

**NOTICE OF SPECIAL MEETING OF THE SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
Monday, July 31, 2023 - 7:30 AM**

Via Zoom

Join Zoom Meeting

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Meeting ID: 815 1053 6747

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AGENDA

Please note the stated times per topic are approximate and intended only as a guide. Upon convening the meeting, agenda topics may begin earlier or later than their stated approximate time.

7:30 am **1. CALL TO ORDER**

2. SUPERINTENDENT'S RECOMMENDATIONS FOR ACTION

7:30 am A. Appointment of Assistant Superintendent of Elementary Education


7:35 am **3. ADJOURNMENT**

Dr. Terry Brenner
Superintendent of Schools

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MEMORANDUM

TO: Grand Forks School Board
FROM: Dr. Terry Brenner, Superintendent of Schools 
SUBJECT: Appointment of Assistant Superintendent of Elementary Education
DATE: July 31, 2023

It is with distinct pleasure that I recommend Mr. Matt Bakke to serve as our next Assistant Superintendent of Elementary Education effective Monday, July 31, 2023, as Devils Lake Public School District released him from his contract the evening of July 27, 2023. Mr. Bakke is presently the superintendent of the Devils Lake Public School District and has served in that capacity for the past three years. Previous to that, Mr. Bakke was the superintendent for Manvel Public Schools and served as a Dean of Students at Valley Middle School within our school district.

Mr. Bakke interviewed along with two other candidates on June 12, 2023, and through consensus-building, was tabbed as the next candidate to serve in this Executive Cabinet role. The interview team asked questions about communication, leadership, use of data, and diversity, equity, inclusivity, and belonging. References stated that Mr. Bakke brings a strong sense of collaboration, participatory leadership, and “calm” to the workplace. He is viewed as an engager of community as his present school district has undergone significant restructuring of two elementary schools while attempting to pass a bond referendum for a new middle school. During the interview, Mr. Bakke presented a 90-day entrance plan that illustrated his homework of the school district and a detailed path forward.

Further, I have had the opportunity to observe Mr. Bakke’s leadership in action as we interface frequently through the North Dakota Schools Study Council meetings, Northeast Regional superintendent meetings, and North Dakota Council of Educational Leaders conferences and he has consistently displayed requisite leadership acumen that will well-serve Grand Forks Public Schools.

Interviewing Team consisted of the following individuals:

Dr. Terry Brenner, Superintendent
Brandon Baumbach, Business Manager
Griffin Gillespie, Director of Human Resources
Amy Bartsch, Chief Academic Officer
Dr. Lissa Diederich, Executive Director of Special Education
Angie Jonasson, Lake Agassiz Elementary Principal
Chad Kurtyka, Twining Elementary & Middle School Principal (2023-24)
Tracey Johnson, Director of Head Start
Kayla Erickson, Encore Director

Grand Forks School Board
July 31, 2023
Page 2

It is my recommendation that Mr. Matt Bakke be appointed as the Assistant Superintendent of Elementary Education at a salary of \$173,900 for the 2023-24 school year minus one month of salary due to his arrival on July 31, 2023. This total includes his education factor of MA+45 at \$2,900.

Enclosure: Matt Bakke Resume

Matthew Hesketh Bakke

Education

Currently in Pursuit of Doctor of Education in Educational Leadership – Anticipated Graduation December 2023, University of North Dakota, Grand Forks, ND

Master of Sciences in Education with Middle School Cognate – August 2013, University of North Dakota, Grand Forks, ND

Bachelor of Sciences in Secondary Education with Major in Composite Social Studies – December 2011, University of North Dakota, Grand Forks, ND

Bachelor of Sciences in Middle Level Education with concentrations in Math and Social Studies – December 2011, University of North Dakota, Grand Forks, ND

Certifications

North Dakota Superintendent Credential
North Dakota Elementary Principal Credential
North Dakota Teaching License

Related Experience

Superintendent

Devils Lake Public Schools, Devils Lake, ND~ July 2020 – Present

- o Serve as the chief executive officer of the school district.
- o Administer the district in accordance with board policies, negotiated agreements, state, and federal laws.
- o Supervise directly or indirectly, every district employee.
- o Provide educational leadership for the school and community.
- o Develop effective communication systems for the district.
- o Represent the district at regional, state and legislative meetings/committees.
- o Plan, oversee and direct the district's financial budget including all federal and state programs.
- o Foster and establish a positive working culture and climate for all district employees.
- o Develop strong working relationships with students, staff, parents, School Board members, and the community.
- o Direct and coordinate all facility decisions for the district.
- o Direct and coordinate the district food service program.
- o Direct and coordinate the district transportation program.

Superintendent

Manvel Public School, Manvel, ND~ July 2018 – June 2020

- o Serve as the chief executive officer of the school district.
- o Administer the district in accordance with board policies, negotiated agreements, state, and federal laws.
- o Supervise directly or indirectly, every district employee.
- o Provide educational leadership for the school and community.
- o Develop effective communication systems for the district.
- o Represent the district at regional, state and legislative meetings/committees.
- o Plan, oversee and direct the district's financial budget including all federal and state programs.

- o Foster and establish a positive working culture and climate for all district employees.
- o Develop strong working relationships with students, staff, parents, School Board members, and the community.
- o Direct and coordinate all facility decisions for the district.
- o Direct and coordinate the district food service program.
- o Direct and coordinate the district transportation program.
- o Direct and coordinate the district summer migrant program.

