

**GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
SPECIAL MEETING MINUTES
July 24, 2023**

The School Board of Grand Forks Public School District No. 1 held a special meeting on Monday, July 24, 2023, at the Mark Sanford Education Center with President Amber Flynn presiding.

Board Members Present: Josh Anderson, Dave Berger, Amber Flynn, Joel Larson via phone, Jeff Manley, Bill Palmiscno, and Cynthia Shabb. **Absent:** Monte Gaukler and Eric Lunn.

Student Board Members Present: None. **Absent:** Ryaan Alshami and Maggie Barker.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; and Cindy Johnson, Executive Secretary.

Call to Order and Pledge of Allegiance. The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Consent Agenda. President Flynn pulled from the consent agenda the resignation of David Tack. It will be considered as a separate agenda item.

It was moved by Shabb and seconded by Palmiscno to approve the consent agenda as amended as follows:

- ◆ Appointments effective August 22, 2023, of Sarah Hart, Speech Language Pathologist, salary \$56,154; and Jamie Voeller, 50/50 Social Studies and Interventionist, salary \$46,977; and
- ◆ Resignations effective June 2, 2023, of Amy Robinson, Ashley Bisbee, Blake Boen, Jennifer Varriano, and Nichole Stroh.

Motion carried unanimously. Absent: Gaukler and Lunn.

Resignation of David Tack. David Tack submitted his resignation effective August 1, 2023, after having signed his contract for the 2023-2024 school year. In his resignation letter, he requested the board waive the 5% release fee that is provided for in policy DKBB, Contracted Staff Resignations and Request for Release from Contract.

A discussion was held about the request being the first litmus test of the policy, when contracts were distributed, the effective date of the policy, when the resignation was submitted, and the precedence that would be set should the board deviate from its policy.

Following discussion, it was moved by Manley and

seconded by Anderson to approve the resignation without a waiver of the 5% release fee. Motion carried on roll call vote as follows: Aye: Larson, Manley, Palmiscno, Flynn, Anderson, and Berger. Nay: Shabb. Absent: Gaukler and Lunn.

Approval of Valley Middle School, Central Kitchen, and Safety & Security Construction Manager at Risk.

Jonathan Ellwein, Director of Buildings and Grounds, reported that in accordance with North Dakota Century Code Section 48-01.2-20, a selection committee completed the Construction Manager at Risk (CMaR) review process for the new Valley Middle School, Central Kitchen, and Safety & Security projects. Interviews of the two firms that submitted proposals were conducted and Construction Engineers was recommended.

It was moved by Palmiscno and seconded by Shabb to approve Construction Engineers as the CMaR for the construction of the new Valley Middle School, central kitchen, and safety and security projects. Motion carried unanimously. Absent: Gaukler and Lunn.

Cabinet-Level Administrative Salary Recommendations.

Dr. Brenner reported on his salary recommendations for the chief academic officer, business manager, and associate superintendent of secondary education. The recommendation is to receive the same percentage increase as averaged between and among all other negotiating groups of 8% in year one and 5% in year two plus the appropriate education factor where applicable. It was noted the associate

superintendent's education factor may change in year two upon completion of the doctorate. The recommendation follows:

Chief Academic Officer:

Year One: Base Salary: \$137,234
Education Factor: \$1,500
Total Salary: \$138,734
Year Two: Base Salary: \$144,096
Education Factor: \$1,500
Total Salary: \$145,596

Business Manager:

Year One: Base Salary: \$140,400
Year Two: Base Salary: \$147,420

Associate Superintendent of Secondary Education:

Year One: Base Salary: \$171,192
Education Factor: \$2,900
Total Salary: \$174,092
Year Two: Base Salary: \$179,752
Education Factor: \$2,900*
*subject to change if doctorate completed)
Total Salary: \$182,652

It was moved by Berger and seconded by Shabb to approve the salary increases as presented for the chief academic officer, business manager, and associate superintendent of secondary education effective July 1, 2023. Motion carried unanimously. Absent: Gaukler and Lunn.

Consideration of School Board Committee and Community Liaison Appointments for 2023-2024. It was moved by Manley and seconded by Palmiscno to approve the school board committee and community liaison appointments for 2023-2024 as recommended by the school board president and superintendent. Motion carried unanimously. Absent: Gaukler and Lunn.

Consolidated Grant Application for 2023-2024 Federal Title Funding. Dr. Brenner gave an overview of the federal formula funding for 2023-2024. Estimated allocations in the consolidated grant application include Title I - \$3,159,255.00; Title II - \$724,967.00; Title III - \$23,541.20; and Title IV - \$372,557.00.

It was moved by Shabb and seconded by Palmiscno to approve the consolidated grant application for 2023-2024 federal title funding as presented. Motion carried unanimously. Absent: Gaukler and Lunn.

Adjournment. There being no further business, the meeting adjourned at 6:38 p.m.

APPROVED _____
(Date)

Amber Flynn, President

Brandon Baumbach, Business Manager