

**NOTICE OF REGULAR MEETING OF THE SCHOOL BOARD  
GRAND FORKS PUBLIC SCHOOL DISTRICT #1**

**Monday, August 21, 2023**

**Mark Sanford Education Center (Enter at West Door #3)  
2400 47th Avenue South, Grand Forks, ND**

The meeting will be broadcast live and archived at <https://www.youtube.com/c/GFSchools>.

**AGENDA**

*Please note the stated times per topic are approximate and intended only as a guide. Upon convening the meeting, agenda topics may begin earlier or later than their stated approximate time.*

6:00 pm **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

A. Reading of School Board Meeting Norms

6:01 pm **2. APPROVAL OF AGENDA**

6:02 pm **3. APPOINTMENT OF STUDENT BOARD MEMBER AND OATH OF OFFICE**

6:03 pm **4. APPROVAL OF MINUTES**

A. August 7, 2023

6:04 pm **5. PUBLIC COMMENTS**

*Individuals wishing to address the school board are asked to complete a Public Comment Card, submit it to the school board secretary before the start of the meeting, and wait to be invited to speak. Each person may speak for up to three (3) minutes. No individual may speak on the same topic more than once. The chairperson reserves the right to limit the comments and the number of speakers. School Board members shall not engage in a response or enter into a debate about any issue(s) brought before the board during this portion of the meeting. Public comments and concerns will be directed to the Superintendent of Schools, who will deal with them according to policies adopted by the Board.*

**6. SUPERINTENDENT'S RECOMMENDATIONS FOR DISCUSSION**

6:10 pm A. Remote Learning Survey Results (Strategic Plan Areas 1 and 2)

6:30 pm B. Storm Day Decision-making Process

6:40 pm C. New Valley Middle School Design Update (Strategic Plan Area 3)

**7. SUPERINTENDENT'S RECOMMENDATIONS FOR ACTION**

7:00 pm A. Consent Agenda:

- Teacher Appointments (excludes administrative appointments)
- Teacher Request for Health Restoration Leave of Absence
- Student Travel Request to Winnipeg, Canada in October 2023; Germany and France in June-July 2024; and Kanuma City, Japan in October 2024
- Third-Party Individual/Entity Requests for Student Information – Mayville State University Division of Education
- Designation of District Homeless Student Liaison for 2023-2024
- Designation of District Foster Care Point of Contact for 2023-2024

7:01 pm B. District Academic Goals (Strategic Plan Areas 1 and 2)

7:21 pm C. Consideration to Expend Construction Services Against Building Fund (Strategic Plan Area 3)

7:26 pm D. Consideration of Special Reserve Fund Transfer (Strategic Plan Area 3)

7:36 pm E. Consideration of Bid for Filtration Services (Strategic Plan Area 3)

7:41 pm F. Consideration of A&E Firm for Grand Forks Central High School Pool (Strategic Plan Area 3)

7:46 pm G. Consideration of A&E Firm for Safety and Security Upgrades (Strategic Plan Areas 2 and 3)

7:56 pm H. Consideration of Resolution Authorizing and Establishing the Terms of \$30,000,000 General Obligation School Building Bonds, Series 2023 (Strategic Plan Area 3)

8:01 pm I. Resolution Levying Tax for General Obligation Bonds (Strategic Plan Area 3)

8:06 pm J. General Fund Financial Statement (Strategic Plan Area 3)

**8. OTHER**

8:16 pm A. Announcements

B. Board Requests for Future Consideration (There should be no discussion concerning any item that is requested for future consideration. The Board President and Superintendent will determine the best method of response to board requests for future consideration.)

C. School Board Norms - How did we do?

8:20 pm **9. ADJOURNMENT**

*Persons with disabilities who may need assistance to access the meeting should call the superintendent's office at 787-4880 at least 24 hours prior to this meeting.*

Grand Forks Public School District #1

## School Board Meeting Norms

*The purpose of establishing school board norms is to ensure that all individuals have the opportunity to contribute in the meeting; to increase productivity and effectiveness; and to facilitate the achievement of its goals.*

### NORMS

- 1) Be prepared
- 2) Be on time
- 3) Value and respect each other
- 4) Exercise thoughtful deliberation and conversation
- 5) Be professional at the Board table and when visiting with the general public
- 6) Speak up when the norms are not being followed
- 7) Advocate on behalf of students and keep the community in mind

### GOVERNANCE

- 1) Lead by policy
- 2) Serve as advocates for K-12 public education
- 3) Entrust the day-to-day operations to the professionals; Let the administrators do their work
- 4) Assist community members and stakeholders in following the chain of command

### OTHER

- 1) Consider staff and District capacity in resources
- 2) Balance the meeting agendas so one meeting isn't heavier than the other

## GRAND FORKS SCHOOL BOARD GRAND FORKS PUBLIC SCHOOL DISTRICT #1 REGULAR MEETING MINUTES August 7, 2023

The School Board of Grand Forks Public School District No. 1 held a regular meeting on Monday, August 7, 2023, at the Mark Sanford Education Center with President Amber Flynn presiding.

**Board Members Present:** Josh Anderson, Dave Berger, Amber Flynn, Monte Gaukler, Eric Lunn, Jeff Manley via phone, Bill Palmiscno, and Cynthia Shabb. **Absent:** Joel Larson.

**Student Board Members Present:** Maggie Barker. **Absent:** Ryaan Alshami.

**Others Present:** Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; Melissa Buchhop, President, Grand Forks Education Association; and Cindy Johnson, Executive Secretary.

**Call to Order and Pledge of Allegiance.** The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

**Approval of Agenda.** The agenda was approved by unanimous consensus. Absent: Larson and Shabb.

**Appointment of Student Board Member and Oath of Office.** Due to Alshami's absence, this topic is postponed to a future meeting.

**Approval of Minutes.** It was moved by Lunn and seconded by Anderson to approve the minutes of July 10, 2023, as written. Motion carried unanimously. Absent: Larson and Shabb.

It was moved by Palmiscno and seconded by Gaukler to approve the minutes of July 24, 2023, as written. Motion carried unanimously. Absent: Larson and Shabb.

It was moved by Lunn and seconded by Palmiscno to approve the minutes of July 31, 2023, as written. Motion carried unanimously. Absent: Larson and Shabb.

**Reading of School Board Meeting Norms.** President Flynn read aloud the school board meeting norms.

**Public Comments.** None.

**Recruitment and Hiring Update.** Griffin Gillespie, Director of Human Resources, reported on the number of openings and new hires in the district.

Shabb joined the meeting at 6:04 p.m.

Gillespie said there was a larger applicant pool this year as compared to last year due to an increase in wages and advertising. He also gave an update on recruitment efforts and future sourcing initiatives. In response to an inquiry, he discussed support for international candidates through an organization in Fargo.

**Summer Projects Update.** Jonathan Ellwein, Director of Buildings and Grounds, reported on summer projects at Grand Forks Central High School, Cushman Field, Ben Franklin Elementary School, Viking Elementary School, Lake Agassiz Elementary School, Schroeder Middle School, and the districtwide lighting upgrade.

**Finance Committee Report.** Baumbach reported on the August 2, 2023, meeting of the Finance Committee and its recommendations.

- **Consideration of Career Impact Academy Guaranteed Maximum Price.** Shawn Senescall of JLG Architects gave a comprehensive update on the Academy's design concept.

Sean Scott of PCL Construction Services, Inc. gave an update on the bid solicitation process and bid packages.

Baumbach reported on funding options related to the guaranteed maximum price for the project of \$24,983,859 and the following alternates: Alternate 01: Commons Expansion \$1,660,920;

Alternate 02: Welding Expansion \$2,028,388;  
Alternate 03: Finned Tube Radiation \$278,629;  
and Alternate 04: Folding Glass Walls \$216,000.

Keith Lund, President and CEO of the Grand Forks Region Economic Development Corporation, discussed opportunities for additional fundraising and community support.

Discussion continued about the possibility of approaching a prospective donor for naming rights as a funding opportunity, the district's past and future budget and fiscal responsibility, and how delaying project alternates affects any cost savings.

Manley left the meeting at 7:41 p.m.

Eric Ripley, Executive Director of Career and Technical Education and Technology, discussed programs and funding for equipment and in-kind donations.

It was moved by Palmiscno and seconded by Lunn to move forward with the base bid for construction of \$24,983,859.

Palmiscno clarified the intent is to delay a decision on the alternates until November after the business manager has had time to get more information for funding.

Senescall responded that August/September would be ideal and November would be a point when the district would incur additional costs. He also recommended the 5% contingency be included in the construction dollars.

It was moved by Palmiscno and seconded by Lunn to amend the motion to include the 5% contingency for a total of \$26,233,052. Amendment carried unanimously. Absent: Larson and Manley.

Original motion as amended unanimously carried. Absent: Larson and Manley.

- Consideration of Land Swap Adjacent to Career Impact Academy Site. It was moved by Lunn and seconded by Shabb to postpone the discussion of this topic to a future date. Motion carried unanimously. Absent: Larson and Manley.
- Consideration of Preliminary Budget and Tax Levy for FY24. Baumbach reported on the preliminary budget and tax levy for FY24 which calls for a total levy of

131.68 mills. This levy includes 70 mills for the general fund, 12 mills for miscellaneous, 4 mills for tuition, 3 mills for a special reserve fund, 20 mills for the building fund, 2 mills for special assessments, and 20.68 mills for sinking & interest related to the public referendum passed on May 16, 2023.

It was moved by Palmiscno and seconded by Berger to approve the preliminary budget and certificate of levy as presented and to set the public hearing date for the preliminary budget and certificate of levy for September 25, 2023, at 6:00 p.m. at the Mark Sanford Education Center. Motion carried unanimously. Absent: Larson and Manley.

**General Fund Financial Statement.** Baumbach reported for fiscal year 2022-2023, total general fund revenues were \$115,200,654 and total general fund expenditures were \$118,814,613 resulting in expenses over revenues of \$3,613,959. He pointed out the statement is not an accurate report due to the lagging of federal reimbursements and other considerations such as a reserve fund transfer.

It was moved by Lunn and seconded by Anderson to approve the General Fund Financial Statement for the period July 1, 2022, through June 30, 2023, as presented. Motion carried unanimously. Absent: Larson and Manley.

**Consent Agenda.** It was moved by Shabb and seconded by Palmiscno to approve the consent agenda as amended as follows:

- Teacher appointments effective August 22, 2022, of Priscilla Mathsen, ND Studies and Special Topics (salary \$60,771); Sierra McCall, SAIL Teacher (salary \$46,977); Christina Ibrahim, Social Worker (salary \$46,977); Mallory Rudningen, first-grade teacher (salary \$46,977); and Hannah Freese, Marketing Teacher (salary \$47,774);
- 2023-2024 In-Person Instruction Plan;
- Amended Designation of Authorized Representative for Title Programs and Grants for 2023-2024 as follows:
  - Title I – Disadvantaged Children Meet High Standards - Matt Bakke
  - Title II, Part A – Teacher and Principal Quality Training and Recruiting - Matt Bakke
  - Title III – English Language Acquisition/Enhancement - Matt Bakke
  - Title IV, Part A – Student Support and Academic Enrichment Grants - Matt Bakke
  - Title VI-B (IDEA) – Individuals with Disabilities Education Act - Matt Bakke
  - Title VII – Indian Education - Matt Bakke



- Title VIII – Impact Aid - Dr. Terry Brenner and Brandon Baumbach
- Title IX of the Equal Employment Opportunity Commission – Griffin Gillespie
- Indian Education Formula Grant - Matt Bakke
- Johnson O'Malley Act (Indian Education) - Matt Bakke
- Head Start - Matt Bakke
- 21<sup>st</sup> Century Community Learning - Matt Bakke
- District Homeless Liaison - Sara Munson
- CLSD Grant - Amy Bartsch
- School Food Service - Wendy Mankie; and
- Grand Forks Central and Red River High Schools Speech, Debate, and Student Congress Cooperative Agreements.

Motion carried unanimously. Absent: Larson and Manley.

**Third-Party Individual/Entity Request for Student Information.** Dr. Brenner reported on four third-party entities' requests for student information. Policy FGA, Student Education Records and Privacy, requires Board approval of student information sharing requests from third-party individuals/entities other than parties to which the District reports student information under the law. The requests are:

1. Edgenuity (Imagine Learning) – Imagine Learning will provide secondary students with a web-based courseware option through its Edgenuity platform. The platform will be primarily used by high school students and a handful of middle school students in need of credit recovery, alternative learning pathways, or acceleration options. Edgenuity will replace Edmentum as the district's online courseware provider as it offers a more robust and interactive asynchronous learning experience. School official exception applies so parental consent is not required to release applicable student information.
2. Active Internet Technologies, dba Finalsity – This is a school system-wide notification system that will be used to communicate vital information to families and employees quickly through multiple channels. Their master terms and conditions are on file which coincides with the language in the policy. School official exception applies so parental consent is not required to release applicable student information.
3. Peachjar – This platform will be used to create the *Kids Connection* publication. A FERPA compliance overview is on file which coincides with the language in the policy. School official

exception applies so parental consent is not required to release applicable student information.

4. UND College of Education & Human Development Student Teachers – Through placement at participating schools across the district as part of their professional training and education, student teachers will be exposed to and have access to student information. The affiliation agreement which includes provisions to inform students of the confidential nature of all school records is on file. School official exception applies so parental consent is not required to release applicable student information.

It was moved by Lunn and seconded by Shabb to approve the requests of the Edgenuity (Imagine Learning), Active Internet Technologies, dba Finalsity, Peachjar, and UND College of Education & Human Development Student Teachers for access to student information as requested and as allowed by policy and/or the law. Motion carried unanimously. Absent: Larson and Manley.

**Request for Reconsideration of Instructional Resources.** The library books being challenged are *Nineteen Minutes*, *Beloved*, *The Bluest Eye*, *Extremely Loud and Incredibly Close*, *grl2grl*, and *Dead Until Dark*. Reviewing one book at a time, board members shared their perspectives about and acted on each of the challenged library books as follows:

*Nineteen Minutes*. It was moved by Lunn and seconded by Shabb to sustain and keep the book in its respective libraries. Motion carried on roll call vote as follows: Aye: Lunn, Shabb, Flynn, Berger, and Gaukler. Nay: Palmiscno and Anderson. Absent: Manley and Larson.

*Beloved*. It was moved by Lunn and seconded by Gaukler to sustain and keep the book in its respective libraries. Motion carried unanimously. Absent: Larson and Manley.

*The Bluest Eye*. It was moved by Shabb and seconded by Gaukler to sustain and keep the book in its respective libraries. Motion carried on roll call vote as follows: Aye: Gaukler, Lunn, Palmiscno, Shabb, Flynn, and Berger. Nay: Anderson. Absent: Larson and Manley.

*Extremely Loud and Incredibly Close*. It was moved by Shabb and seconded by Gaukler to sustain and keep the book in its respective libraries. Motion carried on roll call vote as follows: Aye: Shabb, Flynn,

Berger, Gaukler, and Lunn. Nay: Palmiscno and Anderson. Absent: Larson and Manley.

*grl2grl*. It was moved by Lunn and seconded by Gaukler to sustain and keep the book in its respective libraries. Motion carried unanimously. Absent: Larson and Manley.

*Dead until Dark*. It was moved by Shabb and seconded by Berger to sustain and keep the book in its respective libraries. Motion carried unanimously. Absent: Larson and Manley.

**Announcements.** It was announced that grades K-9 start school on August 30.

Matt Bakke was welcomed to his first official school board meeting.

**Board Requests for Future Consideration.** Gaukler requested information about how high-dosage tutoring will continue with Edgenuity versus Edmentum.

**School Board Norms – How did we do?** President Flynn reported the board did a good job in following its meeting norms.

**Adjournment.** There being no further business, the meeting adjourned at 9:07 p.m.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_  
Amber Flynn, President

\_\_\_\_\_  
Brandon Baumbach, Business Manager

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Remote Learning Survey Results  
DATE: August 21, 2023



Attached please find the Remote Learning Survey Results gleaned from parent/guardian and staff last May, 2023, relative to whether or not the respondents would like to see Remote Learning continue or not continue on applicable weather-related events. A high-level overview suggests continuing with Remote Learning with anecdotal caveats received in alternative communications:

- 1) There needs to be more rigor within Remote Learning
- 2) There were requests for increased teacher availability under “office hours”

At our meeting, I will go over the survey results.

Assistant Superintendent Matt Bakke and Associate Superintendent Catherine Gillach will work with a committee comprised of principals and Grand Forks Education Association representatives to reshape Remote Learning Day teaching and learning expectations.

