

**New Hartford Public Schools
Special Board of Education Meeting
May 19, 2020
6:00 pm/Virtual Meeting**

Meeting Access:

<https://us02web.zoom.us/j/82064063173?pwd=S0x6N01GRmdiU1dIcWRIRUVCNkv3QT09>

Meeting ID: 820 6406 3173

Password: nhps2020

- A. **Chair to Open Meeting**

- B. **Pledge of Allegiance**

- C. **Chair Select order of Business**

- D. **Public Comment**

- E. **Consent Agenda**
 - 1. **Approval of Minutes- May 5, 2020**
 - 2. **Expenditure Report**

- F. **Communication to the Board**

- G. **Old Business**
 - 1. **Budget 2019-2020 Update**

- H. **New Business**
 - 1. **Staff Contracts**

- I. **Reports**
 - 1. **Review Policy 5118.1 (Homeless Students)**
 - 2. **Review Policy 5112 (Admission Placement)**
 - 3. **Review Policy 6159 (Individualized Education Program)**

- J. **Adjournment**

***Note-This is a virtual meeting and the public will only be allowed to listen.**

If you have any questions or comments you can email the BOE Chair (Tim Goff) at gofft@newhtfd.org before the meeting or during the Public Comment portion of the meeting or you can send a letter to the Superintendent of Schools. You will receive a response the next day. You can access the meeting by using the link provided above.

Date: May 15, 2020
To: Members of the Board of Education
From: Brian Murphy
Re: May 19, 2020 Board of Education Meeting

Virtual Meeting/6:00 P.M

Pledge of Allegiance

The Pledge of Allegiance will be recited.

Public Comment

Consent Agenda

Approval of Minutes

The BOE minutes from the May 5, 2020 meeting will be approved. There is a copy of the minutes in your packet.

Expenditure Report

There is a copy of an updated Expenditure Report in your packet.

Communication to the Board

Tim G. will read communication to the board.

Old Business

Budget 2019-2020 Update

Tim G. will update the board on the 2019-2020 surplus.

Budget 2020-2021 Update

Tim G. will review the Board of Finance meetings

Staff Contracts

Discussion on First Selectman's letter regarding unions.

Reports

Review Policy 5118.1 (Homeless Students)

Review Policy 5112 (Admission Placement)

Review Policy 6159 (Individualized Education Program)

Kelly will present three policies for second review. The board will vote on these policies during this meeting.

There are copies of the updated policies in your packet.

Adjournment

**New Hartford Board of Education Meeting
Board Special Education Meeting
May 5, 2020**

6:00 PM /Virtual Meeting

Access

Meeting ID: 878 5607 9285

Password: nhps2020

Board Members Present:

Tim Goff, Chairman
Karl Hermonat, Vice Chairman
Tom Buzzi
Timothy Klepps
Penny Miller
Kelly O'Dell Longhi
Tony Persechino
Mary Stempien
Heather Tomala

Also Present:

Brian Murphy- Superintendent of Schools
Amanda Shaw-Antolini School Principal
Linda Fitzgerald- Data Management Coordinator
Diane Barrett-Recording Secretary

A. Chair to Open Meeting -

The meeting was called to order by Chairman Tim Goff at 6:05pm. Tim explains this is a Virtual Meeting. The public is allowed to listen. If there are questions or comments for the Board, please email Tim Goff @ gofft@newhctfd.org.

B. The Pledge of Allegiance

The Pledge of Allegiance was cited.

Chair Select Order of Business

Before Chairman Goff dove into the meeting, he gave a large "THANK YOU" to all who joined the meeting. Mr. Goff acknowledged that it was "Teacher Appreciation Week" and thanked all the teachers for their hard work and dedication to Distance Learning. He stated the Governor issued the bad news that schools will be canceled for the rest of the year. "We have taken what we have done in education over the last 150 years and have completely uprooted and changed

directions in a matter of a month” Chairman Goff said. Chairman Goff states there are some difficult discussions at this meeting, so please bear with the Board. Chairman Goff explained that the Board of Finance and the Board of Selectmen has requested that the Board of Education take another look at the budget and locate ways to mitigate the increases in the budget.

