Approved by the HWRSD School Committee on November 16, 2023

HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

5 School Street, Wenham, MA 01984 • Tel. 978-468-5310

School Committee Meeting (agenda)
Buker Elementary School Multipurpose Room
In-Person Meeting, Zoomlink is for Public Comment Only
Meeting ID: 84521408387
Thursday, November 2, 2023
7:00 p.m. - 8:18 p.m.

Present:
Dana Allara
Jennifer Carr
David Frenkel
Amy Kunberger

Also Present:
Eric Tracy, HWRSD Superintendent
Assistant Superintendent Leone

1. Call to Order
With a quorum present, Dana Allara called the meeting to order at 7:01 PM.

2. Pledge of Allegiance
All those in attendance rose for the Pledge of Allegiance. Dana Allara stated that the meeting is being recorded and live streamed via HWCam.

3. Land Acknowledgement
Amy Kunberger read the land acknowledgement.

4. Citizens' Comments Exhibit
Any citizen wishing to speak before the Committee shall identify themself by name and address. Speakers will be allowed three (3) minutes to present their material.
There were no citizen comments and citizen comment was closed at 7:05 p.m.

5. Review of School Committee Protocols Exhibit

6. Review of School Committee Mission Statement Exhibit
Jen Carr read the following from the Mission Statement: The Hamilton-Wenham Regional School Committee will lead and inspire a District that empowers administrators to seek innovation, responsiveness, and creativity in all aspects of District operations

7. Consent Agenda
a. Warrants Exhibit

- Voucher No. 9
- Voucher No. 1068
- Voucher No. 1069
- Voucher No. 3321
- Voucher No. 3322
- Voucher No. 3323
- Voucher No. 3324
- Voucher No. 3325
- Voucher No. 3326

b. Minutes October 19, 2023 Exhibit

c. Donations
- Elementary Repertoire - FOTA Grant; $700 Exhibit
- Buker Winthrop Percussion Instruments - FOTA Grant; $1,584.85 Exhibit
- METG Professional Playwright Collaboration - FOTA Grant; $500 Exhibit
- Winter Concert Musicians - FOTA Grant; $1,000 Exhibit
- Visiting Artist-Wire by Ryan - FOTA Grant; $1,490 Exhibit
- The Drowsy Chaperone - FOTA Grant; $600 Exhibit

I move that the Hamilton-Wenham Regional School Committee approve the consent agenda as written.

Motion by: Jen Carr Seconded by: David Frenkel

MOTION PASSED 4-0 (Members Allara, Carr, Frenkel and Kunberger)

8. New Business

a. Vote School Committee 23-24 Protocols Exhibit

I move that the Hamilton-Wenham Regional School Committee approve the School Committee protocols as written.

Motion by: Jen Carr by: Amy Kunberger

MOTION PASSED 4-0 (Members Allara, Carr, Frenkel and Kunberger)

b. Class Size Report Exhibit

Superintendent Tracy reviewed the class size reports for the elementary schools, middle school and high school. In response to questions, Superintendent Tracy discussed the high school class sizes compared to other high schools and the elementary class size bubble of 154 students in 2nd grade.

9. Finance and Operations

a. FY23 Audit Presentation; *Powers & Sullivan* Exhibit

Frank Serreti of Powers & Sullivan gave a presentation on the FY23 audit. In response to a question regarding OPEB funding, Assistant Superintendent Leone stated that he will speak to

the actuary and get back to the Committee with a dollar amount for funding.

b. FY24 Quarter 1 Financial Update Exhibit, Exhibit

Assistant Superintendent Leone gave an update on the FY24 Quarter 1 financials.

10. Subcommittee Reports

a. Capital/Financial Planning Subcommittee - no update
b. Policy Subcommittee - no update
c. Negotiations Subcommittee - no update
d. Secretary Report - no update It was agreed to have the secretary report once each month rather than at every meeting.

11. Superintendent's Report

Superintendent Tracy stated that the FY25 budget process has begun and visioning work continues on the Cutler project. Superintendent Tracy congratulated all the teams heading to tournament play. In response to a question, Superintendent Tracy stated that the feasibility study will provide the pros and cons of each of the options.

12. Chair's Report

Dana Allara stated that she will be attending the MASC meeting next week and will provide an update to the Committee at the next meeting.

13. Topics for Future Meetings

There were no topics for future meetings.

14. Adjourn

I move to adjourn the meeting of the Hamilton-Wenham School Committee at 8:15 p.m.

Motion by: Jen Carr by: David Frenkel

MOTION PASSED 4-0 (Members Allara, Carr, Frenkel and Kunberger)