Title I School-Wide Program Coordinator – Dean of Students

Valley Middle School, Grand Forks, ND~ August 2017 – May 2018

- o Develop strong working relationships with students, staff and parents.
- o Assist with student discipline and behavior support.
- o Support teachers with the implementation of the school-wide Multi-Tier System of Support Committee plan with emphasis on behavioral interventions.
- o Collaborate with teachers (including providing student intervention support).
- o Manage, monitor, and analyze assessment and SWIS data.
- o Member of the building Multi-Tier System of Support Committee and Royal Pride committee.
- o Implementation of teacher and student mentoring program (Royal Program).
- o Lead, organize and develop the partnership with the CVIC to implement the Coaching Boys into Men and Athletes as Leaders programs.
- o Serve as administrator for various meetings (IEP, Parent and Team).

Social Studies Teacher, Eighth Grade

Valley Middle School, Grand Forks, ND~ August 2012 – May 2017

- o Teach students in United States History & North Dakota Studies.
- o Mentor multiple university methods & student educators.
- o Chair of the Social Studies Department.
- o Serve on the Positive Behavior Intervention Support Committee.
 - o Serve on planning & data sub-committees.
 - o Organized and implemented school pep rallies (four per year).
- o Serve on the Multi-Tier System of Support Committee.
- o Observed by other district administration on technology usage in my classroom.
- o Organized, planned and chaperoned a week long trip to Wolf Ridge Education Center.
- o Developed strong working relationships with students and staff.
- o Organized, planned and implemented a mentoring program as part of my action research.

Coordinator, Grand Forks Swish

Grand Forks Fast Break Club, Grand Forks, ND~ January 2015 – July 2020

- o Hire, lead and supervise coaches.
- o Organize tournament registration.
- o Set practice and tournament schedules.
- o Organize and arrange gym space.
- o Communicate with coaches, parents and players.
- o Organize and keep an inventory of equipment and jerseys.
- o Develop and implement a marketing plan.
- o Build and establish a program culture.

Assistant Varsity Football Coach

Grand Forks Central High School~ Spring 2014 – July 2020

- o **Varsity Defensive Coordinator**
 - Develop and implement game strategies.
 - Teach technique and strategy.
 - Organize, supervise, lead, and motivate the defensive units.
 - Call defensive plays during games.
 - Set depth charts for all defensive positions.
- o **Running Back & Inside Linebacker Coach**
 - Teach technique and strategy.
 - Set depth charts.

Assistant Varsity Basketball Coach

Grand Fork Central High School, Grand Forks, ND~ Winter of 2009 – July 2020

- o **Head Junior Varsity & Head Assistant Varsity Coach**
 - Create and implement practice plans.
 - Teach technique and strategy.
 - Organize, supervise, lead, and motivate the JV team.
 - Assist the Varsity team during practice and games.

Other Experience

Elected Student Body President- University of North Dakota, Grand Forks, ND~
2010-2011 school year

Math Teacher- Sylvan Learning Center, Grand Forks, ND~ November 2011

Elected Student Body Vice-President- University of North Dakota, Grand Forks, ND~
2009-2010 school year

Administrative Intern- Senator Kent Conrad, Grand Forks, ND~ Summer 2009

Memberships & Positions

Board of Director, North Dakota High School Activities Association (2022 - Present)

Board of Director, Regional Educational Laboratory (REL) Central (2022 - Present)

Board of Director, North Dakota Educators Service Cooperative (2020 - Present)

Member of the Association of School Administrators (2018 – Present)

Member of the Association for Supervision and Curriculum Development (2017 – Present)

Member of North Dakota Association of School Administrators (2018 – Present)

Member of the Legislative Focus Group as part of NDASA (2019 – Present)

Member of North Dakota Council of Educational Leaders (2017 – Present)

District Representative of the Northeast Education Services Cooperative (2018 – Present)

Vice President/Member of Walsh-Pembina Superintendent Committee (2018 – 2019)

Member of Grand Forks Education Association Negotiation Team (2016 – 2018)

Member of University of North Dakota National Alumni Football Committee (2014 –
Present)

Member of Grand Forks Public Schools Demographic Task Force (2011-2012)

Member of UND Varsity Football Team (2006-2010)

Member of Students North Dakota Education Association (2009-2013)

Student Representative on University Logo Transition Committee (2010-2011)

Student Representative on UND President's Cabinet (2010-2011)

Student Senator, School of Education and Human Development (2008-2009)

Student Representative on Vice President of Student Affairs Search Committee (2010)

Student Representative on University Campus Parking Committee (2009-2011)

Football Representative on Student Athletic Advisory Committee (2006-2008)

Member of Fellowship of Christian Athletes (high school & college)

Awards & Scholarships

Dick Hill UND Scholarship (2019)
Minard & Jean McCrea UND Scholarship (2019)
UND Teaching & Learning Scholarship (2011-2012)
Lillian Elsinga Outstanding Student Leader Award (2011)
Memorial Union Leadership Scholarship (2011)
UND Football Scholarship (2006-10)
UND Teaching & Learning Scholarship (2010-2011)
Outstanding Student Leader Award (2010)
UND Football Defensive Scout Player of the Year (2007)
UND Scholar Athlete Merit Award (2007)
OM Hager DECA Leadership Scholarship (2006)
Katun Corporation Business Scholarship (2006-2007)
Grand Forks Education Association Scholarship (2006)
UND College of Business & Public Administration Scholarship Award (2006)
UND Outstanding High School Leadership Scholarship Award (2006)
Grand Forks Renaissance Scholarship Award (2005-2006)
Buzz Ratzlaff Football Scholarship Award (2006)