



Gateway Unified School District
Providing Excellence in Learning. Every Student, Every Day
4411 Mountain Lakes Blvd. • Redding, CA 96003 • (530) 245-7900 • (530) 245-7920
www.gateway-schools.org

**GATEWAY UNIFIED SCHOOL DISTRICT
MEASURE G BOND OVERSIGHT COMMITTEE
MEETING AGENDA
CENTRAL VALLEY HIGH SCHOOL (Talon Hall)
4066 La Mesa Avenue
Shasta Lake, CA 96019**

In compliance with the Americans with Disabilities Act, the Gateway Unified School District will make available to the public who has a disability, any needed modification or accommodation in order for that person to participate in the public meeting. Contact the District Office at (530) 245-7908 at least one (1) week prior to the scheduled meeting.

**October 14, 2014
Central Valley High School (CVHS)**

**5:30 P.M.
Library**

Public Comments: Persons who wish to address the Committee for items listed on the agenda, must complete the Speaker Card provided and hand it to the Committee secretary preferably prior to when the items are called on the agenda.

5:30 P.M. 1. CALL TO ORDER:

2. FLAG SALUTE:

3. ROLL CALL:

Richard Artusy	_____	Kim Weatherbee	_____
Michael Daniels	_____	Tammi Whetstine	_____
Steve Hagenbaugh	_____	Jim Harrell, Superintendent	_____
Leroy Perkins	_____		

4. APPROVAL OF AGENDA (Action):

Moved Seconded Ayes Noes Absent Abstained

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:

Under this item, the public is invited to address the Committee regarding items that are not on tonight's agenda. Speakers are limited to three minutes each. The Committee is not allowed under the law to take action on matters that are not on the agenda. The public will have an opportunity to comment on all agenda items as they are presented this evening.

6. SPECIAL BUSINESS (Information and/or Discussion):

- *There were no special business items to present at the time of posting the agenda.*

7. NEW BUSINESS (Discussion and/or Action):

7A. Approval of the August 12, 2014 Bond Committee Meeting Minutes (D) (A)

7B. Approval of the Bond Fund Budget Report through October 8, 2014 (D) (A)

7C. Soliciting members from the public who reside in the Gateway Unified School District boundaries to serve on the committee as: (D)

- A bona-fide tax payer representative
- A business member representative (business must be located in the District's boundaries)

7D. Set next meeting date (D)

7E. Tour of Al Rose Gymnasium (D)

8. COMMITTEE COMMENTS:

9. ADJOURNMENT:

Moved Seconded Ayes Noes Absent Abstained

Legend: *Agenda items presented are for: Information (I) Discussion (D) and/or Action (A)*

Note: Copies of the agenda may be reviewed at each Gateway school site, as well as on the Gateway Unified School District website at <http://www.gateway-schools.org/home.aspx> under the Governance tab/Measure G Bond Information. Copies of the agenda, complete with backup materials, may be reviewed at the Gateway Unified District Office, 4411 Mountain Lakes Blvd., Redding, CA 96003, during the hours of 7:30 A.M. to 4:30 P.M., Monday through Friday; excluding holidays.



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MEMBERS- BOARD OF TRUSTEES
Debbie Bourne
Samantha Cassingham
Karl Janulewicz
Phil Lewis
Kenneth G. Matias

**MEASURE G BOND OVERSIGHT COMMITTEE
MEETING MINUTES
August 12, 2014**

5:30 P.M. Committee Meeting

Central Valley High School: Talon Hall

1. **The Bond Oversight Committee Meeting was called to order at 5:30 p.m.**
by Superintendent James M. Harrell.

**CALL TO
ORDER**

2. **Flag Salute** was not performed. The flag had been removed over the summer
during the maintenance cleaning. The flag will be brought back once school begins.

PLEDGE

3. **Roll Call:**
A quorum was established with the following Bond Committee Members present:
Michael Daniels, Steve Hagenbaugh, Leroy Perkins, Kim Weatherbee, Tammi
Whetstine and Jim Harrell, Superintendent

**MEMBERS
PRESENT**

Absent: Richard Artusy

**MEMBERS
ABSENT**

4. **Approval of Agenda:**
The agenda was approved as presented.

