Columbia River PTO Meeting

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Executive board member meeting

Date : Tuesday 10/24/2023 5:30pm

Attendees: Pete Johnson, Holly Woolf, Sarah Howard, Angela Slack

Open discussion of upcoming events and PTO Bi-law Review and changes

1. BOO Grams: more orders received that originally planned. Supplies purchased to fill student orders additional funds approved to purchased needed items. Pete and Sarah to count money at school on Wednesday 10/25/2023. Board to make additional Boo grams and Holly assemble suckers to Boo grams and deliver to school.
2. Future events: plan and set a budget to present at a general PTO meeting to vote approval.
3. 501c3: Pete to check with Pasco school district office for additional aid to help file.
4. PTO forms: current form for counting event money- use current one from last year.
5. Reviewing of PTO Bi-laws
    a. Motion presented (Sarah Howard) to change current bi-laws for singing authorization to the following:
        i. The President and or Vice President along with the treasurer have the authorization to sign off on any matter relating to Columbia River Elementary PTO' s bank account.
        ii. Motion seconded by Pete Johnson-approved
6. Approve previous meeting minutes at the beginning of each PTO meeting. Must have a motion and a second to have minutes approved
7. Krew's Cottage – Holly
    a. CRE PTO holiday store.
    b. No penguin patch
    c. $3500 from PTO to get store started.
    d. Research done by Hailey Fitzgerald and Holly Woolf for items. Presentation to be held at next general PTO meeting.
8. Board members to review current bi-laws and make changes as needed to present at next meeting. Send changes via email to each other so Angela prepare final draft for next General PTO meeting for approval from PTO body.
9. Meeting adjourned at 6:54pm