



**P 2231
Administration**

POLICY AND REGULATION SYSTEMS

Policy Manual

The superintendent shall establish and maintain an orderly plan for preserving and making accessible policies and bylaws adopted by the board, and the regulations of the administration. Board policies, board bylaws, and administrative regulations shall be published in a manual, maintained in current condition, and made available to all persons concerned.

Policies

Policies are statements of intent adopted by the board of education. They serve as guides to the administration in the development and implementation of regulations for operating the district.

The superintendent is an integral part of this policy-making process recommending to the board areas requiring policy adoption or change. The superintendent shall develop a regulation specifying how policies will be developed and presented to the board.

Regulations

Consistent with policy, the superintendent shall specify required staff actions, and design the administrative arrangements under which the schools are to be operated. The superintendent is responsible for development and implementation of district regulations.

Bylaws

Bylaws are the rules governing internal operations of the Board of Education. When need for a new bylaw, or modification of an existing bylaw is recognized, the board will consider an effective new or modified bylaw for adoption. The same procedure used for development of policies shall be used for development of bylaws.

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