



Sherborn School Committee

Tuesday, November 14, 2023

6:30PM

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

1. Call to Order

2. Community Comment

- o [Zoom Link](#) (Meeting ID: 828 0571 4017; Passcode: 318411)

(Only available for Community Comments)

3. Superintendent Comments

4. Financial Reports

- o Warrant Report
- o FY24 Monthly Report

5. Discussion Items

- o Calendar Task Force Update
- o Building Assessment & Engineering Studies Update

6. Action Items

- o Proposed FY25
Budget Operating
Capital

7. Consent Items

- o Approval of Minutes – October 17, 2023
- o Donations - CSA
- o Grants

8. Informational Items

- o [Pine Hill Newsletter November 2023](#)
- o [Pine Hill Newsletter October 2023](#)
- o Dover School Committee Minutes – September 26, 2023
- o Dover-Sherborn Regional School Committee Minutes October 10, 2023

9. Items for February 6, 2024 Meeting

10. Adjourn

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.



Dover-Sherborn Public Schools

Sherborn School Committee Meeting

Tuesday, November 14, 2023

6:30 PM

Superintendent's Update



Vision for Teaching & Learning



9 Best Practices

Educator Goals



Leader Goals

Classroom Observations

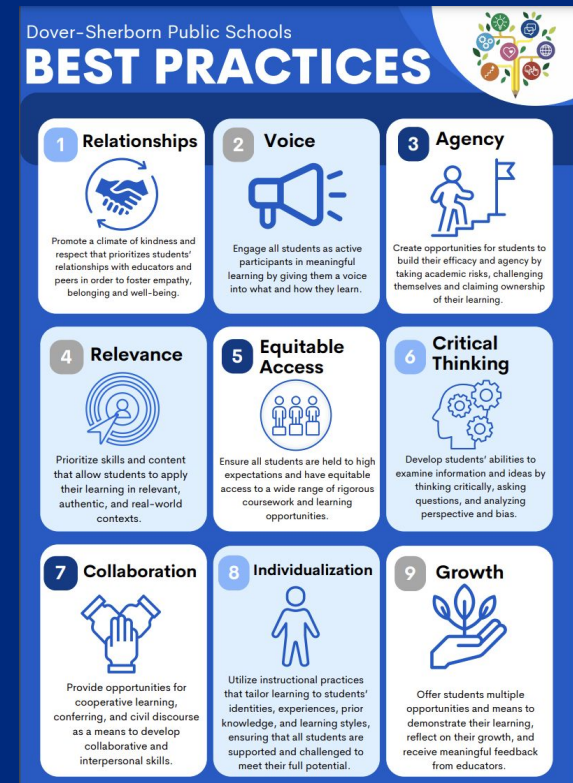


Calibration of Feedback

Monthly Faculty Meeting Focus



November PD Day



Superintendent's Update



District Measures of Success

Data Dashboard



Academic Benchmarks

Standardized Assessments

Attendance/Discipline



Student Surveys

Panorama - October 2023

Metrowest Youth Risk Adolescent Survey - November 2023

Challenge Success - March 2024

Panorama - March 2024

VOCAL - MCAS 2024



OPEN
ARCHITECTS

Superintendent's Update



Transparent Communication



Superintendent's Newsletter

Superintendent Office Hours



PTO Meetings

Councils on Aging Luncheons



MASS/MASC Conference



Communication Specialist Workshop

Lead Now Application



Superintendent's Update



A Vision for METCO 2.0

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
DATE: November 9, 2023
RE: FY24 Approved Warrants

The following FY24 Accounts Payable Warrants were approved by one of the Committee's designated signers:

#	Date	Amount	Fund
1035	10/26/2023	\$9,428.32	Circuit Breaker
1036	10/26/2023	\$75,178.63	General-OOD
1037	10/26/2023	\$6,879.23	Food Service
1038	10/26/2023	\$22,457.21	General-School
1040	11/8/2023	\$9,909.00	Sawin Fund
1041	11/8/2023	\$10,043.85	Bldg Rental Fund
1042	11/8/2023	\$40,078.32	General-OOD
1043	11/8/2023	\$138,831.69	General-School
1044	11/8/2023	\$44,543.99	General-School

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY24 Monthly Financial Update
DATE: November 9, 2023

Attached for your review is:

- Status of Appropriations as of November 8, 2023
- Special Revenue/Revolving Funds as of September 30, 2023

Status of Appropriations

Salaries

The majority of salaries have been encumbered and **budget balances reflect the final accounting entry processed to allocate the negotiations reserve of \$200,000.** There were post-budget staffing changes resulting in variances in both the Educators Classroom and SPED line items. **Variances will continue to fluctuate as we account for leaves and other staffing changes throughout the year.** The Educational Assistant negative variance reflects one additional SPED EA that was budgeted for the Circuit Breaker Fund but given the OOD variances noted below are included in the General Fund. Substitutes and Custodial overtime services are expensed as incurred. You will see those budget balances decrease as the year progresses.

Expenditures

There are no material variances to report to date. Projections have been encumbered for utilities and transportation with both showing a small negative variance due to continued high costs of diesel fuel (transportation) and delivery costs of utilities. We will continue to review and update estimates as warranted.

Out-of-District

Costs for FY24 placements known to date have been encumbered. We budgeted for 10 placements and at this time have **11**. In addition, costs for existing placements increased due to changes in placements as well as additional required services. **The total negative variance as of November 8th is approximately \$200,000. This is down by \$35,000 due to a change in cost for a placement.** We are awaiting the final circuit breaker reimbursement figures for FY24 as well as projected transportation costs. These factors could help offset the current variance. We will continue to monitor the activity and keep the Committee as well as the Town updated on this activity.