Enclosure: Remote Learning on Storm Days Survey

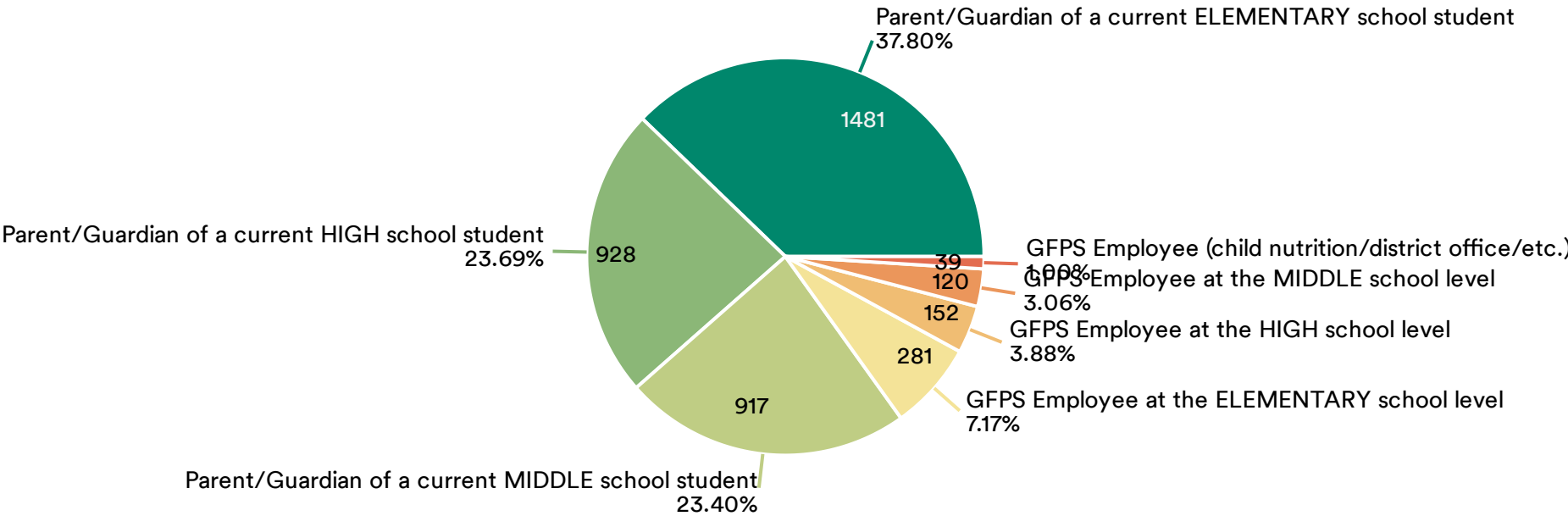


# Remote Learning on Storm Days Survey

May 2023

What is your relationship to Grand Forks Public Schools? (can select more than one option)

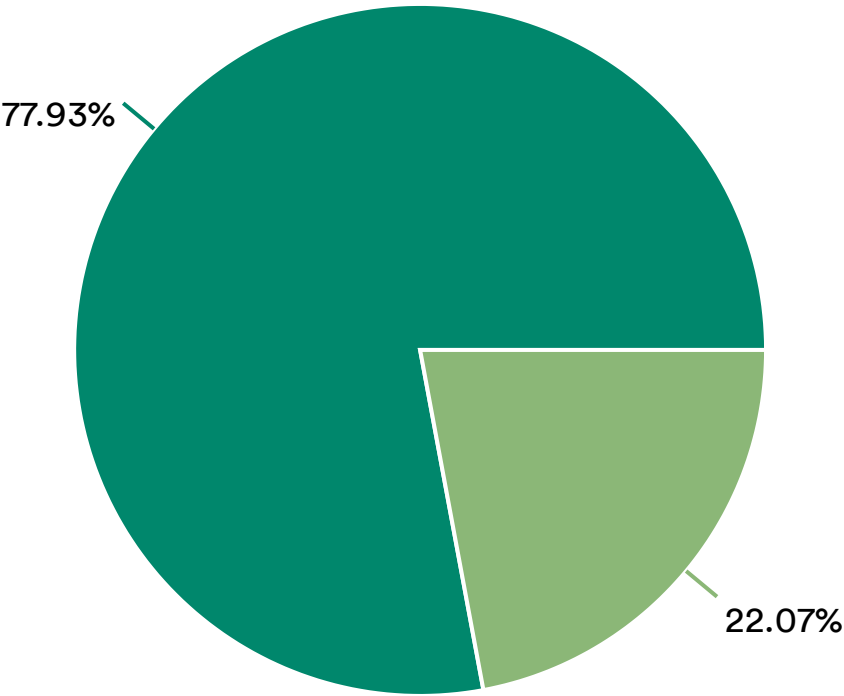
3918 Responses



Data	Response	%
Parent/Guardian of a current ELEMENTARY school student	1481	37.80%
Parent/Guardian of a current HIGH school student	928	23.69%
Parent/Guardian of a current MIDDLE school student	917	23.40%
GFPS Employee at the ELEMENTARY school level	281	7.17%
GFPS Employee at the HIGH school level	152	3.88%
GFPS Employee at the MIDDLE school level	120	3.06%
GFPS Employee (child nutrition/district office/etc.)	39	1.00%

Please select your preference for instruction on weather-related cancellations for the upcoming (2023-2024) school year.

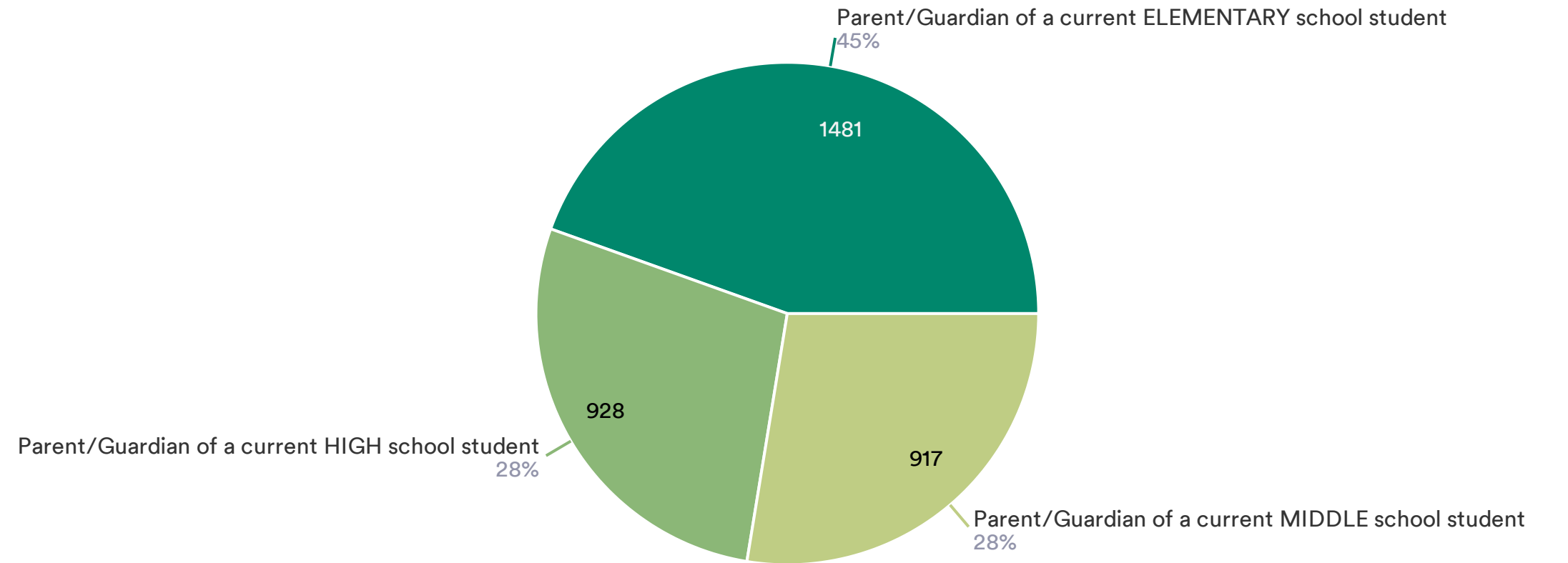
2687 Responses



Data	Response	%
I prefer that the school system DOES continue to provide students with remo...	2094	77.93%
I prefer that the school system DOES NOT continue to provide students with...	593	22.07%

What is your relationship to Grand Forks Public Schools? (can select more than one option)

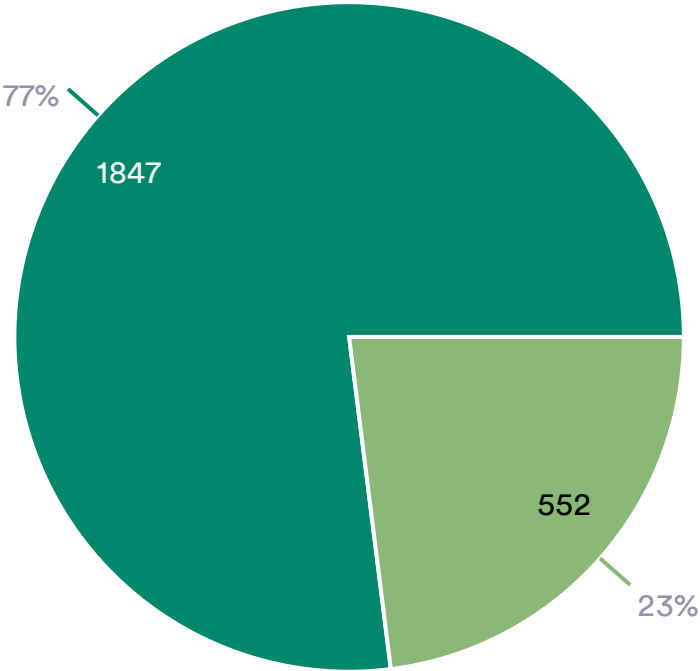
3326 Responses



Data	Response	%
Parent/Guardian of a current ELEMENTARY school student	1481	45%
Parent/Guardian of a current HIGH school student	928	28%
Parent/Guardian of a current MIDDLE school student	917	28%

Please select your preference for instruction on weather-related cancellations for the upcoming (2023-2024) school year.

2399 Responses

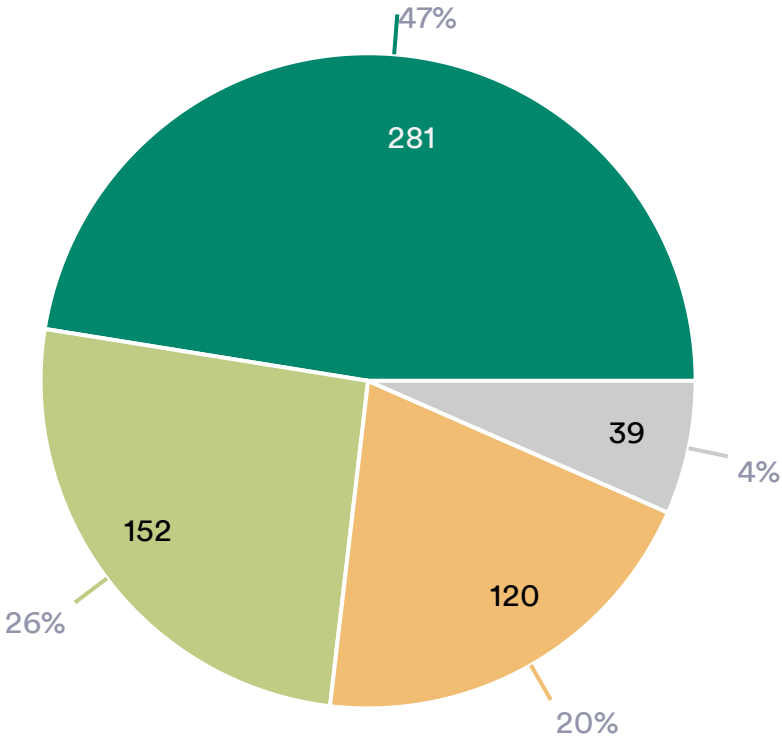


Data	Response	%
I prefer that the school system DOES continue to provide students with rem...	1847	77%
I prefer that the school system DOES NOT continue to provide students wit...	552	23%



What is your relationship to Grand Forks Public Schools? (can select more than one option)

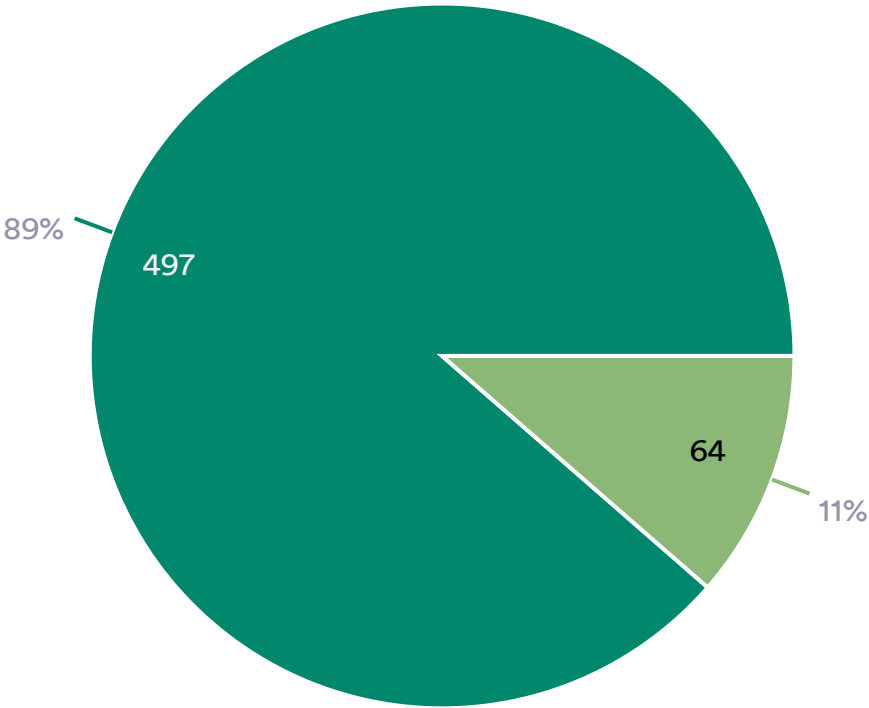
592 Responses



Data	Response	%
GFPS Employee at the ELEMENTARY school level	281	47%
GFPS Employee at the HIGH school level	152	26%
GFPS Employee at the MIDDLE school level	120	20%
Other entries	39	4%

Please select your preference for instruction on weather-related cancellations for the upcoming (2023-2024) school year.

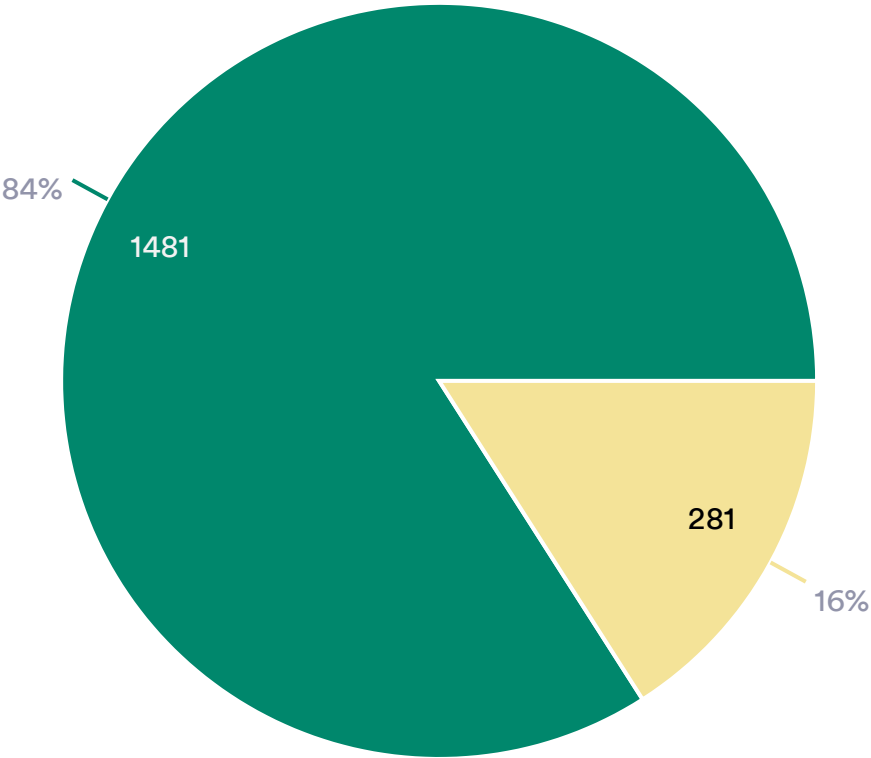
561 Responses



Data	Response	%
I prefer that the school system DOES continue to provide students with remo...	497	89%
I prefer that the school system DOES NOT continue to provide students with...	64	11%

What is your relationship to Grand Forks Public Schools? (can select more than one option)

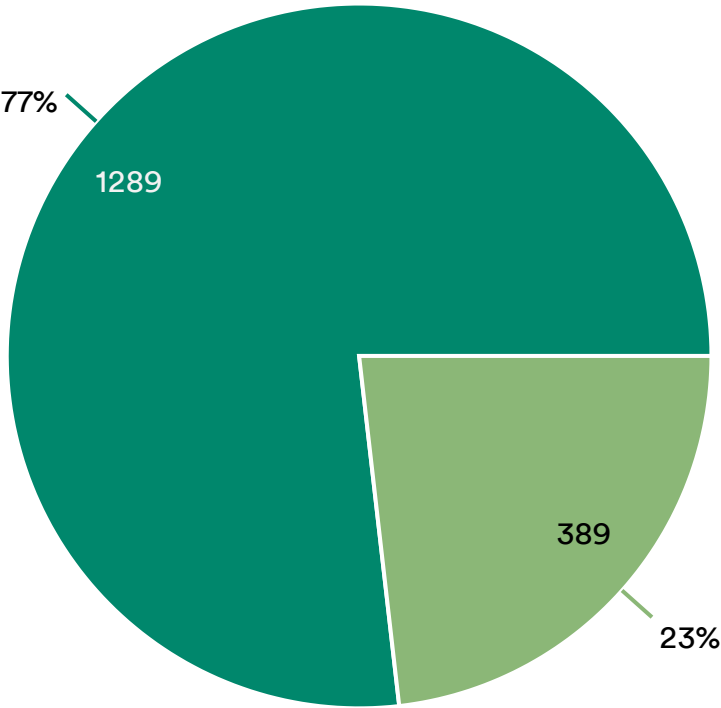
1762 Responses



Data	Response	%
Parent/Guardian of a current ELEMENTARY school student	1481	84%
GFPS Employee at the ELEMENTARY school level	281	16%

Please select your preference for instruction on weather-related cancellations for the upcoming (2023-2024) school year.

