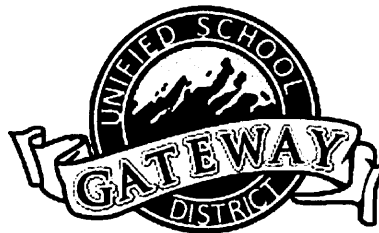


# **CITIZENS OVERSIGHT COMMITTEE REPORT**

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## **MEASURE G GENERAL OBLIGATION BOND OF 2008**

**For the Gateway Unified School District**



**FISCAL YEAR ENDING JUNE 30, 2022**

# **Citizens Oversight Committee Report**

## **Background on Measure G - What the Voters Approved**

In November 2008, the Gateway Unified School District (GUSD) voters passed a \$19 million general obligation bond (Measure G) with 57.7% of voters approving the measure.

The purpose of the bond proceeds was to “improve the quality of education, renovate and construct classrooms and school facilities including libraries and cafeterias; upgrade outdated heating, ventilation and air condition systems; make health and safety improvements; improve student access to computers and modern technology; and improve handicapped accessibility.

Because Measure G was approved through an election process under Proposition 39, the District is obligated to establish a Citizens’ Oversight Committee (COC). The committee must be comprised of voters who represent parents, parent-teacher organizations, the business community, senior citizens, taxpayers associations, and the community at large. This committee reviews expenditure reports to ensure that: a) bond proceeds are expended only for the purpose set forth in the ballot measure, and b) no bond proceeds are used for any teacher, administrator salaries or any other operating expenses.

Attached to this report (Exhibit A) is the full text of Measure G which was approved by the voters on November 4, 2008. From the voters’ authorization of Measure G, the school district has developed a comprehensive plan to address the need identified in their facility needs assessment. Although there is no way they could do all the projects possible with the funds available, the District, with oversight from the Citizens’ Oversight Committee, must ensure that the Bond funds are only for these purposes.

## **District Progress and Oversight Committee Activities**

The report of the Citizens’ Oversight Committee (COC) represents the Measure G bond activity for the 2017/18 fiscal year. The report is designed to correlate with the timelines of the voters’ approved Measure G, granting GUSD 19 million of bond expenditure authority. A summary of key District and COC activities related to the fiscal year ending June 30, 2018 is as follows.

### **Measure G Values**

Voter approval bond amount	\$19,000,000.00
General Obligation Bond Sale July 2009	\$ 6,320,717.55
General Obligation Bond Sale December 2013	\$ 6,300,280.55
General Obligation Bond Sale May 2017	\$ 6,378,959.95
General Obligation Refunding Bonds Sale May 2017	\$ 2,800,000.00

The General Obligation Bonds, Election of 2008, Series 2017 (2017 Bonds) represent the final sale authorized by voters in the District at the November 4, 2008 election and will be used to acquire, build, and improve school facilities and to defease the District's outstanding 2007 certificates of participation. The \$2,800,000 of 2017 General Obligation Refunding Bonds (Refunding Bonds) refinanced \$2,715,000 of the District's 2008 Election GO Bonds, series 2009, for taxpayer savings. Interest rates on the old Series 2009 Bonds ranged between 4.30% and 5.23%, while interest rates for the new bonds are between 0.85% and 2.85%, a difference that will save property taxpayers approximately \$340,000 in taxes. The final payment of the new bonds will remain the same as the original July 2034 payment of the Series 2009 Bonds.

**Debt Service Schedule**

Term	2018 through 2043
Total Debt Service	\$ 84,538,905

**Citizen's (Bond) Oversight Committee Meeting Schedule and Summary**

<u>Meeting Date</u>	<u>Summary</u>
July 20, 2010	Reviewed and approved expenditures and reviewed progress to date on Buckeye School of the Arts project.
August 17, 2010	Reviewed and approve expenditures and change orders for Buckeye School of the Arts project. Reviewed progress of project and budget overview.
September 21, 2010	Reviewed expenditures and change orders for Buckeye School of the Arts project. There wasn't a quorum so no voting took place. Budget Overview and Update, and Project Progress reports were shared.
October 19, 2010	Reviewed and approved expenditures and change orders for Buckeye School of the Arts project. All agenda items from September 21 <sup>st</sup> meeting were included on this agenda. Gordon Lemke, Buckeye School of the Arts Project Inspector, explained the change order process to the Committee. Budget Overview and Update, and Project Progress reports were shared.
November 16, 2010	Reviewed and approved expenditures and change orders for Buckeye School of the Arts project. The approval process was reviewed by Supt. Robert Hubbell. Ann Albertson resigned from the Committee so there are now two vacant seats on the Committee. Election of Bond Committee Chair and Vice-Chair took place: Tami Whetstine, Chair and Michael

Daniels, Vice-Chair. Budget Overview and Update, and Project Progress reports for both Buckeye School of the Arts and Central Valley High School were shared.