Special Revenue/Revolving Funds (new information)

The quarterly statement for the Special/Revenue Revolving Funds is attached for your review. As we discuss funding for the facilities assessment and cooling studies, you will see that we have a balance of approx. \$80,000 in the Building Rental fund. The final Circuit Breaker reimbursement for FY24 is still pending but we have conservatively estimated reimbursement of \$400,000.

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

Update on Facilities Assessment and Cooling Studies (new information)

Since our last meeting, we obtained proposals for both the Facilities Assessment and the Cooling Study. We met with the Working Group, which includes both School and Town representatives, to review the proposals and determine next steps and funding. It was agreed to proceed with both studies. The cost of the Facilities Assessment (\$16,800) will be equally shared, with the School Committee funding the costs of the Cooling Study (\$8,000). Funds from the Building Rental Fund will be used to cover the School Committee's portion.

We will keep the Committee updated on the progress of the work. We have requested the Cooling Study be expedited to allow for current year discussion of any FY25 Capital requests. We appreciate the support of the Town on these processes.

We will be happy to answer any questions at Tuesday's meeting.

Sherborn Public Schools
Status of Appropriations as of November 8, 2023

	<u>FY24</u>	<u>EXPENDED</u>		<u>TOTAL</u>	<u>OPERATING</u> <u>VARIANCE/</u>	<u>% of</u>
<u>SALARIES</u>	<u>BUDGET</u>	<u>THRU 11/8</u>	<u>ENCUMBRANCES</u>	<u>PROJECTED</u>	<u>BUD. REMAINING</u>	<u>BUDGET</u>
SUPERINTENDENT	\$139,344	\$46,316	\$92,631	\$138,947	396	0.28%
BUSINESS AND FINANCE	115,939	38,814	77,628	116,442	(503)	- 0.43%
DISTRICT INFO MANAGEMENT	79,530	26,402	52,804	79,206	325	0.41%
SPED ADMINISTRATION	213,749	48,715	165,210	213,925	(176)	- 0.08%
SCHOOL LEADERSHIP-BUILDING	339,024	126,673	215,626	342,299	(3,276)	- 0.97%
ACADEMIC LEADERS	35,156	0	35,650	35,650	(494)	- 1.40%
EDUCATORS, CLASSROOM	2,882,222	642,870	2,256,850	2,899,720	(17,498)	- 0.61%
EDUCATORS, SPED	1,136,712	241,726	792,748	1,034,474	102,238	8.99%
SUBSTITUTES	34,000	7,877	0	7,877	26,123	76.83%
EDUCATIONAL ASSISTANTS	409,665	100,368	325,276	425,643	(15,979)	- 3.90%
LIBRARIANS & MEDIA CENTER	124,930	28,580	95,268	123,848	1,082	0.87%
BUILDING BASED PD	20,250	21,172	0	21,172	(922)	- 4.55%
GUIDANCE COUNSELORS	132,496	18,651	115,903	134,554	(2,058)	- 1.55%
PSYCHOLOGICAL SERVICES	115,450	26,642	88,808	115,450	0	0.00%
MEDICAL/HEALTH SERVICES	98,333	20,159	75,730	95,889	2,443	2.48%
CUSTODIAL SERVICES	244,643	85,585	149,110	234,695	9,947	4.07%
TOTAL SALARIES	\$6,121,442	\$1,480,550	\$4,539,240	\$6,019,791	\$101,651	1.66%
<u>EXPENDITURES</u>						
SCHOOL COMMITTEE	\$6,800	\$4,616	\$1,340	\$5,956	844	12.41%
SUPERINTENDENT	17,000	16,183	0	16,183	817	4.80%
LEGAL SERVICES	8,000	2,500	2,500	5,000	3,000	37.50%
DISTRICT INFO MANAGEMENT	68,100	55,112	3,483	58,595	9,505	13.96%
SCHOOL LEADERSHIP-BUILDING	22,900	19,623	1,827	21,450	1,450	6.33%
SPED SERVICES/SUPPLIES	117,500	25,585	52,358	77,943	39,557	33.67%
LIBRARIANS & MEDIA CENTER	3,850	2,219	0	2,219	1,631	42.37%
COURSE REIMBURSEMENT/PD	27,600	5,206	3,118	8,324	19,276	69.84%
TEXTBOOKS	38,500	17,551	4,352	21,903	16,597	43.11%
LIBRARY INSTRUCTIONAL MATERIALS	5,000	3,134	929	4,064	936	18.73%
INSTRUCTIONAL EQUIPMENT	12,700	3,923	6,422	10,344	2,356	18.55%
GENERAL SUPPLIES	49,600	25,312	141	25,454	24,146	48.68%
CLASSROOM INSTRUCT TECHNOLOGY	22,500	20,641	2,157	22,798	(298)	- 1.33%
GUIDANCE	3,500	3,743	124	3,867	(367)	-10.48%
MEDICAL/HEALTH SERVICES	3,150	1,157	0	1,157	1,993	63.26%
TRANSPORTATION SERVICES	239,879	46,822	197,557	244,379	(4,500)	- 1.88%
CUSTODIAL SERVICES	21,500	10,387	1,203	11,590	9,910	46.09%
MAINTENANCE OF BUILDINGS	125,550	56,802	40,266	97,068	28,482	22.69%
UTILITIES	125,500	18,375	117,228	135,602	(10,102)	- 8.05%
TOTAL EXPENDITURES	\$919,129	\$338,891	\$435,005	\$773,896	\$145,233	15.80%
TOTAL INDISTRICT OPERATING	\$7,040,571	\$1,819,442	\$4,974,245	\$6,793,687	\$246,884	3.51%
<u>OOD TUITION & TRANSPORTATION</u>						
TUITION TO NON-PUBLIC/OUT-OF-STATE	\$505,000	\$177,224	\$338,443	\$515,667	(\$10,667)	- 2.11%
TUITION TO COLLABORATIVES/MA PUBLIC	235,000	88,929	317,563	406,492	(171,492)	-72.98%
Total Tuition	740,000	266,153	656,006	922,159	(182,159)	-24.62%
TRANSPORTATION SERVICES	145,000	1,075	4,180	5,255	139,745	96.38%
TOTAL OOD	\$885,000	\$267,228	\$660,186	\$927,414	(\$42,414)	- 4.79%
* Total Charged to CB	320,000	42,109	298,656	340,765	(20,765)	
TOTAL OPERATING	\$7,925,571	\$2,086,670	\$5,634,432	\$7,721,101	\$204,470	2.58%

