Webex Meetings
Quick Start Guide for Students

Join a class virtually:

01. Select the **Join** button on the **Cisco Webex Meetings** notification a few minutes before class or the meeting will start.

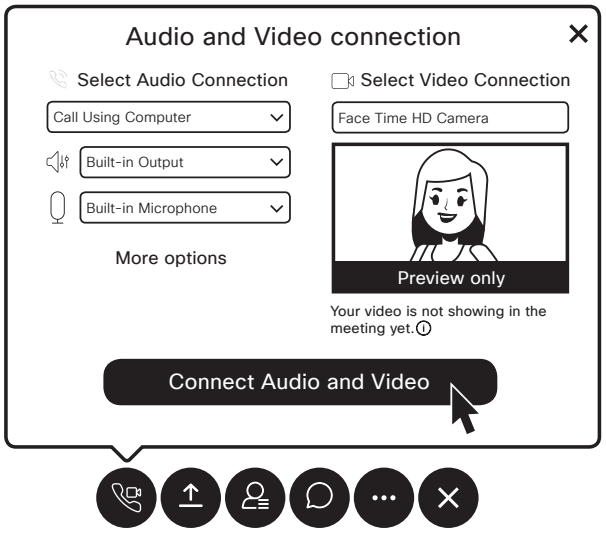
02. The join button appears up to 15 minutes before a scheduled meeting.

Connect to Audio and Video:

01. From the **Select Audio Connection** drop-down list, select your audio connection.

02. From the **Select Video Connection** drop-down list, select your video connection.

03. Select **Connect Audio, Start My Video**, or **Connect Audio and Video.**



Share your screen so everyone can see:

01. Select **Share.**

02. Select the application from the list of open applications.

To Stop Sharing:

01. Hover your mouse over the orange **Your Sharing** button, If you don't see the red **Stop Sharing** button.



02. Click **Stop Sharing** button on the floating bar.



Whiteboard live with everyone:

01. Select **Share.**

02. Select **New Whiteboard.**

Allow others to write on the whiteboard:

01. Click on the **Participant** menu.

02. Select **Assign Privileges.**

03. Select **Participants.**

04. Tick the **Annotate** check box.

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