



## School Site Council Agenda & Minutes

**Tuesday, September 26, 2023 at 2:30 pm**

I	<b>Call to Order</b>	<b>Minutes</b>
<b>Roll Call/Quorum</b> <b>Number of members: 10</b> <b>Quorum met? Yes</b>		<p>The meeting was called to order at 2:31PM</p> <p><b>Members present:</b> Eleni Makridis (Principal), Erin Starks (SEL Facilitator/Other Staff), Tatiana Bickford (Teacher), Holly Martinez (Teacher), Vanessa Huerta (Parent), Beth Frasher (Parent), Thomas Irons (Parent), Nilda Langston (Parent), Odochi Tyler (Parent)</p> <p><b>Members Absent:</b> Gwen Cagnolatti (Staff)</p>
III	<b>Public Comments</b> (Limit of 3 min per speaker; 15 mins total) Per the Greene Act, SSC cannot consider items that are not on the agenda	<p>Committee Reports</p> <ul style="list-style-type: none"> <li>● <b>Leadership Committee:</b> <ul style="list-style-type: none"> <li>○ Ms. Makridis shared information about the teachers who are on the leadership committee and the purpose of that committee.</li> </ul> </li> <li>● <b>Climate Culture Committee:</b> <ul style="list-style-type: none"> <li>○ Ms. Makridis shared information about the purpose of the Climate/Culture Committee and their areas of focus this year. Their work includes the use of The Growth Mindset schoolwide, which will continue this year.</li> </ul> </li> </ul>

IV	<b>OLD BUSINESS</b>	
	A. Approval of minutes from <b>May 31, 2023</b>	<p>Ms. Makridis shared that the committee needs to approve the minutes from the May 31, 2023 meeting. A copy of the minutes was provided to all committee members and they were given time to review them before a motion was taken.</p> <p>Mrs. Langston inquired about the information that was included in the minutes and whether or not it would be implemented this year, specifically discussions regarding the homework policy that is listed in Section III under the section Climate Culture Committee. Ms. Makridis shared that we would continue this discussion at our next meeting to ensure that teacher's norm on homework policies.</p> <p>Mrs. Langston also commented about the use of the Buddy Bench for students who are seeking a friend to play with during recess. Ms. Makridis shared that we have made some changes to how students will use the Buddy Bench this year, which is when they feel as if they need to talk to an adult or are having conflict with a peer on the playground. Mrs. Langston offered a suggestion to have a mailbox in which students can put a letter to indicate that they feel lonely or need a buddy to play with on the playground anonymously (they will simply list their name</p>

	<p>and grade level). Ms. Makridis indicated that she will share this information with the Climate/Culture Committee to generate more ideas about alternatives to The Buddy Bench.</p> <p>Mrs. Fraser inquired about previous discussions to provide additional games on the playground for students who don't want to engage in sports-like activities. Ms. Makridis shared that we have some games on campus that we can provide for students to access on the playground and there may be funds available to purchase additional games.</p> <p>Mr. Irons motioned to approve and Mrs. Fraser seconds</p>
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V	NEW BUSINESS ITEMS:	
	<p>A. Opening/Introductions B. SSC Officers C. District Reps</p>	<p>Chairperson: Eleni Makridis Co-chair: Thomas Irons Recorder: Erin Starks DCAC Rep: Nilda Langston/Odochi Tyler</p>
	<p>D. Review of council's purpose, by-laws, and Robert's Rules of Order</p>	<p>Ms. Makridis shared that she will provide a copy of the meeting dates and times for the SSC meetings this year. She reviewed each section of the SSC by-laws and shared that we will upload the meeting minutes on our website this year so that parents can have access to them throughout the year. Ms. Makridis also recommended that the language in the by-laws (Article IV, Sections 1 &amp; 3) be amended to indicate that elections will take place during Back to School Night at the latest.</p> <p>All members reviewed the by-laws and elected officers for this year.</p> <p>Mrs. Huerta motioned to approve and Mrs. Langston seconds</p>
	<p>E. Home School Compact F. Parent Involvement Guidelines</p>	<p>All members reviewed the Parent Involvement Guidelines. Ms. Makridis shared that in the event a parent needs translated notices, reports, statements, or records, they can reach out to the front office for translation support.</p> <p>Ms. Martinez motioned to approve and Ms. Makridis seconds</p> <p>All members reviewed the Home School Compact. Mr. Irons inquired about the standards for SEL and if it's mandated by the state and federal government. Mrs. Starks shared more information about the CASEL Competencies and the Transformative Social-Emotional Learning practices that we are using this year to support our students at Burcham.</p> <p>Ms. Makridis briefly discussed the use of the Wheel of Choice and The Peace Path, which are tools that students will be using to support conflict resolution and communication with others</p> <p>Mrs. Langston inquired about the language in the Parent/Guardian section regarding appropriate multimedia use, and the remaining committee members agreed that the current language used should not be amended.</p> <p>Ms. Tyler motioned to approve and Ms. Huerta seconds</p>

<p>D. Burcham’s Focus Areas and Vision Statement</p> <p>E. School-wide Data</p> <p>F. Single Plan for Student Achievement (SPSA)</p>	<p>Ms. Makridis shared our schoolwide vision statement and discussed the school-wide data. This included a discussion about the district’s focus on centering Black and African-American students, which aligns with our focus on identifying and supporting the needs of our marginalized students and enhancing their sense of belonging.</p> <p>Ms. Makridis also reviewed the following data:</p> <ul style="list-style-type: none"> <li>- Great Schools Summary Rating</li> <li>- FRSA</li> <li>- iReady Diagnostic Assessment</li> <li>- SBAC</li> </ul> <p>Budget items that were discussed by Ms. Makridis include the following:</p> <p><b>Enrichment:</b></p> <ul style="list-style-type: none"> <li>- \$24,000 (Mr. Irons inquired about how we can use the enrichment funds, and Ms. Makridis shared some of the ways in which they’ve used these funds in the past for after-school programs, such as Science Enrichment, Magician, Japanese Drumming, Dance, etc.)</li> </ul> <p><b>LCFF:</b></p> <ul style="list-style-type: none"> <li>- \$18,000 (Some of these funds can be used to provide additional Literacy Support for small group intervention, which will amount to \$10,000. They can also be used to fund additional planning/release time for teachers to meet with their grade level teams for instructional planning).</li> </ul> <p><b>Prop 28 (Art Teacher):</b></p> <ul style="list-style-type: none"> <li>- \$51,000 (Ms. Bickford inquired about VIPS being used to teach art lessons if they are interested. Ms. Makridis shared that VIPS are able to teach art lessons if they indicate it as an area of interest and to share the names of interested VIPS with her).</li> </ul> <p>Ms. Makridis shared that budget items will be discussed at upcoming meetings.</p> <p>Ms. Makridis asked members if there are any other areas they’d like to see us focus on this year, and offered to take interested members on classroom observations. Mr. Irons indicated that he is interested in conducting a classroom observation this year, which Ms. Makridis said that she will schedule in the coming weeks.</p>
<p>H. Adjournment</p> <p>I. <b>Next meeting: October 24<sup>th</sup></b></p>	<p>The meeting adjourned at 3:40PM</p>