Sherborn Public School
Special Revenue/Revolving Funds as of September 30, 2023

<u>SPECIAL REVENUE / REVOLVING FUNDS</u>	<u>FUND BALANCE @ 07/01/2023</u>	<u>REVENUE</u>	<u>EXPENDITURES/ ENCUMBRANCES</u>	<u>FUND BALANCE @ 09/30/2023</u>	<u>Notes:</u>
BUILDING RENTAL	\$ 79,027	\$ 17,878	\$ 14,056	\$ 82,848	Expenses include \$10,044 for rental of portable AC units
CAFETERIA	193,849	4,061	58,192	139,718	Net of deposits in advance - \$12,426, Reported ACTUAL ACTIVITY ONLY
CIRCUIT BREAKER	-		340,765	(340,765)	Estimated FY24 Circuit Breaker revenue is approx. \$400,000
GIFT FUND	-			-	
NON-RESIDENT TUITION	8,908			8,908	
PINE HILL PRESCHOOL	104,817	40,760	34,831	110,745	Preschool tuition balances of \$39,960 due (Dec & March payments) Estimated fund balance @ June 30 = \$150,706
SAWIN GIFT FUND	23,862		11,385	12,477	Expenses include \$9,578 for benches and plaques for outdoor learning space
<u>FIDUCIARY FUND</u>					
STUDENT ACTIVITY FUND	\$ 987			\$ 987	Student Activity Fund balance per Town

The Public Schools of Dover and Sherborn

157 Farm Street
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Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY25 Operating and Capital Budgets – Version 1.0
DATE: November 9, 2023

We look forward to reviewing the initial FY25 Operating and Capital Budgets at Tuesday's meeting. Budget books are being delivered to Committee Members. The FY25 Operating Expense Summary and FY25-FY29 Capital Budget Request Form are included in the packet.

We will be asking for the Committee's approval in order to submit these to the Town in advance of their December 8, 2023 requested submittal date.

Sherborn Public Schools

FY25 OPERATING EXPENSE SUMMARY

Description	FY21 Expended	FY22 Expended	FY23 Expended	FY24 Budget	FY25 Proposed	\$ CHANGE	% CHANGE	% SUB BUDGET	% TOTAL BUDGET
SALARIES & OTHER COMPENSATION	5,237,970	5,564,495	5,837,191	6,121,442	6,496,301	374,859	6.12%	87.43%	
OTHER EDUCATIONAL EXPENDITURES	374,917	359,085	382,334	406,700	406,725	25	0.01%	5.47%	
GENERAL EDUCATION TRANSPORTATION	216,547	239,628	237,783	239,879	245,854	5,975	2.49%	3.31%	
BUILDINGS & GROUND EXPENDITURES	218,426	246,690	269,227	272,550	281,050	8,500	3.12%	3.78%	
Sub-total In-District	6,047,860	6,409,898	6,726,535	7,040,571	7,429,930	389,359	5.53%		86.70%
TUITION*	432,017	473,820	722,669	740,000	995,000	255,000	34.46%	87.28%	
TRANSPORTATION	109,500	131,183	163,781	145,000	145,000	0	0.00%	12.72%	
Sub-total OOD	541,517	605,003	886,450	885,000	1,140,000	255,000	28.81%		13.30%
TOTAL SCHOOL DEPARTMENT	\$6,589,377	\$7,014,901	\$7,612,985	\$7,925,571	\$8,569,930	\$644,359	8.13%		100.00%

*FY25 Budget net of \$300,000 of Circuit Breaker funds

Based on Proposed Budget of November 14, 2023

Input into the cells shaded yellow

For fiscal year 2025, enter the corresponding number for each request

- NATURE OF REQUEST**
1. Current threat to health and safety
 2. Improve to avoid costly repair
 3. Replace to maintain service levels
 4. Meet legal requirements
 5. Improve productivity or service
 6. Address overburdened situation

To the degree that you can predict future capital needs, please enter them

	2025	2026	2027	2028	2029
Trade-In Value or Grant Potential (if any)					

Capital Item Requested	5. Improve productivity or service	or Grant Potential (if any)	Estimated Cost				NOTES
			2025	2026	2027	2028	
Roof covering	3			\$1,000,000			Roof assessment completed in FY21, continues to be no urgent need to replace, recommended repairs identified and will be completed (less than \$4,000). Infrared scan performed and with very limited moisture areas roof replacement versus replacement is a viable option.
Tiretor	3			\$45,000			
Boiler Room related projects	3				\$28,500		
Total			\$0	\$4,025,000	\$0	\$28,500	\$0

DRAFT

Sherborn School Committee Meeting of October 17, 2023

Members Present: Dennis Quandt
Amanda Brown
Kristen Aberle
Christine Walsh
Rebecca Hammond

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Dennis Quandt called the meeting to order at 6 pm in the DSMS Library.

