



Gateway Unified School District

Committed To Good Citizenship And Life-Long Learning

4411 Mountain Lakes Blvd. • Redding, CA 96003 • (530) 245-7900 • FAX (530) 245-7920
www.gateway-schools.org

MEASURE G BOND OVERSIGHT COMMITTEE MEETING MINUTES February 21, 2012

7:00 P.M. Committee Meeting

Central Valley High School: Library

1. **The Bond Oversight Committee Meeting was called to order at 7:04 p.m.**
by Committee Member, Tammi Whetstine.

**CALL TO
ORDER**

2. **Flag Salute** was led by Tammi Whetstine.

PLEDGE

3. **Roll Call:**

A quorum was established with the following Bond Committee Members present:
Richard Artusy, Michael Daniels, Ron DeMaagd, Eldon McGarity,
Kim Weatherbee, Tammi Whetstine and Interim Superintendent Michael J. Stuart

**MEMBERS
PRESENT**

Absent: Joe Myers

**MEMBERS
ABSENT**

4. **Approval of Agenda:**

ARTUSY/WEATHERBEE

Moved and seconded to approve the agenda.

**APPROVAL OF
AGENDA**

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

5. **Public Forum:**

There was no public comment.

**PUBLIC
FORUM**

6. **Information Items:**

The following items were presented as Information Items and no action was taken:

**INFORMATION
ITEMS**

- 6A. **Contract with Gifford Construction: Lease-Leaseback Agreement between Gateway Unified School District and Gifford Construction, Inc. for the Central Valley High School Talon Hall - Cafeteria Project**

**LEASE-
LEASEBACK
GIFFORD
CONST. (CVHS)**

6. Information Items: (Continued):

The following items were presented as Information Items and no action was taken:

**INFORMATION
ITEMS**

- 6B.** Agreement for the Services of a General Construction Inspector for the Additions and Alterations to the CVHS Talon Hall – Cafeteria Project: Agreement between Gateway Unified School District and Gordon D. Lemke, SDA Class II Inspector #2802
- 6C.** CGI Technical Services, Inc. Agreement for Testing and Special Inspection Services for the CVHS Talon Hall – Cafeteria Project
- 6D.** Contract with Matson and Isom for Measure G General Obligation Bond compliance and performance audit for fiscal year 2010-2011.
- 6E.** Gateway Unified School District Proposition 39 and Measure G General Obligation Bonds Performance Audit for the year ended June 30, 2011.
- 6F.** Letter from the Division of the State Architect (DSA) regarding Certification and Close of File for the Buckeye School of the Arts Multi-purpose Building

AGREEMENT
DSA
INSPECTOR –
LEMKE (CVHS)

AGREEMENT
CGI TECH SVCS.
(CVHS)
BOND AUDIT
CONTRACT
2010-2011
BOND AUDIT
06-30-11

DSA LTR (BSA)
CLOSE OF FILE

7. Expenditures (Invoices & Change Orders):

The following items are presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

EXPENDITURES

Buckeye School of the Arts

BSA

- 7A.** Discussion and action to approve Gifford Construction Change Order Request(s) for the BSA Multi-Purpose Building Project:

#059 - \$ 206,979.40
#060 - \$ 7,190.19
#061 - \$ 692.38

CHANGE
ORDERS –
GIFFORD
CONST.:
#059, #060, #061

Gifford Construction Subcontract Change Order:
#2 - \$428.26

SUBCONTRACT
CHANGE
ORDER –
GIFFORD
CONST.: #2

The Bond Committee discussed the change order requests presented in item 7A and it was determined that these items had been previously addressed. A motion was made to add these items to the Information Items section of the agenda and not be part of the action items that need approval.

ARTUSY/WHETSTINE

Moved and seconded to add the items in 7A to the Information Items section of the agenda and not be a part of the approval process.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

**EXPENDITURES
(Continued)**

7. Expenditures (Invoices & Change Orders) (Continued):

The following items are presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

Buckeye School of the Arts (Continued)

BSA

7B. Discussion and action to approve California Design West Change Order Request(s) for the BSA Multi-Purpose Building Project:

CHANGE
ORDERS – CA
DESIGN WEST:
#5 & #6

#5 - \$199,564.40

#6 - \$ 18,437.00

ARTUSY/WHETSTINE

Moved and seconded to approve the Change Order(s) as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

7C. Discussion and action to approve Paint Mart Invoice(s) for the BSA Multi-Purpose Building Project:

INVOICES –
PAINT MART:
#5149131
#5149992
#5149903

#5149131 - \$4,049.21

#5149992 - \$ 27.92

#5149903 - \$ 36.47

ARTUSY/WEATHERBEE

Moved and seconded to approve the Invoice(s) as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

7D. Discussion and action to approve Brown & Mills, Inc. Invoice for the BSA Multi-Purpose Building Project:

INVOICE –
BROWN &
MILLS, INC.:
#20120004

#20120004 - \$500.00

DANIELS/WEATHERBEE

Moved and seconded to approve the Invoice as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

**EXPENDITURES
(Continued)**

7. Expenditures (Invoices & Change Orders) (Continued):

The following items are presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

Central Valley High School

CVHS

7E. Discussion and action to approve Gifford Construction Change Order Request(s) for the CVHS Talon Hall - Cafeteria Project:

#001 - \$2,407.56

#002 - \$ 410.47

#003 - \$6,294.02

CHANGE
ORDERS –
GIFFORD:
#001, #002 &
#003

Discussion and action to approve Gifford Construction Revised Purchase Order for the CVHS Talon Hall - Cafeteria Project:

Fire Sprinkler Design by Frontier Fire Protection - \$1,750.00

McGARITY/WEATHERBEE

Moved and seconded to approve the Change Order(s) and the *Revised* Purchase Order as presented.

