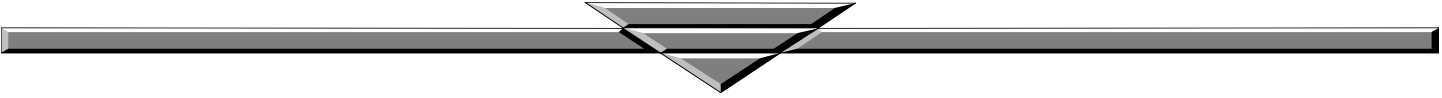


HAWTHORNE, NEW JERSEY



Tuesday, February 21, 2023
Regular Meeting – 7:00 P.M.
Board of Education Meeting Room


This Meeting is Being Recorded

MEMBERS OF THE BOARD


Abigail Goff, President
Alex Clavijo, Vice President

Joseph Carr
Michael Doyle
Jennifer Ehrentraut
Alma Morel
Anthony Puluse
Jay Shortway
Marco Totaro

Richard A. Spirito, Superintendent of Schools
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting
Regular Meeting
March 21, 2023 at 7:00 P.M.



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Michael Doyle			
Jennifer Ehrentraut			
Alma Morel			
Anthony Puluse			
Jay Shortway			
Marco Totaro			
Abigail Goff			

Also Present: Richard A. Spirito, Superintendent of Schools
 Cheryl Ambrose, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

January 24, 2023 – Regular Meeting - Public & Private

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

- A. Student Council Representative's Report – Paul Duerr
- B. Superintendent’s Report – Dr. Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Alma Morel, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	Marching Band	Ridgefield St. Patrick’s Day Parade	HPS	\$0.00	\$0.00
HHS	Senior Class	The Tides	HPS	\$0.00	\$0.00
RS	Grade 5	Hinge Cliff Stadium	HPS	\$18.00 Total	\$8.00 PTO
LMS	Arch Grades 6-8	Home Depot	HPS	\$0.00	CBF Funded
*HHS	Broadcasting 2	Roosevelt School	HPS	\$0.00	\$0.00
*HHS	Broadcasting 2	Jefferson School	HPS	\$0.00	\$0.00
*HHS	Broadcasting 2	Washington School	HPS	\$0.00	\$0.00

CI-2. Approval of home instruction for Hawthorne resident pupil as follows:

- a. Student (file #020123) – Instruction starting date: 1/30/23
Home Instructor(s) – Matthew Spagnuolo

- b. Student (file #020223) – Instruction starting date: 2/12 – 2/27/23
Home Instructor(s) – Kelly Iwaki, Osvaldo Duran, BCSS

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-3.	North Jersey Elks Developmental Disabilities Agency	\$410.83 per diem for 83 days \$34,098.89	\$175.00 per diem for 83 days \$14,525.00	N/A	Student (file #020323)	2/14/23 - 6/30/2023	22-23 SY
CI-4.	Department of Children and Families Office of Education	\$235.41 per diem for 225 days \$52,967.25	N/A	N/A	Student (file #020423)	7/1/22 – 6/30/23	22-23 SY
CI-5.	The Deron School	Previously approved Placement	Addition of Extraordinary Services \$195/day \$15,795	N/A	Student (file #020523)	2/13/2023-6/22/2023	22-23 SY
CI-6.	Shepard Preparatory High School	\$317.94 per diem for 72 days \$22,891.68	N/A	N/A	Student (file #020223)	2/27/23-6/30/2023	22-23 SY

- CI-7. Approval of an agreement with Supreme Consultants, LLC to provide translating services, on an as needed basis, at a cost of \$52.00 per hour/2-hour minimum.
- CI-8. An agreement with Christopher Trigani, Ph.D. to provide an independent psychological evaluation for one (1) Hawthorne student (file #020623) at a cost of \$400.00 per hour, for total anticipated consultation cost of \$2,800.
- CI-9. Retroactive approval for the FY 2023 Title 1 Funds to compensate the following employees:

Name	School	% Title	Title Funded	Title	Description
Madison Thomsen	Washington	100%	\$56,015.00 pro-rated	I A	Due to vacancy created by Cassidy Rodenberg

- CI-10. Agreement with Bergen County Special Services School District, Educational Enterprises Division, for Speech and Language Therapy Services for one (1) student (file #020723) for the 2022-2023 school year. Services will not exceed \$790.00.

- CI-11. Revised Agreement with Bergen County Special Services School District, Educational Enterprises Division, for Home Instruction, which was previously approved, for one (1) student (file #020223) for the 2022-2023 school year. Services are being extended through February 27, 2023. Services will not to exceed \$5,700.00.
- CI-12. Approval of the agreement with Above and Beyond Learning Group, LLC from February 27, 2023-June 21, 2023 to provide BCBA consultation to the ABA preschool classroom three days per week at the rate of \$165 per hour. Total cost not to exceed \$44,000.
- CI-13. Approval of Homebound Instruction Agreement with Silvergate Prep for Hawthorne resident student (file #020823) at a rate of \$50 per hour for a total of 10 hours of instruction per week commencing February 13, 2023. Length of stay is estimated 4-6 weeks.
- CI-14. Agreement with Bergen County Special Services School District, Educational Enterprises Division, for Speech and Language Evaluation for one (1) student (file #021923) for the 2022-2023 school year. Services will not exceed \$790.00.