2) Community Comments - none

3) **Superintendent Comments** - Superintendent Beth McCoy spoke about the recent Open Houses, the upcoming Challenge Success Panel and other District Events. She also highlighted the work of the Calendar Task Force. Assistant Superintendent Denny Conklin also gave an update of his work with the faculty on curriculum audits and teacher professional practice goals.

4) **CSA Co-Presidents** - Ariana Delaney and Megha Kadiyala provided an update on the CSA events and plans for the school year.

5) Financial Reports

- Warrant Report
- FY24 Monthly Report
 - Salaries: the majority of salaries have been encumbered. There were post-budget staffing changes resulting in variances in both the Educators Classroom and SPED line items. The Educational Assistant negative variance reflects one additional SPED EA that was budgeted for the Circuit Breaker Fund but given the OOD variances it has been moved to the General Fund.
 - Expenditures: there are no material variances to report to date. Projections have been encumbered for utilities and transportation with both showing a small negative variance due to the continued high costs of diesel fuel and delivery costs of utilities.
 - Out of District: costs for FY24 placements known to date have been encumbered. The budget included 10 placements, at this time there are 12 placements. The total negative variance as of September 30th is approximately \$235,000.

6) Consent Items

- Approval of Minutes: September 19, 2023

Christine Walsh made a motion to approve the Consent Agenda as amended. Amanda Brown seconded.

23-12 VOTE: 5 - 0.

7) Discussion Items

DRAFT

- October Enrollment Report - Beth McCoy reviewed the report including a breakdown of demographics at Pine Hill.
- Proposals for Building Assessment and Cooling Study - the estimated cost for a facilities conditions assessment is \$16,000 and for the cooling study is \$8,000. The Administration recommended meeting with the Town Administrator, a Select Board member, and an Advisory member to fully explore the two studies and proceed with formalizing the proposals.
- FY25 Budget Development Guidance Discussion

8) Action Items

9) Informational Items

- Pine Hill School Principal's Report
- MCAS Results
- Dover Sherborn Regional Committee minutes of September 12, 2023
- Dover School Committee Minutes of June 13, 2023

10) Items for November 14, 2023 meeting - FY25 draft budget

11) Adjournment at pm.

Respectfully submitted,
Amy Davis



Pine Hill School
10 Pine Hill Lane
Sherborn, MA 01770
Phone: 508-655-0630 Fax: 508-655-2763
www.doversherborn.org
Dr. Barbara Brown, Principal
Ms. Allison Gullingsrud, Assistant Principal

MEMORANDUM

TO: Sherborn School Committee

FROM: Barbara Brown, Principal

DATE: November 10, 2023

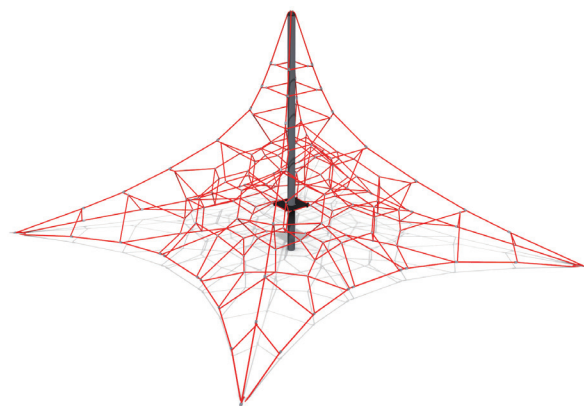
RE: Donation from The Pine Hill CSA

I respectfully request that the Sherborn School Committee vote favorably to accept a \$50,000 donation from the Pine Hill School CSA.

This \$50,000 gift from the CSA will allow us to make exciting enhancements to the Pine Hill playground such as adding a Superior Recreational Products 15' Ascend Net Climber as well as to replace some broken items such as the Berliner Palmetto Swing.

Thank you for considering this donation.

Product Name:	15' Ascend Tower
Model Number:	RC-102-1SR
Size:	Length: 25' 6" Width: 25' 6" Height: 14' 10"
Fall Height:	7'
Foundations:	5
Concrete Volume:	3.9 cubic yards
COMPLIANT WITH:	ASTM F-1487 CSA Z614
Ages:	5-12 years
Use Zone:	Length: 37' 6" Width: 37' 6"



Technical Details:

Support Posts	This will be 5-1/2" (140mm) OD steel tubing, after fabrication shall be powder coated in accordance with the specifications herein.
Post Shields	Where required, these will completely surround the post to fill in openings in the net, preventing entrapments. Shields will be made of a textile-reinforced flexible rubber material and secured with hardware.
Climbing Nets	20mm diameter rope consists of 6 main strands, each strand containing 24 galvanized steel reinforcing strands within a polyamide sleeve, wrapped around a solid polyamide core for a total of 144 reinforcing strands. 22mm edge ropes will contain a solid core of wound steel cables in place of the polyamide core for a total of 168 steel reinforcing strands. Ropes shall achieve a Class 7-8 colorfastness rating.
Rope Ball Connectors and End Fittings	One-piece compressed aluminum ball connector or end fitting, compressed in place with 150,000 pounds source (667kN) to prevent the connection from moving and causing premature cable wear.
Flexible Surfaces	5/16"(8mm) thick textile-reinforced rubber belt.
Fasteners	All fasteners shall be stainless steel with locking patch or locking compound (by others).
Turnbuckles	These will be steel alloy that will withstand a maximum load of over 87,675 pounds force (390 kN) along the main axis.
Installation	Installation recommended by a licensed playground contractor, trained and certified on the applicable playground installation methods and standards, preferably certified by manufacturer or National Playground Contractors Association.

