

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – JANUARY 18, 2023
WATERFORD ELEMENTARY SCHOOL**

I. MEETING CALLED TO ORDER 6:00 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Benjamin De Vuyst, Jason Galante (left at 7:25pm), Thomas Leach, Barbara Libak Fanz, Daniel Hoover, Rosemarie Hunter, Michael McClintock (arrived 6:07pm), Ehren O'Donnell.

Members absent: None

Others present: Michael Nolan, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Howard Long, Solicitor.

B. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. De Vuyst, seconded by Mr. O'Donnell, and carried by unanimous voice consent to approve the Resolution Authorizing Closed Session.

C. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by Mr. De Vuyst, seconded by Mr. O'Donnell, and carried by unanimous voice consent to return to open session at 7:00 p.m.

D. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

E. MISSION STATEMENT

Mr. DeNafo read the Mission Statement.

F. STATEMENT TO THE PUBLIC

Mr. DeNafo read the statement to the public.

II. COMMITTEE REPORTS

- A. EDUCATION** – No Meetings
- B. PERSONNEL** - No Meetings
- C. BUSINESS** - No Meetings

III. PRESENTATIONS

- A.** Start Strong Presentation- Dr. Nolan
- B.** Narcan Presentation- Dr. Nolan
- C.** Students of the First Trimester-
 - 1. Kindergarten- Asher Davies- Ms. Bowden/Ms. Fieger
 - 2. Grade 1- Scarlett Durante- Ms. Crone/Ms. Sindoni
 - 3. Grade 2- Parker Palladino- Ms. Gallagher/Ms. Wallen
 - 4. Grade 3- Emily Peacock- Ms. Dimatratos/Ms. Marsh
 - 5. Grade 4- Dominica Thornton- Ms. Magner
 - 6. Grade 5- Jason Silvestro- Ms. Niedoba/Ms. Hargrave
 - 7. Grade 6- Kaitlyn Orsini- Ms. Johnson/Mr. Vitarelli

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A.** A motion was made by Mr. O'Donnell, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to open the meeting to the public.

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None

- B. A motion was made by Ms. Hunter, seconded by Mr. De Vuyst, and carried by unanimous voice consent to close the meeting to the public.

V. MINUTES

A motion was made by Ms. Libak Fanz, seconded by Mr. McClintock, and carried by voice consent to approve the minutes for the following meeting as submitted by the Assistant Superintendent for Business/Board Secretary: (Mr. Galante, Mr. Hoover and Leach abstained from items A, B & C):

- A. Board Meeting December 14, 2022
- B. Board Meeting December 21, 2022
- C. Closed Session December 21, 2022
- D. Board Meeting January 4, 2023

Mr. Galante departed from the meeting at 7:25 p.m.

VI. SUPERINTENDENT'S REPORT

A motion was made by Mr. O'Donnell, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the following:

- A. **Monthly District Reports-**
 - 1. Monthly Wellness Report
 - 2. Fire/Security Drill Log
- B. **Curriculum Department Monthly Highlights**
- C. **Technology Report-N/A**
- D. **Enrollment:**

Grade	2021-2022 # of Students	2022-2023 # of Students
PK (3 yr. old)	67	72
PK (4 yr. old)	91	93
PK (5 yr. old)	0	0
K	88	105
1 st	114	96
2 nd	112	108
3 rd	102	116
4 th	124	108
5 th	111	131
6 th	121	116
Total:	930	950

E. Suspension Report:

SID#	Date	Incident	School	Location	Reported by	Resolution
N/A						

**VII. SUPERINTENDENT'S RECOMMENDATIONS
EDUCATION**

- A. Upon the recommendation of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. De Vuyst, and carried by unanimous roll call vote to approve items 1 through 7.

