

A special meeting of the Manvel School District Administrator Hiring Committee was held on Monday, April 6th, 2020 at 5:30 p.m. via Zoom.

Members present: Kathy Langowski, Jennifer Harrison, Carley Dub, Molly Love, Melissa Hiltner & Matt Bakke.

Also present: Karla Braaten & Josh Grosskreutz.

Called to order.

Topics of discussion: Job description, Rubric, Interview process & questions, Review candidates** (possible executive session).

Discussed: Job description.

Approved: Rubric. Jennifer Harrison made a motion to approve, Kathy Langowski seconded the motion and it passed per voice vote.

Discussed: Interviews & questions. Interviews will be done in person or via Zoom.

Approved: Motion to go into executive session, and close the open portion of the meeting stating Century Code 44-04-19.1(9). Jennifer Harrison made a motion to approve, Melissa Hiltner seconded the motion and it passed per voice vote.

Topic of discussion was to review candidates.

Executive session began April 6th, 2020 at 6:26 p.m.

Executive Session attendance: Carley Dub, Molly Love Jennifer Harrison, Kathy Langowski, Matt Bakke, Melissa Hiltner & Karla Braaten.

Approved motion to end executive session: Dan Malott made a motion to approve, Sally Dockter seconded the motion and it passed per roll call vote.

Executive session ended April 6th, 2020 at 7:06 p.m., public meeting reconvened April 6th, 2020 at 7:07 p.m.

Approved: 5 finalists: Dave Wheeler, Jason Smith, Trevor Lennon, Mickey Berry & Adam Fette. Kathy Langowski made a motion to approve, Jennifer Harrison seconded the motion and it passed per voice vote.

Discussed: Timeline for hiring process.

Jennifer Harrison made a motion to adjourn and Kathy Langowski seconded the motion.

Respectfully submitted,

Karla Braaten
Business Manager

Kathy Langowski
School Board President