The Public Schools of Dover and Sherborn

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY24 Grant Approval
DATE: November 9, 2023

We are requesting approval for the following Federal/State entitlement grants received by the Town of Sherborn/Sherborn School Committee. These grants have been applied for and approved by the appropriate grant authority. Please refer to the Summary of Grants in your FY25 Budget Book for additional details on how these funds are used to support school operations.

IDEA- SPED 240 Grant - Receive annually based on SPED demographics

- FY24 grant is **\$95,238**

Early Child SPED Entitlement Grant 262 - Receive annually

- FY24 grant is **\$2,803**

Title I Grant - Receive annually if low income % exceeds 2%

- FY24 grant is **\$18,015**

Title IIA Grant – Receive annually

- FY24 grant is **\$4,849**

Title IV A – ESSA Grant - Receive annually

- FY24 grant is **\$10,000**

REAP Grant – Federal grant awarded annually to qualified rural community

- FY24 grant is **\$47,845**



Pine Hill Post

November 2, 2023

What's happening on the hill?

Thank you parents/caregivers for meeting with your child's teacher during the October parent-teacher conferences. Communication between school and home is important and we appreciate your partnership!

Last week, we introduced you to "The Pine Hill Pages: Teaching and Learning on the Hill," our brand-new teaching and learning newsletter dedicated to showcasing the remarkable educational experiences and achievements taking place at Pine Hill. If you missed it, click [here](#) to view the first issue. Newsletters will be sent out monthly.

Upcoming/Important Dates

November 2 - CSA monthly meeting - In person at Sherborn library or by zoom at 7pm

November 8 - Challenge Success Presentation for parents/caregivers: Well Balanced Student Workshop at the DSHS, Mudge Auditorium 6:30 pm (see information below)

November 10 - NO SCHOOL - Veterans Day

November 12-16 - Shubha Diwali! Happy Diwali!

November 14 - Sherborn School Committee Meeting at the DSMS library 6:30 pm

November 15 - School Messenger Alert being sent to all DS parents/caregivers*

November 16 - School Picture Retakes (see information below)

November 22 - School spirit day - Pajama Day (be cozy and comfy... wear your pajamas to school!)

November

November

November 27 - NO SCHOOL - Teacher Workshop Day



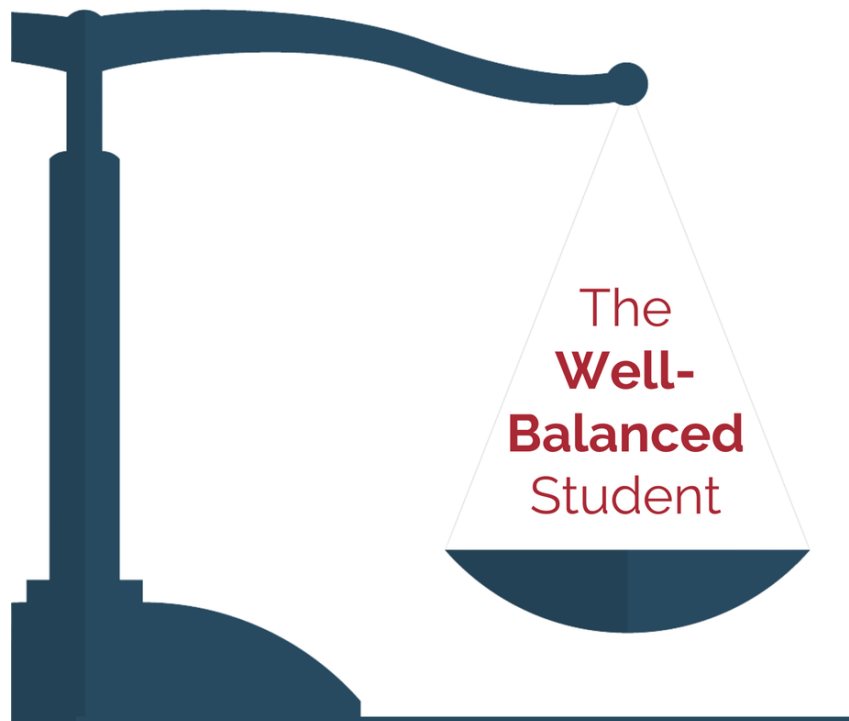
smore

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*On Wednesday, November 15th at approximately 1:00 pm, all parents/caregivers that have a cell phone number in ASPEN will receive a text message from School Messenger with the opportunity to "opt-in". School Messenger is used to communicate school cancellations, delays, and other school-related emergencies. Please accept our invitation to opt in.

Challenge Success Parent Workshop

CHALLENGE SUCCESS
Transform the Student Experience



**A PRESENTATION FOR
PARENTS & CAREGIVERS**

**WEDNESDAY, NOV 8
6:30-8:00 PM**

**DOVER-SHERBORN HIGH SCHOOL
AUDITORIUM**

In a high-stakes, high-pressure culture, parent and school expectations may have unintentional but damaging effects on students. Increasing demands on students may lead to unhealthy stress, resulting in burnout, disengagement, or debilitating physical and mental health symptoms. This workshop examines the tension that parents, students, and teachers often experience over issues such as homework, grades, and the culture of competition, and offers tools for creating a healthier school climate.

**WELL-BALANCED STUDENT WORKSHOP
FOR PARENTS & CAREGIVERS**

NOVEMBER 8 @ 6:30 PM, MUDGE AUDITORIUM

Please RSVP [here](#)



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One of the ways we are reconnecting ourselves with the core principles that make our district what it is. One of these core components is the relationship that Dover-Sherborn has with Challenge Success. Dover-Sherborn was the first district on the East Coast to partner with Challenge Success and this year marks the 10 year anniversary of that partnership. In those 10 years, there have been many new families that have moved into the community, families have sent students into the school system for the first time, and the educational landscape has continued to shift and evolve. Because of this, we would like to give parents, caregivers, and community members a chance to acquaint or reconnect themselves with Challenge Success.