- 1. Harassment, Intimidation and Bullying (HIB) Report:
Acknowledge Receipt of HIB Investigations as follows:

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Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
2752355379	1312060878 9293278253 1780155225	WES Classroom	1/4/23	12/20/22	No	-Detention -Suspended from School Council for 1 meeting -Suspended from Safety Post for 1 week -Restorative Justice Assignment

2. Harassment, Intimidation and Bullying (HIB) Report:

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
6506236927	1604520676	WES Playground	12/12/22	12/8/22	No	-After School Detention
6398900846	3131702884 8612179538 6052279177 1460792321	School Bus	12/14/22	12/13/22	Yes	-Removed from Safety Patrol -Administrative Detention Restorative Justice Assignment

3. Field Trips for the 2022-2023 School Year:

Approve the following field trips for the 2022-2023 school year:

Location	Date	Grade	Staff	Total Adults/ Students	Cost	Total
Storybook Land (Updated)	5/17/23 (rain date 5/18/23)	K	Kindergarten Staff, K. Saunders	49/103	Admission: \$2558.25 Busing: \$2040.00	\$4598.25
Cedar Run Wildlife Refuge	3/16/23	4	Grade 4 Staff, E. Ravenkamp	20/109	Admission: \$984 Busing: \$900	\$1884
Ric and Jean Edelman Planetarium @ Rowan	3/14/23	5 (Group 1)	Young, Niedoba, Iadonisi, Chavez, Sweeney, Hargrave, Galezniak(nurse)	12/60	Admission: \$0 Busing: \$600	\$600
Ric and Jean Edelman Planetarium @ Rowan	3/15/23	5 (Group 2)	Ingemi, Ginzberg, Borman, Stephan, O'Neill, Chavez, Ravenkamp	14/70	Admission: \$0 Busing: \$600	\$600

4. Removal of Student Enrollment 2022/2023:

To remove from enrollment student #813749015 and 2754110155 due to residency status.

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5. **Approve the following policy for the first reading:**
 - a. Policy # 1648.11- The Road Forward COVID-19- Health and Safety- ABOLISH
 - b. Policy # 1648.13- School Employee Vaccination Requirements- ABOLISH

6. **Approve the following policy for the second reading:**
 - a. Policy # 8454- Pediculosis
 - b. Policy # 2530- Resource Materials
 - c. Policy # 5513- Care of School Property

7. **Acknowledge receipt of the following regulations:**
 - a. Regulation # 2464- Gifted and Talented Pupils
 - b. Regulation # 2624- Grading System

B. PERSONNEL

A motion was made by Mr. De Vuyst seconded by Ms. Hunter, and carried by unanimous roll call vote to approve items 1 through 5.

1. **Appointment of Substitutes for the 2022-2023 School Year:**
Approve the following substitutes for the 2022-2023 school year, pending receipt of required documents:

Name	Substitute Position	Rate
Zuzulock, S.	Custodian	\$18.00 / hr.
DePasquale, B.	Non-Instructional Aide (Cafeteria)	\$16.00 / hr.

2. **Lateral Move – Certified:**
Approve the lateral move for the following certified staff member effective 2.01.23:

Name	Credential (from)	Credential (to)	Step (from)	Step (to)	Salary (from)	Salary (to)
Borda, C.	BA +15	BA +30	5	5	\$61,042	\$62,317

3. **Lateral Move – Support Staff:**
Approve the lateral move for the following support staff member effective upon hire date:

Name	Position (from)	Position (to)	Step (from)	Step (To)	Hrly Rate (from)	Hrly Rate (to)
Sylvia, B.	Permanent Paraprof. Substitute	Permanent Paraprof. Substitute HQ	1	1	\$16.32	\$17.25

4. **Create Non-Certified Staff Positions:**
Approve the created non-certified position for the 2022-2023 school year:

Position	Location	Create	UPC	FTE	Account Number
Assistant Transportation Coordinator	District	Create	60-10-TR / AXS	1.0	11-000-270-160-00-00-000

5. **Perfect Attendance Award – November 2022:**
Acknowledge and congratulate the recipient of November's Perfect Attendance Award, Patricia Conner. Patricia is a Highly-Qualified Paraprofessional at Thomas Richards and will receive a \$50.00 Amazon gift card.