Board of Education Roll Call Vote

	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Jennifer Ehrentraut, Chairperson

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Dawn Moore	Retire	Elementary School Teacher	n/a	n/a	JS	4/1/23	Last Day on FMLA 3/31/23	Retirement
P-2.	Eileen Siss	Retire	Elementary School Teacher	n/a	n/a	RS	7/1/2023	Last Day on Payroll 6/30/23	Retirement
P-3.	Joanne Hurley	Retire	Elementary School Teacher	n/a	n/a	RS	7/1/2023	Last Day on Payroll 6/30/23	Retirement
P-4.	Claudia Rossi; Madison Thomsen; Alyson La Spisa; Melanie Krzeminski	Extra Duty	Instructors for Family Math Nights	n/a	\$150 Stipend per Instructor	WS	3/15/23 - Grade 2 & 3 3/29/23 – Kdg & Grade 1	n/a	Family Math Nights paid through Title I Funds

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-5.	Alyson LaSpisa; Raquel Pisacreta; Beslira Bajrami, Silvana Prell	Extra Duty	Instructors for Morning Math Support Program Funded by Title I	n/a	\$34.77 per hour	WS	3/7/23 for 2 days per week for 4 weeks	End of 4 week period	Morning Math Support Program funded by Title I for 2 days per week for 4 weeks
P-6.	Amy Phiefer; Matthew Spagnuolo	Extra Duty	Home Instructors	n/a	\$35.94 per hour	District	1/25/23	6/30/23	Home Instructors
P-7.	Matthew Trejos	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2/2023	n/a	For student (file #020923) for Chamber Chorus
P-8.	Sylvia Zawistowska	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	1/31/23	n/a	For student (file #021023) for Craft Club
P-9.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	2/10/23	n/a	For student (file #021123) for LMS Dance
P-10.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2022-2023 Season	End of Season	For student (file #021223) for Outdoor Track
P-11.	Philip Schneider	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	3/23/23	n/a	For student (file #021223) for HHS Dance
P-12.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	3/23/23	n/a	For student (file #021323) for HHS Dance
P-13.	Amie Ingunza	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	2/10/23	n/a	For students (file #021423 & #021523) for LMS Dance
P-14.	Faiza Jatkar	Extra Duty	Chaperone	n/a	\$20.00 per hour	LMS	2/10/23	n/a	For students (file #021623 & #021723) for LMS Dance
P-15.	Julia Abahazy	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2022-2023 Season	End of Season	For student (file #021823) for Winter Track
P-16.	Alexandra Nicolau	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	1/20/2023	2/2/2023	Chaperone Girls Basketball Team as Needed
P-17.	Monica Moss	Leave	Part Time Para	n/a	n/a	LMS	3/7/23	4/11/23 or sooner	FMLA Leave
P-18.	Marissa Sabia	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	2/22/23 Pending Completion of Criminal History Review	6/21/23	To Fill a Vacancy
P-19.	Luz Mendez	Decline	Part Time Para	n/a	n/a	District	n/a	n/a	Hired on agenda item P-15. at the 1/24/23 meeting. Did not respond to calls or emails Never on Payroll
P-20.	Izabela Shakjir	Resign	Bus Aide	n/a	n/a	District	2/6/23	Last Day on Payroll 2/3/23	Resignation
P-21.	James Garrison	Resign	Security Guard	n/a	n/a	HHS	3/1/23	Last Day on Payroll 3/1/23	Resignation

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-22.	Shannen Borja; Andraya Reddish	Hire	Non-Instructional Aides	n/a	\$14.13 per hour No Benefits not to exceed 5 hours per day	JS	Pending Criminal History Review	6/21/23	To Fill a Vacancy

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-23. Appointment of the following staff to serve in the positions listed below for the 2022-2023 School Year in accordance with rates listed in Appendix D of the teachers’ contract on file in the Board office.

Home Therapy
Mackenzie Friedman

- P-24. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2022-2023 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Francesca Fanetti	Felician	Observation	School Nurse	Stacey Porto	RS

Board of Education Roll Call Vote

	Dr. Morel	Mr. Puluse	Mr. Shortway	Mr. Totaro	Mr. Carr	Mr. Clavijo	Mr. Doyle	Ms. Ehrentraut	Mrs. Goff
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

DONATIONS:

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for January, 2023 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval to make the necessary transfers for the period January 1, 2023 through January 31, 2023, for the budget year 2022/2023 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

F-3. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

F-4. Be it resolved that the Board of Education of the Hawthorne School District in the county of Passaic, hereby approves the submission of these School Facilities Capital Renovation Projects to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan.

Be it further resolved that the Board of Education authorizes the submission of the application for funding for the Projects as per the Educational Facilities Construction and Financing Act, N.J.S.A. 1SA:7G-1 et seq., effective July 18, 2000 (“EFCFA”) for Regular Operating Districts under P.L.2022, c.18. The projects will be submitted in separate applications for each school for Capital Projects Review and Approval.

