

**Temple City Unified School District
PERSONNEL COMMISSION**

**DISTRICT OFFICE
Board Room
9700 E. Las Tunas Drive
Temple City, California**

Unapproved Minutes – Regular Meeting of August 15, 2023

The regular meeting was called to order at 4:01 pm by Gina Aparicio. **Call to Order**

Personnel Commission Members present:

Gina Aparicio
Maria Garner
Ann Seitz

Staff Members Present:

Dr. Tamar Kataroyan, Ed.D, Assistant Superintendent of HR
Lucy Lin, Personnel Technician II
Lily Marquez, Personnel Technician II
Isaac Salazar, Personnel Technician I
Jennifer Flores, Personnel Technician I (WOOC)

The pledge of allegiance was led by Dr. Tamar Kataroyan.

Pledge of Allegiance

None.

**Individuals Wishing to
Address the Commission
Approval of Minutes of
Regular Meeting**

On a motion of Member Garner, seconded by Member Aparicio, on a 2-0 vote, the Personnel Commission approved the minutes of the Regular Meeting of June 20, 2023.

On a motion of Member Garner, seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission ratified the following Eligibility Lists :

Eligibility List

- a. Paraprofessional – Childcare I, April 14, 2023
- b. Cafeteria Assistant I, May 12, 2023
- c. Public Information Officer, June 14, 2023
- d. Licensed Vocational Nurse, July 7, 2023
- e. Registered Nurse (Merged), June 2, 2023
- f. Work Experience Coordinator, February 28, 2023

Personnel Order

On a motion of Member Garner, seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission received the Personnel Order 2223-18 – June 28, 2023.

On a motion of Member Garner, seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission received the Personnel Order 2324-01 – July 26, 2023.

On a motion of Member Garner, seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission received the Personnel Order 2324-02 – August 9, 2023.

There was discussion on the Oak Office assistant position.

On a motion of Member Garner, seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission approved the Reinstatements of Edgar Gracia to the Utility Worker I position and Maricela Villasenor to the Paraprofessional position.

Business Matters

Director Burgos provided the background for Edgar Gracia and Maricela Villasenor. They are both former employees who left in good standing and are eligible for reinstatement.

Dr. Kataroyan summarized recent district Welcome Back Events for staff and administrators:

Report from the Director

- Administrative Kick Off/ Retreat
- Welcome Back Event
- BBQ Lunch @ TCHS

We are starting the school year strong. Most certificated vacancies and key classified positions are filled.

Isaac Salazar provided the classified recruitment report and vacancies.

Matters from the Commission

Matters from the Commission:

The Personnel Commissioners gave special thanks to the TCUSD M&O Team. The school grounds look wonderful and gets better year after year. They also recognized the hard work of all classified staff to make each of the schools a great place for kids.

Adjournment

Adjournment

On a motion of Member Garner, seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission adjourned the meeting at 4:33 pm.

Ann Seitz

Gina Aparicio

Maria Garner