JAMES M. HARRELL
Superintendent

Gateway Unified School District

Committed To Good Citizenship And Life-Long Learning

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MEASURE G BOND OVERSIGHT COMMITTEE MEETING MINUTES
June 13, 2012

5:00 P.M. Committee Meeting — **Central Valley High School: Library**

1. **The Bond Oversight Committee Meeting was called to order at 5:08 p.m.** by Committee Member, Tammi Whetstine. — **CALL TO ORDER**

2. **Flag Salute** was led by Tammi Whetstine. — **PLEDGE**

3. **Roll Call:** — **MEMBERS PRESENT**
A quorum was established with the following Bond Committee Members present: Richard Artusy, Michael Daniels, Kim Weatherbee, Tammi Whetstine and Jim Harrell, Superintendent

MEMBERS ABSENT
Absent: Ron DeMaagd, Eldon McGarity and Joe Myers

4. **Approval of Agenda:** — **APPROVAL OF AGENDA**
WEATHERBEE/ARTUSY
Moved and seconded to approve the agenda.

Motion carried unanimously: 4 AYES - 0 NOES; 3 – ABSENT
ABSENT: DeMAAGD, McGARITY & MYERS

5. **Public Forum:** — **PUBLIC FORUM**

There was no public comment.

6. **Expenditures:** — **EXPENDITURES**
The following items were presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

6. Expenditures (Continued):
The following items were presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

EXPENDITURES (Continued)

6A. Discussion and action to approve Gifford Construction Change Order Request(s) for the CVHS Talon Hall - Cafeteria Project:

CVHS CHANGE ORDERS – GIFFORD CONSTRUCTION: #19 & #25

- Change Order #19: $1,363.13 (*Revised*)
- Change Order #25: $ 793.88

Superintendent Harrell explained the change orders presented were needed for lights for the performing arts portion of the project and to cap over the exposed bolts in the beams.

ARTUSY/DANIELS
Moved and seconded to approve the Change Order(s) as presented.

Motion carried unanimously: 4 AYES - 0 NOES; 3 – ABSENT
ABSENT: DeMAAGD, McGARITY & MYERS

6B. Discussion and action to approve Cascade Athletic Supply Co. Invoices for the BSA Multi-Purpose (Gymnasium) Project:

BSA INVOICES: CASCADE ATHLETIC SUPPLY #32651 & #32653

Invoice #32651:

• Side Basket Packages (4) @ $2,750.00 ea.		$11,000.00
	Tax	$ 797.50
		$11,797.50
• Wall Pads (1) @ $1,200.00. ea.		$ 1,200.00
• Stage Pads (1) @ $1,650.00 ea.		$ 1,650.00
	Tax	$ 206.63
		$ 3,056.63
	SUBTOTAL:	$14,854.13

Invoice #32653:

• VAPR Rollaway Standards (2) @ $640.00 ea.		$ 1,280.00
	Tax	$ 92.80
		$ 1,372.80
	TOTAL:	$16,226.93

Superintendent Harrell explained that Buckeye School of the Arts is in the process of becoming a K-8 school and these items were needed in the new gym for volleyball and basketball competition at the upper grade levels. Tammi Whetstine asked if these change orders are the end of the BSA project items. Charlene Essig, Director of Business Services, explained that this project is now closed.

6B. Discussion and action to approve Cascade Athletic Supply Co. Invoices for the BSA Multi-Purpose (Gymnasium) Project: (Continued)

WEATHERBEE/WHETSTINE
Moved and seconded to approve the Invoice(s) as presented.

Motion carried unanimously: 4 AYES - 0 NOES; 3 – ABSENT
ABSENT: DeMAAGD, McGARITY & MYERS

EXPENDITURES (Continued)
BSA INVOICES: (Continued)
CASCADE ATHLETIC SUPPLY #32651 & #32653

7. Request for Payments (*Information Only*):

REQUEST FOR PAYMENTS
CVHS
CGI TECH SVCS. INVOICE #23634
GIFFORD INVOICE #4
GORDON LEMKE INVOICES: #21542

7A. Request for Payment(s) through June 2012:

1. CGI Technical Services, Inc.
   a) Invoice #23634: $408.00
2. Gifford Construction, Inc.
   a) Invoice #4, Draw #4: $349,656.97
3. Gordon Lemke, DSA Inspector
   a) Invoice #21542: $9,712.69

These items are information only and the invoices are progress payments that are already outlined in each of their approved contracts.