**APPROVAL OF
AGENDA**

WEATHERBEE/HAGENBAUGH

Moved and seconded to approve the agenda as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 1 – ABSENT
ABSENT: ARTUSY

5. **Public Forum:**

**PUBLIC
FORUM**

There was no public comment.

**INFORMATION
ITEMS**

6. Information Items

**INTRODUCTION
OF MEMBERS**

6A. Introduction of new and current Bond Committee Members *(I) (D)*

The Committee members introduced themselves along with introductions from the District Office staff that were present.

**2012/13 BOND
PERFORMANCE
AUDIT**

6B. Presentation of the District's 2012/13 Proposition 39 and Measure G General Obligation Bond Performance Audit Report *(I) (D)*

Director of Business Services Michelle Dunham reviewed with the Committee the 2012/13 Bond Performance Audit and explained how the audit process works.

**BOND AUDIT
SERVICES
CONTRACT –
1YR W/MATSON
& ISOM**

6C. Discussion regarding the one (1) year Audit Services Contract provided by Matson and Isom, CPA audit firm for Measure G General Obligation Bonds of the Gateway Unified School District *(I) (D)*

Director Dunham reviewed the audit services contract provided by Matson and Isom, CPA audit firm with the Committee.

**ARCHITECT
SERVICES
CONTRACT -
SEMINGSON
ARCHITECTS**

6D. Presentation of the Board ratified contract for Architectural Services Contract with Semingson Architects for the Central Valley High School Renovation Projects *(I) (D)*

Superintendent James M. Harrell provided the Committee with a brief history of the long-term debt that the District paid off with the recent bond sale in December 2013. The remaining funds, after the long-term debt was paid, were combined with the balance in the current bond fund for the renovation projects that are taking place now. Superintendent Harrell reviewed with the Committee the selection process for the architectural services and the ratification of the contract with Semingson Architects. The Architectural Services Contract was ratified by the Governing Board at the April 29, 2014 Regular Board Meeting.

**LEASE –
LEASEBACK
AGREEMENT
GIFFORD
CONSTRUCTION**

6E. Presentation of the Board ratified Lease-Leaseback Agreement with Gifford Construction, Inc. for the Maintenance and New Construction Projects (Central Valley High School) *(I) (D)*

Superintendent Harrell and Director Dunham reviewed the Lease-Leaseback process with the Committee and explained the background for using this type of agreement for the Central Valley High School renovation projects. The Lease-Leaseback Agreement with Gifford Construction, Inc. was ratified by the Governing Board at the May 14, 2014 Regular Board Meeting.

**INFORMATION
ITEMS (Cont.)**

6. Information Items (Continued):

- 6F.** Presentation of the District Wide Intercom, Paging and Bell System based on the Request for Proposals (RFP) *(I) (D)*

DISTRICT WIDE
INTERCOM,
PAGING & BELL
SYSTEM
AGREEMENT –
WORLD
TELECOM &
SURVEILLANCE

Superintendent Harrell reported that as part of the District's Safety Plan, it is essential that the District have an "all call" system for each school site, noting that currently the District uses an analog system and will be switching to digital with the new system. Superintendent Harrell explained the Request for Proposals process for the new system. The District Wide Intercom, Paging and Bell System was awarded to World Telecom & Surveillance, Inc. and was ratified by the Governing Board at the June 25, 2014 Regular Board Meeting.

- 6G.** Timeline review for the Measure G Bond Central Valley High School *(I) (D)*

TIMELINE
REVIEW – CVHS
RENOVATION
PROJECTS

Superintendent Harrell reviewed the timeline for the Central Valley High School renovation projects (gymnasium and tennis courts) since the December 2013 bond sale. The projected date for the gymnasium floor to be ready is September 1st and the tennis court renovation project should be completed in the next three weeks. Superintendent Harrell and Director Dunham reported that the District was contacted by the Division of State Architect (DSA) informing the District that there were 14 projects from the past, some that were very old, that had not received DSA certification at the close of those projects. The District is working with a DSA inspector to close out and certify these 14 projects. Director Dunham explained that each project requires a state fee; however, the fee has been waived for some of the projects. Director Dunham reported that bond funds are being used to close out these projects.

