

Saucon Valley School District

Meeting of the Ad Hoc Facilities Committee District Office Conference Room March 9, 2022 – 5:00 pm

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Welcome to the meeting of the Saucon Valley School Board Ad Hoc Facilities Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments. We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Committee Members: Bryan Eichfeld, Michael Karabin, Shawn Welch, John Conte

- I. **Call to the Order** – *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
- IV. **Motion to Approve Agenda** –
- V. **Approval of Minutes** – February 9, 2022
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only**
- VII. **Update:** RHP4 and 13
 - Delivery scheduled for mid to late march
 - Installation tentatively scheduled for 4/14, 4/15 and 4/18
 - Crane lift required over school buildings
- VIII. **Update:** HS Auditorium Stage HVAC
 - Condensing unit is due here at the end of August
- IX. **Update:** MS Roof Restoration
 - Contract with legal for review
- X. **Update:** Access Control System Failure
 - Contract with legal for review
- XI. **Update:** HS Sewer Line
 - Base Bid: Replace broken underground pipe 100 Corridor
 - Alternate 1: Replace exposed pipe in HS Basement
 - Proposal due 3/22/22
 - Consider camera inspection of all underground sanitary lines.
 - Major clean out of all underground sanitary lines
 - Reline existing pipe with a trenchless pipe epoxy lining process

- XII. Update:** Campus Hot Water Heater
-Proposal due 3/15/22
-Estimate \$130,000
-Present to Board on 3/22/22
- XIII. Discussion & Action – HS Window Replacement Blinds**
-Windows scheduled to be on-site 6/6/22
-Proposal for window treatments, see attached COSTARS proposal
-Base Bid: manual roll-up blinds everywhere. \$28,118.54
-Alternate No. 1: Add motorized blinds in Library. Add \$3,074.93
- XIV. New Business –**
- XV. Old Business –**
- XVI. Courtesy of the Floor to Visitors – *Visitors should state their name and address.***
- XVII. Future Meetings – April 13, 2022**
- XVIII. Motion to Adjourn**

A meeting of the Ad Hoc Facilities Committee of the Board of Directors of the Saucon Valley School District was held on Wednesday, February 9, 2022, in the High School Audion. Present were Committee Members John Conte, Bryan Eichfeld, Michael Karabin, and Shawn Welch. Also present were David Bonenberger - Committee Secretary; John McCabe, Supervisor of Campus Operations.

- I. **Call to the Order** – 5:02 p.m. - *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
4-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Conte moved to approve the Agenda. Vote: 4-yes, 0-no
- V. **Approval of Minutes** – Director Conte, second by Director Karabin moved to approve the minutes of November 10, 2021. Vote:4-yes, 0-no
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** - None
- VII. **Update:** MS Roof Restoration – Mr. McCabe updated the committee on the progress of the project.
- VIII. **Update:** Window Replacement – John McCabe reported that we are on track for June installation.
- IX. **Update:** Auditorium Stage HVAC – Mr. McCabe is looking into getting this item added into the RHP 4 & RHP13 project contract.
- X. **Discussion & Action** – Access Control System Failure - Director Karabin, second by Director Conte moved to approve sending this item to the Finance Committee for approval. Vote:4-yes, 0-no
- XI. **New Business** – Campus Water Heater – A temporary rental unit will be brought in for \$100 per day until we can get a new unit in place.

Director Welch, second by Director Karabin moved to approve sending this item to the Finance Committee for approval. Vote:4-yes, 0-no

XII. Old Business – None

XIII. Courtesy of the Floor to Visitors – None.

XIV. Future Meetings – March 9, 2022

XV. Motion to Adjourn

Director Welch, seconded by Director Conte moved to adjourn.

Vote: 4-yes, 0-no

5:40 PM



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Daylight Management Solutions
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2550 Boulevard of the Generals
Ste 320
Norristown, PA 19403-3679
Tel: 610.277.2720
Fax: 610.277.2721

Submitted To: Saucon Valley School District
2097 Polk Valley Rd
Hellertown, PA 18055
Phone: 610-248-9890

Attn: John McCabe
Sales Rep: Michael Hunter
Change Order: n/a

Project: Saucon Valley High School-COSTARS

Date: February 23, 2022
Number of Pages: 2

We hereby submit our proposal to furnish and install the following:

- **Base Bid:** Quantity of (91) Draper Flexshade Manual Roller Shades with 3% open fabric installed with fascia. **Located in all Classrooms, Offices and Cafeteria.**
- Quantity of (7) Draper NEXD Manual Roller Shades with 3% open fabric installed with fascia. **Located in Library only.**
- **Alternate Adder Option for Library:** Quantity of (7) Draper Line Voltage Motorized Shades with 3% open fabric installed with fascia. **Located in Library only. (3) Keypads included.**
- **All shades to be installed into window jambs or blocking, all jambs and blocking provided by others.**
- **All electrical wiring for motorized shade option to be done by certified electrician, provided by others.**
- **Based on walkthrough on 2-16-22 and drawing 201 dated 1-20-22 sent by John McCabe.**
- **COSTARS Contract #: 035-146**

Proposal includes the following:

- 1) Field measuring
- 2) Project management
- 3) Field installation
- 4) Delivered and installed during normal working hours with one mobilization
- 5) Shades to be installed into blocking provided by others
- 6) Furnish and installation of fascia for manual and motorized shades
- 7) Warranty per specification
- 8) Tax Exempt

Proposal excludes the following:

- 1) Blocking and backing
- 2) No additional support
- 3) No dumpsters
- 4) No liquidated damages or penalties
- 5) No protection of shades after installation
- 6) No hoisting fees
- 7) Line or low voltage conduit, wire or terminations
- 8) No attic stock
- 9) No Sales or Use tax

We hereby propose to furnish the above - complete in accordance with the above specifications:

Base Bid Price: \$28,118.54

Alternate Adder Option for Library: +\$3,074.93

Kay & Sons Inc. - General Terms & Conditions

1. **NO DEPOSIT REQUIRED:** *Payment for services rendered and goods supplied are due net 45 days, or as per above payment schedule. In the event that payment is not received per the above schedule, interest will be charged at the rate of 1.5% per month from the due date. Should collection proceedings become necessary, you will be responsible for reasonable attorney fees and related costs.*

2. Unless noted otherwise, our proposal includes:
 - Installation to be performed during normal business hours (Mon-Fri, 7AM-4PM)
 - Installation to be performed in a single phase
 - Our proposal does not include the removal of existing window treatments or wall coverings
 - All required support blocking must be level and will be provided by others

3. All agreements are contingent upon strikes, accidents or other delays beyond our control.

4. Any requests or changes to the proposed scope of work that impact our costs will only be performed after written authorization is received.

5. Above price is guaranteed for sixty days. Price is subject to change without notice. Once this proposal is accepted and signed, it is a binding contract.

Acceptance or Proposal – The above prices, specifications and conditions are hereby accepted. You are authorized to perform the work specified. Payment will be made as outlined above.

Authorized Signature _____ **Date** ____/____/____

Please Print Name _____ **PO#** _____