C. Superintendent’s Report

1. 2020-2021 Budget

Superintendent Murphy began the presentation by acknowledging “Teacher Appreciation Week”. He stated that the Town has the best teachers that anyone could ever imagine in the Town of New Hartford.

Superintendent Murphy stated that in response to the Board of Finance, he has identified \$100,000 of savings during this current budget year. The savings will come from the bus contract with Dattco, Fuel Savings, Substitute Line Item and Miscellaneous Savings.

Superintendent Murphy is proposing to prepay services for next year 2020-2021. This would decrease the proposed budget increase down from 2.84% to 1.6% with this \$100,000.00 reduction.

Superintendent Murphy stated, in addition, he proposes a \$75,000.00 decrease to the Capital Plan. This would leave the BOE Capital Plan with Technology and Security Upgrades intact, and also will keep \$2500.00 for the playgrounds.

6:44 pm- Chairman Goff states that he received a letter for First Selectman Dan Jerram in regards to the salary increases for the year 2020-2021 and read the letter to the Board of Education (letter on file). In summary, Selectman Jerram requested to remove any and all allowances for increases in pay for the Fiscal 2020-2021 budget or defer the wage increases to support all of those families who have lost their jobs during this COVID 19 crisis.

Chairman Goff explained that the BOE would have to approve this request, then go back to each Union bargaining unit and ask this request for no pay increase. Superintendent Murphy stated there is no discussion for any pay freeze from Regional 7 and he states he has not heard of any pay freezes requested from any schools in the Litchfield County.

Discussions throughout the board members stressed that the teachers have been working double time and completing a different job from a different location plus staying home and educating their own children. There was discussion of the increased legal costs of a possible pay freeze. Chairman Goff stated that the deduction of \$100,000 to the budget and the \$75,000.00 reduction to the Capital Expenditure Request is an action of good faith and fair. He states it is important to keep in mind that Regional 7 has not cut anything.

6:59 pm Motion Chairman Goff motioned that the BOE directs Superintendent Murphy to apply \$100,000 in identified savings to next year’s 2020- 2021 budget reducing the budget from \$8,589,106.00 to \$8,489,106.00. This would essentially give the 2020-2021 budget a decrease

of 2.84% down to 1.65%. Seconded by Miller.

Unanimous

7:09 pm Motion by Chairman Goff to decrease the 2020 -2021 Capital Expenditure Budget in the amount of \$75,000.00 to the new amount of \$71,500.00. This \$71,500.00 entails the \$38,000.00 Technology, Security Upgrades for \$31,000.00 and the \$2500.00 for the playground equipment. Seconded by Persechino.

All in favor: Tim Goff, Tom Buzzi, Tim Klepps, Tony Persechino, Mary Stempien

All opposed: Karl Hermonat, Kelly O'Dell Longhi, Penny Miller, Heather Tomala

Abstain: None

Motion Passes

Chairman Goff moves onto discussion to First Selectman Jerram's request to freeze or defer the union contracts for next year. He noted that there are three Board of Finance meetings in the near future- May 6, May 12, and May 26, 2020. Chairman Goff states that if there are avenues to pursue, then yes, no decision has to be made this evening. The Board of Ed and Chairman Goff decided to postpone the decision to freeze or defer pay increases for the BOE Fiscal Budget of 2020-2021. The Board of Education requested more time to gather information in order to research other avenues to mitigate the increases of the BOE 2020 2021 budget.

D. New Business

1. Approval of Minutes-March 31, 2020

MOTION by Miller to approve the Board of Education minutes from March 31, 2020 as presented, seconded by Persechino.

Unanimous

7:28 pm MOTION by Miller to adjourn meeting , seconded by Klepps.