7. New Items:

NEW ITEMS:

- 7A.** Selection of Committee Chairperson and Vice Chairperson *(D) (A)*

SELECTION OF
COMMITTEE
CHAIRPERSON
AND VICE
CHAIRPERSON

Committee Member Steve Hagenbaugh nominated Tammi Whetstone to be the Committee Chairperson and nominated Kim Weatherbee to be the Committee Vice Chairperson. The Committee voted unanimously to approve the nominations.

HAGENBAUGH

Moved to approve the nominations as presented. *(There was no second motion given.)*

Motion carried unanimously: 5 AYES - 0 NOES; 1 – ABSENT
ABSENT: ARTUSY

**NEW ITEMS
(Continued)**

**BOND FUND
REPORT &
UPDATE
THROUGH
AUGUST 2014**

7. New Items (Continued):

7B. Approval of the Bond Fund Budget Report through August 7, 2014 *(D) (A)*

Director Dunham reviewed the Bond Fund Budget Report with the Committee explaining the expenses to date and the current bond fund balances:

- Other Projects & Closeouts (DSA) Balance: \$ 15,451.05
- CVHS Tennis Courts Balance: \$ 85,000.00
- CVHS Large Gym Balance: \$118,367.47
- District Wide Bell/Paging System Balance: \$205,000.00

WEATHERBEE/WHETSTINE

Moved and seconded to approve the Bond Fund Budget Report through August 7, 2014 as presented.

Motion carried unanimously: 5 AYES - 0 NOES; 1 – ABSENT
ABSENT: ARTUSY

7C. Soliciting members from the public who reside in the Gateway Unified School District boundaries to serve on the committee as: *(D)*

- A bona-fide tax payer representative
- A business member representative (business must be located in the District's boundaries)

**SOLICITING OF
BONA-FIDE
TAX PAYER &
BUSINESS
MEMBER REPS.**

Superintendent Harrell explained that the District is actively seeking to fill the bona-fide tax payer and business member representative positions.

7D. Set next meeting date *(D)*

The next meeting will be held at Central Valley High School in the Library on October 14, 2014 at 5:30 p.m.

**NEXT BOND
COMMITTEE
MEETING**

7E. Tentative Tour of Gymnasium *(D)*

The Committee took a tour of the gymnasium after the meeting was adjourned.

**TOUR OF
GYMNASIUM**

8. Committee Comments:

Committee Chairperson Tammi Whetstine inquired as to why Grand Oaks Elementary School has not received any improvements yet. Committee Member Leroy Green requested clarification concerning the difference in higher expenditures for the architect based on what was budgeted. The Committee held a discussion on new building developments in the City of Shasta Lake area that will impact the District's schools.

**COMMITTEE
COMMENTS**

9. Adjournment:

ADJOURN

DANIELS/PERKINS

Moved and seconded to adjourn.

Motion carried unanimously: 5 AYES - 0 NOES; 1 – ABSENT

ABSENT: ARTUSY

The meeting was adjourned at 6:45 p.m.

Submitted by:

Approved by:

James M. Harrell, Superintendent

Tammi Whetstine, Committee Chair

BUILDING FUND 21

Total Bond Passed November 2008	\$	19,000,000.00
General Obligation Bond Sale July, 2009	\$	6,320,717.55
General Obligation Bond Sale Dec, 2013	\$	6,300,280.55
Balance Unissued Bonds	\$	6,379,001.90

Details Bond Sale July, 2009	\$	6,320,717.55
Escrow Deposit	\$	1,019,774.04
Bond Funds Received	\$	5,300,943.51

Details Bond Sale Dec, 2013	\$	6,300,280.55
Bond Issuance Costs	\$	274,279.31
Escrow Deposit	\$	5,256,268.78
Bond Funds Received	\$	769,732.46

BOND FUND REVENUE

Bond Funds Received	(1st Issuance)	\$	5,300,943.51
Bond Funds Received	(2nd Issuance)	\$	769,732.46
Interest Income		\$	105,208.55
BSA Construction Bid Deposits*		\$	2,100.00
Copier Fees/Refunds		\$	227.42
Audit/FMV Adj		\$	(1,948.00)
Bank of New York	Refund Cost Issuance	\$	10,372.52
TOTAL REVENUE RECEIVED:		\$	6,186,636.46

