

**Sherborn School Committee**  
Meeting of October 17, 2023

Members Present: Dennis Quandt  
Amanda Brown  
Kristen Aberle  
Christine Walsh  
Rebecca Hammond

Also Present: Beth McCoy, Superintendent  
Denny Conklin, Assistant Superintendent  
Dawn Fattore, Business Administrator

**1) Call to Order**

Dennis Quandt called the meeting to order at 6:30pm in the DSMS Library.

**2) Community Comments - none**

**3) Superintendent Comments -** Superintendent Beth McCoy spoke about the recent Open Houses, the upcoming Challenge Success Panel and other District Events. She also highlighted the work of the Calendar Task Force. Assistant Superintendent Denny Conklin also gave an update of his work with the faculty on curriculum audits and teacher professional practice goals.

**4) CSA Co-Presidents -** Megha Kadiyala provided an update on the CSA events and plans for the school year.

**5) Financial Reports**

- Warrant Report
- FY24 Monthly Report
  - Salaries: the majority of salaries have been encumbered. There were post-budget staffing changes resulting in variances in both the Educators Classroom and SPED line items. The Educational Assistant negative variance reflects one additional SPED EA that was budgeted for the Circuit Breaker Fund but given the OOD variances it has been moved to the General Fund.
  - Expenditures: there are no material variances to report to date. Projections have been encumbered for utilities and transportation with both showing a small negative variance due to the continued high costs of diesel fuel and delivery costs of utilities.
  - Out of District: costs for FY24 placements known to date have been encumbered. The budget included 10 placements, at this time there are 12 placements. The total negative variance as of September 30th is approximately \$235,000.

**6) Consent Items**

- Approval of Minutes: September 19, 2023

*Christine Walsh made a motion to approve the Consent Agenda as amended. Amanda Brown seconded.*

*23-12 VOTE: 5 - 0.*

**7) Discussion Items**

**Approved 11/14/2023**

- October Enrollment Report - Beth McCoy reviewed the report including a breakdown of demographics at Pine Hill.
- Proposals for Building Assessment and Cooling Study - the estimated cost for a facilities conditions assessment is \$16,000 and for the cooling study is \$8,000. The Administration recommended meeting with the Town Administrator, a Select Board member, and an Advisory member to fully explore the two studies and proceed with formalizing the proposals.
- FY25 Budget Development Guidance Discussion

**8) Action Items**

**9) Informational Items**

- Pine Hill School Principal's Report
- MCAS Results
- Dover Sherborn Regional Committee minutes of September 12, 2023
- Dover School Committee Minutes of June 13, 2023

**10) Items for November 14, 2023 meeting - FY25 draft budget**

**11) Adjournment at pm.**

Respectfully submitted,  
Amy Davis