



The monthly meeting of the Board of Directors was held Tuesday, October 10, 2023 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

**APPROVED MEETING MINUTES**

**General Business:**

Call to order 6:03 pm

**Roll Call:**

Board Members/Director Present or Absent

name	present/absent
Lindsay Schipper (Chair - Parent)	Present
Renee Feagan (Parent)	Present
Michael Rynders (Parent)	Present
Karl Schaumann (Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Present
Jean Woodberry (Secretary - Teacher)	Present
Corey Purkat (Treasurer and At Large)	Absent
Shannon Peterson (Executive Director, <i>ex officio member</i> )	Present
Julie Lundgren (CFO, <i>ex officio member</i> )	Present

**Community Input:** None

name	position/role

**Review of Agenda:**

1. Add discussion of Special Election Update
2. Add discussion of Timing of Policy Review
3. Motion 4 struck as 2024-2025 calendar is tabled.

**Conflict of Interest Disclosure:** None

**School/Community Presentations:**

name	position/role
Reschedule	Upper School Spirit Squad
Shannon Peterson	Invited Presenter: in lieu of a visitor, a training on Data Practices under the Minnesota Government Data Practices Act (MGDPA)

**Celebrate LILA:**

- Spirit week was lots of fun.
- Scary Scamper is coming up and it is lots of fun.
- Girls soccer made it to sectionals!

**School Update:** Executive Director Report in Board Folder.

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars (in board folder. Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA, Strategic Plan Pillar 2: Collaborative Community, Strategic Plan Pillar 3: Professional Excellence, Strategic Plan Pillar 4: Advancing LILA’s Future.

**Action Item:** Treasurer’s Report (August 2023 financials)

Explanation	To review
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Motion	Motion to approve the Treasurer’s Report (August 2023 financials)
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Made by	Woodberry	Seconded by	Ribar
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Discussion	Reports in folder. Brief explanation of reports
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Vote		Yea	6 Feagan Rohan Schaumann	Nay		Abstain	1 Chair
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			Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries
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**Action Item:** Annual Report (2022-23 school year’s report)

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to approve Annual Report (2022-23 school year’s report)
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<b>Made by</b>	Schaumann	<b>Seconded by</b>	Rynders
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<b>Discussion</b>	Reminder to Board members to document trainings.
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<b>Vote</b>		<b>Yea</b>	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion carries
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**Action Item:** Approve Minor change to 2023-2024 School Calendar

<b>Explanation</b>	
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<b>Motion</b>	Motion to Approve Minor change to 2023-2024 School Calendar
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Rynders
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<b>Discussion</b>	Add conference dates at Lower School for Oct. 15 and Oct. 16, 2024.
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<b>Vote</b>		<b>Yea</b>	6 Feagan Rohan	<b>Nay</b>		<b>Abstain</b>	1 Chair
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			Schaumann Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries
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**Action Item:** Rescind Motion to Approve Minor change to 2023-2024 School Calendar

<b>Explanation</b>	
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<b>Motion</b>	Motion to Rescind Motion to Approve Minor change to 2023-2024 School Calendar
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Schaumann
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<b>Discussion</b>	Realized it was for 2024-2025 school calendar.
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<b>Vote</b>		<b>Yea</b>	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion carries
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**Action Item:** Strike Approve 2024-25 calendar

<b>Explanation</b>	
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<b>Motion</b>	Motion to Approve 2024-25 calendar
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<b>Made by</b>		<b>Seconded by</b>	
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<b>Discussion</b>	Tabled for the November Meeting
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<b>Vote</b>		<b>Yea</b>	n/a	<b>Nay</b>		<b>Abstain</b>	1 Chair
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Decision	Motion not voted on. Tabled.
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**Action Item:** Approve TEFFLA grant application for \$3840 for third grade for LEGO Education Spike coding kits

Explanation	
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Motion	Motion to approve TEFFLA grant application for \$3840 for third grade for LEGO Education Spike coding kits
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Made by	Ribar	Seconded by	Feagan
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Discussion	
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Vote		Yea	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Policy 102: Drug-Free Workplace/Drug-Free School

Explanation	New State Cannabis Law required changes to policy.
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Motion	Motion to approve Policy 102: Drug-Free Workplace/Drug-Free School
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Made by	Ribar	Seconded by	Rohan
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Discussion	-Cannabis and state definition was added to policy due to new state law. Formatting and updating changes.
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Vote		Yea	6 Feagan Rohan Schaumann	Nay		Abstain	1 Chair
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			Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 304: Chemical Use and Abuse

<b>Explanation</b>	New State Cannabis Law required changes to policy.
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<b>Motion</b>	Motion to approve Policy 304: Chemical Use and Abuse
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Rohan
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<b>Discussion</b>	Following new State Cannabis Law rules and definitions..
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<b>Vote</b>		<b>Yea</b>	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 308: Student Discipline Policy

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to approve Policy 308: Student Discipline Policy
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<b>Made by</b>	Woodberry	<b>Seconded by</b>	Ribar
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<b>Discussion</b>	Should IB definition be added to IB?
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<b>Vote</b>		<b>Yea</b>	6 Feagan	<b>Nay</b>		<b>Abstain</b>	1 Chair
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			Rohan Schaumann Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries with IB definition added.
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**Action Item:**Policy 330: Use of student Data

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to approve Policy 330: Use of student Data
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<b>Made by</b>	Feagan	<b>Seconded by</b>	Rynders
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<b>Discussion</b>	Formatting changes.
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<b>Vote</b>		<b>Yea</b>	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion carries
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**Action Item:**Policy 214: Mandated Reporting of Child Neglect or Physical or Sexual Abuse

<b>Explanation</b>	To review.
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<b>Motion</b>	Motion to approve Policy 214: Mandated Reporting of Child Neglect or Physical or Sexual Abuse
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<b>Made by</b>	Schaumann	<b>Seconded by</b>	Feagan
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<b>Discussion</b>	
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Vote		Yea	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:**Policy 230: Whistleblower Protection

Explanation	To review
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Motion	Motion to approve Policy 230: Whistleblower Protection
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Made by	Rynders	Seconded by	Rohan
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Discussion	
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Vote		Yea	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Dialog/Discussion Items:**

1. Draft FY24 Budget revision 1 (first read)
2. Timing of policy review
3. Special Election Update

**Reports:**

Subject	Executive Committee Minutes for 10/10/23 meeting (review and file)
Discussion	Reports are filed.



Subject	Policy Committee Minutes for 10/5/23 meeting (review and file)
Discussion	Reports are filed.

Subject	Finance Committee meeting Minutes, 10/9/2023 (review and file)
Discussion	Reports are filed.

**Action Item:** Consent Agenda (Secretary's Report is in the board folder)

Motion	Motion to approve Consent Agenda
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Made by	Ribar	Seconded by	Feagan
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Vote		Yea	6 Feagan Rohan Schaumann Ribar Rynders Woodberry	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Announcements:**

- Community:
  - Special Education Advisory Committee is meeting Oct. 26 at 5:30 in the Upper School Loft. All are welcome.
  
- Board Training:
  - Jean Woodberry Sexual Abuse Awareness Training, Ministry Safe Training 9/12/23
  - Jean Woodberry ADSIS Fall Training 9/22/23 by MDE
  - Lindsay Schipper NLN Summit 2023 by National League for Nursing Washington D.C. 9/28-9/30/23

**Other Business:** None

**Reflection on Board Performance:** Fist of Five. How was board performance?

**Adjourn:**

Motion	Motion to adjourn at 7:33 pm
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