

Saucon Valley School District Academic and Personnel Committee

March 23, 2022 – 5 pm
District Office Conference Room

Welcome to the meeting of the Academic and Personnel Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Committee Members - Susan Baxter, Cedric Dettmar, Tracy Magnotta, Shamim Pakzad

Committee Agenda

- I. **Call to the Order** – *Tracy Magnotta, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Tracy Magnotta, Committee Chair*
- IV. **Motion to Approve Agenda**
- V. **Approval of Minutes** – February 23, 2022
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address*
- VII. **Discussion and Action**
 1. Competition Cheer
 2. Fashion Club
 3. Policy 006
 4. Summer school
- VIII. **New Business**
- IX. **Old Business**
- X. **Citizens' Inquiries and Comments** – *Visitors should state their name and address.*

XI. Announcements

Future Meetings ~

Wednesday, April 27, 2022 – 5:00 PM

XII. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

Saucon Valley School District
Academic and Personnel Committee
Minutes of February 23, 2022

Present were Academic and Personnel Committee Board Members: Dr. Shamim Pakzad, Cedric Dettmar, Susan Baxter. Also present were: Superintendent Jaime Vlasaty, Business Manager David Bonenberger, Board Members Shawn Welch, John Conte, and Mike Karabin, Tamara Gary, James Deegan, Amy Braxmeier, Katie Fisher, Dr. Lensi Nikolov, Amanda Holvek, Lara McCarthy

Meeting began at 6:05 pm

Approve agenda motion by Cedric Dettmar, second by Dr. Shamim Pakzad

Approve minutes motion by Cedric Dettmar, second by Dr. Shamim Pakzad

Courtesy of the floor: None

Discussion & Action

Policies 903 and 006 were reviewed by the committee and then forwarded to the District solicitor for further review.

New Business- None

Old Business- None

Citizen Inquiries and Comments: None

Future Meetings: March 23, 2022

April 27, 2022

Motion to adjourned Dr. Shamim Pakzad, second Cedric Dettmar

Meeting adjourned at 7:30 pm

1. Objective

Before we begin, you may find yourself wondering, *What is competition cheerleading?* Competition cheerleading is an opportunity for athletes to take the skills we use every week cheer on the football and basketball teams, choreograph a routine, and compete against other high school cheerleading teams.

Saucon Valley High School should approve a competitive cheerleading team because it will help athletes build confidence and leadership skills, allow the athletes to strengthen their skills beyond the football and basketball season, and give more opportunities for your Saucon Valley students to compete.

The competition team would practice and workout multiple times a week to prepare a routine to compete at the local, state, regional, and national level. A 2 ½ minute routine would be choreographed that consists of cheering, tumbling, stunting, jumping, building pyramids, and dancing. On weekends, the team would take this routine to compete against other high schools in our same division.

Examples of PIAA District 11 Competitive Spirit Routines

Divisions:

Saucon Valley would compete in the 2A class.

Small **1-15 members**

Large **16 or more members**

Coed **at least one male on the team**



2. Practice Schedule/Use of Facilities

The competition team would practice an hour after sideline cheerleading practice utilizing the same facility (middle school gym, elementary school cafeteria, or middle school cafeteria).

We would also utilize the same equipment as we do for sideline cheerleading such as mats, uniforms, signs, poms. **No additional equipment or facilities would be needed.**

Sample Practice Schedule:

Tuesdays & Thursdays

4:30-6:30 PM (Sideline Cheerleading)

6:30-7:30 PM (Competition Cheerleading)

Once football games have concluded and before basketball games begin, the competition team would continue to practice 2 days a week utilizing the same facilities and equipment.

3. Projected Dates of Competitions

* 2022-2023 dates have not been released yet, these are the dates from the 2021-2022 season.