REVISED
PURCHASE
ORDER –
GIFFORD:
FRONTIER FIRE
PROTECTION

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

7F. Discussion and action to approve InterWest Insurance Invoice for the CVHS Talon Hall - Cafeteria Project:

#435919 - \$2,514.00

McGARITY/WHETSTINE

Moved and seconded to approve the Invoice as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

INVOICE –
INTERWEST
INSURANCE:
#435919

7G. Discussion and action to approve Sign-A-Rama Invoice for the CVHS Talon Hall - Cafeteria Project:

#10876 - \$411.84

DeMAAGD/McGARITY

Moved and seconded to approve the Invoice as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

INVOICE –
SIGN-A-RAMA:
#10876

7. Expenditures (Invoices & Change Orders) (Continued):

The following items are presented for approval as appropriate expenditures as outlined in the 2008 Measure G Bond (*reference Ed. Code 15278*):

Central Valley High School (Continued)

**EXPENDITURES
(Continued)**

CVHS

7H. Discussion and action to approve 1-888-4-Abatement Invoice for the CVHS Talon Hall - Cafeteria Project:

#1335 - \$3,852.00

DANIELS/WEATHERBEE

Moved and seconded to approve the Invoices as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

INVOICE –
1-888-4-
ABATEMENT:
#1335

7I. Discussion and action to approve Asbestos Science Technologies Invoice(s) for the CVHS Talon Hall - Cafeteria Project:

#7216 - \$1,312.00

#7229 - \$1,500.00

ARTUSY/DANIELS

Moved and seconded to approve the Invoice as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

INVOICES –
ASBESTOS
SCIENCE TECH.
#7216
#7229

8. Request for Payments (*Information Only*):

Buckeye School of the Arts: Multi-purpose Project

These items are information only and the invoices are progress payments that are already outlined in each of their approved contracts.

**REQUEST FOR
PAYMENTS
(INFO ONLY)
BSA REQUEST
FOR PAYMENTS**

8A. Request for Payment(s) – June 2011 – February 2012:

JUNE 2011-
FEB 2012

1. Gifford Construction

a) Invoice #12 (\$231,627.84)

b) Invoice #13 (\$214,169.59)

c) Invoice #10-009-QB1 (\$692.38)

GIFFORD
INVOICES:
#12, #13 &
#10-009-QB1

2. Gordon Lemke

a) Invoice #21512 (\$4,500.18)

GORDON
LEMKE
INVOICE:
#21512

**REQUEST FOR
PAYMENTS
(INFO ONLY)
CVHS
REQUEST FOR
PAYMENTS**

JUNE 2011-
FEB 2012

CA DESIGN
WEST
INVOICES:
#151002-6 THRU
#151002-9

NEW ITEMS:

06-23-11 BOND
COMMITTEE
MEETING
MINUTES

8. Request for Payments (*Information Only*) (Continued):

Central Valley High School: Talon Hall – Cafeteria Project

These items are information only and the invoices are progress payments that are already outlined in each of their approved contracts.

8B. Request for Payment(s) through June 2011 – February 2012:

1. California Design West
 - a) Invoice #151002-6 (\$ 6,098.00)
 - b) Invoice #151002-7 (\$ 4,065.00)
 - c) Invoice #151002-8 (\$24,749.00)
 - d) Invoice #151002-9 (\$ 4,675.00)

9. New Items:

9A. Approval of the June 23, 2011 Bond Oversight Committee Minutes

There were no Bond Oversight Committee Meetings for the months of July 2011 through January 2012. The Buckeye School of the Arts project was completed in June 2011. The Central Valley High School project began mid-December 2011.

DeMAAGD/McGARITY

Moved and seconded to approve the June 23, 2011 minutes as presented.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

9B. Bond Fund Budget Report through February 9, 2012

Director of Business Services Charlene Essig reviewed the budgets for the Buckeye School of the Arts (BSA) and the Central Valley High School (CVHS) projects. As of February 9, 2012 the BSA project balance is \$106,719.48 and the BSA project has been completed. The CVHS project balance is \$2,142,802.02.

BOND FUND
REPORT &
UPDATE
THROUGH
FEB. 9, 2012

9C. Set next Bond Committee Meeting Date & Time

The next meeting will be held at Central Valley High School in the Library on April 17, 2012 at 6:00 p.m.

NEXT BOND
COMMITTEE
MEETING

9D. Soliciting a Member from the Gateway Unified School District Business Community

The District is continuing to pursue a Business Member from the Community.

SOLICITING OF
BUSINESS
MEMBER

10. Committee Comments:

**COMMITTEE
COMMENTS**

Interim Superintendent Mike Stuart shared with the Committee that the 2011 Annual Bond Committee Report (for Fiscal Year ending June 30, 2011) needs to be completed by the Committee and submitted to the Gateway Board of Trustees by June 2012.

CVHS Principal Jim Harrell reported on the construction progress at CVHS, stating that it is anticipated to be completed sometime mid-June, 2012.

11. Adjournment:

ADJOURN

ARTUSY/WEATHERBEE
Moved and seconded to adjourn.

Motion carried unanimously: 6 AYES - 0 NOES; 1 – ABSENT
ABSENT: MYERS

The meeting was adjourned at 8:07 p.m.

Submitted by:

Approved by:


Michael J. Stuart, Interim Superintendent


Tammi Whetstine, Committee Chair