Unanimous

Respectfully submitted,

Diane Barrett
Recording Secretary

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

To Date: 5/31/2020

Fiscal Year: 2019-2020

- Include pre encumbrance
 Exclude inactive accounts with zero balance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.1000.111.000.100	SALARIES, MISC STIPENDS	\$14,600.00	\$0.00	\$14,600.00	\$5,960.00	\$13,351.15	\$1,248.85	\$0.00	\$1,248.85	8.55%
100.1000.111.001.100	SALARIES, TCHR SUBSTITUTES	\$48,000.00	\$0.00	\$48,000.00	\$87.50	\$33,881.33	\$14,118.67	\$0.00	\$14,118.67	29.41%
100.1000.111.001.101	SALARIES, RESPONS PROF STIPEND	\$3,000.00	\$0.00	\$3,000.00	\$1,050.24	\$2,550.24	\$449.76	\$0.00	\$449.76	14.99%
100.1000.111.001.117	SALARIES, REGULAR CLASS TCHR	\$2,275,006.00	\$0.00	\$2,275,006.00	\$94,720.01	\$1,755,686.07	\$519,319.93	\$536,881.60	(\$17,561.67)	-0.77%
100.1000.112.001.117	SALARIES, REGULAR CLASS PARAS	\$147,930.00	\$0.00	\$147,930.00	\$7,112.45	\$118,267.78	\$29,662.22	\$22,216.13	\$7,446.09	5.03%
100.1000.313.000.100	PUPIL SERVICES	\$6,525.00	\$0.00	\$6,525.00	\$0.00	\$4,258.20	\$2,266.80	\$0.00	\$2,266.80	34.74%
100.1000.320.000.100	PURCHASED SERVICES	\$11,898.00	\$0.00	\$11,898.00	\$0.00	\$4,024.52	\$7,873.48	\$0.00	\$7,873.48	66.17%
100.1000.560.603.120	GREC Magnet School Tuition	\$78,000.00	\$0.00	\$78,000.00	\$0.00	\$82,932.00	(\$4,932.00)	\$0.00	(\$4,932.00)	-6.32%
100.1000.591.000.100	TRAVEL	\$5,100.00	\$0.00	\$5,100.00	\$396.49	\$2,338.81	\$2,761.19	\$0.00	\$2,761.19	54.14%
100.1000.616.000.109	TEACHING SUPPLIES, TALENTED & GIFTED	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$666.25	\$1,333.75	\$0.00	\$1,333.75	66.69%
100.1000.616.001.102	TEACHING SUPPLIES, ART	\$4,760.00	\$0.00	\$4,760.00	\$0.00	\$4,080.07	\$679.93	\$0.00	\$679.93	14.28%
100.1000.616.001.112	TEACHING SUPPLIES, MUSIC - ANT	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$1,676.73	\$23.27	\$0.00	\$23.27	1.37%
100.1000.616.001.117	TEACHING SUPPLIES, REG CLASSRO	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$2,286.87	\$113.13	\$0.00	\$113.13	4.71%
100.1000.616.001.118	TEACHING SUPPLIES, PHYS ED	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$1,636.54	\$63.46	\$91.34	(\$27.88)	-1.64%
100.1000.616.001.119	TEACHER'S CLASSROOM SUPPLIES	\$7,350.00	\$0.00	\$7,350.00	\$0.00	\$4,885.02	\$2,464.98	\$125.95	\$2,339.03	31.82%