Regular Season Competition Schedule

1. Wednesday, November 3, 2021- Colonial Leagues- Wilson Area High School
2. Saturday, November 13, 2021- Easton Area Middle School
3. Saturday, November 20, 2021- Nazareth High School
4. Saturday, December 4, 2021- UCA Pocono Regionals (Has been located in different locations over the past 3 years all in eastern Pennsylvania)- Kutztown University, Moravian University, Nazareth High School, Lancaster Convention Center
5. Saturday, December 11, 2021- Bethlehem Catholic High School
6. Sunday, December 19, 2021- Parkland High School
7. Sunday, January 8, 2021- District XI Championships- Easton Area Middle School

PIAA State Championship

January, 28 & 29, 2022

GIANT Center, Hershey, PA

Team MUST qualify at the District XI Championships in order to participate in the PIAA State Championship

UCA National High School Cheerleading Championship

February 11-13, 2022

ESPN Wide World of Sports, Orlando, Florida

Team MUST qualify at UCA Pocono Regional in order to participate in the UCA NHSCC

4. Anticipated Costs

- Choreography: \$100 per cheerleader through World Cup in Easton
- Competition Entry Fees: \$10-15 per cheerleader per competition
- Transportation: There are a few options.
 - 1- Parents/Guardians drive cheerleaders to competitions.
 - 2- School provides buses/vans. I plan for the team to also compete in the “Game Day Division”. This division is considered a part of the sideline cheerleading aspect and is offered at all competitions with the exception of District XI and PIAA States. Would there be an additional fee for vans/busses to take to these competitions, since we already utilize school buses for sideline cheerleading functions and have taken buses to these events in the past without a fee from the athletes?
- Estimated costs for the regular season excluding any fundraising: \$185 per athlete
- Cost for athletes if we qualify for UCA NHSCC*-
 - \$749 per athlete (includes 4 nights, 5 days hotel accommodations at the Disney All Star Resort, 3 day park ticket, bus transportation to/from airport, to parks, and to wide world of sports for competition events, 5 day admission to ESPN Wide World of Sports).
 - \$150 estimated flight cost from PHL to MCO

5. Insurance

Saucon Valley School District

Policy

Title – 006 Meetings

Section – Local Board Procedures

Adopted – August 22, 2005

Revised – _____

Content

Purpose

Section 1. Parliamentary Authority

All Board meetings will be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules, shall govern the Board in its deliberations in all cases in which it is ~~not inconsistent~~ with ~~with statute, regulations of the State Board, law and/~~ or Board procedures.

Section 2. Quorum

A quorum shall be five (5) Board members present at a meeting. No business shall be transacted at a meeting without a quorum, but the Board members present at such a meeting may adjourn to another time.

Section 3. Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a Board member shall be elected President pro tempore by a plurality of those present to preside at that meeting only. The act of any person so designated shall be legal and binding.

Section 4. Notice

Notice of all open ~~public~~ Board meetings, including committee meetings and discussion sessions, shall be given by publication of the date, place, and time of such meetings in

the newspaper(s) of general circulation designated by the Board and the posting of such notice at the administrative offices of the Board. The Board, at its discretion, may also give notice through other sources such as email notifications, websites, and phone calls

- a. ~~a.~~ — Notice of regular meetings shall be given by publication and posting of a ~~_____~~ schedule showing the date, ~~place~~place, and time of all regular meetings for the ~~_____~~ calendar year at least three (3) days prior to the time of the first regular meeting.
- b. ~~b.~~ — Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.
- c. ~~c.~~ — Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.
- d. ~~d.~~ — Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties.
- e. ~~e.~~ — Notice of all public open meetings shall be given to any newspaper(s) circulating in Northampton County and any radio or television station which so requests. Notice of all publicopen meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.

Notice of all ~~regular and~~ special ~~Board~~ meetings and rescheduled meetings shall be given to Board members by e-mail at least twenty-four (24) hours prior to the time of the meeting.

All Board members, when unable to attend a meeting, shall if ~~possible~~possible, notify the Board Secretary a reasonable length amount of time ~~before-in advance of the~~ meeting.

Section 5. Regular Meetings

Regular Board meetings shall be public and shall be held at specified places at least once every two (2) months.

a. Agenda

- a. It shall be the responsibility of the Superintendent, in cooperation with the Board Secretary, President and Vice President, to prepare an agenda of the items of business to come before the Board at each regular meeting. The agenda, together with all relevant reports, shall be provided each Board member at least three (3) days before the meeting.
- b. The district shall post the agenda for all open Board meeting and committee meetings at which deliberation or official action may take place no later than twenty-four (24) hours before the meeting. Posting shall be made on the district's website, at the meeting location, and at the district's administrative office.
- c. The agenda shall include a listing of each matter the Superintendent, in collaboration with the President and Vice President, is bringing forth of business that will or may be a subject of deliberation or official action before the Board at the meeting.
- d. The agency District shall make available to individuals in attendance at the meeting copies of the agenda.
- e. If (3) three Board Members wish to add an item to the agenda, they should contact the Superintendent in writing (7) days prior to the meeting. If the item does not have the administrative recommendation it will be added under the new/ old business portion of the agenda.