BOND EXPENDITURES

BSA Mult-Purpose Final Costs		\$	2,730,156.07
Cafeteria Fund Contribution		\$	(70,000.00)
CVHS Cafeteria Encumbrance		\$	2,316,879.14
BSA Parking Lot Final Costs		\$	223,377.07
Project Closeouts	Budget Amount	\$	72,650.00
CVHS Large Gym	Budget Amount	\$	400,000.00
CVHS Tennis Courts	Budget Amount	\$	85,000.00
DW Bell/Paging System	Budget Amount	\$	205,000.00
TOTAL BUDGETED EXPENDITURES:		\$	5,963,062.28

BOND BALANCE: \$ 223,574.18

PROJECT SUMMARIES

Other Projects & Closeouts	BUDGET	EXPENDITURES
Construction/Repairs	\$ 58,185.00	\$ 42,901.17
Project Fees/Other Costs	\$ 11,265.00	\$ 11,583.22
Architect Fees	\$ 1,700.00	\$ 1,674.56
Inspector of Record	\$ 1,500.00	\$ 1,040.00
Estimated Project Costs:	\$ 72,650.00	\$ 57,198.95
Balance		\$ 15,451.05

CVHS Tennis Courts	BUDGET	EXPENDITURES
Construction	\$ 85,000.00	\$ 24,874.76
Project Fees/Other Costs	\$ -	\$ -
Architect Fees	\$ -	\$ -
Inspector of Record	\$ -	\$ -
Estimated Project Costs:	\$ 85,000.00	\$ 24,874.76
Balance		\$ 60,125.24

CVHS Large Gym	BUDGET	EXPENDITURES
Construction	\$ 380,500.00	\$ 321,067.17
Project Fees/Other Costs	\$ 5,000.00	\$ 1,369.60
Architect Fees	\$ 8,700.00	\$ 21,727.11
Inspector of Record	\$ 5,800.00	\$ -
Estimated Project Costs:	\$ 400,000.00	\$ 344,163.88
Balance		\$ 55,836.12

DW Bell/Paging System	BUDGET	EXPENDITURES
Construction	\$ 205,000.00	\$ 165,183.19
Project Fees/Other Costs	\$ -	\$ -
Architect Fees	\$ -	\$ -
Inspector of Record	\$ -	\$ -
Estimated Project Costs:	\$ 205,000.00	\$ 165,183.19
Balance		\$ 39,816.81

Other Projects & Closeouts

VENDOR	Change Order Value	Change Order Expense to Date	Invoice Number/Description	DATE	AMOUNT
CONSTRUCTION					
CALIFORNIA SAFETY			259412	1/30/2014	\$ 595.00
HARDWARE EXPRESS			221815/221645/221641/221640	5/2/2014	\$ 62.00
PAINT MARTS, INC			50196285	5/2/2014	\$ 72.01
AXNER EXCAVATING			L859767/L859816	5/2/2014	\$ 77.40
LIDDELL CONSTRUCTION			SI 347771	5/2/2014	\$ 2,446.38
J.D. CONCRETE			BSA HYATT	4/22/2014	\$ 9,500.00
LASSEN ELECTRICAL			5362	4/22/2014	\$ 28,427.00
HARDWARE EXPRESS			222623-1	6/5/2014	\$ 26.38
LASSEN ELECTRICAL			5462	7/30/2014	\$ 1,695.00
			Total Construction		\$ 42,901.17
ARCHITECT FEES					
TLCD			6072	3/13/2014	\$ 326.01
TLCD			6116	3/13/2014	\$ 377.89
TLCD			6185	3/13/2014	\$ 235.33
TLCD			6236	3/13/2014	\$ 235.33
SEMINGSON ARCHITECTURE			142041	4/15/2014	\$ 500.00
			Total Architect		\$ 1,674.56
INSPECTOR OF RECORD					
GORDON LEMKE			21574	04/08/14	\$ 1,040.00
			Total Inspector of Record		\$ 1,040.00
PROJECT FEES/OTHER COSTS					
DSA			DSA02-102430	1/30/2014	\$ 500.00
DSA			DSA02-105809	2/25/2014	\$ 500.00
DSA			DSA02-48877	2/25/2014	\$ 500.00
DSA			DSA02-102430	3/11/2014	\$ 250.00
DSA			02-109165	3/27/2014	\$ 8,014.06
SCRIPPS MEDIA			1424393	4/3/2014	\$ 85.60
DSA			DSA02-6796	6/30/2014	\$ 1,733.56
			Total Project Fee/Other Costs		\$ 11,583.22
			TOTAL EXPENSES 10/8/14		\$ 57,198.95