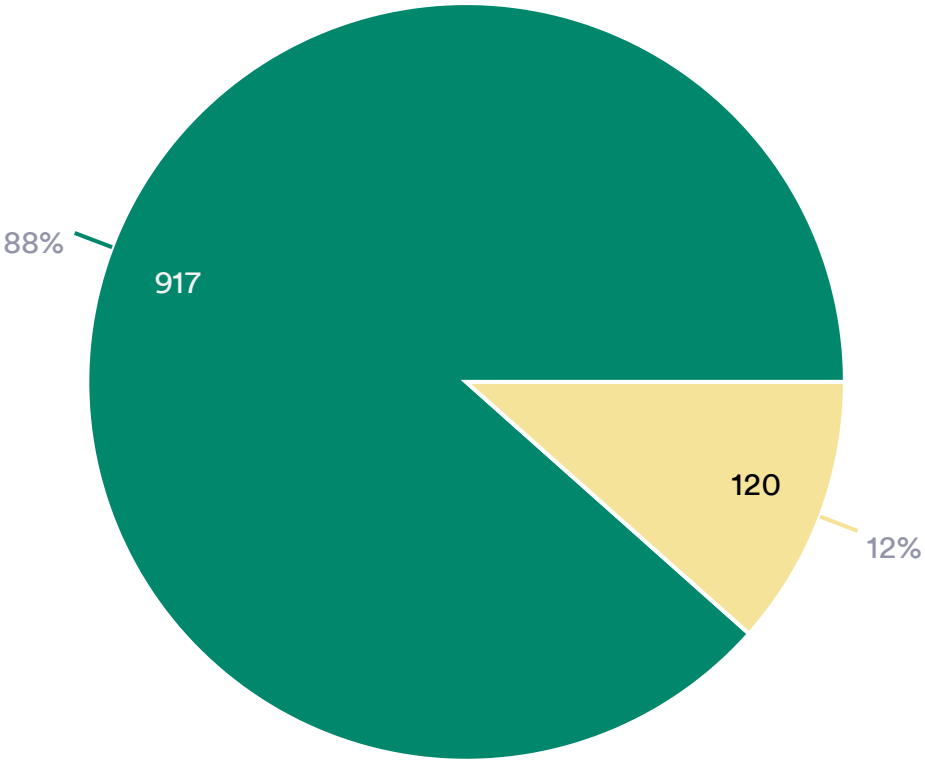
1678 Responses



Data	Response	%
I prefer that the school system DOES continue to provide students with remo...	1289	77%
I prefer that the school system DOES NOT continue to provide students with...	389	23%

What is your relationship to Grand Forks Public Schools? (can select more than one option)

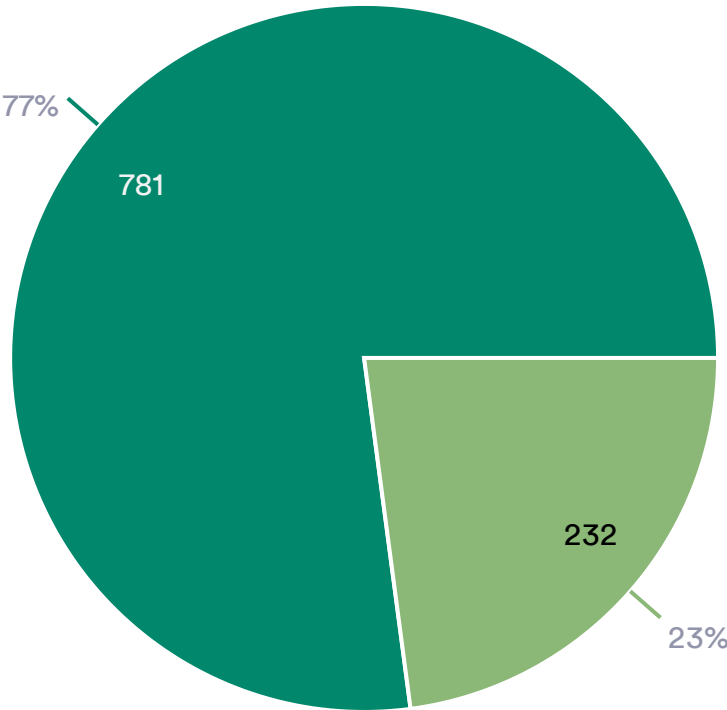
1037 Responses



Data	Response	%
Parent/Guardian of a current MIDDLE school student	917	88%
GFPS Employee at the MIDDLE school level	120	12%

Please select your preference for instruction on weather-related cancellations for the upcoming (2023-2024) school year.

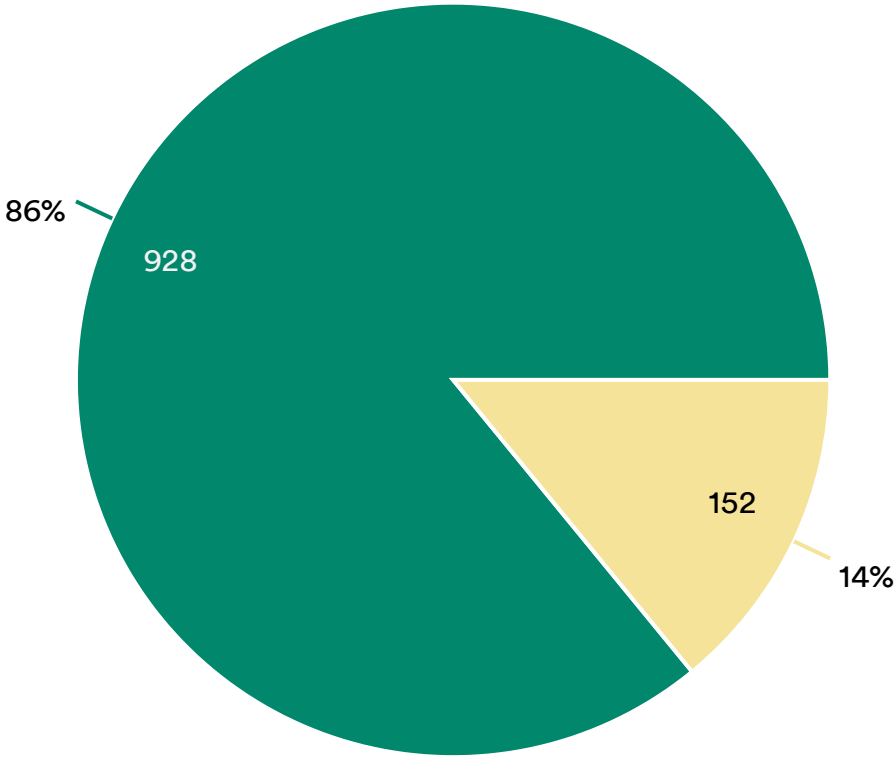
1013 Responses



Data	Response	%
I prefer that the school system DOES continue to provide students with rem...	781	77%
I prefer that the school system DOES NOT continue to provide students wit...	232	23%

What is your relationship to Grand Forks Public Schools? (can select more than one option)

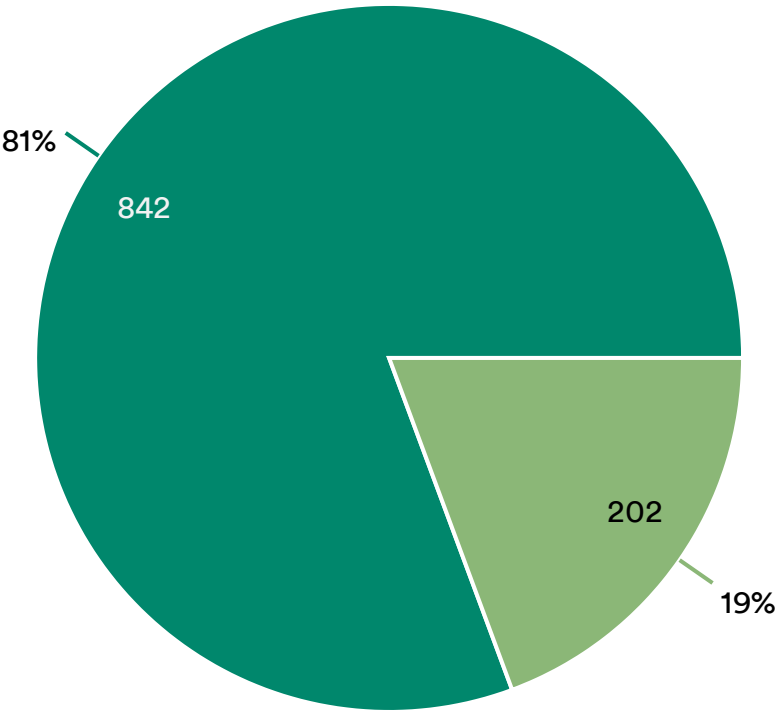
1080 Responses



Data	Response	%
Parent/Guardian of a current HIGH school student	928	86%
GFPS Employee at the HIGH school level	152	14%

Please select your preference for instruction on weather-related cancellations for the upcoming (2023-2024) school year.

1044 Responses



Data	Response	%
I prefer that the school system DOES continue to provide students with remo...	842	81%
I prefer that the school system DOES NOT continue to provide students with...	202	19%



## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Storm Day Decision-making Process  
DATE: August 21, 2023



### Storm Day

When inclement weather is predicted, the District Storm Team, of which I am the Chair, begins a text thread that includes the National Weather Service forecast for the Grand Forks and Grand Forks Air Force Base areas. Conversations can start as early as three days in advance of a weather event.

District Storm Team members include the following:

- 1) Dr. Terry Brenner, Superintendent
- 2) Catherine Gillach, Associate Superintendent
- 3) Matt Bakke, Assistant Superintendent
- 4) Amy Bartsch, Chief Academic Officer
- 5) Communications Manager (TBD)
- 6) Eric Ripley, Technology Executive Director
- 7) Jonathan Ellwein, Buildings & Grounds Director
- 8) Dr. Lissa Dietrich, Special Education Executive Director
- 9) Wendy Mankie, Child Nutrition Director
- 10) Tracey Johnson, Head Start Director
- 11) Chad Kurtyka, Twining Principal
- 12) Jon Strandell, Central HS Principal
- 13) Dr. Gabe Dahl, Central HS Associate Principal
- 14) Mike Wilber, Central HS Associate Principal
- 15) Mike Biermaier, District Activities Director
- 16) Tony Bina, Central Athletic Director
- 17) Tyler Nelson, Red River Athletic Director

I have one main weather forecaster as my point of contact and he and I visit frequently leading up to decision-making time.

Zoom meetings are scheduled between the school district, UND, National Weather Service, Grand Forks County, City of Grand Forks, and the Grand Forks Air Force Base leadership in an effort to make joint and consistent decisions. Those meetings include information from the ND DOT,



Grand Forks School Board  
Storm Day Decision-making Process  
August 21, 2023  
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Sheriff's Department, the GFAFB decision to remain open or closed, and when applicable, the ND Highway Patrol. Anticipated road closures and actual road closures (I-29 and Highway 2) are factored into the decision along with how quickly the City will have main arterial roads cleared followed by secondary streets. Other factors include:

- The timing of the event from start to finish
- Wind speeds, drifting, and windchill
- Number of encumbered staff absences including projected staff absences due to travel
- The ability to have school lots/sidewalks clear for a school start (personnel usually work throughout the night)
- Is the decision the same or different between city schools and the GFAFB?

Following the Zoom meetings between applicable entities, I report out to the District Storm Team who then begins communications within their respective areas (for example: Wendy Mankie lets Child Nutrition Central Kitchen personnel know as they generally come in at 4:30 a.m.).

If the decision is delayed until the morning, I am in my vehicle and out on I-29 and Highway 2 early along with driving the city's main thoroughfares to assess the situation in person. Further, I begin communicating with both City and GFAFB Board members about forthcoming decisions.

### *Timing of Decisions*

If there is 100% confidence the following morning/day will be difficult, we communicate with staff and parents by 8:30 pm the evening prior. Otherwise, our goal is to message the morning of the event by 6:00 a.m. if not sooner. Communication vehicles are text, email, and phone. Options are:

- ☐ Delayed 2-hour start
- ☐ Delayed 2-hour start followed by a cancellation
- ☐ Cancellation

### **Heat Index Day**

As you know, we still have several schools/classrooms without air conditioning although we are making tremendous strides in getting schools upgraded through HVAC work. That said, we are not there yet and we have some classrooms that easily reach 90 degrees and higher on given warm days. We have made surgical decisions to either release students and staff early or cancel school altogether. This would result in Remote Learning this year.

Finally, I have yet to find a perfect formula for decision-making, particularly when there are a number of variables to consider. Historically, and in my five years as superintendent, I have leaned on the side of caution for the safety of staff and students.

**Dr. Terry Brenner**  
Superintendent of Schools

Phone: 701.787.4880  
Fax: 701.772.7739  
tbrenner270@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: New Valley Middle School Design Update  
DATE: August 21, 2023



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At tonight's meeting, Kyle Kvamme, an ICON representative, will update you on the design progress for the new Valley Middle School. He will talk through the attached slides and respond to questions.

It should be noted that ICON & Cuningham Architects have been engaging user groups (i.e.: Valley Middle School staff) throughout the summer to solicit feedback on space usability, design features and the pragmatism of both. I am appreciative of the time and attention both ICON & Cuningham and staff have committed to throughout the summer months as we continue forward with this exciting new school build.



# WELCOME!

# VALLEY

MIDDLE

**ICON**  
ARCHITECTURAL GROUP

**Cunningham**

**Grand Forks Public Schools:  
Valley Middle School  
School Board 8.21.2023**





# VISION STATEMENT

We aspire for an efficient, intentionally-designed campus that exhibits North End pride and promotes a safe, healthy, accessible, and welcoming environment for the greater Valley Middle School community.

Student-centered spaces are created to provide engaging, forward-thinking opportunities, propelling all to excel. Our students' education and experiences will be as vibrant as our diversity.



Overall schedule

\*\*Schedule may adjust once input from CMAR recieved\*\*

Cost Estimates

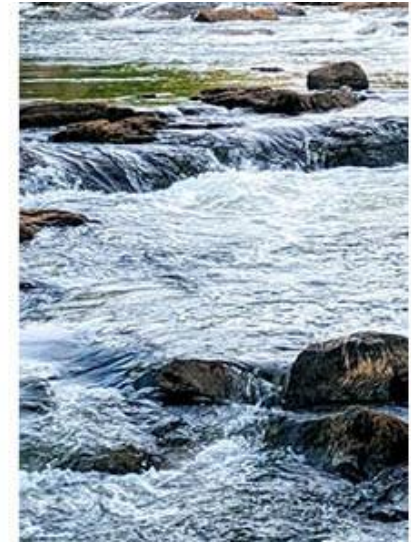
Schematic Design (8 weeks) 5/23 - 7/21	Design Development (10 weeks) 7/22 -9/29	Construction Documents (20 weeks) 9/30- 2/23	BID DAY 3/21/24	Construction (19 months) May 15th 2024 - Winter 2025
--	--	--	-----------------------	--

# Site and Landscape Design

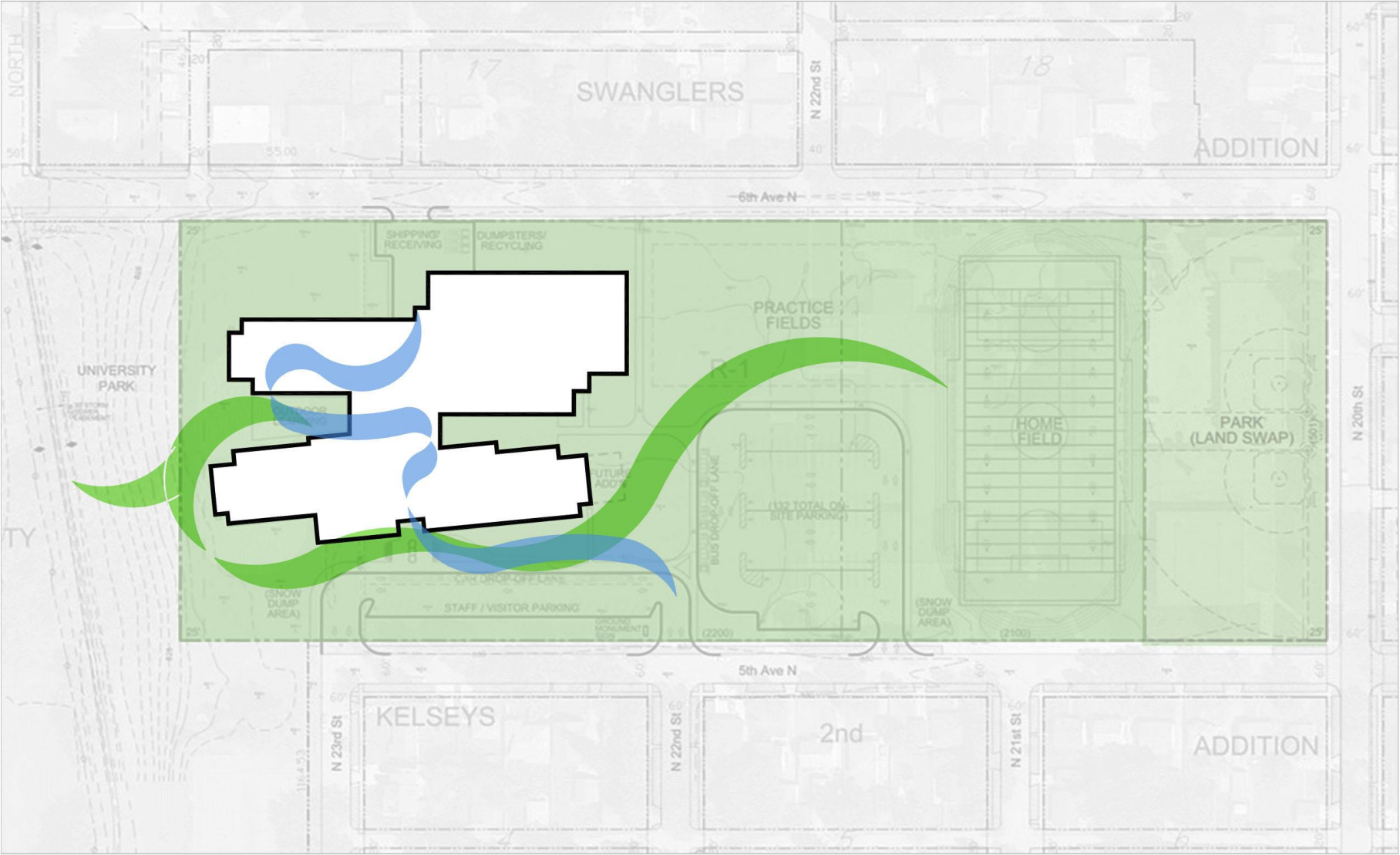
# Design Concept

The design of the new Valley Middle School is inspired by the **Red River Valley** which has shown to shape and **unite the community**.

Pulling from rich history, spaces are united through a shared color palette and natural materials that support **Royal Pride**, setting the foundation for hands on experiences, flexibility for independence, yet together, and an awareness of self and others.