On Wednesday, November 8 at 6:30pm, in the Mudge Auditorium at the regional campus, we will be hosting the Challenge Success workshop, "The Well-Balanced Student." Here is a brief overview of the workshop:

In a high-stakes, high-pressure culture, parent and school expectations may have unintentional but damaging effects on students. Increasing demands on students may lead to unhealthy stress, resulting in burnout, disengagement, or debilitating physical and mental health symptoms. This workshop examines the tension that parents, students, and teachers often experience over issues such as homework, grades, and the culture of competition, and offers tools for creating a healthier school climate.

Learning Objectives for Parents

1. Learn how you can establish healthier home and school environments for school-aged children.
2. Explore how to reduce academic stress and disengagement without sacrificing achievement.
3. Examine how to increase students' resilience, creativity, competence, and well-being.

Learn more about Challenge Success [here](#)

If you have any questions about the "Well-Balanced Student" workshop, please reach out to our Director of Guidance, Ellen Rowley: rowleye@doversherborn.org

COFFEE POND - PICTURE RETAKES THURSDAY NOVEMBER 16, 2023



**Pine Hill Elementary Online Ordering Reminder 2023 - retakes 1
1-16-23.pdf**

Download
518.0 KB

Click on the link above for the QR code to place online orders directly with Coffee Pond.



369

the

All students picture retakes. If you are unhappy with your child's original pictures and would like them to participate in retakes, please send your child into school on November 16th with their original picture packet to exchange with the photographers.

Any parents wondering about late orders, missing orders, refunds, etc. should contact Coffee Pond's dedicated Lifeguards:

By phone: 1-800-632-2323 ext. '0'

By email: Lifeguards@ [coffeepond.com](mailto:Lifeguards@coffeepond.com)

By Mail:

Coffee Pond Photography, Attn: Lifeguards

3 Speen Street, Suite 200

Framingham, MA 01701

On Wednesday, November 15th at approximately 1:00 pm, all parents and guardians that have a cell phone number in Aspen will receive a text message from School Messenger with the opportunity to "opt-in". School Messenger is used to communicate school cancellations, delays, and other school-related emergencies.

BUS TRANSPORTATION REMINDER

DS students are not allowed to ride on school buses other than their own unless they are pre-approved by the front office for extenuating child care circumstances. Several of the buses are at capacity and it is too difficult for the drivers to be responsible for additional children that they do not know.

As a reminder:

When there is no parent at a bus stop to pick up a young child, the bus driver will be bringing your child to the administration building at 157 Farm St in Dover, to wait for a parent to pick them up. A phone call will be made to the parents to let them know that no one was there to pick up their child.

[Pine Hill School Website](#)

[Click Here to Update ASPEN \(Student Information System\)](#)



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Pine Hill CSA Website

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PINE HILL PAGES

TEACHING AND LEARNING
ON THE HILL

October 2023

Welcome to the Pine Hill Pages!

We are thrilled to introduce you to "The Pine Hill Pages: Teaching and Learning on the Hill," our brand-new teaching and learning newsletter dedicated to showcasing the remarkable educational experiences and achievements taking place at Pine Hill. 🌲📖

As we embark on this exciting journey, "The Pine Hill Pages" will serve as a window into the heart of our school, providing you with insightful glimpses into the vibrant world of Pine Hill. Our goal is simple: to celebrate and share the great learning that unfolds within these walls, and to foster a deeper sense of connection among our students, parents, teachers, and staff.

Building Feature- MTSS and WIN

Pine Hill has robust structures in place that provide support for all of our learners. The Multi-Tiered System of Support (MTSS) ensures that students in need receive additional, targeted instruction in

literacy, math, and/or
teachers have met in



ments complete,
levels plans for daily
small group instruction. Students receive this instruction during WIN blocks. WIN stands for What I Need. This short, frequent block of time ensures that all students have access to additional and differentiated instruction, practice, and resources occurring within classrooms but outside of core academic instructional blocks.



Grade Level Happenings



Pre-School

Preschool is learning about what it means to be a friend! We have been learning about cooperation and sharing. Encourage your preschooler to express their thoughts and feelings about friendship. Listening to their responses can give you insights into their understanding of friendship and provide an opportunity to reinforce the values of kindness, empathy, and cooperation.



Kindergarten

Kindergarten had an exciting Nature walk guided by our Broadmoor naturalist! While we are exploring nature, leaves, and our environment, we are also honing our scientific skills by observing the different plants and creatures we encounter. This hands-on experience is teaching us how to be curious and make keen observations, just like real scientists.



ling partners. We

practice sharing the book and taking turns reading each page. Ask your first grader to show you how to sit knee to knee, elbow to elbow!



Second Grade

Second grade scientists are currently studying sand, rocks, and silt. We are examining river rocks, school rocks, and volcanic rocks. Students are observing and sorting rocks by their properties such as size, color, shape, and texture.



Third Grade

It's not all about video games when it comes to screen time. Type to Learn is a program third grade students use for proper finger placement on the keyboard. Through repetition (and fun games) students develop their typing skills. Ask your child which finger is F, which finger is J, and which finger touches the space bar.



Fourth Grade

Fourth graders have been working on taking strong notes while they are reading. We use evidence from the text (author's words) and our own knowledge to create inferences that help us understand the story better. When reading at home, model your own thinking and ask your 4th grader to share their thinking too!



Fifth Grade

The fifth graders went to Hale Reservation on October 4th for the first of three visits during the year. Each group of fifth graders engaged in team-building activities and discussed what it means to be a leader. Ask your child what their favorite part of their Hale experience was and what they are looking forward to for our winter trip.



