

Sanger ISD Student Transfer Application

New student to SISD

Returning student to SISD

Student's Name: _____ School Year: _____

Date of Birth: _____ Student's Gender: M F Grade Level: _____

Current address: _____

School and district where the student currently resides: _____

SISD Campus to which transfer is being requested: _____

Parent/Guardian name: _____

Parent/Guardian address: _____

Phone: _____ Email: _____

Please list any siblings that you are turning in transfer applications for: _____

Reason for transfer request:

Parent/Guardian is a District Employee

Campus or Department assigned: _____ Position Held _____

Grandparent lives in the district and provides after-school care.

Student resides in a different SISD attendance zone.

Resident student moving outside of the district.

Date of move: _____ District of Residency _____

New Address: _____

Non-resident moving into the district.

Please attach the builder's contract or rental/lease agreement.

Anticipated in-district address: _____ Date of move: _____

(failure to provide proof that legal residence in the district has been established may result in the revocation of transfer.)

Other, please explain: _____

FIRST-TIME TRANSFER REQUESTS ONLY

(Transfer students currently attending SISD schools may skip this section)

REQUIRED DOCUMENTS

- _____ 1. Most recent report card (GR K-12)
- _____ 2. Test scores (STAAR or, if K-2, use TPRI, DRA, or other assessments)
- _____ 3. Documentation of attendance and disciplinary records (or letter from current district stating there has been no discipline history)
- _____ 4. Transcript (GR 9-12)

SPECIAL SERVICES BEING PROVIDED (Check any that apply):

_____ 504 _____ ESL/Bilingual _____ Special Education (attach IEP) _____ Dyslexia _____ Speech _____ G/T

Other: _____

I certify that all the information given is true and accurate to the best of my knowledge.

Parent/Guardian Signature: _____ Date _____

Sanger ISD Transfer Agreement

This Transfer Agreement establishes the terms and conditions for ("student") _____ to attend the Sanger ISD public schools ("District") as a transfer student for the ____ school year, although the student is a resident of the _____ ISD. The student's parent or other person having lawful control of the student ("parent name") _____ requests that the student be permitted to attend District schools and agrees to the following terms and conditions for that transfer:

- All approved transfer applications are granted for one school year at a time. Transfer students must submit a new transfer application annually. Violating the terms of this agreement may result in a transfer request not being approved for the following year.
- Transfer requests are subject to campus and program capacity constraints. Sanger ISD has the sole discretion to determine whether space exists at any transfer site.
- The student must maintain acceptable attendance levels and compliance with District rules and regulations, including the Student Code of Conduct and the Student Handbook, throughout the school year. Acceptable levels are defined as:
 - Attendance that does not place the student at risk of losing credit under Education Code 25.092 or requires the District to warn the parent or the student of truancy proceedings under Education Code 25.095;
 - Compliance with the District's rules and regulations, including the Student Code of Conduct and the Student Handbook, such that no offenses result in removal to a disciplinary alternative education program or expulsion and that the student does not have a significant number of discipline referrals made within any grading period for other misconduct, as determined by the campus principals.
- The parent or the student will be responsible for transportation to and from the District school to which the student is assigned and ensure arriving at school on time and being picked up at release time.
- The student and parent acknowledge the eligibility of transfer students for participation in any UIL activity or other activities governed by UIL rules and regulations will be determined in accordance with UIL rules and regulations.
- Except as modified in this transfer agreement, the student will be subject to all policies, regulations, rights, privileges, and responsibilities of enrollment in the District as if he or she resided in the District.
- If the district discovers that a student's assignment to a campus was based on false or misleading information from the student or parent, the student's transfer will be revoked at the end of the current semester.
- SISD Board Policy FDA (local) and FDB (local)

My signature below verifies acknowledgment of Sanger ISD policies and procedures and the transfer agreement above.

Parent/Guardian Signature: _____ Date _____

For SISD Use Only			
Campus Administrator Signature:	<input type="checkbox"/> Approved:	<input type="checkbox"/> Denied	Date:
Sanger ISD District Administrator	Signature:		Date:
Date of notification to Parent/Guardian:	Letter/Email _____ Phone _____ In-Person _____		