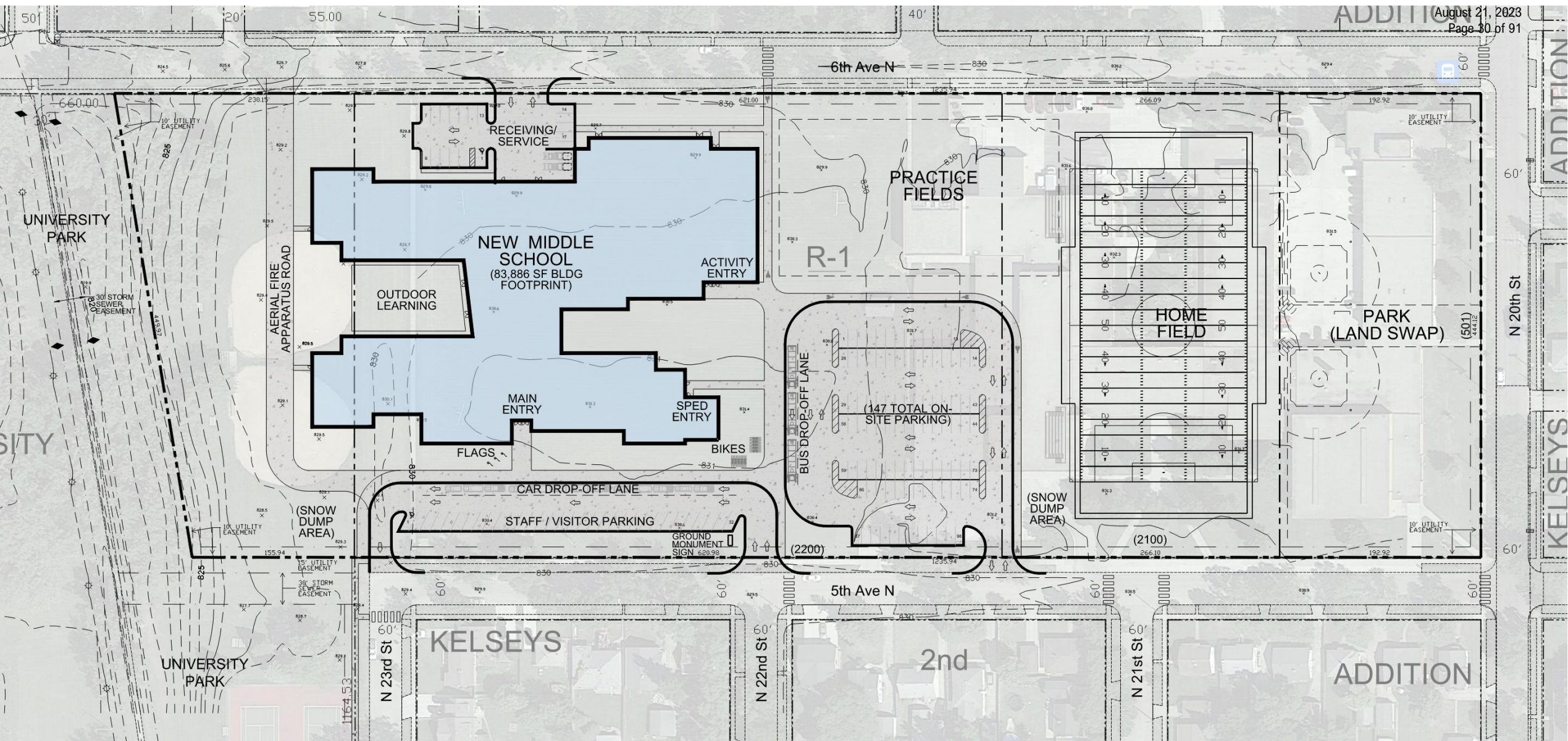






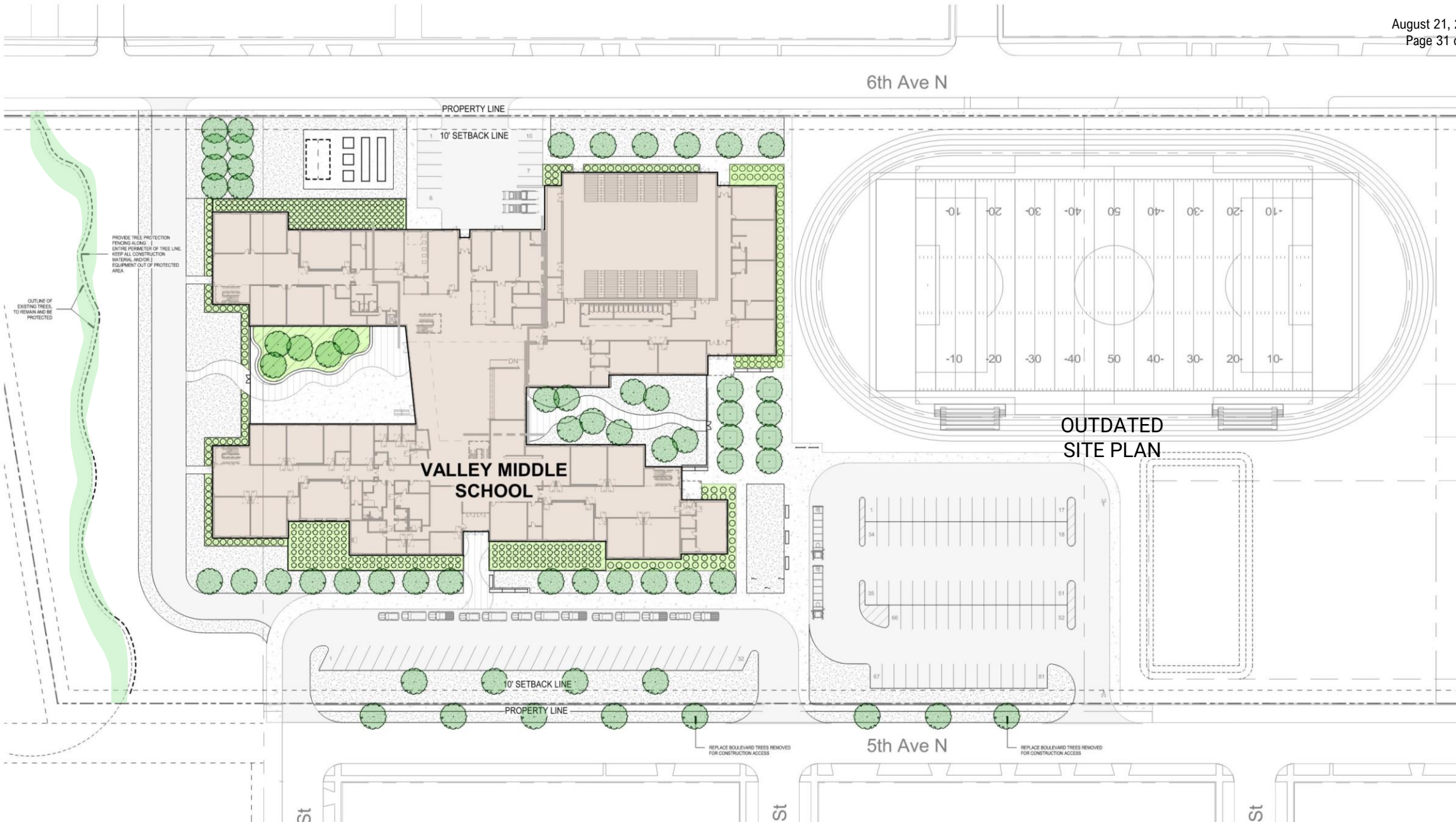
Site Concept





Site Plan





Landscape Plan

# Exterior





Exterior Views





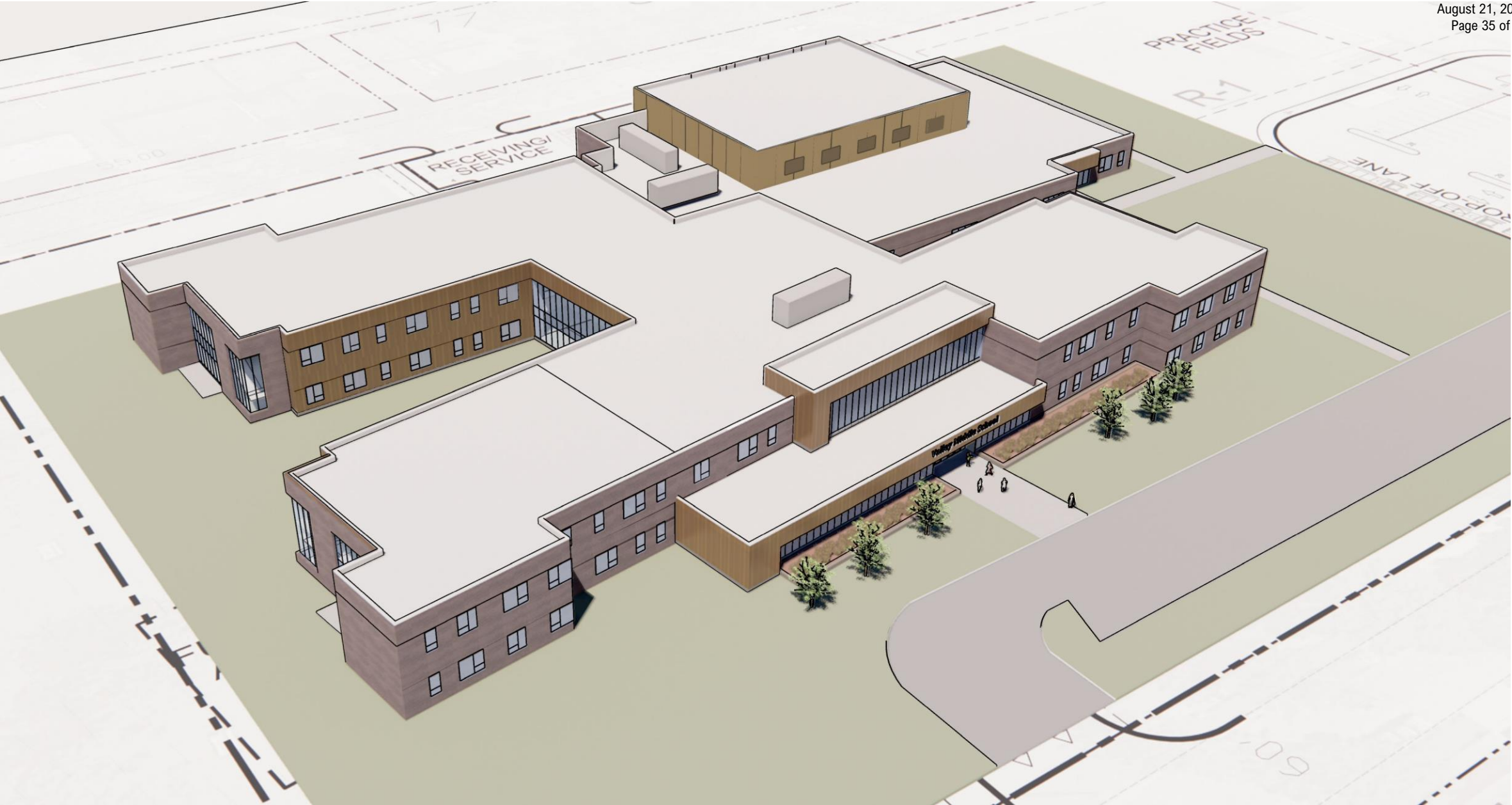
main entry and drop off



Learning courtyard

## Exterior Views





Exterior Views



Exterior Views





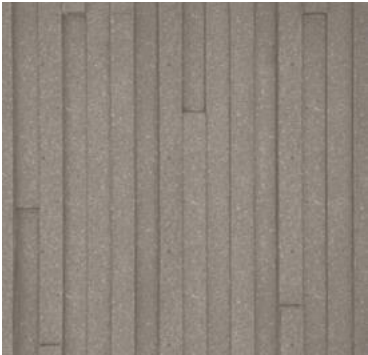
Exterior Views



Brick



Metal Panel



Precast



Exterior Materials

# Floor Plans





## Pre-Referendum Building Diagram



## Floor Plan – Level 1



## Floor Plan – Level 2



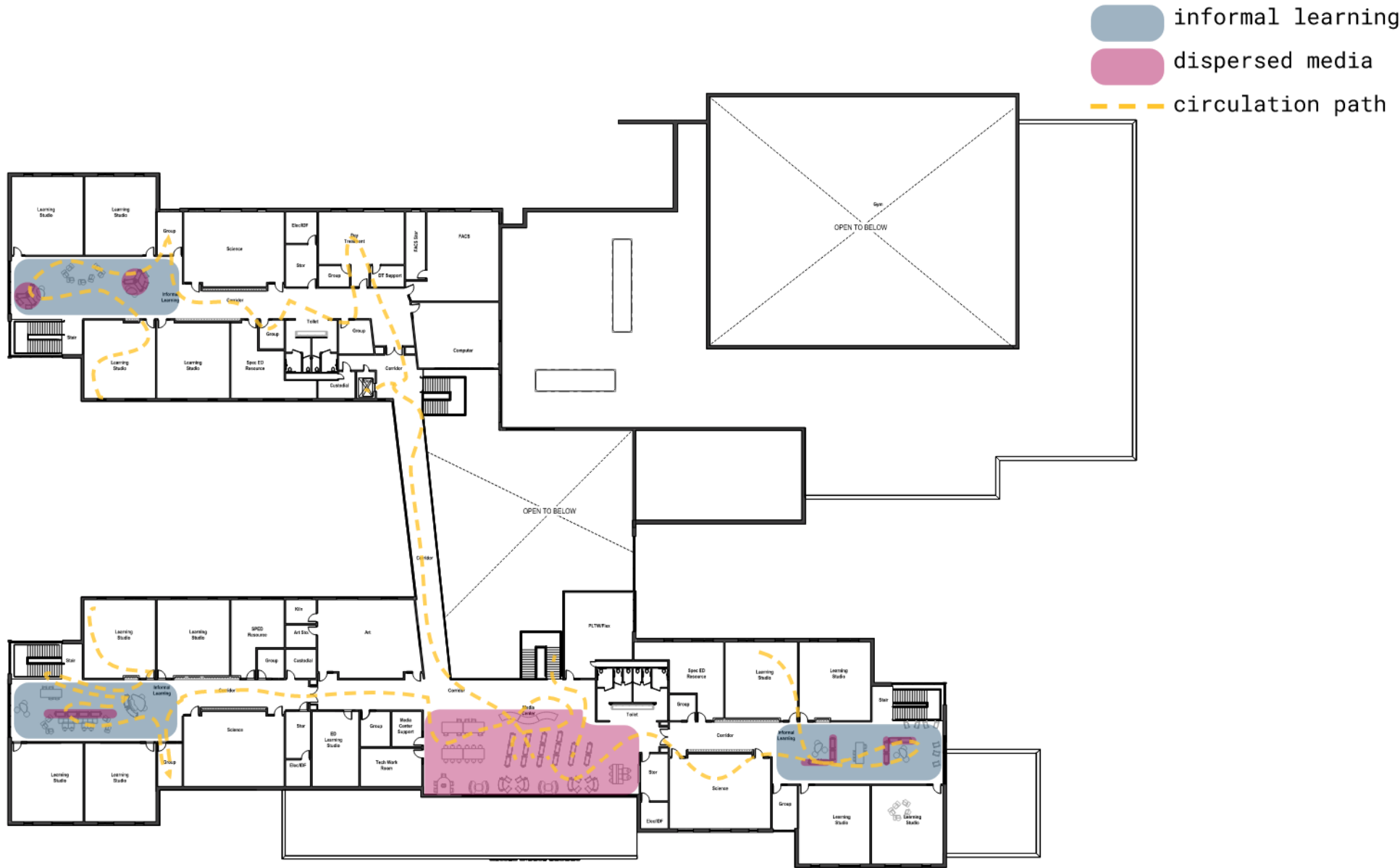
open media center with zones



incorporated into architecture



Dispersed Media Center



# Dispersed Media – Level 2



# THANK YOU!

## NEXT STEPS

**Steering Meeting #6 – August 29<sup>th</sup>**

Interiors Package Presentation

**Steering Meeting #7 – Sept 12<sup>th</sup>**

**Steering Meeting #8 – Sept 26<sup>th</sup>**

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Consent Agenda  
DATE: August 21, 2023



Many items of a routine nature can be handled as one item rather than spending additional time on each item. Therefore, the Consent Agenda has been developed for the school board's use to speed up the process of conducting its meetings. Items that may be listed on the Consent Agenda include:

- Appointments (excludes administrative appointments)
- Waivers of Years of Experience and Appointments
- Leave Requests (excludes requests for extension)
- Open Enrollment Applications
- Resignations
- Student Placements
- Student Travel Requests
- Other routine items may be included at the discretion of the board president or superintendent

There should be no discussion concerning an individual item on the Consent Agenda. However, during the approval of the school board meeting agenda, any board member may request an item be removed from the Consent Agenda for further discussion. Once the school board meeting agenda has been approved, all items listed on the Consent Agenda are handled as one item.

**Items appearing on the Consent Agenda at the time of the publishing of this agenda packet with their requested considerations are:**

- **Teacher Appointments (excludes administrative appointments)**
- **Teacher Request for Health Restoration Leave of Absence**
- **Student Travel Requests to Winnipeg, Canada in October 2023; Germany and France in June-July 2024; and Kanuma City, Japan in October 2024**
- **Third-Party Individual/Entity Request for Student Information – Mayville State University Division of Education**
- **Designation of District Homeless Student Liaison for 2023-2024**
- **Designation of District Foster Care Liaison for 2023-2024**

**The administrative recommendation is for approval.**

cj  
Attachments



**Griffin Gillespie, SHRM-CP**  
Director of Human Resources

Department Phone: 701.787.4878  
Direct Phone: 701.746.2205, Ext. 7112  
Fax: 701.787.4350  
ggillespie080@mygfschools.org

## MEMORANDUM

TO: Dr. Terry Brenner, Superintendent  
FROM: Griffin Gillespie, Human Resources Director  
SUBJECT: Teacher Appointments  
DATE: August 21, 2023

GG

Pursuant to North Dakota Century Code 15.1-09-33 the School Board approves the issuance of contracts to school district personnel.

Appointments appearing on this list at the time of the publishing of the agenda packet follow. There may be additional appointments presented for consideration at the meeting.

Administrative recommendation is to approve the appointments. Effective dates are listed for each employee.

Attachment

GG



.....

Name:	Jennifer Wynne	
Degree:	BA/BS	Major: Elementary Education
Yrs of Exp:	10	Assignment: 3rd Grade Teacher
Salary:	\$54,957.00 (188 days)	Location: Twining
Position:	Replacement	
Effective:	August 22, 2023	

.....

Name:	Ellie Vonesh	
Degree:	MA+30	Major: Communication Sciences & Disorders
Yrs of Exp:	0	Assignment: Speech Language Pathologist
Salary:	\$54,900.00 (188 days)	Location: Schroeder Middle School
Position:	Replacement	
Effective:	August 22, 2023	

.....

Name:	*Deb Arnason	
Degree:	MA + 45	Major: Family and Consumer Science
Yrs of Exp:	21	Assignment: FACS Instructor 36%
Salary:	\$12,943.44 (85 days)	Location: Twining
Position:	Replacement	
Effective:	August 22, 2023	

.....

Name:	*Shelley Amundson	
Degree:	MA+45	Major: Reading Education
Yrs of Exp:	24	Assignment: Elementary Reading Specialist 40%
Salary:	\$33,939.20 (188 days)	Location: St. Michael's
Position:	Position Change	
Effective:	August 22, 2023	

.....