100.1000.616.002.112	TEACHING SUPPLIES, MUSIC - BAK & NHES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$521.65	\$478.35	\$0.00	\$478.35	47.84%
100.1000.616.002.119	TEACHING SUPPLIES, CENTRAL	\$3,740.00	\$0.00	\$3,740.00	\$0.00	\$2,208.68	\$1,531.32	\$0.00	\$1,531.32	40.94%
100.1000.641.000.110	TEXTBOOKS, SCIENCE	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$1,696.41	\$3,303.59	\$0.00	\$3,303.59	66.07%
100.1000.641.003.106	TEXTBOOKS, SPANISH	\$500.00	\$0.00	\$500.00	\$0.00	\$524.14	(\$24.14)	\$0.00	(\$24.14)	-4.83%
100.1000.641.003.109	TEXTBOOKS, LANG ARTS	\$2,752.00	\$0.00	\$2,752.00	\$0.00	\$3,173.71	(\$421.71)	\$0.00	(\$421.71)	-15.32%
100.1000.641.100.114	SOCIAL STUDIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,668.31	(\$168.31)	\$0.00	(\$168.31)	-6.73%
100.1000.641.200.109	TEXTBOOKS, READING	\$15,831.00	\$0.00	\$15,831.00	\$0.00	\$16,272.06	(\$441.06)	\$167.00	(\$608.06)	-3.84%
100.1000.641.200.111	TEXTBOOKS, MATH	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,308.79	(\$308.79)	\$0.00	(\$308.79)	-15.44%
100.1000.642.001.100	PERIODICALS	\$3,200.00	\$0.00	\$3,200.00	\$0.00	\$1,982.67	\$1,217.33	\$0.00	\$1,217.33	38.04%
100.1000.730.001.119	EQUIPMENT	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$577.44	\$622.56	\$0.00	\$622.56	51.88%
Func: - 1000		\$2,647,692.00	\$0.00	\$2,647,692.00	\$109,326.69	\$2,064,455.44	\$583,236.56	\$559,482.02	\$23,754.54	0.90%
100.1200.111.000.120	SALARIES, CERTIFIED	\$659,315.00	\$29,446.26	\$688,761.26	\$27,356.97	\$521,342.99	\$167,418.27	\$134,682.92	\$32,735.35	4.75%
100.1200.111.001.120	SALARIES, COORDINATOR	\$102,812.00	\$0.00	\$102,812.00	\$3,954.31	\$90,949.13	\$11,862.87	\$11,862.87	\$0.00	0.00%
100.1200.112.001.100	SALARIES, PARA SUBSTITUTES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$8,945.54	(\$4,445.54)	\$0.00	(\$4,445.54)	-98.79%
100.1200.112.001.120	SALARIES, PARAS	\$500,535.00	\$0.00	\$500,535.00	\$24,676.82	\$384,745.11	\$115,789.89	\$65,075.36	\$50,714.53	10.13%
100.1200.113.000.120	SALARIES, SECRETARY	\$42,271.00	\$0.00	\$42,271.00	\$1,870.40	\$34,070.51	\$8,200.49	\$5,611.20	\$2,589.29	6.13%
100.1200.311.000.120	HOMEBOUND	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.1200.312.000.120	OT/PT	\$55,291.00	\$0.00	\$55,291.00	\$2,537.63	\$47,828.79	\$7,462.21	\$0.00	\$7,462.21	13.50%
100.1200.313.000.120	PUPIL SERVICES	\$22,400.00	\$0.00	\$22,400.00	\$0.00	\$20,467.68	\$1,932.32	\$0.00	\$1,932.32	8.63%

