



## MANHEIM CENTRAL SCHOOL DISTRICT

### Baron Elementary School

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Michael J. Pyle, Principal

## Title I Parent and Family Engagement Policy 2023-2024

In compliance with federal law (ESSA, section 1116 (b)(1)), the district and parents of students participating in Title I programs shall jointly develop and agree upon a written family and parent engagement policy for each school receiving Title I funds. When developing and implementing this policy, the district shall ensure the policy describes how the school will:

- Provide parents of Baron Elementary with the opportunity to participate in the joint development of the school's overall Title I Parent and Family Engagement Policy (ESSA, Section 1116 (c) (3)), the School-Parent Compact, and the annual development of the Schoolwide Improvement Plan (ESSA, Section 1116 (5)).
- Develop activities that promote Baron's and parents' capacity for strong parent engagement.
- Identify barriers of participation by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
- Use findings of annual surveys to design strategies for more effective parent and family engagement.

The Board shall adopt and distribute the parent and family engagement policy, which shall be incorporated into the district's Title I plan and shall be evaluated annually, with parent involvement.

- An annual meeting of parents of Title I students shall be held at a convenient time:
- Which all Baron parents and family members of children shall be invited, and encouraged to attend
- To inform parents of Baron's participation as a Title I school
- To explain the requirements and the rights for parents to be involved (ESSA, Section 1116 (c)(1))

- In addition to the required annual meeting, additional parent meetings shall be held based on the needs of the school, the parents, and the learners, at various times of the day and evening.
- Baron Elementary will provide parents with information about the Title I program in the fall. (ESSA, Section 1116 (c)(4)(A))
- Baron Elementary will provide a description and explanation of the curriculum used, the forms of academic assessment used to measure learner progress, and the proficiency levels of the Pennsylvania Common Core Standards. (ESSA, Section 1116 (c)(4)(B))
- Baron Elementary will provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible. (ESSA, Section 1116 (c)(4)(C))
- Baron Elementary will jointly develop with parents and family members a School-Parent Compact outlining the manner in which parents, school staff and learners share responsibility for improved learner achievement in meeting Pennsylvania Common Core Standards (ESSA, Section 1116 (d)(2)(A-D)). The compact shall:
- Describe Baron’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students to meet the Pennsylvania Common Core Standards. This may include but not limited to:
  - Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child’s achievement.
  - Provide parents with frequent reports on their children’s progress.
  - Provide parents reasonable access to staff.
  - Provide parents opportunities to volunteer and participate in their child’s class, and to observe classroom activities.
- Indicate the ways in which parents will be responsible for supporting their children’s learning. This may include but not limited to:
  - Monitoring attendance.
  - Making sure that homework is completed.
  - Monitoring amount of television their children watch.
  - Volunteering in my child’s classroom and school.
  - Participating, as appropriate, in decisions relating to my children’s education.
  - Promoting positive use of my child’s extracurricular time.
  - Provide my child with a quiet place to work and review homework.
  - Make sure my child gets enough sleep each night and is at school on time.
  - Read with my child daily.
  - Staying informed about my child’s education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

- Serving, to the extent possible, on policy advisory groups, such as being a Title I parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, or the Districtwide Policy Advisory Council.
- Baron Elementary learners will share the responsibility to improve their academic achievement and meet the Pennsylvania Common Core standards. This may include but is not limited to:
  - Do their homework every day and ask for help when needed.
  - Read at least 15 minutes every day outside of school time.
  - Give their parents or guardians all information received from school every day.
  - Always try their best.
  - Be responsible for their own behavior.
  - Pay attention and follow directions.
  - Be respectful to all school staff and property.

Baron Elementary will provide assistance to parents and family members in understanding Pennsylvania Common Core Standards, state and local assessments, and how to monitor their children's progress and work with teachers to improve their achievement (ESSA, Section 1116 (6)(e)(1)). This may include but is not limited to:

- Conferences
- Parent and Family Engagement/Parent Advisory Council meetings
- Emails
- Phone calls
- Back-to-School Nights
- Provide Parent Informational Sessions in conjunction with Learner Events
- Baron Elementary will provide materials and training to help parents to work with their children to improve their children's achievement (ESSA, Section 1116 (6)(e)(1)). This may include but is not limited to:
  - Literacy training
  - Lancaster-Lebanon IU 13's Parent and Family Engagement/Federal Programs Fair
  - Technology education
  - Baron Elementary will educate all stakeholders in the value and benefits of contributions of parents and family members (ESSA, Section 1116 (6)(e)(3)). This may include but not be limited to:
    - How to reach out to and communicate with parents and family members
    - How to create equal partnership between parents/family members and school personnel
    - Implement and coordinate parent programs to build ties between all the stakeholders

Baron Elementary will, to the extent feasible and appropriate, coordinate, and integrate parent involvement programs and activities with other federal, state, and local programs including

public preschool programs and conduct other activities, that encourage and support parents and family members in more fully participating in the education of their children (ESSA, Section 1116(6)(e)(4)). This may include but is not limited to:

- Including students and families in classes run by IU 13 and Thrive to 5, as well as the district-run preschool class in school events
- Encouraging students and families to participate in the events run by Manheim Community Library, such as the Summer Reading Program

Baron Elementary will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents and family members in a format and to the extent possible, in a language the parents and family members can understand (ESSA, Section 1116(6)(e)(5)). This may include but is not limited to:

- Providing handouts and reports in parents' native languages
- Use of Language Line to aid in translation of phone calls
- Provide translators for parent meetings
- Baron Elementary, to the extent possible, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) (ESSA, Section 1116(7)(f)). This may include but is not limited to:
  - Providing information about upcoming events and meetings to all learners in a timely manner
  - Scheduling meetings at times most convenient for parents to attend
  - Providing child care services to allow for more parent participation
  - Allow for flexible ways for parents to participate in meetings (i.e. in-person, over the phone, feedback given in writing)