Name:	*Lynn Gilbraith	
Degree:	BA+45	Major: Math Interventionist
Yrs of Exp:	24	Assignment: Elementary Math Interventionist 30%
Salary:	\$23,830.20 (188 days)	Location: St. Michael's
Position:	Position Change	
Effective:	August 22, 2023	

.....

\*Previous GFPS teachers.

## MEMORANDUM

TO: Dr. Terry Brenner, Superintendent  
FROM: Griffin Gillespie, Director of Human Resources GG  
SUBJECT: Teacher Leave of Absence Request  
DATE: August 21, 2023

The following teacher has requested a long-term leave of absence for health restoration leave during the 2023-2024:

<u>Name</u>	<u>Position</u>	<u>School</u>
Melissa Miedema	English Teacher	Central High School

The Teacher Negotiated Agreement Article V, Section 1 B. provides that leaves of absence for health restoration be granted under the following conditions:

1. Upon application for leave for restoration of health, the TEACHER shall present a written statement by a medical doctor to the effect that such leave is necessary for health purposes, stating the length of time such leave of absence is necessary. Leaves under this paragraph may be granted for a period of time consistent with the medical doctor's statement but not to exceed twelve (12) months.
2. The duration of this leave shall be specified in the grant of leave, and the school board shall not, in any event, be required to permit the teacher to return to their employment prior to the date designated in the grant of health restoration leave.
3. Leave for health restoration as granted above may be continued, upon request of the TEACHER and in accordance with a written statement from a medical doctor to the effect that such extension is necessary for health purposes, for a designated period of time not to exceed one (1) year. Such extension, if granted, shall be upon the same conditions as in #1 of this leave provision.
4. At the conclusion of the leave of absence, a statement must be submitted from a medical doctor showing that the health of the TEACHER concerned is such that they are able to return as a full-time employee.
5. TEACHERS on leave will be assured of a position in the school system at the conclusion of the leave, provided that written notice of intent to return is received in the Office of the Superintendent of Schools, no later than March 7 of the calendar year in which said leave is to be completed. Reassignment to the same school, teaching area or grade is not guaranteed. Teachers returning from a leave will assume an experience position on the Salary Schedule corresponding to their position at the time the leave commences. Failure to submit the written

Dr. Terry Brenner, Superintendent  
Teacher Leave of Absence Request  
August 21, 2023  
Page 2

notice of intent to return, on or before March 7, shall be deemed to be a voluntary resignation and waiver of the right to reemployment.

6. Health Restoration Leave is not available to those persons on a disability compensation plan, i.e. insurance, TFFR, social security.

The Teacher Negotiated Agreement Article V, Section 1 provides that the number of teachers on long-term leaves of absence at any given time shall not be in excess of 2% of the teaching staff employed by the District. Currently there are 5 teachers scheduled to be on a board-approved leave of absence for the 2023-2024 school year.

The administrative recommendation is to approve Melissa Miedema request for long-term leave of absence for health restoration leave during the 2023-2024 school year.

## STUDENT TRAVEL REQUEST

Out-of-Town/Out-of-State trips must be approved. The School Board will consider requests for student travel to countries other than the United States and Canada. The Assistant Superintendent will approve all other requests.

Fill in the necessary information below and turn in into your building principal.

Date: 8-10-23

Organization/Class:

GAPP

Advisor/Instructor: Erika Feule

# of Students Participating: up to 21 Americans, German GAPP group (21 students, 2 teachers)

Destination:

Winnipeg, Canada

Beginning Date: October 26, 2023 Ending Date: October 26, 2023

Purpose of Trip:

Travel with the German GAPP group and participating American partners to see and experience Canadian culture

Description of Activity:

The German GAPP group and participating American partners will travel to Winnipeg to visit a restaurant and Human Rights Museum

Additional Information:

Date of travel is contingent on driver availability

Funding Source: Students, parents, GAPP account

School Approval:

☒ Approved

☐ Denied

Signed:

[Signature]

Principal

Date:

8/16/23

District Approval:

☐ Approved

☐ Denied

Signed:

Assistant Superintendent and/or School Board

Date:



## STUDENT TRAVEL REQUEST

Out-of-Town/Out-of-State trips must be approved. The School Board will consider requests for student travel to countries other than the United States and Canada. The Assistant Superintendent will approve all other requests.

Fill in the necessary information below and turn in into your building principal.

Date: 8-10-23

Organization/Class:

German Studies Advisor/Instructor: Erika Feole

# of Students Participating: up to 21

Destination:

Germany, France

Beginning Date: June 11, 2024 Ending Date: July 6, 2024

Purpose of Trip:

Study language and culture through immersion

Description of Activity:

Travel to Germany and stay with host families through GAPP  
(German American Partnership Program)

Additional Information:

This exchange will be the 30<sup>th</sup> exchange with the  
Lise-Meitner-Gymnasium in Remseck am Neckar, Germany

Funding Source: Students, parents

School Approval:

☒ Approved

☐ Denied

Signed:

Date:

[Signature]  
8/16/23  
Principal

District Approval:

☐ Approved

☐ Denied

Signed:

Date:

Assistant Superintendent and/or School Board

## STUDENT TRAVEL REQUEST

Out-of-Town/Out-of-State trips must be approved. The School Board will consider requests for student travel to countries other than the United States and Canada. The Assistant Superintendent will approve all other requests.

*Fill in the necessary information below and turn in into your building principal.*

Date: July 17, 2023

Organization/Class:

Grand Forks-Kanuma Friendship Cities Advisor/Instructor: Kara Hung

# of Students Participating: maximum of 20

Destination: Kanuma City, Japan (Friendship City of Grand Forks)

Beginning Date: October 9, 2024 Ending Date: October 20, 2024

Purpose of Trip: Global Citizenship - World Peace: explore & experience culture, develop friendships

Description of Activity: Home-stays in Kanuma, attend local elementary, middle, and high schools,  
stay in traditional inn, see & participate in famous festival, visit historic sites, ride bullet train, explore Tokyo

Additional Information: This is a re-start, after COVID, of an exchange program that has been  
ongoing since the 1990's. Grand Forks and Kanuma City students usually visit each other every other year.

Funding Source: Individual personal funds

School Approval:

☒ Approved

☐ Denied

Signed:

Date:

Jim Shultz  
8-4-23 *Principal*

District Approval:

☐ Approved

☐ Denied

Signed:

Date:

Assistant Superintendent and/or School Board

## STUDENT TRAVEL REQUEST

Out-of-Town/Out-of-State trips must be approved. The School Board will consider requests for student travel to countries other than the United States and Canada. The Assistant Superintendent will approve all other requests.

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Organization/Class:

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Additional Information: This is a re-start, after COVID, of an exchange program that has been  
ongoing since the 1990's. Grand Forks and Kanuma City students usually visit each other every other year.

Funding Source: Individual personal funds

School Approval:

☒ Approved

☐ Denied

Signed: Kyle G. Anderson

Principal

Date: 8/4/23

District Approval:

☐ Approved

☐ Denied

Signed: \_\_\_\_\_  
Assistant Superintendent and/or School Board

Date: \_\_\_\_\_

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Third-Party Individual/Entity Requests for Student Information – Mayville State University Division of Education  
DATE: August 21 2023

TB

Policy [FGA](#), Student Education Records and Privacy, requires Board approval of student information sharing requests from third-party individuals/entities other than parties to which the District reports student information under the law. The policy also requires the superintendent to maintain a master list of all individuals and entities having access to student information, including school district personnel by title.

The Board's consideration of the following individuals/entities is requested:

- Mayville State University Division of Education Student Teachers – Through placement at participating schools across the district as part of their professional training and education, student teachers will be exposed to and have access to student information. The affiliation agreement which includes provisions to inform students of the confidential nature of all school records is on file. In addition, the district's legal counsel has provided a confidentiality agreement that each student teacher is required to sign. School official exception applies so parental consent is not required to release applicable student information.

Administrative recommendation is to approve Mayville State University Division of Education Student Teachers to receive student information as requested and as allowed by policy and/or the law.

cj  
Attachment – Student Information Sharing Request Form

Descriptor Code: FGA-E5

### STUDENT INFORMATION SHARING REQUEST FORM

**If you are a district employee requesting to share student information with a third party, the third party must sign this form or you must print the third-party's terms of service and attach them to this document in lieu of signing below.**

**For Contractors, consultants, volunteers, service providers, or other parties with whom the District has outsourced institutional services or functions for which the District would otherwise use employees; the third-party's terms of service/use must be attached to this document in lieu of completing the form and signing below.**

Requestee's Name: Mayville State University

Organization (list school building if district employee): Division of Education

Date of request: August 9, 2023

1. Purpose of request:

To allow student teachers access to information necessary to complete the student teaching experience.

2. Information requested (e.g., names, email addresses, de-identified test scores, etc.):

Anything required for the purpose of the experience.

3. If request is for use of software, app, or an online tool, list name of tool, app, or software and manufacturer/developer:

Use of anything the teacher uses and is required to complete the experience.

4. Information will be collected from which grade levels and/or buildings (list)?

This will vary by semester and placement.

5. Will information be collected only from certain categories of students? If yes, list:

6. How long will the information be used (list dates)?

During the duration of the specific experience. Our student teaching experiences span from 5 weeks to 15 weeks.

7. Who will have access to the information?

student teachers

8. How will the information be collected (e.g., online survey, students complete online registration form, district prepares list)?

Descriptor Code: FGA-E5

9. Describe methods that will be used to protect the information from unauthorized access.

10. Describe method for destroying information after no longer of use.

In order to receive approval, the requestor must agree to the following:

1. The information requested shall be used only as delineated in #1 for the dates specified in #6 after which time the information will be destroyed in accordance with #10 at the requestor's expense. If the requestor is a district employee requesting to share student information with a third party, the third party shall be responsible for destroying the information at its expense after the deadline for use.
2. Only individuals listed in #7 shall have access to the information.
3. The requestor shall comply with any applicable parental consent requirements and/or opt-out requests for directory information.
4. The requestor shall complete any additional information sharing agreements required by law.
5. The Superintendent will be notified as soon as possible if the requestor suspects or knows that the student information was accessed by an unauthorized user or otherwise breached.

I agree to comply with the above requirements.

Pam L. Johnson  
Signature

8/10/23  
Date

Pam L. Johnson  
Print Name

Mayville State University  
Organization

☐ Terms of service are attached in lieu of signature. Requestor is still responsible for compliance with any applicable parental consent requirements and notifying a privacy officer if terms of service are not followed by the third party. \_\_\_\_\_ (requestor's initials)

**For internal use only**

Request approved by board? \_\_\_\_\_

☐ Yes, date: \_\_\_\_\_

☐ Parental consent will be required before requestor can access requested information.

☐ Additional agreement required by law. These agreements are required when disclosure is to organizations conducting studies for or on behalf of the District or for purposes of a state or federal audit.

☐ No, date: \_\_\_\_\_

End of Grand Forks Public School District Exhibit FGA-E5 .....Approved: 2/8/2023

EXH 11/2021

# "Student Teaching Agreement"

## Agreement

Student teaching is a culminating experience in Mayville State University's professional education program. As such, it is the ultimate realization of the student teacher to bring theories studied into their professional practice throughout their student teaching experience. It is imperative that the student teacher agrees to uphold the integrity of the student teaching process as established in the student teaching handbook. Students must read and agree to the following requirements:

1. Follow policies as stated in the student teacher handbook,
2. Adhere to the school district policies at the clinical placement site,
3. Adhere to Mayville State University policies,
4. Complete background check and submit results to the Student Placement Coordinator by April 1st (if student teaching in the fall) and November 1st (if student teaching in the spring),
5. Provide proof of liability insurance to the Student Placement Coordinator by April 1st (if student teaching in the fall) and November 1st (if student teaching in the spring),
6. Complete Praxis II content area and Principals of Learning and Teaching and send results to Mayville State University prior to graduation. The results need to be in the office before your degree is posted. It is highly recommended that the Praxis II is taken prior to student teaching,
7. Demonstrate professionalism throughout the student teaching experience (refer to the Mayville State University Dispositions Document),
8. Complete all requirements for the student teaching course,
9. Establish and maintain a collaborative and respectful relationship with the Cooperating Teacher(s), University Supervisor, other educators, administrators, students and the Student Placement Coordinator;
10. Maintain confidentiality of all faculty/student communication or interaction that occur during, or are associated with, the student teaching experience; and
11. Maintain confidentiality of all faculty/student communications or interactions that occur during, or are associated with the experience. Students will adhere to the confidentiality policies of the cooperating program and expectation of the university. Students will not discuss their experience with anyone outside of their cooperating teacher, mentor, and professor. Facebook, Twitter, and Texting photos or information about the children or families is prohibited. Violation of the confidentiality policy will result in termination from the experience.

With my typed signature below I willingly accept to uphold any and all requirements at stated above. Failure to fulfill any of the above requirements may result in disciplinary action that might include removal from the student teaching experience.

### \* Typed Name

*No answer specified*

### \* Date

*No answer specified*

# "BSED Code of Conduct"

## Student Code of Conduct

The Code of Conduct shall be signed by all students in the MSU's Teacher Education Program.

## Code of Conduct

All Mayville State University and NDUS policies are in effect on campus and during all field experiences. Students must acknowledge their understanding of the following statements:

- I acknowledge that I am a representative of Mayville State University's Education Program and will conduct myself in a manner that upholds the **Code of Professional Conduct for Educators** (Follow this link to view: <https://www.nd.gov/espb/professional-practices/code-ethics>) (Article 67.1-03, State of ND. Code of Professional Conduct for Educators) and all University policies to include:
  - o Code of Student Conduct and Standards of Conduct (MSU Student Handbook)
  - o All student requirements for the Teacher Education Program
- Dispositions are a measure of a teacher candidates' habits of professional action and moral commitment.
- I acknowledge that the coursework will require in-class research and writing to be completed with integrity and in a scholarly manner.

## Statement of Disciplinary Action

Failure to follow University and NDUS policies or the ND Professional Code of Conduct may result in disciplinary action indicated in the above policies, manuals and handbooks.

### \* Student Name

*No answer specified*

### \* Electronic Acknowledgement

- ☐ I certify that I have read and understand the information above
- ☐ Do not agree

### \* Date


*No answer specified*



**Dr. Terry Brenner**  
Superintendent of Schools

Phone: 701.787.4880  
Fax: 701.772.7739  
tbrenner270@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools   
SUBJECT: Designation of Homeless Student Liaison for 2023-2024  
DATE: August 21, 2023

---

Policy FDB, Education of the Homeless Student, provides that the superintendent or designee shall designate a Homeless Student Liaison for the district. Sara Berg currently serves as the designated Homeless Student Liaison for the district.

Provisions of the North Dakota Department of Public Instruction Supporting Safe and Healthy Schools Back-to-School Information, state that each year every district must identify and have school board approval for a Homeless Liaison.

Administrative recommendation is that the school board designate Sara Berg as the Homeless Student Liaison for the district for 2023-2024.

cj




**Dr. Terry Brenner**  
Superintendent of Schools

Phone: 701.787.4880  
Fax: 701.772.7739  
tbrenner270@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Designation of Foster Care Liaison for 2023-2024  
DATE: August 21, 2023



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Policy FDH, Students in Foster Care, provides that the superintendent or designee shall designate a District Foster Care Point of Contact. Sara Berg currently serves as the District Foster Care Point of Contact.

Provisions of the North Dakota Department of Public Instruction Supporting Safe and Healthy Schools Back-to-School Information, state that each year every district must identify and have school board approval for a Foster Care Liaison.

Administrative recommendation is that the school board designate Sara Berg as the Foster Care Liaison for the district for 2023-2024.



## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: District Academic Goals  
DATE: August 21, 2023



As per our collective “Be Legendary” school board and district leadership training in June 2023, one of the takeaways was for the school district to identify academic goals for the 2023-24 school year with the notion that the goals would be reviewed at the board table throughout the year. During our training, we examined broad school district data that suggested elementary literacy (reading) and middle school math should be highlighted with further investigation.

District leadership dug into the data and confirmed that the following are suggested school district academic goals for the school board’s consideration to adopt for the 2023-24 school year:

### *DRAFT GFPS District Academic Goals*

#### **Literacy**

- 1) GFPS will increase district-wide student ELA proficiency levels from 46% to 51% as measured by North Dakota State Accountability Assessments, NDSA, and ACT. Proficiency levels are reported on the ND Insights Dashboard.
  - a. Building administrators will establish ELA proficiency goals across content areas that explicitly target student groups to close achievement gaps
  - b. Intentional focus on improving student ELA proficiency rates at grade 3 from 41% to 48% proficiency as measured by monitoring STAR scores that predict proficiency levels on the NDSA
  - c. District-wide progress monitoring through the STAR assessment

#### **Mathematics**

- 2) GFPS will increase district-wide student mathematical proficiency levels from 40% to 45% as measured by North Dakota State Accountability Assessments, NDSA, and ACT. Proficiency levels are reported on the ND Insights Dashboard.



Grand Forks School Board  
District Academic Goals  
August 21, 2023  
Page 2

- a. Building administrators will establish math proficiency goals that explicitly target student groups to close achievement gaps
- b. Intentional focus on improving student math proficiency rates at grade 8 from 32% to 40% proficiency as measured by monitoring STAR scores that predict proficiency levels on the NDSA
- c. District-wide progress monitoring through the STAR assessment

**KEY: NDSA**=North Dakota State Assessment)

North Dakota State Assessments (NDSA) are annual summative tests that cover mathematics, English language arts, and science. The statewide assessments measure student learning against the state learning standards.

**STAR**=Assessment: Standardized Testing and Reporting

STAR assessments are computer-adaptive tests designed to give educators accurate, reliable, and valid data quickly so that they can make good decisions about instruction and intervention.

Administrative recommendation is that the school board adopt academic goals 1 and 2 for the 2023-24 school year.

**Brandon Baumbach**  
Business Manager

Department Phone: 701.787.4885  
Direct Phone: 701.746.2205, Ext. 7126  
Fax: 701.772.7739  
bbaumbach020@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Brandon Baumbach, Business Manager  
SUBJECT: Consideration to Expend Construction Services Against Building Fund  
DATE: August 21, 2023



In accordance with NDCC 57-15-17, *Moneys in the building fund may only be used for:*

- (1) The construction of school district buildings and facilities;*
- (2) The renovation, repair, or expansion of school district buildings and facilities;*
- (3) The improvement of school district buildings, facilities, and real property;*
- (4) The leasing of buildings and facilities;*
- (5) The payment of rentals upon contracts with the state board of public school education;*
- (6) The payment of rentals upon contracts with municipalities for career and technical education facilities financed pursuant to chapter 40-57; and*
- (7) The payment of principal, premiums, and interest on bonds issued in accordance with subsection 7 of section 21-03-07.*

During fiscal year 2022-2023, the general fund expended \$1,276,904 in construction services. To keep aligned with the board's goal of minimizing general fund contribution to capital projects, Administration is seeking approval to expend qualified construction services against the building fund in the amount of \$503,168.90. The specific items are listed in the attached document but represent four projects, including:

- Central stair reconstruction project
- Completion of Kelly Window project
- Ben Franklin Fire Suppression System and Plumbing design
- Central Auditorium stage project

The balance of the building fund as of June 30, 2023, was \$9,150,750.63. The request would reduce the balance to \$8,647,581.73.