8. New Items:

NEW ITEMS

8A. Approval of the April 17, 2012 Bond Oversight Committee Minutes

04-17-12 BOND COMMITTEE MEETING MINUTES

There was no Bond Oversight Committee Meeting for the month of May 2012.

DANIELS/WHETSTINE
Moved and seconded to approve the April 17, 2012 minutes as presented.

Motion carried unanimously: 4 AYES - 0 NOES; 3 – ABSENT
ABSENT: DeMAAGD, McGARITY & MYERS

8B. Review and approval of the Annual Citizen Oversight Committee Report for Fiscal year ending June 30, 2011 as required by Proposition 39 regarding the expenditures under Measure G General Obligation Bond of 2008. This report will be submitted to the Gateway Board of Trustees at the June 27, 2012 Regular Board Meeting.

ANNUAL CITIZEN OVERSIGHT COMMITTEE REPORT ENDING FISCAL YEAR JUNE 30, 2011

WHETSTINE/WEATHERBEE
Moved and seconded to approve the Annual Citizen Oversight Committee Report as presented.

Motion carried unanimously: 4 AYES - 0 NOES; 3 – ABSENT
ABSENT: DeMAAGD, McGARITY & MYERS

NEW ITEMS (Continued)

8. New Items (Continued):

8C. Bond Fund Budget Report through May 2012

BOND FUND REPORT & UPDATE THROUGH MAY 2012

Charlene Essig, Director of Business Services, shared the budget report for the bond fund and the different projects. Director Essig explained that the report format has been changed to give a more accurate picture of construction costs. $100,000.00 in budgeted Contingency Funds has been moved to the Change Orders category to separate it from the actual Construction Costs. The current balance on the CVHS project is $886,382.00. Superintendent Harrell shared that the CVHS project is within budget, including the recent landscaping and furniture purchases.

8D. Set next Bond Committee Meeting Date & Time

NEXT BOND COMMITTEE MEETING

The next meeting will be held at Central Valley High School in the Library on August 15, 2012 at 5:00 p.m.

NOTE: Since this meeting there were a few committee members who had scheduling conflicts with the August 15th meeting date. The revised meeting date and time has been changed to August 16, 2012 at 5:30 p.m.

8E. Soliciting a Member from the Gateway Unified School District Business Community

SOLICITING OF BUSINESS MEMBER

The District is continuing to pursue a Business Member from the Community. Tammi Whetstine shared that she plans to provide information to the new coffee shop opening in Shasta Lake City, to let people know that a business member is needed for the Committee. Superintendent Harrell stated that he will also put information about being a Bond Committee Member on the Shasta Lake City's 2 Plus 2 Agenda.

9. Committee Comments:

COMMITTEE COMMENTS

Superintendent Harrell stated that the Talon Hall floor has been abated and the projected completion date is now mid-July.

Richard Artusy asked how long a Committee Member's tenure lasts as he thought it was for two years. Superintendent Harrell read section 5.4 of the Bond Committee Bylaws, which addresses the term length. The Superintendent will research this further and report back to the committee at the next meeting.

Mr. Harrell shared with the Committee that Charlene Essig is retiring and then introduced Michelle Dunham, the new Director of Business Services for the Gateway Unified School District.

10. Adjournment:

ADJOURN

ARTUSY/WHETSTINE
Moved and seconded to adjourn.

Motion carried unanimously: 4 AYES - 0 NOES; 3 – ABSENT
ABSENT: DeMAAGD, McGARITY & MYERS

The meeting was adjourned at 5:30 p.m. Superintendent Harrell led the Committee on a tour of Talon Hall.

Submitted by:

Jim Harrell, Superintendent

Approved by:

Tammi Whetstine, Committee Chair