C. BUSINESS

A motion was made by Mr. Leach, seconded by Mr. De Vuyst, and carried by unanimous roll call vote to approve items 1 through 8.

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1. **Board of Education Monthly Financial Certification:**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of October 30, 2022 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Financial Reports for the month November 2022 (as per attached):**
 - a. Investment report.
 - b. Cash Receipts and Disbursements Report in accordance with 18A:17-36 and 18A:17-9. The Cash Receipts and Disbursements Report and the Board Secretary's Report are in agreement.
 - c. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
 - d. Student Activity Fund General Ledger.
 - e. Nutri-Serve Food Management/Waterford Township School District Financial Statement.

3. **Financial Reports for the month of October 2022 (as per attached):**
 - a. Nutri-Serve Food Management/Waterford Township School District Financial Statement.

4. **Approval of Expenditures (as per attached):**
Approve the payment of bills and claims:
 - Bills List #1- \$ 1,554,154.01
 - Bills List #2- \$ 51,608.48
 - Nutri-Serve- \$ 19,633.64

5. **Contracts:**
 - a. A 2022-2023 Joint Transportation Agreement with Hammonton School District to transport a homeless student to Hammonton Middle School for \$3,425.14.
 - b. A Tuition Contract Agreement with Hammonton Board of Education to send student # 9830697265 at a cost of \$10,099.89
 - c. A Tuition Contract Agreement with Greater Oaks Legacy Charter School to receive student # 9830697265 at a cost of \$10,099.89.
 - d. A Resolution Binding the Waterford Township School District to Purchase Electric Generation services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS (See Attachment C-5-d).
 - e. A Resolution Binding the Waterford Township School District to Purchase Natural Gas Generation services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS (See Attachment C-5-e).

6. **Grants:**
 - a. **ARP-ESSER III Grant & Sub-grant Funding Allocation – Teachers, Paraprofessional & Coach:**
Approve the percentage of funding of salaries for Teachers, Paraprofessional and Coach for the 2022-2023 school year based on ARP-ESSER III Grant and ALC&ES Sub-grant and local funding retroactive to September 1, 2022 (See Attachment C-6-a).

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7. **Approve the following policy for the second reading:**
 a. Policy # 7610- Vandalism
 b. Policy # 8550- Meal Charges/Outstanding Food Service Bill

8. **Professional Development:**
 Approve the Out of District Professional Development for the 2022-2023 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Brutus, A.	01/09/2023	02/23/20220 2/24/2022	Atlantic City, NJ	2023 NJMEA State Conference	\$180.00	11-000-223-580-58-06-100

D. BYLAWS

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous roll call vote to approve item 1.

1. **Approve the following policy for the first reading:**
 a. Policy # 0161- Call, Adjournment, and Cancellation

VIII. REPORTS

- A. **Legislation-** Mr. Leach gave an oral report.
- B. **Camden County School Boards Association-** Mr. O'Donnell reports no meeting.
- C. **New Jersey School Boards Association-** No report.
- D. **Camden County Educational Services Commission-** No report.
- E. **Hammonton-** Ms. Hunter reports meeting tomorrow night.
- F. **Board President's Report-** Mr. DeNafo gave an oral report.

BOARD OF EDUCATION BUSINESS

- A. **OLD BUSINESS**
None

- B. **NEW BUSINESS**
None

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A. A motion was made by Mr. O'Donnell, seconded by Ms. Likab Fanz, and carried by unanimous voice consent to open the meeting to the public.

None

- B. A motion was made by Mr. Hoover, seconded by Mr. McClintock, and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:33 p.m.

A motion was made by Ms. Hunter, seconded by Ms. O'Donnell, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,

Daniel J. Fox
Assistant Superintendent for Business/Board Secretary