- February 2, 2011 Reviewed and approved expenditures and change orders for Buckeye School of the Arts project. 2009/10 General Obligation Bonds Performance Audit by Matson and Isom, CPA was discussed and approved by the Committee. Construction progress on Buckeye School of the Arts and Central Valley High School was shared, as well as budget reports. Central Valley High School project is expected to start before summer begins.
- April 13, 2011 Reviewed and approved expenditures and change orders for Buckeye School of the Arts and Central Valley High School projects. The Committee took a tour of the new Multi-purpose room and the renovated kitchen at Buckeye School of the Arts.
- June 23, 2011 Reviewed and approved expenditures and change orders for Buckeye School of the Arts and Central Valley High School projects. Budget Overview and Update, and Project Progress reports for both Buckeye School of the Arts and Central Valley High School were shared. Next Meeting will be held August 10, 2011.
- February 21, 2012 Reviewed and approved expenditures and change orders for Buckeye School of the Arts and Central Valley High School projects. Budget Overview and Update, and Project Progress reports for both Buckeye School of the Arts and Central Valley High School were shared. The Measure G General Obligation Bond Compliance and Performance Audit for 2010/11 was reviewed by the Committee. There are still two vacant spots on the Committee. The next meeting will be held April 17, 2012.
- April 17, 2012 Reviewed and approved expenditures and change orders for the Central Valley High School project. Budget Overview and Update, and Project Progress reports were shared. There are still two vacant spots on the Committee. The next meeting will be held June 13, 2012.
- June 13, 2012 Reviewed and approved expenditures and change orders for the Central Valley High School project and Buckeye School of the Arts. Budget Overview and Update, and Project Progress reports were shared. The Annual Citizen Oversight Committee Report for Fiscal Year ending June 30, 2011 was reviewed and approved. The Committee took a tour of the newly remodeled Talon Hall. The next meeting will be held on August 16, 2012.
- August 16, 2012 Reviewed and approved expenditures and change orders for the Central Valley High School project and Buckeye School of the Arts. Budget

Overview and Update, and Project Progress reports were shared. There was a discussion about the Bond Committee Term Limits. The next meeting was scheduled for October 18, 2012.

- October 18, 2012 Reviewed and approved expenditures and change orders for the Central Valley High School project. Budget Overview and Update, and Project Progress reports were shared. The next meeting was scheduled for January 10, 2013, which was later rescheduled to February 28, 2013.
- February 28, 2013 There was a lack of quorum at this meeting so it was cancelled. The next meeting was later scheduled for June 25, 2013.
- June 25, 2013 Reviewed and approved final change orders and expenditures for the CVHS project. Budget Overview and Update were presented and final reports on this project were shared. The Annual Citizen Oversight Committee Reports for Fiscal Year ending June 30, 2012 and Fiscal Year ending June 30, 2013 were presented for review and approval. As there are no other projects pending at this time, this will be the last meeting for this committee.
- 2013-14 The Committee did not meet during the 2013/14 fiscal year. Close-out projects continued to be worked on and expensed, and were monitored by the District Board Members in Board meetings. The CVHS Gym remodel began in May, 2014.
- August 12, 2014 The Measure G General Obligation Bond Compliance and Performance Audit for 2012/13 was reviewed by the Committee. The contracts for the CVHS gym remodel project were presented to the Committee. A presentation was made on the District Wide Intercom, Paging and Bell System project. Budget Overview and Update Report was presented and discussed. Selection of Committee Chairperson and Vice-Chairperson took place. Next meeting was tentatively set for October 14, 2014.
- October 14, 2014 Budget Overview and Update Reports were presented and discussed. Next meeting was tentatively set for November 18, 2014.
- May 15, 2015 Superintendent Harrell sent a letter to Committee members, to provide an update on bond project status.
- September 23, 2015 Budget Overview and Update Reports were presented and discussed. The Measure G General Obligation Bond Compliance and Performance Audits for 2013/14 and 2014/15 were presented. The Annual Citizen Oversight Committee Report for Fiscal Year ending June 30, 2015 was also reviewed and approved by the Committee. The next meeting was set for January

27, 2016, where final expenses for 2015/16 (incurred by December 31, 2015) will be presented to the committee.

- January 27, 2016 Budget Overview and Update Reports were presented and discussed for final 2015/16 expenditures incurred by December 31, 2015. The Annual Citizen Oversight Committee Report for Fiscal Year ending June 30, 2016 was reviewed and approved by the Committee.
- June 14, 2017 There was a discussion and review of Measure G General Obligation Bond and past bond projects, along with a Library Renovation Timeline review and approval to use \$163,120.04 for District-wide Library Renovation Projects. The Committee elected Fred Braun as Committee Chairperson and Dannielle Smith as Vice Chairperson. Kathy Wheeler, the Committee Member representing a Senior Citizens' Organization, submitted her resignation due to other commitments. The next meeting was scheduled for August 30, 2017.
- December 27, 2017 There was discussion and review of the completed Library Renovation Project. The Committee reviewed the Measure G General Obligation Bond Compliance Audits for the 2015/16 and 2016/17 Fiscal years. The Annual Citizen Oversight Committee Report for Fiscal Year ending June 30, 2017 was reviewed and approved by the Committee.
- April 25, 2018 The Governing Board authorized the district to proceed with two additional projects of updates to safety measures on campuses, district-wide. Using the Piggyback process, the first project was an installation of a mass notification system (InformaCast) at each school site. The second project was installation of wrought iron security fencing at each site.
- May 30, 2018 Members of the Bond Oversight Committee were no longer able to commit to serve on the committee. This resulted in a lack of committee members in order to hold meetings. The Board of Trustees approved the Mass Notification System project at a Special Board Meeting after a presentation by the Information Technology Department. The project was approved using the Piggyback process under the Merced: Focus Contract.
- June 20, 2018 The Board of Trustees approved the Wrought Iron Security Fencing project at a scheduled board meeting after a presentation including final selection of vendor by the Facilities/Maintenance & Operations Department.
- August 1, 2018 – June 30, 2019 Attempts were made to find citizens willing to serve on the committee, but the district was unable to fill vacant committee seats. All expenditures for projects were approved by the district school board during regularly scheduled school board meetings. The school board was presented with fiscal updates throughout this period, which included bond fund updates.

