

A meeting of the Ad Hoc Facilities Committee of the Board of Directors of the Saucon Valley School District was held on Wednesday, March 10, 2021 in the High School Audion. Present were Committee Members Bryan Eichfeld, Michael Karabin, Sandra Miller and Shawn Welch. Also present were David Bonenberger - Committee Secretary, Dr. Craig Butler, Superintendent and visitors: Susan Baxter and John McCabe

- I. **Call to the Order** – 5:05 pm - *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*  
4-present, 0-absent
- IV. **Motion to Approve Agenda** –  
Director Karabin, seconded by Director Welch moved to remove the “Discussion: Use of COVID Funds” from the agenda and have the discussion at the Finance Committee.  
Vote: 3-yes, 1-no (Miller)  
  
Director Karabin, seconded by Director Welch moved to approve the amended agenda.  
Vote: 3-yes, 1-no (Miller)
- V. **Approval of Minutes** –  
Director Karabin, seconded by Director Welch moved to approve the minutes of February 10, 2021. Vote: 4-yes, 0-no
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- VII. **Update: Cooling Tower Installation** – John McCabe reported that the new Cooling Tower will be operational as of Friday, March 12, 2021.
- VIII. **Update: Pressure Washer Purchase** – The washer has arrived and everyone loves it, they will be washing underneath all the vehicles this weekend.
- IX. **Update: MS Roof Repairs** – Consultant and three contractors are meeting to get pricing for labor for the roofing repair at campus.
- X. **Discussion: Future Projects** -  
John McCabe gave an overview of the High school HVAC units, the ones already replace and the other units that are over 20 years old.  
  
Director Miller asked if repairing the units would improve the airflow.  
John stated that some are in hallways but others are for the Gym and Auditorium and could be oversized to help air flow.  
Director Welch asked if all units are working.  
John stated they are except for one smaller boiler.  
Director Miller asked if the window project could be pushed up.  
Director Karabin asked about the design of the windows.

The Facilities Committee is requesting to the administration to look at the Facilities list and see what else we can do from the project list in the summer of 2022 if funds become available.

Director Welch asked if we could support both projects of HVAC and windows at the same time.

Director Eichfeld asked if one of the hallway units fail what happens, do we have issues.

Director Miller asked what we should be doing with better filters or UV Systems. Has anything come down for recommendations?

John stated nothing has come down, if our system can handle them we could get different filters if system cannot handle it then don't do it.

Sandra Miller left at 5:58 pm

Director Welch, seconded by Director Eichfeld moved to resend the Facilities Project list to the Finance Committee so that items can be moved forward from there.

Vote: 3-yes, 0-no, 1-absent ( Miller)

- XI. New Business – None**
- XII. Old Business - None**
- XIII. Courtesy of the Floor to Visitors – None**
- XIV. Future Meetings – April 14, 2021**
- XV. Motion to Adjourn**

Director Karabin, seconded by Director Welch moved to adjourn.

Vote: 3-yes, 0-no, 1-absent (Miller)

6:08 PM