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

To Date: 5/31/2020

Fiscal Year: 2019-2020

- Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.1200.314.000.120	TESTING SUPPLIES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$3,889.91	\$110.09	\$58.85	\$51.24	1.28%
100.1200.322.000.120	INSERVICE	\$5,072.00	\$0.00	\$5,072.00	\$350.00	\$868.43	\$4,203.57	\$139.00	\$4,064.57	80.14%
100.1200.560.603.120	TUITION	\$196,663.00	\$1,431.87	\$198,094.87	\$11,763.00	\$199,373.02	(\$1,278.15)	\$0.00	(\$1,278.15)	-0.65%
100.1200.616.000.120	TEACHING SUPPLIES - SPED	\$500.00	\$0.00	\$500.00	\$0.00	\$18.03	\$481.97	\$0.00	\$481.97	96.39%
100.1200.690.000.120	OFFICE SUPPLIES - SPED	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
100.1200.730.000.120	EQUIPMENT - SPED	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$229.10	\$7,270.90	\$0.00	\$7,270.90	96.95%
100.1200.890.000.120	DUES & FEES	\$385.00	\$0.00	\$385.00	\$0.00	\$380.00	\$5.00	\$0.00	\$5.00	1.30%
	Func: - 1200	\$1,602,744.00	\$30,878.13	\$1,633,622.13	\$72,509.13	\$1,313,608.24	\$320,013.89	\$217,430.20	\$102,583.69	6.28%
100.1300.560.603.127	ADULT EDUCATION	\$9,390.00	\$0.00	\$9,390.00	\$0.00	\$9,120.00	\$270.00	\$0.00	\$270.00	2.88%
	Func: - 1300	\$9,390.00	\$0.00	\$9,390.00	\$0.00	\$9,120.00	\$270.00	\$0.00	\$270.00	2.88%
100.2130.112.000.129	SALARIES, NURSE	\$117,569.00	\$0.00	\$117,569.00	\$5,694.04	\$101,886.76	\$15,682.24	\$16,032.24	(\$350.00)	-0.30%
100.2130.114.000.100	SALARIES, SUBSTITUTES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$390.00	\$1,610.00	\$0.00	\$1,610.00	80.50%
100.2130.320.000.129	MEDICAL ADVISOR	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2130.690.000.129	HEALTH SUPPLIES	\$2,800.00	\$0.00	\$2,800.00	\$0.00	\$770.48	\$2,029.52	\$2,018.14	\$11.38	0.41%
100.2130.730.000.129	EQUIPMENT - NURSES	\$550.00	\$0.00	\$550.00	\$0.00	\$155.00	\$395.00	\$395.00	\$0.00	0.00%
	Func: - 2130	\$125,919.00	\$0.00	\$125,919.00	\$5,694.04	\$106,202.24	\$19,716.76	\$18,445.38	\$1,271.38	1.01%
100.2210.322.000.130	PARTIAL TUITION REIM.	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$2,000.00	\$8,000.00	\$0.00	\$8,000.00	80.00%
100.2210.324.000.130	STAFF DEVELOPMENT	\$27,000.00	\$1,780.00	\$28,780.00	\$0.00	\$28,216.30	\$563.70	\$50.00	\$513.70	1.78%
100.2210.325.000.130	CURRICULUM WORK	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$5,000.26	\$4,999.74	\$0.00	\$4,999.74	50.00%
100.2210.590.000.130	PURCHASED SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$966.32	\$33.68	\$0.00	\$33.68	3.37%
100.2210.593.000.130	PRINTING	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2210.609.000.130	PROF LIBRARY	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2210.617.000.130	CURRICULUM MATERIALS	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$3,575.02	\$924.98	\$0.00	\$924.98	20.56%
100.2210.618.000.130	INNOVATIVE TEACHING	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.2210.890.000.130	DUES & FEES	\$624.00	\$0.00	\$624.00	\$0.00	\$624.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: PARTIAL TUITION - 2210	\$54,874.00	\$1,780.00	\$56,654.00	\$0.00	\$40,381.90	\$16,272.10	\$50.00	\$16,222.10	28.63%
100.2220.611.001.131	AV SERVICES	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
100.2220.612.001.131	MEDIA SUPPLIES & SERV - BAK	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2220.612.002.131	MEDIA SUPPLIES & SERV-NHES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2220.612.003.131	MEDIA SUPPLIES & SERV - ANT	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,914.99	\$85.01	\$0.00	\$85.01	4.25%
100.2220.613.001.131	AV SUPPLIES - BAK	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2220.613.002.131	AV SUPPLIES - NHES	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2220.613.003.131	AV SUPPLIES - ANT	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

