

# Saucon Valley School District

## Meeting of the Ad Hoc Facilities Committee

January 20, 2021 – 5:00 pm

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*Welcome to the meeting of the Saucon Valley School Board Ad Hoc Facilities Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments. We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

**Committee Members: Bryan Eichfeld, Michael Karabin, Sandra Miller, Shawn Welch**

- I. **Call to the Order** – *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
- IV. **Motion to Approve Agenda** –
- V. **Approval of Minutes** – December 21, 2020
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- VII. **Replace Floor Scrubber** – Attachment
- VIII. **Replace Power Washer** – Attachment
- IX. **Replace Swing Gate at Transportation**
- X. **5 Year Plan for Major Repair Projects**
- XI. **New Business** –
- XII. **Old Business** –
- XIII. **Courtesy of the Floor to Visitors** – *Visitors should state their name and address.*
- XIV. **Future Meetings** – February 17, 2021
- XV. **Motion to Adjourn**

A meeting of the Ad Hoc Facilities Committee of the Board of Directors of the Saucon Valley School District was held on Wednesday, December 16, 2020 via an online Zoom platform meeting. Present were Committee Members Bryan Eichfeld, Michael Karabin, Sandra Miller and Shawn Welch. Also present were David Bonenberger - Committee Secretary, Dr. Craig Butler, Superintendent and visitors: Cedric Dettmar, Susan Baxter, Jaime Vlasaty John McCabe

- I. **Call to the Order** – 5:08 pm - *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*  
3-present, 1-absent (Miller)
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Karabin moved to approve the agenda. Vote: 3-yes, 0-no, 1-absent (Miller)
- V. **Approval of Minutes** – Director Welch, seconded by Director Karabin moved to approve the minutes of November 18, 2020. Vote: 3-yes, 0-no, 1-absent (Miller)
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- VII. **Discussion: Review Middle School Roof Proposal** – John McCabe presented a proposal to repair a section of the Middle School roof. The Garland Company is providing \$15,000 worth of materials and the district would need to pay a roofer approximately \$40,000 to do the repairs. In addition, in order to keep the 10 year warranty we need to make repairs and do preventative maintenance on the entire roof.

Director Miller arrived at 5:22pm.

Director Welch, seconded by Director Karabin made a motion to move this item to the Finance Committee. Vote: 4-yes, 0-no

- VIII. **Discussion: FY 21/22 Budget – School Busses and Vans** – John McCabe stated that there are two busses and four vans in the budget. The committee discussed if the four vans are needed. John will discuss with the mechanics the status of the current vans.

Director Miller, seconded by Director Welch made a motion to recommend approval of this item to the Finance Committee. Vote: 4-yes, 0-no

Director Miller left the meeting at 6:21pm.

- IX. **New Business** – Discussion on ventilation - John McCabe presented what we do during the day to bring fresh air into the buildings. Director Pakzad wants more fresh air brought in during the day.

**X. Old Business**

**XI. Courtesy of the Floor to Visitors – None**

**XII. Future Meetings – January 20, 2021**

**XIII. Motion to Adjourn**

Director Karabin, seconded by Director Welch moved to adjourn.

Vote: 3-yes, 0-no, 1-absent (Miler)

6:30 PM

HWA GROUP INC

1822 EAST SUSQUEHANNA STREET  
 ALLENTOWN, PA 18103  
 (610)435-8754 phone  
 (610)797-5969 fax

# Quote

Date	Quote #
1/15/2021	270

Name / Address
Saucon Valley School District 2097 Polk Valley Road Hellertown, PA 18055

Rep	Project
EP	

Description	Qty	Total
Karcher HDS 3.5/20 Ea Cage 2000 PSI Hot Water 208-230 Volts 1 Phase Undercarriage Cleaner Rotating Discount 20%		5,845.00T 1,300.00T -1,429.00
Machine will be equipped with quick couplers to change from underbody wash to pressure washing. This is delivered price with operator training. Exempt from Sales Tax		0.00
<b>Total</b>		\$5,716.00