- November 21, 2019 The Bond Oversight Committee reviewed the completed wrought iron fencing installation and the mass notification system project. Dara Roberts was elected as the new chairperson. Minutes from December 27, 2017 were approved. The Annual Citizen Oversight Committee Report for Fiscal Year ending June 30, 2019 was reviewed and approved by the committee. The Measure G General Obligation Bond Compliance and Performance Audit for 2018/19 was presented. The committee reviewed and approved the Bond Fund Budget Report through June 30, 2019. Future projects under consideration are district solar projects, modification/expansion of existing school sites and athletic modifications at existing school sites.
- March 17, 2020 The district was closed due to Covid-19 on March 17, 2020 and didn't hold any meetings. There were no new expenditures.
- August 1, 2020 - June 30, 2021 The district was in and out of distance learning for the 2020/21 school year. No meetings were held. There were no new expenditures.
- April 5, 2022 The Bond Oversight Committee selected Jim Roth as the committee chairperson. The minutes from November 21, 2019 were reviewed and approved. The 2019/20 and 2020/21 Measure G General Obligation Bond Compliance and Performance Audit were presented and reviewed by the committee. The Citizens Oversight Committee Report for Fiscal Year ending June 30, 2021 was reviewed and approved by the committee. It will be presented to the Board of Trustees on April 20, 2022. Track Expansion/Modifications for both K-8 schools were presented. Reviewed and approved technology purchase for \$150,000.00 for 125 teacher workstations and monitors. The next meeting is scheduled for April 20, 2022 at 9:00 AM.
- April 20, 2022 The updated prices were presented by Sean Hays for the track modifications/expansion projects. Shasta Lake School is \$582,080.00 and Buckeye School of the Arts is \$720,335.00. Discussion was held over the projects and any additional costs associated with the projects. It was decided to have a visit from Hellas Construction to get more information on the projects directly. The approved technology purchase quote came in for a total price of \$128,928.34. It is going to the board for approval on April 20, 2022. The minutes from April 5, 2022 were reviewed and approved. The next meeting will be scheduled when travel arrangements are confirmed for Hellas Construction.
- April 29, 2022 Justin Rose from Hellas Construction came to present and answer questions. Sean and Justin will be visiting each site to see what else can be addressed as a district. The first step is to get the geotechnical/

topographical survey completed. The price and exclusions will be updated pending the results of the survey. We will be given an actual quote at that time. Prevailing wages are paid in CA. The motion was made and passed to spend the remaining bond money on the track at Shasta Lake School with the district providing the remaining funds. The next meeting will be scheduled after the survey results are emailed to the bond committee.

**Independent Auditors Audit Report**

The Measure G General Obligation Bond Compliance and Performance Audit for 2020/21 was reviewed by the Measure G Bond Citizens Oversight Committee on April 5, 2022. It was presented to the Gateway Unified School District Board for review at the April 20, 2022 regular board meeting.

**Project Status and Expenditures**

<u>Project Description</u>	<u>Status</u>	<u>Total Expenditures Through June 30, 2022</u>
125 Teacher Workstations	Approved \$150,000	\$128,702.82
Track Modifications	Under Review	\$-0-

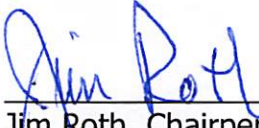
**Measure G Bond Citizens Oversight Committee**

Dara Roberts	Parent Club Member/Parent	Shasta Lake, CA
Joelle Campbell	Parent	Shasta Lake, CA
Sara Sutherland	Business Community Member	Shasta Lake, CA
Jim Roth	Senior Organization	Shasta Lake, CA
Kevin Roberts	Community Member	Redding, CA

The Citizens Oversight Committee, based on the review of the annual financial and performance audit reports and information received at the Bond Oversight committee meetings, certifies that the bond proceeds for the fiscal year ended June 30, 2022 were expended only for the purposes set forth in the ballot measure and that no bond proceeds were expended for any teacher or administrator salaries or other operating expenditures.

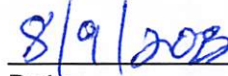


Respectfully submitted:



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Jim Roth, Chairperson  
Gateway Unified School District  
Citizens Oversight Committee



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Date