

JAMES M. HARRELL
Superintendent



MEMBERS – BOARD OF TRUSTEES
Debbie Bourne
Samantha Cassingham
Karl Janulewicz
Phil Lewis
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Gateway Unified School District

Providing Excellence in Learning, Every Student, Every Day

4411 Mountain Lakes Blvd. ■ Redding, CA 96003 ■ (530) 245-7900 ■ (530) 245-7920
www.gateway-schools.org

July 2, 2013

CERTIFICATION OF BOND MINUTES

SUBJECT MATTER:

- Approval of the June 25, 2013 Measure G Bond Oversight Committee Meeting Minutes – Central Valley High School Talon Hall Project

DATE OF MEETING: June 25, 2013

In accordance with provisions of legal codes for the State of California the Measure G Bond Oversight Committee for the Gateway Unified School District hereby certifies that the meeting minutes for June 25, 2013 are a true and accurate copy.

Supportive Data: June 25, 2013 Measure G Bond Agenda and Minutes

I hereby certify and attest that the foregoing statements are true and correct:


Peggy Ballard, Recording Secretary
Measure G Bond Oversight Committee

BUCKEYE SCHOOL
OF THE ARTS
3407 Hiatt Drive
Redding, CA
96003
(530) 225-0420

CENTRAL VALLEY
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4066 La Mesa Avenue
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GRAND OAKS
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MEASURE G BOND OVERSIGHT COMMITTEE MEETING MINUTES June 25, 2013

6:00 P.M. Committee Meeting

Central Valley High School: Talon Hall

1. **The Bond Oversight Committee Meeting was called to order at 6:04 p.m.** **CALL TO ORDER**
by Committee Member, Tammi Whetstine.
2. **Flag Salute** was led by Tammi Whetstine. **PLEDGE**
3. **Roll Call:** **MEMBERS PRESENT**
A quorum was established with the following Bond Committee Members present:
Michael Daniels, Ron DeMaagd, Eldon McGarity, Kim Weatherbee, Tammi Whetstine and Jim Harrell, Superintendent
MEMBERS ABSENT
Absent: Richard Artusy and Joe Myers
APPROVAL OF AGENDA
4. **Approval of Agenda:**
The agenda was approved as presented.

WHETSTINE/WEATHERBEE
Moved and seconded to approve the agenda as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 2 – ABSENT
ABSENT: ARTUSY, MYERS
5. **Public Forum:** **PUBLIC FORUM**

There was no public comment.

**INFORMATION
ITEMS**

6. Information Items

- 6A.** Gateway Unified School District Proposition 39 and Measure G General Obligation Bonds Performance Audit for the year ended June 30, 2012.

BOND AUDIT
06-30-12

Director of Business Services Michelle Dunham reviewed the Bond Performance Audit with the committee members. As stated in the audit, the District has properly accounted for the expenditures of the bond funds.

- 6B.** Receipt of the Division of the State Architect (DSA) Certification and Close of File for Central Valley High School Multi-purpose Building Addition Project (Talon Hall) Letter dated April 16, 2013.

DSA LTR
(CVHS)
CLOSE OF FILE

Superintendent Jim Harrell explained that there were numerous minor DSA requirements that had to be met before the closing of the project could happen. These requirements have all been met.

7. Expenditures (Invoices & Change Orders):

The following items were presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

**EXPENDITURES
CVHS INVOICES
& CHANGE
ORDERS**

- 7A.** Discussion and action to approve Invoice(s) for the CVHS Talon Hall - Cafeteria Project:

1) Gifford Construction:

- 2/5/13 Estimate (Blocking & Brackets): \$10,854.00 {*Pending*}

Facilities & Maintenance Supervisor Jim Bullington explained how the light bar bracing had to be constructed to bring it to DSA compliance.