School	Project	DOE Project #	Cost
Roosevelt Elementary School	Roof Replacements	31-2100-080	\$1,077,150
Lincoln Middle School	Roof Replacements	31-2100-070	\$ 557,500

F-5. Submission of the required Certification of purpose to, and acceptance of the \$108,042.00 appropriation from, the School Development Authority Emergent and Capital Needs program to fund a portion of the district’s share of the Mechanical Replacement (HV/HVAC) project costs.

F-6. The Board hereby approves the transfer of \$280,958 from the capital reserve account to the capital outlay/major account to fund the district’s portion of the previously approved \$1,049,000 Mechanical Replacement Project at the Lincoln Middle School and Jefferson Elementary School. The balance of the project is being funded by the grant award from the NJ Board of Public Utilities, School and Small Business Ventilation and Energy Efficiency Verification and Repair Program and School Development Authority Emergent Capital Needs Program.

F-7. Approval of the agreement with West Publishing Corporation, a Thomson Reuters business, for subscription access to CLEAR for Government Fraud, ENCLR PRO Gov License Plate Recognition, and BATCH CLEAR ID Confirm & Risk Inform from on or about April 1 – June 30, 2024 at a cost of \$9,048.

F-8. Approval of the Consultation Contract with Grant Specialties to provide School Violence Prevention Program grant development, writing, budget proposal, letters of support, MOU templates and grants.gov/Justgrants portal management for the U.S. Dept of Education COPS School Violence Prevention program grant. The cost of these services is \$5,000.

*F-9. Be it resolved that the Board of Education of the Hawthorne School District in the county of Passaic, previously approved the submission of project applications for grant funds to the New Jersey Clean Energy Program and hereby approves submission of the project applications to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan. The district will receive up to 75%, to a maximum of \$660,000, of the requested amounts from the grant.

School	Project	DOE Project #
Jefferson Elementary School	Mechanical Upgrades	31-2100-090
Lincoln Middle School	Mechanical Upgrades	31-2100-070

BUILDINGS AND GROUNDS:

Marco Totaro, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Basketball Gym	Saturday, March 11, 2023 3:00 p.m. to 9:00 p.m.	<u>Boys and Girls Club of Hawthorne</u> BGC Basketball Championship Games
HHS Track/Surrounding Pavement	Sunday, May 7, 2023 1:00 p.m. to 4:00 p.m.	<u>Hawthorne Stigma Free</u> Walk for Mental Health and Wellness
Cafeteria – Room 123	Tuesdays, June 6, 2023 & November 7, 2023 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Primary & General/School Board Elections

LINCOLN MIDDLE SCHOOL:

Facilities	Date and Times	Applicant
Cafeteria, Gym, First Floor Hallways, Parking Lot/Playground	Tuesdays - March 14, 2023, March 21, 2023 & April 4, 2023 6:30 p.m. to 9:00 p.m.	<u>Hawthorne Police Department</u> HPA Jr. Police Academy
Cafeteria	Tuesdays, June 6, 2023 & November 7, 2023 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Primary & General/School Board Elections

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gym	Tuesdays, June 6, 2023 & November 7, 2023 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Primary & General/School Board Elections

WASHINGTON SCHOOL:

Facilities	Date and Times	Applicant
Gym	Tuesdays, June 6, 2023 & November 7, 2023 5:00 a.m. to 9:00 p.m.	<u>Borough of Hawthorne</u> Primary & General/School Board Elections

- BG-2. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
2802	Washington South – BCSS	Ace Transportation	1	\$37,101.00 + \$1,113.03	1/17/23 – 6/2023

- BG-3. Approval of change order #1 awarded to Apex Enterprises of Union, Inc. for the High School Science and Media Center renovation project. This change order includes

electrical work and a new acoustical CLG system. The cost of these changes is \$52,848.65 to the original contract price.

Board of Education Roll Call Vote

	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Shortway</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Alma Morel, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. Second Reading and Adoption of the following Policies and Regulations:

<u>Policy/Reg.</u>	<u>Title</u>
P1648.11	- The Road Forward COVID-10 = Health and Safety (M) (Abolished)
P0161	- Call, Adjournment, and Cancellation (Revised)
P0162	- Notice of Board Meetings (Revised)
P&R2423	- Bilingual and ESL Education (M) (Revised)
P&R5200	- Attendance (M) (Revised)
P5512	- Harassment, Intimidation, or Bullying (M) (Revised)
P8140	- Student Enrollment (M) (Revised)
R8140	- Enrollment Accounting (M) (Revised)
P&R8330	- Student Records (M) (Revised)
R8420.2	- Bomb Threats (M) (Revised)
R8420.7	- Lockdown Procedures (M) (Revised)
R8420.10	- Active Shooter (M) (Revised)

Board of Education Roll Call Vote

	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Legislative Joseph Carr
 Finance & Administration Alex Clavijo
 PCSBA Alex Clavijo