Kindergarten

We have been learning about the weather and the colors red, green and blue (rojo, verde y azul). Try this at home- play red light green light in Spanish as well as being spies all around us. What colors do you see?



First

Our first-grade students learned the traditional Spanish folk song "De Colores" as part of our Hispanic Heritage Month celebration. (Music is a wonderful way to acquire language.) Students also illustrated a "De Colores" mini-book to share with classmates. Ask your child to teach you the hand movements that accompany the song.



Second

We have been learning about the weather and the colors in Spanish. Ask about the memory games and board games we play using the colors in Spanish. Try this at home: point out things throughout the day and ask your child to name the color in Spanish. Also ask your child to tell you how the weather is in Spanish (soleado, nublado, lluvioso, nevando).



Third

Students in third grade are building their interpretive language skills. Just in time for Bullying Prevention Day, they listened to and discussed the story "La Historia de Piedra, Papel, Tijera". It's a tale of the game Rock, Paper, Scissors. Students identify their favorite part of the story and the importance of being kind and helping others in need. Of course, a favorite brain break is challenging a classmate to a game. ¡Uno, dos, tres, dale!



Fourth

We have been learning about school materials, feelings, weather, and the calendar in Spanish. We have been having lots of fun playing jeopardy, bingo and memory games to practice our new words. Try this at home: ask your child to tell you how the weather is in Spanish (soleado, nublado, lluvioso, nevando)/how they are feeling.



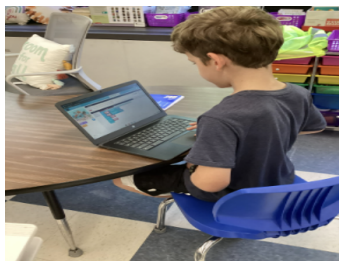
demonstrated an understanding of classroom routines, saying how they feel, calendar/weather, and recognizing useful classroom expressions/objects in Spanish. In honor of Hispanic Heritage Month students identified where Spanish is spoken and are now participating in the very popular "Manía Musical". Students look forward to hearing the musical selections from the dueling countries at the beginning of class. Ask your child which country's music they have preferred the most so far.

Specialists



PE - Second Grade

Second graders have been building their soccer skills in Physical Education class while playing some creative and fun modified games. They worked on passing in "Fire and Ice Tag", focused on dribbling in "Soccer Pirates" and developed some accuracy + agility in a game of "Soccer Ball Tag". Our theme of the month focuses on "The Size of the Problem " and has allowed students the opportunity to discuss scenarios related to small, medium, and big size problems including appropriate reactions and management strategies.



Technology- Fourth Grade

Fourth graders are learning how to program a sprite's **behavior** (an action a sprite does until it's told to stop). A **sprite** is a graphic, character or object on the screen that can be moved or changed. Students get excited with this lesson because they can make it their own and now apply and remix all this learning into something new and advanced!



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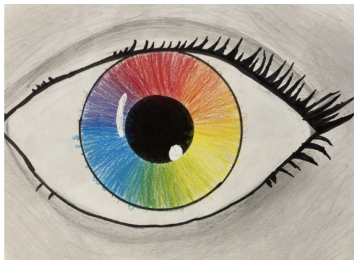
First graders are

using EFFORT (word of the week) to demonstrate vocal exploration. In our most recent activity, we are coloring and cutting out ghosts to create finger puppets. Next week, our ghosts will fly around the room using our “oooo’s” and “ahhh’s” as our voice stretches high and low! Try vocal exploration by making ghost sounds at home!



Art- Kindergarten

Kindergarten artists have been learning about line and color. They have been learning to use primary colors as well together with vertical and horizontal lines to create artworks inspired by Piet Mondrian. [Click here to learn about Mondrian and maybe make a little art.](#)



Art- Fifth Grade

The fifth grade artists have been exploring color. They have created beautiful eye color wheels to practice gradients and demonstrate emphasis. They have taken their artwork a step further, by applying analogous colors and repetition to create harmonious abstract pieces. [Try these lessons at home.](#)



Library- Third Grade

Third graders regularly come to the Pine hill Library to learn how to find what they need to check out great books using our [library catalog, Destiny](#). In addition to library classes, third graders have the opportunity to sign up for Makerspace Monday which is an alternative recess. This month’s activity was “Make your Own Kaleidoscope.”

Social Emotional Learning



At Pine Hill, the Social Emotional Coach and School Counselors are integrating lessons to raise student awareness and build skills and strategies for navigating conflict during Bullying Prevention Month. In addition, first graders are engaging in lessons where students are identifying size of the problem and how to effectively manage feelings.



Special Education Feature - Occupational Therapy

School-based occupational therapy is designed to support a student's ability to fully access and be successful in the learning environment. The focus of OT support is on helping students learn (or re-learn) to participate in activities that "occupy" their time during the school day despite physical, cognitive, or social limitations. Occupations essential for a student's participation in a classroom include: the ability to safely and effectively maneuver all environments across the life of the school, use tools such as pencil/crayons, scissors and small manipulatives efficiently in learning and play tasks, complete self-care tasks required during the school day, as well as regulate effectively to learn and socialize.

Pictured below are students in first grade that are benefiting from multi-sensory instruction in small groups to develop "motor memory" for letter and number formations. Motor memory is the ability to form letters automatically. This is an essential skill for writing fluently across the curriculum.



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Dover School Committee
Meeting of September 26, 2023

Members Present: Liz Grossman
Goli Sepehr
Jess Hole

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Deb Reinemann, Principal

1) Call to Order

Liz Grossman called the meeting to order in the Middle School Library at 6:33 pm.