GIFFORD
CONSTRUCTION:
PENDING
INVOICE
DATED: 02/05/13
\$10,854.00

2) US Bank – CalCard (Purchase Order #P13-00982):

- Howard Miller Clock \$ 470.85
- Wayfair Aluminum Counter Stools \$1,010.39
\$1,481.24

US BANK –
CalCard
PO# P13-00982
\$1,481.24

WHETSTINE/WEATHERBEE

Moved and seconded to approve the Invoice(s) as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 2 – ABSENT
ABSENT: ARTUSY, MYERS

8. REQUEST FOR PAYMENTS (*Information Only*):

CENTRAL VALLEY HIGH SCHOOL (CVHS)
TALON HALL – CAFETERIA PROJECT

8A. Request for Payment(s) through February, 2013:
(*These items are already approved per contractor's contract*)

- 1.** Gifford Construction, Inc.
 - a) Invoice #10, Draw #10: \$2,563.11

There are no further Request for Payments per the approved contractor's contract.

**REQUEST FOR
PAYMENTS
(*INFO ONLY*)
CVHS
REQUEST FOR
PAYMENTS**

GIFFORD
INVOICE #10:
\$2,563.11

9. New Items:

- 9A.** Approval of the October 18, 2012 Bond Oversight Committee Minutes
(*The February 28, 2013 meeting was canceled due to lack of a quorum; there are no minutes for that meeting*)

DeMAAGD/McGARITY

Moved and seconded to approve the October 18, 2012 minutes as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 2 – ABSENT
ABSENT: ARTUSY, MYERS

NEW ITEMS:

10-18-12 BOND
COMMITTEE
MEETING
MINUTES

- 9B.** Review and approval of the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2012 as required by Proposition 39 regarding the expenditures under Measure G General Obligation Bond of 2008. This report will be submitted to the Gateway Board of Trustees at the June 26, 2013 Regular Board Meeting.

WHETSTINE/McGARITY

Moved and seconded to approve the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2012 as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 2 – ABSENT
ABSENT: ARTUSY, MYERS

ANNUAL
CITIZEN
COMMITTEE
REPORT FOR
FY 06-30-12

- 9C.** Review and approval of the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2013 as required by Proposition 39 regarding the expenditures under Measure G General Obligation Bond of 2008. This report will be submitted to the Gateway Board of Trustees at the June 26, 2013 Regular Board Meeting.

ANNUAL
CITIZEN
COMMITTEE
REPORT FOR
FY 06-30-13

9. New Items (Continued):

- 9C.** (Continued) Review and approval of the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2013 as required by Proposition 39 regarding the expenditures under Measure G General Obligation Bond of 2008. This report will be submitted to the Gateway Board of Trustees at the June 26, 2013 Regular Board Meeting.

McGARITY/WEATHERBEE

Moved and seconded to approve the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2013 as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 2 – ABSENT
ABSENT: ARTUSY, MYERS

9D. Bond Fund Budget Report through June, 2013

Director of Business Services Michelle Dunham reviewed the budget report for the Measure G Bond Fund. Director Dunham reported that both the BSA and CVHS projects are complete and that the ending combined balance is approximately \$220,000.00. These funds will remain in the account for future projects. Superintendent Harrell stated that the Board would like to see the next improvements made at Grand Oaks Elementary School.

- 9E.** This meeting completes the current bond project for the Central Valley High School Multi-purpose Building Project (DSA Application #02-111971). There will be no future bond meetings scheduled regarding this project.

**NEW ITEMS
(Continued)**

ANNUAL
CITIZEN
COMMITTEE
REPORT FOR
FY 06-30-13
(Continued)

BOND FUND
REPORT &
UPDATE
THROUGH
JUNE 2013

FINAL CVHS
COMMITTEE
MEETING

**COMMITTEE
COMMENTS**

ADJOURN

10. Committee Comments:

Committee Chairperson Tammi Whetstine thanked the members for their service on the Committee.

11. Adjournment:

WEATHERBEE/WHETSTINE

Moved and seconded to adjourn.

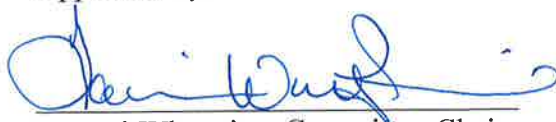
Motion carried unanimously: 5 AYES - 0 NOES; 2 – ABSENT
ABSENT: ARTUSY, MYERS

The meeting was adjourned at 6:20 p.m.