Changes to the Agenda

The agenda may only be modified by majority vote of the Board members present, and in accordance with law.

No deviation shall be permitted from the agenda, except on the direction of the President or by vote of the majority of the Board members present.

The Board may take official action at a regularly scheduled meeting or an emergency meeting on a matter of business relating to a real or potential emergency involving a clear and present danger to life or property regardless of whether public notice was given for the meeting.

The Board may take official action on a matter of agency business that is not listed on a meeting agenda if (1) the matter arises or is brought to the attention of the

district within the 24-hour period prior to the meeting; and (2) the matter is de minimis in nature and does not involve the expenditure of funds or entering into a contract or agreement by the district.

If, during the conduct of a meeting, a resident or taxpayer brings a matter of school district business that is not listed on the meeting agenda to the attention of the Board, the Board may take official action to refer the matter to staff, if applicable, for the purpose of researching the matter for inclusion on the agenda of a future meeting, or, if the matter is de minimis in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

In the event that the agenda is modified during the course of a Board meeting in accordance with this policy, the reasons for the change to the agenda shall be announced at the meeting before any vote is conducted to make the change to the agenda. The Board may subsequently take official action on the matter added to the agenda, but only after public comment on the added agenda item is permitted. The district shall post the amended agenda on the district's publicly accessible Internet website, if available, and at the district's principal office location no later than the first business day following the meeting at which the agenda was changed.

If action is taken upon a matter of school district business added to the agenda under this section, the minutes of the meeting shall reflect the substance of the matter added, the vote on the addition, and the announced reasons for the addition.

The rules regarding the agenda posting and modification procedures apply to regular and special open meeting of the Board, but do not apply to conference sessions or executive sessions.

Section 6. — Special Meetings

Special meetings shall be public and may be called for special or general purposes. No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) Board members. Upon the President's failure or refusal to call a special meeting, such meeting may be called at

any time by a majority of the Board members.

Section 7. Hearing Of The Public

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures for a maximum of five (5) minutes or at the discretion of the chair.

Section 8. Voting

All motions shall require for adoption a majority vote of those Board members present and voting, except as provided by statute or Board procedures.

- a. The following actions require the unanimous affirmative vote of all members of the Board remaining in office:
 1. Appointing as Board Secretary a former school director who has resigned before the expiration of the term from which the director was elected.
 2. Appointing as Solicitor a former school director who has resigned before the expiration of the term from which the director was elected.

- b. The following actions require the recorded affirmative votes of two-thirds of the full number of Board membership of the Board:
 1. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure. Transfer of budgeted funds.
 1. Transferring of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another.
 2. Incurring a temporary debt or borrowing money upon such obligation.
 3. To hire as a teacher a former school director who resigned before the expiration of the term for which the director was elected.
 4. To convey land or buildings to certain charities or other public agencies, as permitted by law, without following prescribed valuation procedures or with more favorable financing.
 5. To dismiss, after a hearing, a tenured professional employee.
 6. To borrow in anticipation of current revenue.
 7. Incur a temporary debt to meet an emergency or catastrophe.

~~5. Elect to a teaching position To hire as a teacher a former school director a person who has served as a Board member and who has resigned who resigned before the expiration of the term for which the director was elected.~~

~~56. To convey land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing Convey land or buildings to the municipality co-terminus with the school district.~~

~~7. Adopt or change textbooks without the recommendation of the Superintendent.~~

~~86. To dismiss, after a hearing, a tenured professional employee.~~

~~7. To borrow in anticipation of current revenue.~~

bc. The following actions require the recorded affirmative votes of two-thirds of those voting in the presence of a quorum:

1. Incurring temporary debt to meet an emergency or catastrophe.
2. Adopting or changing textbooks without the recommendation of the Superintendent.

d. The following actions require the recorded affirmative votes of a majority of the full number of Board members:

- ~~1. 1. Fixing the length of school term.~~
- ~~2. 2. Adopting textbooks recommended by the Superintendent.~~
- ~~3. 3. Appointing the district Superintendent and Assistant Superintendent(s).~~
- ~~4. 4. Appointing teachers and principals.~~
- ~~5. 5. Adopting the annual budget.~~
- ~~6. 6. Appointing tax collectors and other appointees.~~
- ~~7. 7. Levying and assessing taxes.~~
- ~~8. 8. Purchasing, selling, or condemning land.~~
- ~~9. 9. Locating new buildings or changing the location of ~~old~~ existing ones.~~
10. Creating or increasing any indebtedness.
- ~~10. 11. Adopting planned instruction.~~
- ~~11. 12. Establishing additional schools or departments.~~
- ~~12. 12. Designating depositories for school funds.~~
- 13.
- ~~13. 14. Expending district funds. Authorizing the~~

transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.

~~14.~~ ~~14.~~ Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to ~~\$10,000~~ bid requirements).

~~15.~~

~~15.~~ ~~15.~~ Fixing salaries or compensation of officers, teachers, or other appointees of –

~~16.~~ ~~16.~~ the Board.

~~16.~~

~~17.~~ ~~16.~~ Combining or reorganizing into a larger school district.

~~17.~~

~~18.~~ ~~17.~~ Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.

~~18.~~

~~19.~~ ~~18.~~ Dismissing, after a hearing, the Superintendent, an Assistant Superintendent, or a non-tenured employee.

~~19.~~

~~20.~~ ~~19.~~ Adopting a corporate seal for the district.

~~20.~~

~~21.~~ ~~20.~~ Determining the location and amount of any real estate required by the school district for school purposes.

~~22-21.~~

~~23.~~ ~~21.~~ Vacating and abandoning property to which the Board has title.

~~22.~~

~~24.~~ ~~22.~~ Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.

~~23.~~

~~25.~~ ~~23.~~ Removing a school director.

~~24.~~

~~26.~~ ~~24.~~ Declaring that a vacancy exists on the Board by reason of the failure or –

~~27.~~ ~~25.~~ neglect of a school director to qualify.

~~25.~~

- ~~28.~~ ~~25.~~ Removing an officer of the Board.
- ~~26.~~
- ~~29.~~ ~~26.~~ Removing an appointee of the Board.
- ~~27.~~
- ~~28.~~ ~~27.~~ Adopting, ~~amending~~amending, or repealing Board policies or procedures.
- ~~30.~~
- ~~31-29.~~ ~~Adopting, amending or repealing Board procedures.~~ Appointing a school director to fill a vacancy on the Board.

A Board member shall abstain from voting when required to pursuant to the Public Official and Employee Ethics Act and/or when a relative, as defined in the School Code, is recommended for appointment to or dismissal from a teaching position. A Board member abstaining from voting shall, prior to the vote being taken, publicly announce and disclose the nature of her/his interest and shall submit to the Board Secretary a written memorandum describing the nature of the conflict. Such memorandum shall be a public record attached to the Board minutes.

Section 9. Minutes

The Board shall cause to be ~~made, and~~made and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:

- a. The date, place, and time of the meeting;
- b. The names of Board members present;
- c. The presiding officer;
- d. The substance of all official actions;
- e. Actions taken;
- f. Recorded votes and a record by individual members of all roll call votes taken;
and
- a. g.—The names of all ~~citizens-residents~~ who appeared officially and the subject of their ——— testimony.
- a-b. Matters added to the posted agenda upon a majority vote of the Board, including the substance of the matter, the reason for the addition to the agenda,

and the recorded vote, where applicable.

The Board Secretary shall provide each Board member with a copy of the minutes of the last meeting no later than three (3) days prior to the next regular meeting.

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.

Notations and any tape or audiovisual recordings shall not be the official record of an open ~~public~~ Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule, and should be destroyed once they have served their purpose.

Section 10. Adjournment

The Board may at any time recess or adjourn to an ~~reconvened~~adjourned meeting at a specified date and place, upon the majority vote of those present. The ~~adjourned~~ reconvened meeting shall take up its business at the point in the agenda where the motion to adjourn was acted upon. Notice of the rescheduled meeting shall be given as provided in Board policy.

