

A meeting of the Finance Committee was held on Wednesday, December 11, 2019 in the District Office Conference Room. Present were Finance Committee School Board members, Edward Andres, Brian Eichfeld and Cedric Dettmar. Dr. Shamim Pakzad was absent. Also present were David Bonenberger - Committee Secretary and Superintendent Dr. Craig Butler. Visitors attending were Sandra Miller (on phone) and Michael Karabin.

- I. **Call to the Order** – 5:00pm – *David Bonenberger, Committee Member*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*  
2-present, 2-absent (Andres & Pakzad)
- IV. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Dettmar, moved to approve the Agenda. Vote: 2-yes, 0-no, 2-absent (Andres & Pakzad)
- V. **Motion to Approve Minutes** – Director Eichfeld, seconded by Director Dettmar moved to approve the minutes of May 8, 2019. Vote: 2-yes, 0-no, 2-absent (Andres & Pakzad)
- VI. **Committee Reorganization** – Director Dettmar volunteered to be the Finance Committee Chair.
- VII. **Courtesy of the Floor to Visitors** – None
- VIII. **Review of 2018-2019 Budget** – Mr. Bonenberger briefly reviewed the 2018-19 Budget. He stated that we did not go into deficit and the Annual Financial Report will show, when it is finalized, that we finished the year approximately \$160,000 to the good.  
  
Director Andres arrived at 5:10  
  
The committee discussed the cost of district student attending Cyber/Charter schools. The process of building the 2020-2021 budget has begun. The Special Education budget will be compiled by the Director of Special Education instead of having each of the schools do their own Special Education budget. Mr. Bonenberger noted that health care claims are down 17% from last year at this time.
- IX. **Discussion on LERTA** – Mr. Bonenberger commented that he has a meeting with Bethlehem City Economic Development to see where the current status of the industrial park development.
- X. **Discussion on Five Year Forecast** – Mr. Bonenberger stated that the current five year forecast is based off of the 2019-2020 budget. As the 2020-2021 is developed the five year forecast will be updated. They discussed the current and projected PSERS rates.

**XI. Discussion on Future Agenda Items** – Director Eichfeld would like to discuss in the future facilities projections. Dr. Butler commented that the committee wants to have department heads/building principals come to the meetings to present their budgets. The committee discussed the current state audit and some of the areas that the auditors are reviewing: transportation, safety/security, emergency management plans, bullying policy. The committee discussed the District’s “Stop Loss” insurance policy.

**XII. New Business** – None

**IX. Old Business** – None

**X. Courtesy of the Floor to Visitors** – None

**XI. Announcements- Future Meetings** – January 8, 2020 & January 22, 2020

**XII. Motion to Adjourn**

Director Dettmar, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 3-yes, 0-no, 1-absent (Pakzad)

6:01pm