Submitted by:


James M. Harrell, Superintendent

Approved by:


Tammi Whetstine, Committee Chair

JAMES M. HARRELL
Superintendent



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**GATEWAY UNIFIED SCHOOL DISTRICT
MEASURE G BOND OVERSIGHT COMMITTEE
MEETING AGENDA
CENTRAL VALLEY HIGH SCHOOL (Talon Hall)
4066 La Mesa Avenue
Shasta Lake, CA 96019**

In compliance with the Americans with Disabilities Act, the Gateway Unified School District will make available to the public who has a disability, any needed modification or accommodation in order for that person to participate in the public meeting. Contact the District Office at (530) 245-7908 at least one (1) week prior to the scheduled meeting.

**June 25, 2013
Central Valley High School (CVHS)**

**6:00 P.M.
Talon Hall**

Public Comments: Persons who wish to address the Committee for items listed on the agenda, must complete the Speaker Card provided and hand it to the Committee secretary preferably prior to when the items are called on the agenda.

6:00 P.M. 1. CALL TO ORDER:

2. FLAG SALUTE:

3. ROLL CALL:

Richard Artusy	_____	Joe Myers	_____
Michael Daniels	_____	Kim Weatherbee	_____
Ron DeMaagd	_____	Tammi Whetstine	_____
Eldon McGarity	_____	Jim Harrell, Superintendent	_____

4. APPROVAL OF AGENDA:

Moved Seconded Ayes Noes Absent Abstained

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:

Under this item, the public is invited to address the Committee regarding items that are not on tonight's agenda. Speakers are limited to three minutes each. The Committee is not allowed under the law to take action on matters that are not on the agenda. The public will have an opportunity to comment on all agenda items as they are presented this evening.

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6. INFORMATION ITEM(s):

- 6A.** Gateway Unified School District Proposition 39 and Measure G General Obligation Bonds Performance Audit for the year ended June 30, 2012.
- 6B.** Receipt of the Division of the State Architect (DSA) Certification and Close of File for Central Valley High School Multi-purpose Building Addition Project (Talon Hall) Letter dated April 16, 2013.

7. EXPENDITURES (Invoices & Change Orders):

The following items are presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

CENTRAL VALLEY HIGH SCHOOL (CVHS)
TALON HALL – CAFETERIA PROJECT

- 7A.** Discussion and action to approve Pending Invoices(s) for the CVHS Talon Hall - Cafeteria Project:

- 1) Gifford Construction:
 - 2/5/13 Estimate (Blocking & Brackets): \$10,854.00
- 2) US Bank – CalCard (Purchase Order #P13-00982):
 - Howard Miller Clock \$ 470.85
 - Wayfair Aluminum Counter Stools \$1,010.39
\$1,481.24

Moved Seconded Ayes Noes Absent Abstained

8. REQUEST FOR PAYMENTS (*Information Only*):

CENTRAL VALLEY HIGH SCHOOL (CVHS)
TALON HALL – CAFETERIA PROJECT

- 8A.** Request for Payment(s) through February, 2013:
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Moved Seconded Ayes Noes Absent Abstained

9. NEW ITEMS (Continued):

- 9B.** Review and approval of the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2012 as required by Proposition 39 regarding the expenditures under Measure G General Obligation Bond of 2008. This report will be submitted to the Gateway Board of Trustees at the June 26, 2013 Regular Board Meeting.

Moved Seconded Ayes Noes Absent Abstained

- 9C.** Review and approval of the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2013 as required by Proposition 39 regarding the expenditures under Measure G General Obligation Bond of 2008. This report will be submitted to the Gateway Board of Trustees at the June 26, 2013 Regular Board Meeting.

Moved Seconded Ayes Noes Absent Abstained

- 9D.** Bond Fund Budget Report through June, 2013

- 9E.** This meeting completes the current bond project for the Central Valley High School Multi-purpose Building Project (DSA Application #02-111971). There will be no future bond meetings scheduled regarding this project.

10. COMMITTEE COMMENTS:

11. ADJOURNMENT:

Moved Seconded Ayes Noes Absent Abstained

Note: Copies of the agenda may be reviewed at each Gateway school site, as well as on the Gateway Unified School District website at <http://www.gateway-schools.org/home.aspx> under the Measure G Bond Information tab. Copies of the agenda, complete with backup materials, may be reviewed at the Gateway Unified District Office, 4411 Mountain Lakes Blvd., Redding, CA 96003, during the hours of 7:30 A.M. to 4:30 P.M., Monday through Friday; excluding holidays.