Administrative recommendation is to approve the attached expenses against the building fund in the amount of \$503,168.90.

Attached: 2022-23 Construction Services Expense List



Date	Line Memo	Debit
11/1/2022	July Payment for Central Stair repair project. Re	\$66,119.40
12/6/2022	SEPT Payment for Central Stair repair project	\$101,609.20
12/6/2022	Additional Sidewalk and curb and gutter removal at	\$25,667.00
12/6/2022	Retainage for Central Stair repair project	\$21,717.30
12/6/2022	Central exterior stair caulding at 5th Street stai	\$4,801.00
6/20/2023	AE2S Design services for Central HS stair replacem	\$4,417.00
6/20/2023	Provide as-built drawings of central stair replace	\$2,400.00
9/1/2022	Ref PO 225350 second half payment Kelly windows	\$99,750.00
11/14/2022	Design of new fire suppression system and plumbing	\$23,750.00
2/14/2023	Design of new fire suppression system and plumbing	\$2,490.00
3/17/2023	Design of new fire suppression system and plumbing	\$1,260.00
6/30/2023	Structures PO 231319 Central Atrium and Lift	\$149,188.00
	Total	\$503,168.90

**Brandon Baumbach**  
Business Manager

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bbaumbach020@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Brandon Baumbach, Business Manager  
SUBJECT: Consideration of Special Reserve Fund Transfer  
DATE: August 21, 2023



In accordance with NDCC 57-19-11, the school board may consider a transfer from the special reserve fund to the general fund to help pay for certain expenses that exceed the budget in certain areas.

*Special reserve fund - Use. If collections from taxes levied for the current budget are insufficient to meet the requirements of the budget for teacher salaries, heat, light, and fuel, a majority of the school board may direct the school district business manager to draw on funds in the special reserve fund of the district. The school board, by resolution, may withdraw without repayment fifty percent of the funds from the special reserve fund of the school district.*

During fiscal year 2022-2023, the General Fund expensed \$1,607,98 over budget in substitute teacher salaries. Two primary contributing factors include a change in title from Instructional Para to Designated sub and subs serving in classrooms due to a shortage of teachers, even while awaiting the arrival of international talent.

The special reserve fund balance as of July 2023 was \$2,028,458.74. Per NDCC 57-19-11, the district can transfer as much as 50% of the fund, or \$1,014,229.37.

Administrative recommendation is to approve a transfer of \$1,014,229.37 from the special reserve fund to the general fund to offset the over-budget salary expenses.

**Jonathan Ellwein**  
Director of Buildings and Grounds

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jellwein180@mygfschools.org

### Memorandum

TO: Brandon Baumbach, Business Manager  
FROM: Jonathan Ellwein, Director of Buildings and Grounds  
SUBJECT: Consideration of Bid for Filtration Services  
DATE: August 21, 2023



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The Grand Forks Public School (GFPS) District, is seeking proposals pursuant to North Dakota Century Code Section 15.1-09-34 from qualified vendors to provide filters for HVAC units district-wide.

The district received one written response from Techniques Filtration.

After reviewing the proposal, it was deemed responsible and met district needs.

The administrative recommendation is to approve Techniques Filtration as the supplier for district HVAC filters.



### Memorandum

TO: Brandon Baumbach, Business Manager  
FROM: Jonathan Ellwein, Director of Buildings and Grounds  
SUBJECT: Consideration of A&E Firm for Grand Forks Central High School Pool  
DATE: August 21, 2023



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A selection committee has completed the review of Architecture and Engineering (A&E) firms concerning the potential recommissioning of the Grand Forks Central High School pool. The following memorandum serves as the formal notification of the A&E firm recommendation from the selection committee.

The selection committee was comprised of the following individuals:

- Dr. Terry Brenner – Superintendent – Grand Forks Public Schools
- Brandon Baumbach – Business Manager – Grand Forks Public Schools
- Jonathan Ellwein – Director of B&G – Grand Forks Public Schools
- Eric Holum – Maintenance Supervisor – Grand Forks Public Schools
- Mike Dunn – Business Development Manager – Construction Engineers
- Tom McDonald – VP of Construction Operations – Construction Engineers

The selection committee received one written response for A&E services as they relate to the potential recommissioning of the Central High School pool. The proposal received was from JLG.

Proposals were evaluated using guidelines based on NDCC 48-01.2-20.

After reviewing the proposal and interviewing the firm, the committee decided to move forward with the submission.

The administrative recommendation is to approve JLG Architects as the A&E firm for the potential recommissioning of the Grand Forks Central High School pool.



### Memorandum

TO: Brandon Baumbach, Business Manager  
FROM: Jonathan Ellwein, Director of Buildings and Grounds  
SUBJECT: Consideration of A&E Firm for Safety and Security Upgrades  
DATE: August 21, 2023

JE

A selection committee has completed the review of Architecture and Engineering (A&E) firms concerning district-wide safety and security upgrades. The following memorandum serves as the formal notification of the A&E firm recommendation from the selection committee.

The selection committee was comprised of the following individuals:

- Dr. Terry Brenner – Superintendent – Grand Forks Public Schools
- Brandon Baumbach – Business Manager – Grand Forks Public Schools
- Jonathan Ellwein – Director of B&G – Grand Forks Public Schools
- Eric Holum – Maintenance Supervisor – Grand Forks Public Schools
- Eric Ripley – Executive Director of CTE – Grand Forks Public Schools
- Mike Dunn – Business Development Manager – Construction Engineers
- Tom McDonald – VP of Construction Operations – Construction Engineers

The selection committee received three written responses for A&E services. The proposals received were from EAPC, ICON, and JLG. After reviewing submissions, the committee chose to interview all firms.

Proposals were evaluated using guidelines based on NDCC 48-01.2-20.

EAPC received the highest overall score and is the selection committee's recommendation for A&E services.

The administrative recommendation is to approve EAPC Architects Engineers as the A&E firm for district-wide safety and security upgrades.



**Brandon Baumbach**  
Business Manager

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## MEMORANDUM

TO: Grand Forks School Board  
FROM: Brandon Baumbach, Business Manager  
SUBJECT: Consideration of a Resolution Authorizing and Establishing the Terms of \$30,000,000 General Obligation School Building Bond, Series 2023  
DATE: August 21, 2023



On March 6, 2023, the governing body of the District adopted an Initial for the purpose of instituting proceedings for the issuance of up to \$79,000,000 in general obligation bonds under the authority of North Dakota Century Code (N.D.C.C.) Chapter 21-03 for the purpose of providing funds, together with any other funds available, to construct and equip a new Valley Middle School; demolish the existing Valley Middle School; construct and modernize the child nutrition facility; construct and equip safety and security facilities; and to otherwise improve and renovate school property. After the adoption of the Initial Resolution, the governing body of the District by resolution dated March 6, 2023, provided for submission to the qualified electors of the District the question of whether the Initial Resolution should be approved and the District issue the bonds to finance construction of the Project and set the date for the special election as May 16, 2023.

The required notice of special election was given in the manner prescribed by law by publication in the *Grand Forks Herald* on April 19, 2023, and by posting on the District's website. The special election was legally held, and upon the School Board's examination and canvassing of the returns of said election, it was determined that 2,899 votes were lawfully cast in favor of approving the Initial Resolution and issuing general obligation bonds and that 1,580 votes were lawfully cast against approving the Initial Resolution and issuing general obligation bonds. It was declared that 64.72% of all the qualified voters of the District voting upon the question were in favor of issuing general obligation bonds.

The District has received a commitment from the Bank of North Dakota dated July 19, 2023, as amended on August 2, 2023, to provide up to \$30,000,000 of financing through the School Construction Assistance Revolving Loan Fund pursuant to Section 15.1-36-08, N.D.C.C.

This resolution authorizes the district to be issued a general obligation bond in the principal amount of \$30,000,000 from the Bank of North Dakota.

Administrative recommendation is to adopt the Resolution Authorizing and Establishing the Terms of \$30,000,000 General Obligation School Building Bond, Series 2023, Creating a Sinking Fund Therefor, and Pledging Taxes for Their Payment.

Attachment: Resolution Authorizing and Establishing the Terms of \$30,000,000 General Obligation School Building Bond, Series 2023

**RESOLUTION AUTHORIZING AND ESTABLISHING THE TERMS OF  
\$30,000,000 GENERAL OBLIGATION SCHOOL BUILDING BOND, SERIES 2023**

**BE IT RESOLVED** by the School Board of Grand Forks Public School District No. 1, Grand Forks County, North Dakota (the "District"), as follows:

**SECTION 1. AUTHORIZATION AND SALE.**

**1.01.** On March 6, 2023, the governing body of the District adopted an Initial Resolution (the "Initial Resolution") for the purpose of instituting proceedings for the issuance of up to \$79,000,000 in general obligation bonds under the authority of North Dakota Century Code ("N.D.C.C.") Chapter 21-03 for the purpose of providing funds, together with any other funds available, to construct and equip a new Valley Middle School; demolish the existing Valley Middle School; construct and modernize the child nutrition facility; construct and equip safety and security facilities; and to otherwise improve and renovate school property (the "Project"). After adoption of the Initial Resolution, the governing body of the District by resolution dated March 6, 2023 provided for submission to the qualified electors of the District the question of whether the Initial Resolution should be approved and the District issue the bonds to finance construction of the Project and set the date for the special election as May 16, 2023, which was not less than twenty (20) days after the passage of the Initial Resolution.

**1.02.** The required notice of special election was given in the manner prescribed by law by publication in the *Grand Forks Herald* on April 19, 2023, and by posting on the District's website. The special election was legally held, and upon the School Board's examination and canvassing of the returns of said election it was determined that 2,899 votes were lawfully cast in favor of approving the Initial Resolution and issuing general obligation bonds, and that 1,580 votes were lawfully cast against approving the Initial Resolution and issuing general obligation bonds. It was declared that 64.72% of all the qualified voters of the District voting upon the question were in favor of issuing general obligation bonds.

**1.03.** The District has received a commitment from the Bank of North Dakota ("BND") dated July 19, 2023, as amended on August 2, 2023 (together, the "Commitment Letter") to provide up to \$30,000,000 of financing through the School Construction Assistance Revolving Loan Fund pursuant to Section 15.1-36-08, N.D.C.C. The School Board hereby finds and determines that acceptance of the Commitment Letter is in the best interest of the District.

**1.04.** The School Board hereby finds that the District is not required to advertise for bids for sale of the Bond pursuant to N.D.C.C. Section 21-03-25 because the sale is to BND as provided for in N.D.C.C. Section 21-03-30(2). The sale of the Bond is awarded to BND.

**1.05.** There is hereby authorized to be issued a general obligation bond of the District to be designated "Grand Forks Public School District No. 1, Grand Forks County, North Dakota, General Obligation School Building Bond, Series 2023" (the "Bond") in the principal amount of \$30,000,000. The Bond shall be issued in accordance with the terms and conditions set forth in this Resolution and in the Commitment Letter.

**1.06.** The issuance of the Bonds will not exceed any statutory or constitutional limit on indebtedness of the District.

**SECTION 2. FORM OF BOND.**

**2.01.** The Bond shall be printed in substantially the form on file with the Business Manager.

**SECTION 3. BOND TERMS, EXECUTION, AND DELIVERY.**

**3.01.** The Bond shall be dated September 1, 2023, shall be issued in fully registered form, and shall mature in annual installments in the respective years and amounts set forth in the amortization schedule presented to this meeting and contained in the transcript of the proceedings for the Bond, with the final maturity on August 1, 2043. The Bond shall bear interest on the outstanding principal from date of first advance at the rate of 2.00% per annum pursuant to Chapter 15.1-36, N.D.C.C.

The interest on the Bond is payable on February 1 and August 1 in each year, commencing August 1, 2023, and the principal on the Bond is payable on August 1 in each year, commencing August 1, 2024 (or such later date as determined in consultation with BND based on the draw down schedule), by check, draft or electronic transfer by the Paying Agent to the registered owner of the Bond on the close of business on the fifteenth (15<sup>th</sup>) day (or the following business day) of the immediately preceding month; provided, however, that the final principal payment is payable only upon presentation and surrender of this Bond at the principal office of the Bond Registrar and Paying Agent.

The Bond is subject to redemption at the option of the District in whole or in part, and if in part, in inverse order of principal installments on any date at a price of par plus accrued interest. Not less than thirty (30) days prior to the date specified for redemption of the Bond, the District will mail notice of the call thereof to the registered owner and the Paying Agent. Upon partial redemption of any Bond, an appropriate notation will be made to the amortization schedule attached to the Bond specifying the remaining principal and interest payments on the Bond.

The Bond will be endorsed by the manual signature of the Business Manager certifying that the Bond is issued in accordance with law and is within the debt limit of the District.

**3.02.** The Bond shall be initially issued as a single bond and shall be executed on behalf of the District by the manual signatures of the President of the School Board and Business Manager. When the Bond has been so prepared and executed, the Business Manager shall deliver the same to the purchaser thereof upon payment of the purchase price, in accordance with the contract of sale. The purchaser shall not be obligated to see to the application of the purchase price, but such net proceeds, other than accrued interest, shall be disbursed solely in payment of valid claims duly allowed by the Board for the purpose for which the Bond was authorized.

**3.03.** Books for the registration and for the transfer of the Bond as provided in this Resolution shall be kept by the Business Manager of the District, who is hereby appointed the Bond Registrar and Paying Agent of the District for the Bond. Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate and deliver in the name of the transferee or transferees a new Bond or bonds for a like aggregate principal amount.

The Bond Registrar shall not be required to transfer or exchange the Bond (i) during the period beginning on the fifteenth (15<sup>th</sup>) day of the month next preceding any Interest Payment Date and ending on such Interest Payment Date, (ii) during the period of fifteen (15) days next preceding the day for the selection of Bond to be redeemed or, (iii) selected, called, or being called for redemption in whole or in part.

The Bond is issuable as a fully registered Bond without coupons. Subject to the limitations and upon payment of the charges provided in this Resolution, the registered Bond may be exchanged for a like aggregate principal amount of registered bonds of the same series and the same maturity of other authorized denominations.

As to any Bond, the person in whose name the same shall be registered shall be deemed and regarded by the Bond Registrar, the District, and Paying Agent as the absolute owner thereof for all purposes, and payment of or on account of either principal or interest on any Bond shall be made only to or upon the written order of the registered owner thereof or his legal representative, and neither the District nor the Bond Registrar nor any Paying Agent shall be affected by any notice to the contrary, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums paid.

The Bond Registrar shall require the payment by any bondholder requesting exchange or transfer of a sum sufficient to cover any tax or other governmental charge that may be imposed on the District or the Bond Registrar with respect to such exchange or transfer and a sum sufficient to pay the cost of preparing each new Bond issued upon such exchange or transfer.

**3.04.** If any Bond is mutilated, lost, stolen, or destroyed, the District shall execute and the Bond Registrar shall authenticate a new Bond of the same date, maturity, and aggregate principal amount as that mutilated, lost, stolen, or destroyed; provided that, in the case of any mutilated Bond, such mutilated Bond shall first be surrendered to the Bond Registrar, and in the case of any lost, stolen, or destroyed Bond, there shall be first furnished to the District and the Bond Registrar evidence of such loss, theft, or destruction satisfactory to the District and the Bond Registrar, together with an indemnity satisfactory to them. In the event any such Bond shall have matured or been called for redemption, instead of issuing a duplicate Bond, the District may pay the same. The Bond Registrar may charge the owner of such Bond with its reasonable fees and expenses including reasonable attorneys' fees and expenses in connection with replacing any Bond mutilated, lost, stolen, or destroyed.

**3.05.** Whenever any outstanding Bond shall be delivered to the Bond Registrar for cancellation pursuant to this Resolution or for replacement pursuant to Section 3.04 hereof or for transfer or exchange pursuant to Section 3.03 hereof, such Bond shall be canceled and destroyed by the Bond Registrar and, upon request, counterparts of a certificate of destruction evidencing such destruction shall be furnished by the Bond Registrar to the District.

**3.06.** In the event any Bond shall not be presented for payment when the principal thereof becomes due, either at maturity, or at the date fixed for redemption thereof, or otherwise, if funds sufficient to pay such Bond shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the District to the owner thereof for the payment of such Bond shall forthwith cease, terminate, and be completely discharged, and thereupon, it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Bond who shall thereafter be restricted exclusively to such funds, for any claim of whatever nature on his part under this Resolution or on, or with respect to, such Bond.

**3.07.** If signed by facsimile signatures, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond substantially in the form hereinabove set forth shall have been duly executed by the Bond Registrar, and such executed certificate of the Bond Registrar upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The Bond Registrar's certificate of authentication on any Bond shall be deemed to have been executed by it if signed by an authorized officer or signatory of the Bond Registrar, but it shall not be necessary that the same officer or signatory sign the certificate of authentication on the Bond.

#### **SECTION 4. BOND PRINCIPAL DRAW REQUESTS.**

**4.01.** The principal amount of the Bond shall be advanced, from time to time, by BND to the District, only for the purpose of paying cost of issuance of the Bond and amounts due to contractors or others for the cost of construction of the Project properly incurred, or the reimbursement to the District for payments made for the cost of construction of the Project properly incurred. BND shall disburse the principal amount of this Bond upon receipt of a voucher signed by an authorized officer of the District in substantially the form on file with the Business Manager.

**4.02.** For purposes of complying with the requirements of this Section, BND may conclusively rely and shall be protected in acting or refraining from acting upon receipt of the voucher from the District, which may be submitted electronically or by facsimile. BND shall not be bound to make an investigation into the facts or matters stated in any principal draw request of the District. BND shall not be responsible to collect lien waivers.

