

Saucon Valley School District

Meeting of the Ad Hoc Finance Committee

January 19, 2021 – 6:00 pm

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Welcome to the meeting of the Saucon Valley School Board Ad Hoc Finance Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments. We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Committee Members – Edward Andres, Cedric Dettmar, Dr. Shamim Pakzad, Shawn Welch

Agenda

- I. **Call to the Order** – *Cedric Dettmar, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
- IV. **Motion to Approve Agenda**
- V. **Approval of Minutes** – December 15, 2021
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- VII. **Update: Emergency Connectivity Fund Grant** – Michael Hanssen
- VIII. **Discussion & Action: 2022-2023 Budget Discussion**
- IX. **Discussion & Action: 2022-2023 Act 1 Resolution**
- X. **New Business**
- XI. **Old Business**
- XII. **Courtesy of the Floor to Visitors** - *Visitors should state their name and address.*
- XIII. **Future Meetings** – February 16, 2022
- XIV. **Motion to Adjourn**

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap

A meeting of the Finance Committee was held on Wednesday, December 15, 2021 in the High School Audion. Present were Finance Committee members Edward Andres, Cedric Dettmar, Dr. Shamim Pakzad and Shawn Welch. Also present was David Bonenberger - Committee Secretary

- I. **Call to the Order** – 5:05pm *Cedric Dettmar, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
4-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Pakzad moved to approve the Agenda. Vote: 4-yes, 0-no
- V. **Approval of Minutes** – Director Pakzad, seconded by Director Welch moved to approve the minutes of September 15, 2021: Vote: 4-yes, 0-no, 0-absent
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- VII. **Update: Food Procurement** – Patricia Bishop reviewed for the committee the current situation regarding procurement of food for the breakfast & lunch programs.
- VIII. **Update: Emergency Connectivity Fund Grant** – Michael Hanssen informed the committee that the District applied for the Emergency Connectivity Grant. If/when the grant is approved this will be brought back to the Finance Committee for further action.
- IX. **Update: Recreational Swim Membership** – Mr. Bonenberger gave the status of the Recreational Swim Membership revenue vs. expenses.
- X. **Discussion & Action – HS Stage HVAC retrofit for a cost of \$49,698 –**
Director Welch, seconded by Director Pakzad moved to send this item to the next Board meeting for approval. Vote: 4-yes, 0-no, 0-absent
- XI. **Discussion & Action** – MS Roof Refurbishment, finding additional areas of the roof in similar condition. Director Pakzad, seconded by Director Welch moved to send this item to the next Board meeting for approval. Vote: 4-yes, 0-no, 0-absent
- XII. **Discussion & Action: Replace School Busses and Vans**
5 Vans at \$45k each, \$225,000
No. 36, Model Year 1995, 90,000 miles, Mechanics Van, 4WD
No. 18, Model Year 2009, 199,000 miles
No. 20, Model Year 2009, 173,000 miles
No. 43, Model Year 2009, 167,000 miles
No. 44, Model Year 2009, 179,000 miles
2 Busses at \$112,000k each, \$224,000
No. 37 Model Year 2004, 144,000 miles
No. 10, Model Year 2004, 162,000 miles

This item is to be placed in the 2022 – 2023 Budget.

XIII. Discussion & Action: Hiring of Full Time Bus Drivers

The committee wants administration to advertise for Full Time Driver to see if there is any interest.

XIV. Discussion & Action: Hiring of Maintenance Technician

The committee wants administration to advertise for an anticipated opening for a Maintenance Technician.

Dr. Pakzad left the meeting at 8:03 pm

XV. Discussion & Action: Increase of Sub-Custodian Rate to \$18.00/hour

Director Andres, seconded by Director Welch moved to send this item to the next Board meeting for approval. Vote: 3-yes, 0-no, 1-absent (Pakzad)

XVI. New Business

XVII. Old Business

XVIII. Courtesy of the Floor to Visitors - None

XIX. Future Meetings – January 19, 2022

XX. Motion to Adjourn

Director Welch, seconded by Director Andres moved to adjourn the meeting.

8:16 p.m.

SAUCON VALLEY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
NORTHAMPTON COUNTY, PA

RESOLUTION 2022-23

WHEREAS, on June 27, 2006, the Pennsylvania Legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1").

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Saucon Valley School District index for the 2022-2023 fiscal year is 3.4%;

WHEREAS, the Saucon Valley School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Saucon Valley School District for the 2022-2023 fiscal year by more than its index;

AND NOW, on this 25th day of January, 2022, it is hereby resolved by the Saucon Valley School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2022-2023 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687 of the Pennsylvania Public School Code (hereinafter "School Code") 24 P.S., 6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2022-2023 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

(Resolution 2022-23 continued)

- 5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

- 6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2022-2023 fiscal year.

- 7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the district's proposed percentage increase in the rate of the tax with the index.

 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

DULY ADOPTED, this 25th day of January, 2022, by the Board of School Directors of the Saucon Valley School District in lawful session, duly assembled.

ATTEST:

SAUCON VALLEY SCHOOL DISTRICT
Board of School Directors

Board Secretary

Board President