CVHS Large Gym

VENDOR	Change Orders	Invoice Number/Description	DATE	AMOUNT
CONSTRUCTION				
GILES LOCK		756692	06/12/14	\$ 27.85
CALIFORNIA SAFETY		270850	06/12/14	\$ 403.75
GIFFORD CONSTRUCTION		14-008-1	06/30/14	\$ 171,678.60
GIFFORD CONSTRUCTION		14-008-2	08/05/14	\$ 64,800.00
WORLD TELECOM		12889	08/05/14	\$ 26,188.94
GIFFORD CONSTRUCTION		14-008-3	09/08/14	\$ 49,138.20
WORLD TELECOM		13067	09/15/14	\$ 1,787.37
PAINT MART		50203451	09/25/14	\$ 98.64
EVERGREEN JANITORIAL		17088	09/25/14	\$ 14.07
LIDDELL CONSTRUCTION SUPPLY		350052	09/25/14	\$ 451.50
SIGN A RAMA		24436	10/06/14	\$ 6,478.25
Total Construction				\$ 321,067.17
ARCHITECT FEES				
SEMINGSON ARCHITECTURE		142011 & 14201R1	05/13/14	\$ 2,845.00
SEMINGSON ARCHITECTURE		142012	06/10/14	\$ 3,600.00
SEMINGSON ARCHITECTURE		14201-R02	06/30/14	\$ 2,431.59
SEMINGSON ARCHITECTURE		14201-03	06/30/14	\$ 4,799.00
SEMINGSON ARCHITECTURE		1420104	8/13/2014	\$ 6,453.00
SEMINGSON ARCHITECTURE		14201r03	8/25/2014	\$ 765.52
SEMINGSON ARCHITECTURE		1420105	9/22/2014	\$ 833.00
Total Architect				\$ 21,727.11
INSPECTOR OF RECORD				
Total Inspector of Record				\$ -
PROJECT FEES/OTHER COSTS				
SCRIPPS MEDIA		1424394	4/3/2014	\$ 89.80
INTERWEST INSURANCE		466120	6/10/2014	\$ 768.00
INTERWEST INSURANCE		468385	8/19/2014	\$ 255.90
INTERWEST INSURANCE		469578	9/29/2014	\$ 255.90
Total Project Fee/Other Costs				\$ 1,369.60
TOTAL EXPENSES 10/8/14				\$ 344,163.88

CVHS Tennis Courts

VENDOR	Change Orders	Invoice Number/Description	DATE	AMOUNT
CONSTRUCTION				
LYONS TREE SERVICE		3048	07/28/14	\$ 4,000.00
GIFFORD CONSTRUCTION		14-008-3	09/08/14	\$ 20,874.76
Total Construction				\$ 24,874.76
ARCHITECT FEES				
Total Architect				\$ -
INSPECTOR OF RECORD				
Total Inspector of Record				\$ -
PROJECT FEES/OTHER COSTS				
Total Project Fee/Other Costs				\$ -
TOTAL EXPENSES 10/8/14				\$ 24,874.76

DW Bell/Paging System

VENDOR	Change Orders	Invoice Number/Description	DATE	AMOUNT
CONSTRUCTION				
WORLD TELECOM		13118-13122	09/25/14	\$ 165,183.19
Total Construction				\$ 165,183.19
ARCHITECT FEES				
Total Architect				\$ -
INSPECTOR OF RECORD				
Total Inspector of Record				\$ -
PROJECT FEES/OTHER COSTS				
Total Project Fee/Other Costs				\$ -
TOTAL EXPENSES 10/8/14				\$ 165,183.19