To Date: 5/31/2020

Fiscal Year: 2019-2020

- Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2220.619.000.131	INSTRUCTIONAL SUPPLIES-ANT	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
100.2220.619.001.131	INSTRUCTIONAL SUPPLIES-BAK	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
100.2220.619.002.131	INSTRUCTIONAL SUPPLIES-NHES	\$100.00	\$0.00	\$100.00	\$0.00	\$26.50	\$73.50	\$0.00	\$73.50	73.50%
100.2220.641.001.131	ON-LINE SUBSCRIPTIONS	\$10,790.00	\$0.00	\$10,790.00	\$0.00	\$2,399.00	\$8,391.00	\$0.00	\$8,391.00	77.77%
100.2220.642.001.131	PERIODICALS-BAK	\$425.00	\$0.00	\$425.00	\$0.00	\$271.60	\$153.40	\$0.00	\$153.40	36.09%
100.2220.642.002.131	PERIODICALS-NHES	\$350.00	\$0.00	\$350.00	\$0.00	\$296.55	\$53.45	\$0.00	\$53.45	15.27%
100.2220.642.003.131	PERIODICALS-ANT	\$900.00	\$0.00	\$900.00	\$0.00	\$1,061.49	(\$161.49)	\$0.00	(\$161.49)	-17.94%
100.2220.643.001.131	LIBRARY BOOKS - BAK	\$700.00	\$0.00	\$700.00	\$0.00	\$448.50	\$251.50	\$0.00	\$251.50	35.93%
100.2220.643.002.131	LIBRARY BOOKS - NHES	\$500.00	\$0.00	\$500.00	\$0.00	\$404.82	\$95.18	\$0.00	\$95.18	19.04%
100.2220.643.003.131	LIBRARY BOOKS - ANT	\$3,550.00	\$0.00	\$3,550.00	\$0.00	\$1,522.96	\$2,027.04	\$0.00	\$2,027.04	57.10%
100.2220.730.000.131	EQUIPMENT-LIBRARY	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.2220.890.001.131	DUES AND FEES	\$679.00	\$0.00	\$679.00	\$0.00	\$170.00	\$509.00	\$0.00	\$509.00	74.96%
	Func: - 2220	\$23,994.00	\$0.00	\$23,994.00	\$0.00	\$8,516.41	\$15,477.59	\$0.00	\$15,477.59	64.51%
100.2230.112.000.134	SALARIES, SUPPORTIVE	\$64,933.00	\$0.00	\$64,933.00	\$2,497.60	\$57,444.80	\$7,488.20	\$7,488.20	\$0.00	0.00%
100.2230.321.000.134	TECHNICAL/LICENSES	\$8,335.00	\$0.00	\$8,335.00	\$119.68	\$7,394.67	\$940.33	\$599.00	\$341.33	4.10%
100.2230.324.000.134	Professional Development	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,319.58	\$180.42	\$0.00	\$180.42	12.03%
100.2230.407.000.134	REPAIRS/MAINTENANCE	\$23,250.00	\$0.00	\$23,250.00	\$0.00	\$22,079.64	\$1,170.36	\$564.00	\$606.36	2.61%
100.2230.617.000.134	CURRICULUM SOFTWARE	\$24,112.00	\$0.00	\$24,112.00	\$0.00	\$14,292.17	\$9,819.83	\$0.00	\$9,819.83	40.73%
100.2230.690.000.134	SUPPLIES	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
100.2230.730.000.134	EQUIPMENT	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$2,224.20	\$8,275.80	\$0.00	\$8,275.80	78.82%
100.2230.890.000.134	DUES AND FEES	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
	Func: - 2230	\$133,330.00	\$0.00	\$133,330.00	\$2,617.28	\$104,755.06	\$28,574.94	\$8,651.20	\$19,923.74	14.94%
100.2310.112.005.132	SALARIES, BOARD SECRETARY	\$1,200.00	\$0.00	\$1,200.00	\$57.87	\$767.28	\$432.72	\$0.00	\$432.72	36.06%
100.2310.314.005.132	LEGAL	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$46,968.50	(\$18,968.50)	\$0.00	(\$18,968.50)	-67.74%
100.2310.690.005.132	OFFICE SUPPLIES - BOE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$887.02	\$112.98	\$0.00	\$112.98	11.30%
100.2310.890.005.132	DUES & FEES - BOE	\$8,500.00	\$194.25	\$8,694.25	\$1,000.00	\$4,910.23	\$3,784.02	\$0.00	\$3,784.02	43.52%
	Func: - 2310	\$38,700.00	\$194.25	\$38,894.25	\$1,057.87	\$53,533.03	(\$14,638.78)	\$0.00	(\$14,638.78)	-37.64%
100.2320.111.004.133	SALARIES, SUPERINTENDENT	\$159,814.00	\$0.00	\$159,814.00	\$6,040.80	\$138,938.40	\$20,875.60	\$18,128.60	\$2,747.00	1.72%
100.2320.112.002.113	BOOKKEEPER	\$30,118.00	\$0.00	\$30,118.00	\$1,129.44	\$26,712.44	\$3,405.56	\$3,388.32	\$17.24	0.06%
100.2320.112.002.133	SALARIES, ADMINISTRATIVE ASST	\$54,876.00	\$0.00	\$54,876.00	\$2,111.20	\$48,543.20	\$6,332.80	\$6,333.60	(\$0.80)	0.00%
100.2320.112.004.133	SALARIES, FISCAL SERVICES	\$58,175.00	\$0.00	\$58,175.00	\$2,132.60	\$59,901.98	(\$1,726.98)	\$6,172.80	(\$7,899.78)	-13.58%
100.2320.113.004.133	SALARIES, OT-ADM ASST	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$810.69	\$189.31	\$0.00	\$189.31	18.93%
100.2320.320.004.133	PROF/TECH SERVICES	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$4,772.65	\$727.35	\$0.00	\$727.35	13.22%