#### **SECTION 5. SINKING FUND AND TAX LEVIES.**

**5.01.** So long as the Bond is outstanding and unpaid, the Business Manager shall maintain a sinking fund to be designated "General Obligation School Building Bond, Series 2023 Bond Fund" (the "Bond Fund") as a separate and special bookkeeping account on the official books and records of the District to be used for no purpose other than the payment of the principal of and

interest on the Bond and such other general obligation bonds of the District as have been or may be directed to be paid from the Bond Fund. The Business Manager of the District is the custodian of the Bond Fund in accordance with Section 21-03-40, N.D.C.C. If the balance in the Bond Fund is ever insufficient to pay all principal and interest then due on such Bond, the Business Manager shall nevertheless provide sufficient money from other funds of the District which are available for that purpose, and such other funds shall be reimbursed from the proceeds of the taxes levied for the Bond Fund. The Business Manager shall deposit in the Bond Fund the proceeds of all taxes levied and other money which may, at any time, be received for or appropriated to the payment of such Bond and interest, including the taxes levied by this Resolution.

**5.02.** The full faith and credit and taxing powers of the District are irrevocably pledged for the prompt and full payment of the principal of and interest on the Bond and on all other bonds made payable from the Bond Fund, as such principal and interest respectively become due. For that purpose, a direct, annual, irrevocable ad valorem tax is levied upon all taxable property within the corporate limits of the District pursuant to the terms of Section 21-03-15, N.D.C.C. Said taxes shall be spread upon the tax rolls prepared in each of the following years and collected in each of the respective ensuing years in the respective amounts set forth below. The levy is approximately ten percent greater than the amount of principal and interest due to accommodate the five percent discount for taxes paid prior to February 15<sup>th</sup> of each tax year and late payments. The Board shall reduce the annual levy as necessary to accommodate any surplus. The levy shall be adjusted if the amortization schedule is adjusted with the consent of BND.

<u>Levy</u> <u>Years</u>	<u>Collection</u> <u>Years</u>	<u>Amount</u>	<u>Levy</u> <u>Years</u>	<u>Collection</u> <u>Years</u>	<u>Amount</u>
2023	2024	\$1,760,000	2033	2034	\$1,927,000
2024	2025	\$2,063,000	2034	2035	\$1,911,000
2025	2026	\$2,048,000	2035	2036	\$1,895,000
2026	2027	\$2,034,000	2036	2037	\$1,878,000
2027	2028	\$2,019,000	2037	2038	\$1,862,000
2028	2029	\$2,004,000	2038	2039	\$1,845,000
2029	2030	\$1,989,000	2039	2040	\$1,829,000
2030	2031	\$1,973,000	2040	2041	\$1,812,000
2031	2032	\$1,958,000	2041	2042	\$1,795,000
2032	2033	\$1,942,000	2042	2043	\$1,777,000

The District shall be without power and shall continue without power to repeal such levy or levies or to obstruct a collection of any such tax until payments have been made or provided for, except that if the governing body in any year makes an irrevocable appropriation to the Bond Fund of monies actually on hand, or if there is on hand in the Bond Fund an excess amount, the governing body may cause its Business Manager to certify the fact and amount to the County Auditor with the direction that the County Auditor should reduce by the amount so certified the amount otherwise to be included in the tax rolls next thereafter prepared.

## **SECTION 6. DEFAULT AND REMEDIES.**



**6.01.** The following are events of default under this Resolution (“Event of Default”): (i) failure of the District to make a principal or interest payment on the Bond when due; (ii) failure of the District to comply with any provision of this Resolution or the Bond for a period of thirty (30) days, after written notice from BND unless the District provides a written plan acceptable to BND providing for such a cure of the matter creating the default; or (iii) any representation made by or on behalf of the District contained in this Resolution or in any instrument furnished in compliance with or with reference to this Resolution or the Bond, is false or misleading in any material respect.

**6.02.** Whenever an Event of Default referred to in Section 6.01 shall have occurred and be continuing, following not less than 30 days written notice to the District of such Event of Default, BND shall have the right to take, or to direct its authorized agent to take, any action permitted or required under the Resolution or exercise whatever other remedy at law or in equity is available to BND to collect the amounts then due and thereafter to become due hereunder or to enforce the performance and observance of any duty, covenant, obligation or agreement of the District hereunder. BND may also exercise one or more of the following remedies: (i) withhold approval of any request to disburse Bond proceeds, (ii) reject any pending application by the District for financial assistance, and (iii) to the extent permitted by law, demand in writing immediate payment of the Bond in full and, upon such demand, the outstanding principal amount of the Bond will be immediately due and payable, with interest accrued thereon to the date of payment.

## **SECTION 7. CERTIFICATIONS AND COVENANTS.**

**7.01.** The Business Manager is directed to file with the Grand Forks County Auditor a certified copy of this Resolution and to obtain from the County Auditor a certificate stating that this Resolution has been so filed and that the Bond has been recorded substantially in the manner provided in Section 21-03-23, N.D.C.C.

**7.02.** The officers of the District and the County Auditor are authorized and directed to prepare and furnish to the purchasers of the Bond and to Bond Counsel certified copies of all proceedings and records of the District and the County relating to the authorization and issuance of the Bond and such other affidavits and certificates as may reasonably be required to show the facts appear from the officers’ books and records or are otherwise known to them. All such certified copies, certificates, and affidavits, including any heretofore furnished, constitute representations of the District as to the correctness of the facts recited therein and the actions stated therein to have been taken.

**7.03.** The President and Business Manager (each an “Authorized Officer”), in consultation with counsel, are hereby authorized to deliver certificates which cures ambiguities, defects or omissions herein, correct, amend or supplement any provision herein, lessens the obligations of the District hereunder, adds to the rights or options of the District, or otherwise makes changes to the provisions hereof, which such Authorized Officer determines are in furtherance of the financing contemplated herein, which determination shall be evidenced conclusively by the execution of such certificate.

**7.04.** The District covenants and agrees (i) that the proceeds of the Bond shall be used and expended in a manner consistent with the Commitment Letter, (ii) to cooperate with BND in the observance and performance of the respective duties, covenants, obligations and agreements of the District and BND under this Resolution and the Commitment Letter; (iii) that it will, in compliance with the procedures set forth in N.D.C.C. Chapter 21-03 promptly cause the principal and interest on the Bond to be paid as they become due; (iv) to provide from its own fiscal resources all moneys in excess of the total amount of the Bond required to complete the construction of the Project; (v) to provide financial statements to BND on an annual basis; and (vi) to observe and perform its duties, covenants, obligations and agreements under this Resolution.

Dated: August 21, 2023.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**

ATTEST:

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Business Manager

(S E A L)

The governing body of the District acted on the foregoing resolution at a properly noticed meeting held in Grand Forks, North Dakota, on August 21, 2023, with the motion for adoption made by \_\_\_\_\_ and seconded by \_\_\_\_\_, and the roll call vote on the motion was as follows:

"Aye" \_\_\_\_\_

"Nay" \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

**Brandon Baumbach**  
Business Manager

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Direct Phone: 701.746.2205, Ext. 7126  
Fax: 701.772.7739  
bbaumbach020@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Brandon Baumbach, Business Manager  
SUBJECT: Consideration of a Resolution Levying Tax for General Obligation Bonds  
DATE: August 21, 2023



On March 6, 2023, the governing body of the District adopted an Initial for the purpose of instituting proceedings for the issuance of up to \$79,000,000 in general obligation bonds under the authority of North Dakota Century Code ("N.D.C.C.") Chapter 21-03 for the purpose of providing funds, together with any other funds available, to construct and equip a new Valley Middle School; demolish the existing Valley Middle School; construct and modernize the child nutrition facility; construct and equip safety and security facilities; and to otherwise improve and renovate school property. After adoption of the Initial Resolution, the governing body of the District by resolution dated March 6, 2023 provided for submission to the qualified electors of the District the question of whether the Initial Resolution should be approved and the District issue the bonds to finance construction of the Project and set the date for the special election as May 16, 2023.

The required notice of special election was given in the manner prescribed by law by publication in the *Grand Forks Herald* on April 19, 2023, and by posting on the District's website. The special election was legally held, and upon the School Board's examination and canvassing of the returns of said election it was determined that 2,899 votes were lawfully cast in favor of approving the Initial Resolution and issuing general obligation bonds, and that 1,580 votes were lawfully cast against approving the Initial Resolution and issuing general obligation bonds. It was declared that 64.72% of all the qualified voters of the District voting upon the question were in favor of issuing general obligation bonds.

Pursuant to N.D.C.C. Section 21-03-15 the School Board may, in its discretion and in anticipation of the sale of bonds, at any time after the issuance of bonds has been authorized by the electors, levy and certify to the county auditor a portion of the tax required.

Administrative recommendation is to approve the Resolution Levying Tax for General Obligation Bonds and Pledging Taxes for Their Payment.

Attachment: Resolution Levying Tax for General Obligation Bonds

## **RESOLUTION LEVYING TAX FOR GENERAL OBLIGATION BONDS**

**BE IT RESOLVED** by the School Board of Grand Forks Public School District No. 1, Grand Forks County, North Dakota (the "District"), as follows:

### **SECTION 1. AUTHORIZATION.**

**1.01.** On March 6, 2023, the governing body of the District adopted an Initial Resolution (the "Initial Resolution") for the purpose of instituting proceedings for the issuance of up to \$79,000,000 in general obligation bonds under the authority of North Dakota Century Code ("N.D.C.C.") Chapter 21-03 for the purpose of providing funds, together with any other funds available, to construct and equip a new Valley Middle School; demolish the existing Valley Middle School; construct and modernize the child nutrition facility; construct and equip safety and security facilities; and to otherwise improve and renovate school property (the "Project"). After adoption of the Initial Resolution, the governing body of the District by resolution dated March 6, 2023 provided for submission to the qualified electors of the District the question of whether the Initial Resolution should be approved and the District issue the bonds to finance construction of the Project and set the date for the special election as May 16, 2023, which was not less than twenty (20) days after the passage of the Initial Resolution.

**1.02.** The required notice of special election was given in the manner prescribed by law by publication in the *Grand Forks Herald* on April 19, 2023, and by posting on the District's website. The special election was legally held, and upon the School Board's examination and canvassing of the returns of said election it was determined that 2,899 votes were lawfully cast in favor of approving the Initial Resolution and issuing general obligation bonds, and that 1,580 votes were lawfully cast against approving the Initial Resolution and issuing general obligation bonds. It was declared that 64.72% of all the qualified voters of the District voting upon the question were in favor of issuing general obligation bonds.

**1.03.** On the date hereof the School Board authorized the issuance of Grand Forks Public School District No. 1, Grand Forks County, North Dakota, General Obligation School Building Bond, Series 2023 in the principal amount of \$30,000,000, and levied an irrevocable tax for the payment of debt service.

**1.04.** Pursuant to N.D.C.C. Section 21-03-15 the School Board may, in its discretion and in anticipation of the sale of bonds, at any time after the issuance of bonds has been authorized by the electors, levy and certify to the county auditor a portion of the tax required.

**1.05.** The School Board determines it to be in the best interest of the District to levy taxes for the first year of principal and interest requirements on \$49,000,000 of general obligation bonds, the remaining dollar amounts of bonds authorized by the electors.

**SECTION 2. TAX LEVY.**

**2.01.** For the purpose of paying the first year's debt service on \$49,000,000 general obligation bonds, an ad valorem tax in the amount of \$ 3,572,100 is levied upon all taxable property within the corporate limits of the District pursuant to the terms of Section 21-03-15, N.D.C.C.

**2.02.** The taxes collected shall be credited against the amount otherwise required to be levied after the \$49,000,000 in bonds have been sold.

**2.03.** The Business Manager is directed to file with the Grand Forks County Auditor a certified copy of this Resolution.

Dated: August 21, 2023.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**

**ATTEST:**

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Business Manager

(S E A L)

The governing body of the District acted on the foregoing resolution at a properly noticed meeting held in Grand Forks, North Dakota, on August 21, 2023, with the motion for adoption made by \_\_\_\_\_ and seconded by \_\_\_\_\_, and the roll call vote on the motion was as follows:

"Aye" \_\_\_\_\_

"Nay" \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_



**Brandon Baumbach**  
Business Manager

Department Phone: 701.787.4885  
Direct Phone: 701.746.2205, Ext. 7126  
Fax: 701.772.7739  
bbaumbach020@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Brandon Baumbach, Business Manager  
SUBJECT: General Fund Financial Statement  
DATE: August 21, 2023



---

Pursuant to the North Dakota Century Code and School District Policy, attached is the General Fund Financial Statement for Grand Forks Public School District #1 for the period of July 1, 2023 through July 31, 2023.

For the first month of fiscal year 2022-2023, total general fund revenues were \$112,757 and total general fund expenditures were \$1,993,420, resulting in expenses over revenues of \$1,880,663.

Administrative recommendation is to approve the General Fund Financial Statement for the period of July 1, 2023 through July 31, 2023 as presented.



**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT**  
**As of July 31, 2023**

	2023-2024 <u>PRELIMINARY</u> <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET</u> <u>BALANCE</u>
<u>REVENUES</u>				
A. Local Sources	\$ 32,038,057	\$ 112,010	0.3%	\$ 31,926,047
B. State Sources	72,131,711	747	0.0%	72,130,963
C. Federal Sources	21,619,482	-	0.0%	21,619,482
D. Revenue from Other Sources	<u>1,137,027</u>	<u>-</u>	0.0%	<u>-300.00%</u>
TOTAL REVENUES	<u>\$ 126,926,276</u>	<u>\$ 112,757</u>	<u>0.1%</u>	<u>\$ 125,676,489</u>
<u>EXPENDITURES</u>				
A. Salaries	\$ 81,728,163	\$ 963,782	1.2%	\$ 80,764,381
B. Fringe Benefits	22,434,274	156,275	0.7%	22,277,999
C. Other Expenses	20,694,401	756,840	3.7%	19,937,561
D. Utilities	<u>2,205,258</u>	<u>116,523</u>	<u>5.3%</u>	<u>2,088,735</u>
TOTAL EXPENDITURES	<u>\$ 127,062,095</u>	<u>\$ 1,993,420</u>	<u>1.6%</u>	<u>\$ 125,068,676</u>
REVENUES OVER/(UNDER) EXPENSES	<u>\$ (135,819)</u>	<u>\$ (1,880,663)</u>		

**A. LOCAL SOURCES**

Property Taxes	\$ 25,130,627	\$ -	0.0%	\$ 25,130,627
Revenue in Lieu of Taxes	785,349	-	0.0%	785,349
Impact Aid	3,000,000	-	0.0%	3,000,000
Tuition	1,226,122	-	0.0%	1,226,122
Drivers Education	77,971	(900)	-1.2%	78,871
Interest Income	630,016	46,985	7.5%	583,030
ENCORE Fees	344,196	-	0.0%	344,196
SPA Activities	126,730	26,575	21.0%	100,155
Summer School Activities	6,201	-	0.0%	6,201
Rental Income	5,000	-	0.0%	5,000
Contributions / Donations	12,769	5,000	39.2%	7,769
Other Local	<u>693,075</u>	<u>\$ 34,349</u>	<u>5.0%</u>	<u>658,726</u>
TOTAL LOCAL REVENUE	<u>\$ 32,038,057</u>	<u>\$ 112,010</u>	<u>0.3%</u>	<u>\$ 31,926,047</u>

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT**  
**As of July 31, 2023**

	2023-2024 <u>PRELIMINARY</u> <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	%	BUDGET <u>BALANCE</u>
<b>B. STATE SOURCES</b>				
State Aid Formula Payment	\$ 69,280,333	\$ -	0.0%	\$ 69,280,333
Transportation	742,365	-	0.0%	742,365
Special Education	744,120	-	0.0%	744,120
Career & Technical Education	396,752	-	0.0%	396,752
Adult Education	219,170	-	0.0%	219,170
Restricted State Aid - Other	<u>748,970</u>	<u>747</u>	<u>0.1%</u>	<u>748,223</u>
<b>TOTAL STATE REVENUE</b>	<b><u>\$ 72,131,711</u></b>	<b><u>\$ 747</u></b>	<b><u>0.0%</u></b>	<b><u>\$ 72,130,963</u></b>
<b>C. FEDERAL SOURCES</b>				
Title I, Part A	\$ 3,159,255	\$ -	0.0%	\$ 3,159,255
Title II, Part A	726,189	-	0.0%	726,189
Title III, Part A	25,729	-	0.0%	25,729
Title IV, Part A	550,000	-	0.0%	550,000
ENCORE (21st Century CCLC)	373,201	-	0.0%	373,201
Head Start	3,441,618	-	0.0%	3,441,618
IDEA B - Special Education	2,449,651	-	0.0%	2,449,651
Preschool Program	80,629	-	0.0%	80,629
Indian Education Programs	85,152	-	0.0%	85,152
Carl Perkins	211,620	-	0.0%	211,620
Adult Education	158,814	-	0.0%	158,814
CARES Act/ESSER	9,669,054	-	0.0%	9,669,054
Restricted Federal - Other	<u>688,569</u>	<u>-</u>	<u>0.0%</u>	<u>688,569</u>
<b>TOTAL FEDERAL REVENUE</b>	<b><u>\$ 21,619,482</u></b>	<b><u>\$ -</u></b>	<b><u>0.0%</u></b>	<b><u>\$ 21,619,482</u></b>
<b>D. REVENUE FROM OTHER SOURCES</b>				
Sale of Real Property	523,769	-	(400,000)	-176.37%
Services Provided Another LEA	375,000	-	400,000	6.67%
Refund from Prior Year Expenses (E-Rate)	238,258	\$ -	-	-100.00%
<b>TOTAL OTHER REVENUE</b>	<b><u>\$ 1,137,027</u></b>	<b><u>\$ -</u></b>	<b><u>0.0%</u></b>	<b><u>-300.00%</u></b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b><u>\$ 126,926,276</u></b>	<b><u>\$ 112,757</u></b>	<b><u>0.1%</u></b>	<b><u>\$ 125,676,489</u></b>
<b>A. SALARIES</b>				
Professional Staff	\$ 59,478,519	\$ 625,948	1.1%	\$ 58,852,571
Paras / Classified Staff	18,253,702	314,871	1.7%	17,938,831
Subs / Other	<u>3,995,942</u>	<u>22,964</u>	<u>0.6%</u>	<u>3,972,979</u>
<b>TOTAL SALARIES</b>	<b><u>\$ 81,728,163</u></b>	<b><u>\$ 963,782</u></b>	<b><u>1.2%</u></b>	<b><u>\$ 80,764,381</u></b>
<b>B. FRINGE BENEFITS</b>				
Health Insurance	8,459,388	\$ -	0.0%	\$ 8,459,388
TFFR (Employer Share)	7,170,550	71,029	1.0%	7,099,521
FICA (Employer Share)	5,963,698	71,857	1.2%	5,891,841
IRA/403B (Employer Share)	461,759	11,007	2.4%	450,751
Disability Insurance	253,127	2,382	0.9%	250,745
Workers Comp	86,465	-	0.0%	86,465
Unemployment Comp	2,020	-	0.0%	2,020