Section 11. Executive Session

The Board may hold an executive session, which is not an open meeting, before, during, at the conclusion of an open meeting, or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session.

The Board may discuss the following matters in executive session:

- a. Employment issues;~~;~~
- b. Labor relations;~~;~~
- c. Purchase or lease of real estate;~~;~~
- d. Consultation with an attorney or other professional advisor regarding potential
——litigation or identifiable complaints that may lead to litigation;~~;~~
- e. Matters that must be conducted in private to protect a lawful privilege or
——confidentiality; ~~and~~.
- f. School safety and security, of a nature that if conducted in public, would be reasonably likely to impair the effectiveness of school safety measures or create

a reasonable likelihood of jeopardizing the safety or security of an individual or a school building, public utility, resource, infrastructure, or information storage system.

Official actions based on discussions held in executive session shall be taken at a public open meeting.

Section 12. Work Sessions

The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board policy.

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by Board members. Public notice of the meeting shall be made in accordance with Pol. 006, 4.b. Board policy.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole as per the notice provisions of Board procedures.

Section 13. Committee Meetings

Committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by a majority of the members of the committee.

A majority of the total membership of a committee shall constitute a quorum. Unless held as an executive session, committee meetings shall be open to the public, other Board members, and the Superintendent.

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of the area under investigation.

Legal References

65 Pa. C.S.A. §§ 701, 703, 705, 706, 707, 708, 709

65 Pa. C.S.A. §§ 701, et seq.

24 P.S. 2-212, 2-224, 3-324, 4-405, 4-408, 4-421, 4-422, 4-423, 4-426, 4-427, 4-428, 4-433, 5-508, 5-514, 5-518, 6-609, 6-621, 6-634, 6-671, 6-687, 7-702, 7-707, 7-708, 8-803, 10-1071, 10-1075, 10-1076, 10-1077, 10-1080, 11-1111, 11-1129, 15-1503

~~— 65 P.S. 701 et seq~~
~~— SC 422~~
~~— SC 405, 426, 427, ————— 428~~
~~— 65 P.S. 703, 709~~
~~— 65 P.S. 703, 709~~
~~— 65 P.S. 703, 709~~
~~— 65 P.S. 703, 709~~
~~— 65 P.S. 703~~
~~— 65 P.S. 709~~
~~— SC 423~~
~~— 65 P.S. 701 et seq~~
~~— SC 421~~
~~— 65 P.S. 701 et seq~~
~~— SC 426~~
~~— Pol. 903~~
~~— 65 P.S. 701 et seq~~
~~— SC 609~~
~~— SC 687~~
~~— SC 634~~
~~— SC 687~~
~~— SC 324~~
~~— SC 707~~
~~— SC 803~~
~~— SC 1129~~
~~— SC 508~~
~~— Pol. 108~~
~~— SC 1071, 1076~~
~~— Pol. 604~~
~~— Pol. 005, 606~~
~~— Pol. 605~~
~~— Pol. 107~~
~~— SC 621~~
~~— Pol. 610~~
~~— SC 224~~
~~— SC 514, 1080~~
~~— SC 212~~
~~— SC 702~~
~~— SC 708~~
~~— SC 1503~~
~~— Pol. 004~~

— ~~Pol. 004~~

— ~~Pol. 005~~

— ~~Pol. 005~~

— ~~Pol. 003~~

— ~~65 P.S. 706~~

— ~~SC 518~~

— ~~65 P.S. 705~~

— ~~SC 433~~

— ~~Pol. 006~~

— ~~65 P.S. 703, 709~~

— ~~65 P.S. 707, 708~~

— ~~65 P.S. 701 et seq~~

— ~~65 P.S. 703, 709~~

— ~~65 P.S. 703, 709~~

— ~~65 P.S. 701 et seq~~

~~School Code~~

~~212, 224, 324, 405,~~

~~408, 421, 422, 423,~~

~~426, 427, 428, 433, 508, 514, 518, 609, 621, 634, 665, 671, 687, 702, 707, 708, 803,~~

~~1071, 1075,~~

~~1076, 1077, 1080, 1111, 1129, 1503~~

~~PA Statute~~

~~65 P.S. 701 et seq~~

~~Board Policy~~

~~003, 004, 005, 006, 107, 108, 604, 605, 606, 610, 903~~