. O'Donnell, and carried by unanimous voice consent to close the meeting to the public.

**III. SUPERINTENDENT RECOMMENDATIONS**

Upon the recommendation of the Superintendent, a motion was made by Ms. Libak-Fanz, seconded by Mr. DeNafo, and carried by unanimous roll call vote to approve items A through F.

**A.** Authorize the Business Administrator to transfer \$420,000 to the Maintenance Reserve Fund as of June 30, 2022.

**B.** To withdraw \$420,000 into the 2022-2023 budget, effective 7-1-22, as follows:

Description	Account #	Amount
Maintenance Reserve	10-310	(\$420,000)
Maintenance Salaries	11-000-261-100	73,250
Maintenance Services	11-000-261-420	331,000
Maintenance Supplies	11-000-261-610	15,750

**C.** To approve the following transfer in the 2022/2023 budget, effective 7-1-22, as follows:

Description	Account #	Amount
Maintenance Salaries	11-000-261-100	(\$73,250)
Maintenance Services	11-000-261-420	(331,000)
Maintenance Supplies	11-000-261-610	(15,750)
Transportation Contracted Services-Reg	11-000-270-511	\$420,000

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- D. To authorize the establishment of an Emergency Reserve Fund and to transfer \$300,000 to the Emergency Reserve Fund.
- E. To authorize the Business Administrator to request approval from the NJ Department of Education for the following transfer for the 2022/2023 budget, effective 7-1-22, as follows:

Description	Account #	Amount
Emergency Reserve	10-312	(\$300,000)
Transportation Contracted Services	11-000-270-511	175,000
Transportation Contracted Services - Spl	11-000-270-514	125,000

- F. To award a contract for Student Transportation Services to First Student for \$1,842,840 pending approval of a withdrawal from Emergency Reserve by the NJ Department of Education.

**IV. COMMENTS FROM MEMBERS OF THE PUBLIC ON OTHER ITEMS**

- A. A motion was made by Ms. Libak-Fanz, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.
- B. A motion was made by Mr. De Vuyst, seconded by Mr. DeNafo, and carried by unanimous voice consent to close the meeting to the public.

**V. MEETING ADJOURNMENT at 7:05p.m.**

A motion was made by Ms. Libak-Fanz, seconded by Mr. De Vuyst, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



**Daniel J. Fox**  
**Assistant Superintendent for Business/Board Secretary**