Lebanon Community Schools

Code: **JECB-AR(1)** Revised/Reviewed: 4/3/14, 8/20/15, 10/13/16, 8/8/19, 6/15/23, 10/12/23

Admission of Nonresident Students

Annually, the principals will establish an approximate number of nonresident students their respective buildings can accommodate for the following school year. Applications will be accepted during the windows posted on the district website.

Nonresident students may only be admitted with tuition, with the exception of students who become "resident pupils" by one of the following methods:

- 1. By written consent of affected school boards (interdistrict transfer);
- 2. A foreign exchange student attending a district school on a J-1 Visa; or
- 3. A court placement.

The amount of tuition will be established by July 1 of each year. Each admitted tuition paying student will be charged the same amount of tuition.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

Minimum Standards of Behavior and Attendance

Interdistrict transfers may be revoked by the administrator for reasons such as erratic attendance, excessive tardiness, inappropriate behavior, or other unsatisfactory performance.

Consent for Admission of a Nonresident Student by Interdistrict Transfer

- 1. The application for admission must go through the superintendent's office.
- 2. Requests to transfer will be considered on a space-available basis.
- 3. Admission must be approved by the superintendent.
- 4. Students receiving consent for admission may remain in the district for the school year until graduation¹. The student will not need to seek permission more than once from the same district of origin, to transfer to this district.
- 5. Students who apply and are not accepted at the time of application, may re-apply at the next open application window.

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¹ The receiving district determines the length of time granted for a student of an interdistrict transfer by mutual agreement. The length of time determined by the receiving district must be applied the same for all students receiving consent by mutual agreement.

6. Students whose legal residence changes to a different school district during the school year may apply for nonresident transfer outside of the provided windows.

Consent for Admission of a Tuition-Paying Student

- 1. The application for admission must go through the superintendent's office.
- 2. Admission and annual renewal must be approved by the superintendent.
- 3. Admission of students paying tuition will result in a tuition agreement between the parties and will be filed with the business office for billing and payment control.
- 4. The business manager shall prepare semester bills for all tuition paying students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
- 5. Students receiving consent may remain in the district for the school year.