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

To Date: 5/31/2020

Fiscal Year: 2019-2020

Include pre encumbrance
 Exclude inactive accounts with zero balance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2320.324.004.133	WORKSHOPS/CONFERENCES	\$1,000.00	\$0.00	\$1,000.00	\$650.00	\$2,112.00	(\$1,112.00)	\$0.00	(\$1,112.00)	-111.20%
100.2320.593.004.133	PRINTING	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2320.642.004.133	PERIODICALS	\$250.00	\$0.00	\$250.00	\$140.84	\$140.84	\$109.16	\$0.00	\$109.16	43.66%
100.2320.690.004.133	OFFICE SUPPLIES - C.O.	\$2,560.00	\$0.00	\$2,560.00	\$0.00	\$2,559.59	\$0.41	\$0.00	\$0.41	0.02%
100.2320.693.004.133	DATA PROCESSING	\$2,000.00	\$0.00	\$2,000.00	\$355.52	\$1,504.35	\$495.65	\$0.00	\$495.65	24.78%
100.2320.730.004.133	EQUIPMENT - C.O.	\$325.00	\$0.00	\$325.00	\$0.00	\$324.97	\$0.03	\$0.00	\$0.03	0.01%
100.2320.890.004.133	DUES & FEES - C.O.	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,087.21	\$2,412.79	\$0.00	\$2,412.79	68.94%
	Func: - 2320	\$319,368.00	\$0.00	\$319,368.00	\$12,560.40	\$287,408.32	\$31,959.68	\$34,023.32	(\$2,063.64)	-0.65%
100.2410.111.001.141	SALARIES, ADMINISTRATORS	\$293,879.00	\$0.00	\$293,879.00	\$10,083.23	\$232,343.09	\$61,535.91	\$27,249.71	\$34,286.20	11.67%
100.2410.112.001.141	SALARIES, ADMINISTRATIVE	\$144,232.00	\$0.00	\$144,232.00	\$6,249.12	\$115,656.78	\$28,575.22	\$18,902.08	\$9,673.14	6.71%
100.2410.113.001.141	ASST SALARIES, SECY SUBSTITUTES	\$1,500.00	\$4,419.36	\$5,919.36	\$0.00	\$9,382.90	(\$3,463.54)	\$0.00	(\$3,463.54)	-58.51%
100.2410.114.001.141	SALARIES, SECY SUBSTITUTES	\$4,838.00	\$0.00	\$4,838.00	\$338.66	\$4,209.06	\$628.94	\$0.00	\$628.94	13.00%
100.2410.690.001.141	OFFICE SUPPLIES-BAK	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$554.69	\$645.31	\$0.00	\$645.31	53.78%
100.2410.690.002.141	OFFICE SUPPLIES-NHES	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$733.21	\$466.79	\$0.00	\$466.79	38.90%
100.2410.690.003.141	OFFICE SUPPLIES-ANT	\$2,600.00	\$0.00	\$2,600.00	\$0.00	\$2,676.70	(\$76.70)	\$0.00	(\$76.70)	-2.95%
100.2410.730.001.141	EQUIPMENT-BAK	\$600.00	\$0.00	\$600.00	\$0.00	\$52.23	\$547.77	\$0.00	\$547.77	91.30%
100.2410.730.002.141	EQUIPMENT-NHES	\$600.00	\$0.00	\$600.00	\$515.00	\$814.17	(\$214.17)	\$0.00	(\$214.17)	-35.70%
100.2410.730.003.141	EQUIPMENT-ANT	\$800.00	\$0.00	\$800.00	\$0.00	\$808.83	(\$8.83)	\$0.00	(\$8.83)	-1.10%