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT**  
**As of July 31, 2023**

	2023-2024 <u>PRELIMINARY</u> <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET</u> <u>BALANCE</u>
Life Insurance	37,268	-	0.0%	37,268
<b>TOTAL FRINGE BENEFITS</b>	<b>\$ 22,434,274</b>	<b>\$ 156,275</b>	<b>0.7%</b>	<b>\$ 22,277,999</b>
<b>C. <u>OTHER EXPENSES</u></b>				
Supplies	\$ 2,422,964	\$ 27,616	1.1%	\$ 2,395,348
Equipment & Furniture	2,402,754	229	0.0%	2,402,525
Textbooks / Curriculum Adoption	1,525,760	13,200	0.9%	1,512,560
Library Books & Materials	80,374	900	1.1%	79,474
Purchased Services	5,739,136	12,135	0.2%	5,727,002
Legal Services	185,600	1,670	0.9%	183,930
Student Transportation	1,369,493	-	0.0%	1,369,493
Field Trips	59,831	-	0.0%	59,831
Tuition	778,080	-	0.0%	778,080
Telephones	272,898	2,428	0.9%	270,470
Postage	48,021	870	1.8%	47,151
Printing	129,017	-	0.0%	129,017
Insurance	502,980	501,135	99.6%	1,845
Rent	765,436	5,967	0.8%	759,468
Service Agreements	673,294	116,134	17.2%	557,160
Construction Services	821,431	-	0.0%	821,431
Travel	434,202	15,239	3.5%	418,963
Car Allowances	148,960	-	0.0%	148,960
Gas & Oil	52,939	3,607	6.8%	49,332
Supervisor Meals	27,182	-	0.0%	27,182
Dues / Fees	1,587,826	55,711	3.5%	1,532,116
Service Awards / Employee Recognition	18,223	-	0.0%	18,223
Transfer to Fund #61	648,000	-	0.0%	648,000
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 20,694,401</b>	<b>\$ 756,840</b>	<b>3.7%</b>	<b>\$ 19,937,561</b>
<b>D. <u>UTILITIES</u></b>				
Water & Sewage	166,827	\$ -	0.0%	\$ 166,827
Natural Gas	747,319	5,511	0.7%	741,808
Electricity	1,291,112	111,012	8.6%	1,180,100
<b>TOTAL UTILITIES</b>	<b>\$ 2,205,258</b>	<b>\$ 116,523</b>	<b>5.3%</b>	<b>\$ 2,088,735</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 127,062,095</b>	<b>\$ 1,993,420</b>	<b>1.6%</b>	<b>\$ 125,068,676</b>

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)**  
**As of July 31, 2023**

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
<b><u>REVENUES</u></b>				
A. Local Sources	\$ 112,010	\$ 74,742	\$ 37,268	49.9%
B. State Sources	747	-	747	0.0%
C. Federal Sources	-	-	-	0.0%
D. Revenue from Other Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 112,757</u></b>	<b><u>\$ 74,742</u></b>	<b><u>\$ 38,015</u></b>	<b><u>50.9%</u></b>
<b><u>EXPENDITURES</u></b>				
A. Salaries	\$ 963,782	\$ 865,963	\$ 97,819	11.3%
B. Fringe Benefits	156,275	141,284	14,991	10.6%
C. Other Expenses	756,840	1,269,638	(512,798)	-40.4%
D. Utilities	<u>116,523</u>	<u>21,607</u>	<u>94,916</u>	<u>439.3%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,993,420</u></b>	<b><u>\$ 2,298,492</u></b>	<b><u>\$ (305,072)</u></b>	<b><u>-13.3%</u></b>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b><u>\$ (1,880,663)</u></b>	<b><u>\$ (2,223,750)</u></b>	<b><u>\$ 343,087</u></b>	

**COMMENTS:**



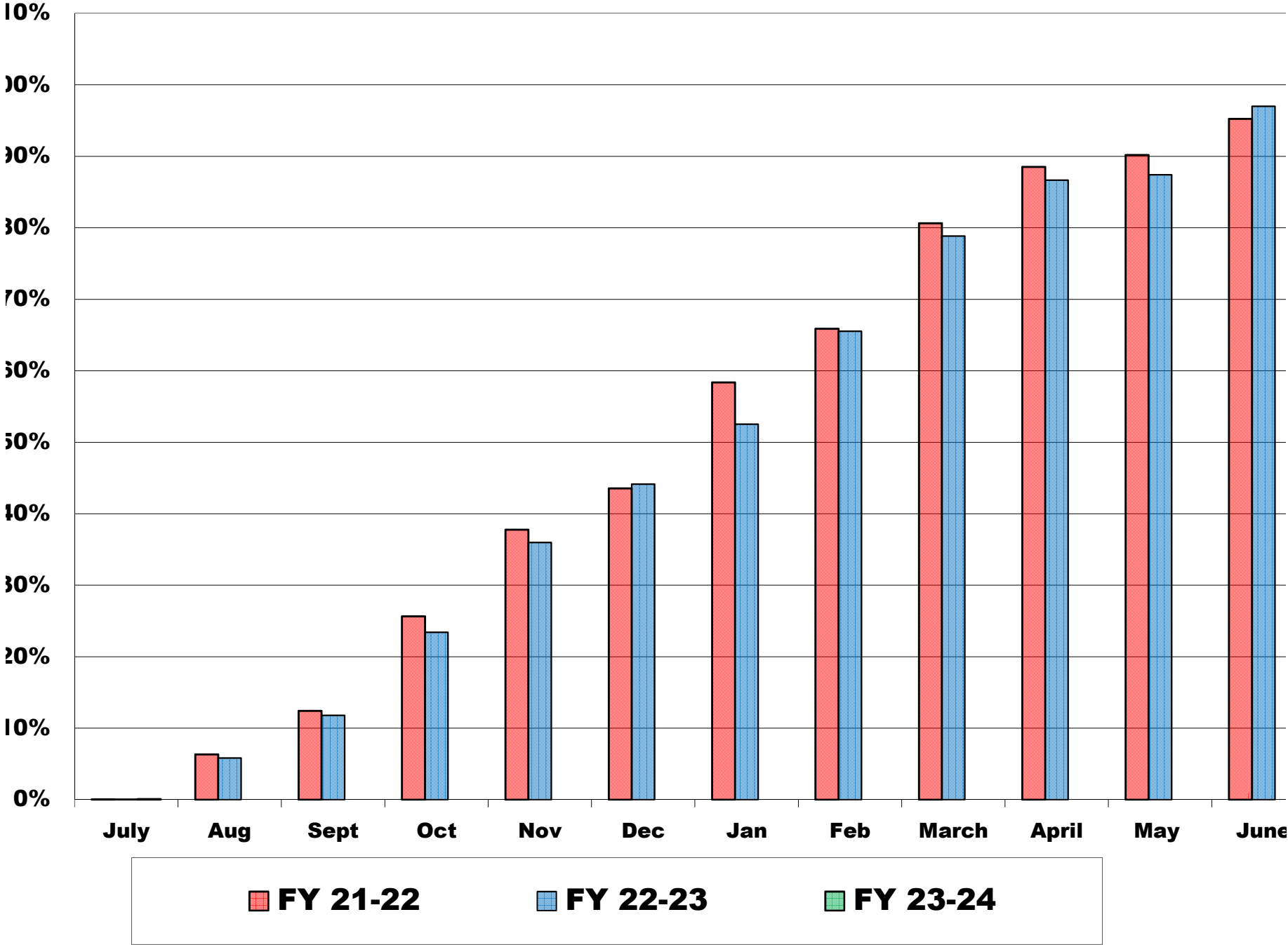
**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)**  
**As of July 31, 2023**

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
<b>A. LOCAL SOURCES</b>				
Property Taxes	\$ -	\$ -	\$ -	0.0%
Revenue in Lieu of Taxes	\$ -	\$ -	\$ -	0.0%
Impact Aid	\$ -	\$ -	\$ -	0.0%
Tuition	\$ -	\$ -	\$ -	0.0%
Drivers Education	\$ (900)	\$ 400	\$ (1,300)	-325.0%
Interest Income	\$ 46,985	\$ 1,484	\$ 45,502	3067.1%
ENCORE Fees	\$ -	\$ -	\$ -	0.0%
SPA Activities	\$ 26,575	\$ 29,993	\$ (3,418)	-11.4%
Summer School Activities	\$ -	\$ -	\$ -	0.0%
Rental Income	\$ -	\$ -	\$ -	0.0%
Contributions / Donations	\$ 5,000	\$ 5,000	\$ -	0.0%
Other Local	\$ 34,349	\$ 37,865	\$ (3,516)	-9.3%
<b>TOTAL LOCAL REVENUE</b>	<b>\$ 112,010</b>	<b>\$ 74,742</b>	<b>\$ 37,268</b>	<b>49.9%</b>
<b>B. STATE SOURCES</b>				
State Aid Formula Payment	\$ -	\$ -	\$ -	0.0%
Transportation	\$ -	\$ -	\$ -	0.0%
Special Education	\$ -	\$ -	\$ -	0.0%
Career & Technical Education	\$ -	\$ -	\$ -	0.0%
Adult Education	\$ -	\$ -	\$ -	0.0%
Restricted State Aid - Other	\$ 747	\$ -	\$ 747	0.0%
<b>TOTAL STATE REVENUE</b>	<b>\$ 747</b>	<b>\$ -</b>	<b>\$ 747</b>	<b>0.0%</b>
<b>C. FEDERAL SOURCES</b>				
Title I, Part A	\$ -	\$ -	\$ -	0.0%
Title II, Part A	\$ -	\$ -	\$ -	0.0%
Title III, Part A	\$ -	\$ -	\$ -	0.0%
Title IV, Part A	\$ -	\$ -	\$ -	0.0%
ENCORE (21st Century CCLC)	\$ -	\$ -	\$ -	0.0%
Head Start	\$ -	\$ -	\$ -	0.0%
IDEA B - Special Education	\$ -	\$ -	\$ -	0.0%
Preschool Program	\$ -	\$ -	\$ -	0.0%
Indian Education Programs	\$ -	\$ -	\$ -	0.0%
Carl Perkins	\$ -	\$ -	\$ -	0.0%
Adult Education	\$ -	\$ -	\$ -	0.0%
CARES Act/ESSER	\$ -	\$ -	\$ -	0.0%
Restricted Federal - Other	\$ -	\$ -	\$ -	0.0%
<b>TOTAL FEDERAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>D. REVENUE FROM OTHER SOURCES</b>				
Sale of Real Property	\$ -	\$ -	\$ -	0.0%
Services Provided Another LEA	\$ -	\$ -	\$ -	0.0%
Refund from Prior Year Expenses (E-Rate)	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OTHER REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 112,757</b>	<b>\$ 74,742</b>	<b>\$ 38,015</b>	<b>50.9%</b>

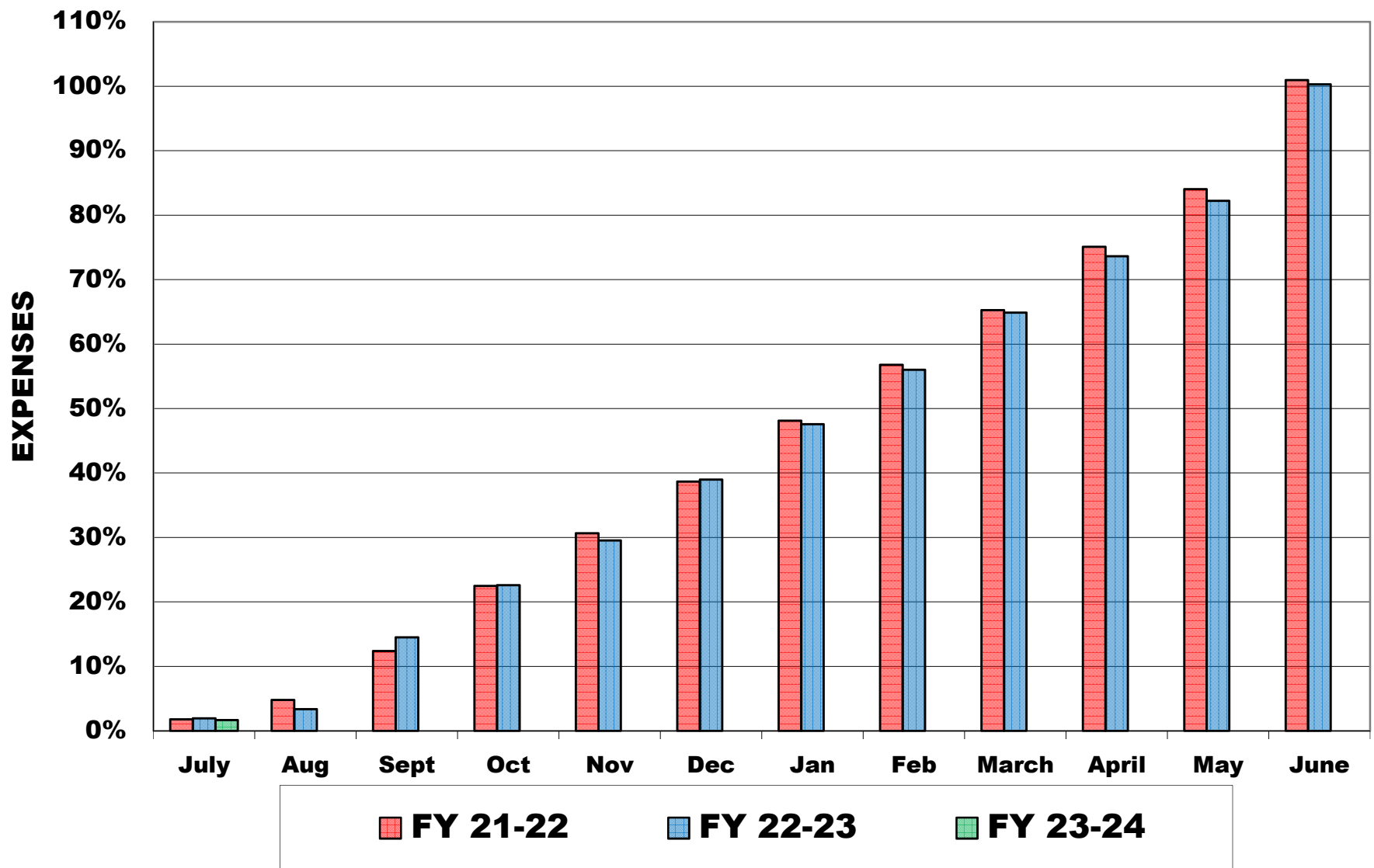
**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)**  
**As of July 31, 2023**

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
	-	-		
<b>A. SALARIES</b>				
Professional Staff	\$ 625,948	\$ 547,898	\$ 78,050	14.2%
Paras / Classified Staff	\$ 314,871	\$ 316,016	(1,146)	-0.4%
Subs / Other	\$ 22,964	\$ 2,049	20,915	1020.7%
<b>TOTAL SALARIES</b>	<b>\$ 963,782</b>	<b>\$ 865,963</b>	<b>\$ 97,819</b>	<b>11.3%</b>
<b>B. FRINGE BENEFITS</b>				
Health Insurance	\$ -	\$ -	\$ -	0.0%
TFFR (Employer Share)	\$ 71,029	\$ 61,627	9,402	15.3%
FICA (Employer Share)	\$ 71,857	\$ 65,853	6,003	9.1%
IRA/403B (Employer Share)	\$ 11,007	\$ 11,558	(551)	-4.8%
Disability Insurance	\$ 2,382	\$ 2,245	137	6.1%
Workers Comp	\$ -	\$ -	-	0.0%
Unemployment Comp	\$ -	\$ -	-	0.0%
Life Insurance	\$ -	\$ -	-	0.0%
<b>TOTAL FRINGE BENEFITS</b>	<b>\$ 156,275</b>	<b>\$ 141,284</b>	<b>\$ 14,991</b>	<b>10.6%</b>
<b>C. OTHER EXPENSES</b>				
Supplies	\$ 27,616	\$ 61,832	\$ (34,215)	-55.3%
Equipment & Furniture	\$ 229	\$ 1,160	(932)	-80.3%
Textbooks / Curriculum Adoption	\$ 13,200	\$ 48,149	(34,949)	-72.6%
Library Books & Materials	\$ 900	\$ 4,200	(3,300)	-78.6%
Purchased Services	\$ 12,135	\$ 54,694	(42,559)	-77.8%
Legal Services	\$ 1,670	\$ -	1,670	0.0%
Student Transportation	\$ -	\$ -	-	0.0%
Field Trips	\$ -	\$ 977	(977)	-100.0%
Tuition	\$ -	\$ -	-	0.0%
Telephones	\$ 2,428	\$ 480	1,949	406.1%
Postage	\$ 870	\$ 870	-	0.0%
Printing	\$ -	\$ -	-	0.0%
Insurance	\$ 501,135	\$ 492,273	8,862	1.8%
Rent	\$ 5,967	\$ 156,996	(151,029)	-96.2%
Service Agreements	\$ 116,134	\$ 104,870	11,265	10.7%
Construction Services	\$ -	\$ -	-	0.0%
Travel	\$ 15,239	\$ 9,750	5,488	56.3%
Car Allowances	\$ -	\$ 263	(263)	-100.0%
Gas & Oil	\$ 3,607	\$ (21)	3,627	0.0%
Supervisor Meals	\$ -	\$ -	-	0.0%
Dues / Fees	\$ 55,711	\$ 333,144	(277,434)	-83.3%
Service Awards / Employee Recognition	\$ -	\$ -	-	0.0%
Transfer to Fund #61	\$ -	\$ -	-	0.0%
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 756,840</b>	<b>\$ 1,269,638</b>	<b>\$ (512,798)</b>	<b>-40.4%</b>
<b>D. UTILITIES</b>				
Water & Sewage	\$ -	\$ 11,330	\$ (11,330)	-100.0%
Natural Gas	\$ 5,511	\$ -	5,511	0.0%
Electricity	\$ 111,012	\$ 10,277	100,735	980.2%
<b>TOTAL UTILITIES</b>	<b>\$ 116,523</b>	<b>\$ 21,607</b>	<b>\$ 94,916</b>	<b>439.3%</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 1,993,420</b>	<b>\$ 2,298,492</b>	<b>\$ (305,072)</b>	<b>-13.3%</b>

**GRAND FORKS PUBLIC SCHOOLS**  
**General Fund Revenues**



## GRAND FORKS PUBLIC SCHOOLS General Fund Expenses



**GRAND FORKS PUBLIC SCHOOLS**  
**General Fund Balances**