2) Community Comments - none.

3) Reports

- Superintendent Report - Beth McCoy presented a brief update from her office and thanked all who worked hard to ensure a smooth opening to the school year.
- Assistant Superintendent Report - Denny Conklin provided an update on the Math Curriculum pilot program.
- Principal's Report - Dr. Reinemann highlighted the opening of school and upcoming events at Chickering.
- Warrant Report

4) FY23 Budget Closeout

- Salaries - the year ended with a positive variance of \$29,695 (.44%). During the year, two EA positions were converted to a SPED Educator to provide more direct instruction to students on IEPs. Other variances resulted from post-FY23 staffing changes, leaves, and coverage for those leaves.
- Expenditures - overall in-district operating expenses were over budget by \$76,675 driven by the significant variance in SPED services based on outside services required to support students on IEPs.
- Out-of-District - costs exceeded budget by \$397,066 (15.8%) based on placement activity throughout the year. There was new placement activity since the June report resulting in additional tuition costs of approximately \$87,000. Budgeted placements for FY23 were 21; actual placements by year end were 26.
- Summary of Results - overall results from operations for FY23 were a negative variance of \$444,046 (4.28%). These unbudgeted costs were offset by the Circuit Breaker reimbursement of \$1,151,763 resulting in a net turn back to the Town of \$707,717.

5) 2023-24 School Improvement Plan: second read

Jess Hole made a motion to approve the 2023-24 School Improvement Plan. Goli Sepehr seconded.
23-10 VOTE: 3 - 0

- 6) Proposed Gift: Basketball Court** - over the past several years, planning discussion have taken place between School Administration, Dover Parks and Recreation, and representatives from Hoops for Hyde regarding renovation of the existing basketball park to create a new regulation size court. The Parks and Recreation Commission met on September 14th and approved the idea of the court addition and will work with School Administration/School Committee to finalize procurement procedures,

Approved 10/24/2023

usage protocols, and long-term maintenance responsibilities. More information will be shared at a future meeting.

7) Consent Agenda

- Approval of Minutes: June 13, 2023

*Jess Hole made a motion to approve the Consent Agenda. Goli Sepehr seconded.
23-11 VOTE: 3 - 0*

8) Communications

- 2023-24 Meeting Calendar
- Subcommittee Assignments
- Dover Sherborn Regional School Committee Minutes of June 6, 2023
- Sherborn School Committee Minutes of June 6, 2023

9) Adjournment at 7:03 pm.

Respectfully submitted,
Amy Davis

Dover-Sherborn Regional School Committee

Meeting of October 10, 2023

Members Present: Judi Miller
Kate Potter
Angie Johnson
Mark Healey
Colleen Burt

1) Call to Order

Judi Miller called the meeting to order at 6:32 pm in the Middle School Library.

2) Community Comments - none

3) Superintendent Comments - Superintendent Beth McCoy spoke about the recent Open Houses, the upcoming Challenge Success Panel and other District Events. She also highlighted the work of the Calendar Task Force. Assistant Superintendent Denny Conklin also gave an update of his work with the faculty on curriculum audits and teacher professional practice goals.

4) Financial Reports

- Warrant Report
- FY24 Monthly Report
 - Revenues: Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts. The small variance in Chapter 70 is due to adjustments to our student enrollment in school choice districts and charter school that were not included in preliminary cherry sheets. Chapter 71 revenues reflect a 90% reimbursement rate (FY23 was 79.55%). There are no projected variances in athletics or activity fees.
 - Salaries: the majority of salaries have been encumbered. A few staffing updates: the SPED team chair educator budgeted positions have been converted to two SPED Administrators; increased the BCBA position from .6 FTE to 1.0 FTE due to current program/student needs; and the Athletic Trainer position (new in FY24) has been combined with the Athletic Administrative Assistant position.
 - Expenditures: there are no material variances projected at this time.
 - Capital Projects: Roof Air Handlers Replacement - installation of the new handlers has been delayed until the summer of 2025 due to the continued long lead time for delivery; High School Floor Replacement - installation complete; Lindquist Bathroom renovations - project complete; and Bleacher/Press Box Renovation - project bidding components are being finalized and there should be a revised total project cost by the November meeting.
 - FY23 Wrap Up: The Region's EOYR has been filed with DESE. Auditors are scheduled to begin their fieldwork later this month.

5) Consent Items

- Approval of Minutes: September 12, 2023

Kate Potter made a motion to approve the Consent Items. Colleen Burt seconded.

23-11 VOTE: 5 - 0

6) Discussion Items

- October Enrollment Report - Beth McCoy reviewed the report including a breakdown of demographics at the middle and high schools.
- Academic Testing Report - Denny Conklin presented the highlights of the report on AP, SAT, and MCAS results.

7) Action Items

- Approval of DSMS field trip to Washington, DC: June 7 - 9, 2024 for entire 8th grade

Colleen Burt made a motion to approve the Consent Items. Angie Johnson seconded.

23-12 VOTE: 5 - 0

- Approval of DSHS field trip to Boston, MA: January 25 - 28, 2024 for Harvard Model United Nations program.

Kate Potter made a motion to approve the Consent Items. Mark Healey seconded.

23-13 VOTE: 5 - 0

8) Informational Items

- DSMS Principal's Report
- DSHS Principal's Report
- Sherborn School Committee minutes of June 6, 2023
- Dover School Committee minutes of June 13, 2023

9) Items for November 7, 2023 DS Regional School Committee Meeting - FY25 Budget guidelines, MCAS analysis, CPR as graduation requirement, and Substance Prevention & Abuse added to Junior year curriculum.

10) Adjournment at 7:30 pm.

Respectfully submitted, Amy Davis