

Saucon Valley School District

Meeting of the Ad Hoc Finance Committee

April 22, 2020 – 5:00 pm

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Welcome to the meeting of the Saucon Valley School Board Ad Hoc Finance Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments. We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Committee Members – Edward Andres, Bryan Eichfeld, Cedric Dettmar, Dr. Shamim Pakzad

Agenda

- I. **Call to the Order** – *Cedric Dettmar, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
- IV. **Motion to Approve Agenda**
- V. **Motion to Approve Minutes** – March 11, 2020 & April 8, 2020
- VI. **Courtesy of the Floor to Visitors** – Agenda Items Only – *Visitors should state their name and address.*
- VII. **Discussion of the 2020-2021 District Budget** – **David Bonenberger**
- VIII. **Review Grants and Title Budgets**
- IX. **Update on Fuel Order Bids**
- X. **Update on Liability Insurance for Vehicles**
- XI. **New Business**
- XII. **Old Business**
- IX. **Courtesy of the Floor to Visitors**
- X. **Future Meetings** – May 13, 2020
- XI. **Motion to Adjourn**

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A meeting of the Finance Committee was held on Wednesday, March 11, 2020 in the District Office Conference Room. Present were Finance Committee members Edward Andres, Cedric Dettmar, Brian Eichfeld and Dr. Shamim Pakzad. Also present were David Bonenberger - Committee Secretary and Superintendent Dr. Craig Butler. Visitors attending were Susan Baxter, Sandra Miller and Shawn Welch

- I. **Call to the Order** – 5:05pm – *Cedric Dettmar, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
3-present, 1-absent (Andres)
- IV. **Motion to Approve Agenda** – Director Pakzad, seconded by Director Eichfeld, moved to approve the Agenda. Vote: 3-yes, 0-no, 1-absent (Andres)
- V. **Motion to Approve Minutes** – Director Pakzad, seconded by Director Eichfeld moved to approve the minutes of February 26, 2020. Vote: 3-yes, 0-no, 1-absent (Andres)
- VI. **Courtesy of the Floor to Visitors** – None

Director Andres arrived 5:15pm

- VII. **Presentation of 2020-2021 Curriculum Budget** – Assistant Superintendent Dr. Kristine Rosenberger presented the Curriculum Budget

Director Andres left at 6:30pm.

- VIII. **Discussion of the 2020-2021 District Budget** – David Bonenberger presented the 2020-2021 District Budget. The committee discussed bringing it back to the committee for further discussion.

Director Pakzad, seconded by Director Eichfeld moved to approve bringing the 2020-2021 Budget to the Board for discussion. Vote: 3-yes, 0-no, 1-absent(Andres)

- IX. **New Business** – None
- X. **Old Business** – None
- XI. **Courtesy of the Floor to Visitors** – None
- XII. **Announcements- Future Meetings** – March 25, 2020
- XIII. **Motion to Adjourn** -

Director Eichfeld, seconded by Director Pakzad moved to adjourn the meeting.

Vote:3-yes, 0-no, 1-absent (Andres)

7:36pm

A meeting of the Finance Committee was held on Wednesday, April 08, 2020 via a Zoom online meeting. Present were Finance Committee members Cedric Dettmar, Brian Eichfeld, Dr. Shamim Pakzad. Committee member Edward Andres was absent. Also present were David Bonenberger - Committee Secretary and Superintendent Dr. Craig Butler. Visitors attending were John McCabe, Susan Baxter, Shawn Welch, Sandra Miller, Michael Hanssen, Jaime Vlasaty and Dr. Kristine Rosenberger

- I. **Call to the Order** – 5:00pm – *Cedric Dettmar, Committee Member*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
3-present, 1-absent (Andres)
- IV. **Motion to Approve Agenda** – Director Pakzad, seconded by Director Eichfeld, moved to approve the Agenda. Vote: 3-yes, 0-no, 1-absent (Andres)
- V. **Motion to Approve Minutes** – None
- VI. **Courtesy of the Floor to Visitors** – None
- VII. **Presentation of the 2020-2021 Curriculum Budget** – Asst. Superintendent Dr. Kristine Rosenberger presented a more detailed breakout of the 2020-2021 Curriculum Budget.
- VIII. **Presentation of the 2020-2021 Special Education Budget** – Jaime Vlasaty, Director of Special Education, presented the 2020-2021 Special Education Budget.
- IX. **Discussion of an Additional FTE Elementary School Teacher** – Dr. Butler presented the topic of an additional Full Time Equivalent Elementary School Teacher to start a Spanish immersion class in the Elementary School.
- X. **Discussion of the 2020-2021 District Budget** – This item will be brought back at the next Finance Committee Meeting.
- XI. **Discussion of the Cooling Tower Replacement** – John McCabe reviewed with the committee the need for replacing the cooling tower. He also presented a proposal from HB Engineering to provide professional engineering services associated with the replacement of the District cooling tower in the amount of \$12,000.00

Director Eichfeld, seconded by Director Pakzad moved to approve moving the proposal from HB Engineering in the amount of \$ 12,000.00 to the Board for approval.
Vote: 3-yes, 0-no, 1-absent (Andres)

- IX. New Business** – Michael Hanssen informed the Finance committee of the need for a new telecommunications system for the school district. He reviewed the proposal from ET&T for replacement of the system with retaining the current classroom phones in the amount of \$122,332.03.

Director Eichfeld, seconded by Director Pakzad moved to approve moving the new phone system to the Board for approval. Vote: 3-yes, 0-no, 1-absent (Andres)

- X. Old Business** – None

- XI. Courtesy of the Floor to Visitors** – None

- XII. Announcements- Future Meetings** – April 22, 2020

- XIII. Motion to Adjourn** –

Director Eichfeld, seconded by Director Pakzad moved to adjourn the meeting.

Vote: 3-yes, 0-no, 1-absent (Andres)

9:18p.m.