



PO Box 188
Trenton, GA 30752
Ph: 706-657-4361
Fax: 706-657-4572

Board of Education
Dade County School System
P.O. Box 188
Trenton, Georgia 30752

Dear Board of Education,

I, _____, tender my resignation as a _____
of the Dade County School System effective at the end of my 20____ - 20____ contract for the following
reason(s):

- Resigning
- Retirement
- Family illness (including personal illness)
- Advanced Study
- Acceptance of position with a school system in another state
- Acceptance of position with another Georgia school system
- Reduction in Force
- Failure to meet Certification Requirements

Comments:
(Limit 250 characters)

____ / ____ / ____
Date

Signature of Employee
Send this form to your Principal or Supervisor after signing

Signature of Principal or Supervisor
Send this form to the HR Department after signing