

A meeting of the Ad Hoc Facilities Committee of the Board of Directors of the Saucon Valley School District was held on Wednesday, May 12, 2021 in the High School Audion. Present were Committee Members Bryan Eichfeld (phone), Michael Karabin, Sandra Miller (online) and Shawn Welch. Also present were David Bonenberger - Committee Secretary, Dr. Craig Butler, Superintendent, John McCabe, Supervisor of Campus Operations, Susan Baxter and Jaime Vlasaty, Asst. to the Superintendent.

- I. **Call to the Order** – 5:00 p.m. - *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
4-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Miller, seconded by Director Karabin moved to approve the Agenda. Vote: 4-yes, 0-no
- V. **Approval of Minutes** – Director Karabin, seconded by Director Miller moved to approve the minutes of April 14, 2021. Vote:4-yes, 0-no
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** - None
- VII. **Discussion: District Marquee Repair** – Director Eichfeld, seconded by Director Karabin moved to approve repairing the District Marquee for \$2,425 out of the 2021-2022 maintenance budget. Vote: 4-yes, 0-no
- VIII. **Presentation: Athletic Projects** – Robert Frey presented the committee with a proposed contract with St. Luke’s University Health Network for athletic services. Committee members asked about the possible upgrades to Athletic fields/facilities.

Director Eichfeld’s phone disconnected 5:50 p.m.

Director Eichfeld reconnected 5:52 p.m.

Director Eichfeld, seconded by Director Karabin moved to upgrade the facilities schedules and the Five Year Forecast with these projects. Vote: 4-yes, 0-no

- IX. **Discussion: HS Art Room Furniture** – Director Karabin, seconded by Director Eichfeld moved to approve sending this item to the Finance Committee for approval. Vote: 4-yes, 0-no
- X. **Update: Window Replacement Information** – The committee was given additional information regarding replacement windows for the High School.

Director Miller left at 6:54 p.m.

- XI. Updates on Current Projects/Repairs** – This topic will be discussed at the next meeting.
- XII. Review: Facilities Project List** – The committee discussed putting the Athletics projects into this list.
- XIII. New Business** – None
- XIV. Old Business** – None
- XV. Courtesy of the Floor to Visitors** – *Visitors should state their name and address.*
- XVI. Future Meetings** – June 9, 2021
- XVII. Motion to Adjourn**

Director Karabin, seconded by Director Eichfeld moved to adjourn.

Vote: 3-yes, 0-no, 1-absent (Miller)

7:05 PM