100.2410.890.001.141	DUES AND FEES	\$1,230.00	\$0.00	\$1,230.00	\$0.00	\$755.00	\$475.00	\$0.00	\$475.00	38.62%
	Func: - 2410	\$452,679.00	\$4,419.36	\$457,098.36	\$17,186.01	\$367,986.66	\$89,111.70	\$46,151.79	\$42,959.91	9.40%
100.2600.112.001.154	SALARIES, CUSTODIANS	\$241,437.00	\$0.00	\$241,437.00	\$10,644.80	\$224,557.40	\$16,879.60	\$27,434.40	(\$10,554.80)	-4.37%
100.2600.113.001.154	SALARIES, OVERTIME	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$6,847.62	\$652.38	\$0.00	\$652.38	8.70%
100.2600.114.001.154	SALARIES, PART-TIME	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$6,996.00	(\$1,496.00)	\$0.00	(\$1,496.00)	-27.20%
100.2600.115.000.154	SALARIES, SUBSTITUTES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$133.80	\$866.20	\$0.00	\$866.20	86.62%
100.2600.402.000.154	UTILITIES, REFUSE	\$116,000.00	\$0.00	\$116,000.00	\$5,223.30	\$90,461.90	\$25,538.10	\$0.00	\$25,538.10	22.02%
100.2600.406.000.154	EMERGENCY REPAIRS/MAINTENANCE	\$30,900.00	\$0.00	\$30,900.00	\$0.00	\$43,653.43	(\$12,753.43)	\$68.00	(\$12,821.43)	-41.49%
100.2600.407.000.154	MAINTENANCE	\$27,000.00	\$0.00	\$27,000.00	\$0.00	\$29,983.37	(\$2,983.37)	\$0.00	(\$2,983.37)	-11.05%
100.2600.431.000.154	REPAIRS, NON-INST. EQUIPMENT	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$2,554.17	\$1,445.83	\$0.00	\$1,445.83	36.15%
100.2600.532.001.154	COMMUNICATIONS	\$9,500.00	\$2.60	\$9,502.60	\$70.30	\$7,688.58	\$1,814.02	\$0.00	\$1,814.02	19.09%
100.2600.533.000.154	INTERNET SERVICE PROVIDER	\$14,000.00	\$8,388.47	\$22,388.47	\$1,456.09	\$21,974.23	\$414.24	\$0.00	\$414.24	1.85%
100.2600.590.000.154	PROP. INS. & LIAB	\$39,655.00	\$0.00	\$39,655.00	\$0.00	\$31,313.01	\$8,341.99	\$0.00	\$8,341.99	21.04%
100.2600.691.001.154	MAINTENANCE SUPPLIES - BAK	\$7,200.00	\$0.00	\$7,200.00	\$842.10	\$7,241.04	(\$41.04)	\$581.00	(\$622.04)	-8.64%
100.2600.691.002.154	MAINTENANCE SUPPLIES - NHE	\$7,200.00	\$0.00	\$7,200.00	\$90.05	\$5,672.53	\$1,527.47	\$581.00	\$946.47	13.15%
100.2600.691.003.154	MAINTENANCE SUPPLIES - ANT	\$18,646.00	\$0.00	\$18,646.00	\$3,872.45	\$15,157.15	\$3,488.85	\$1,245.00	\$2,243.85	12.03%

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

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- Include pre encumbrance
 Print accounts with zero balance
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 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2600.692.001.154	FUEL ENERGY SUPPLIES	\$78,000.00	\$0.00	\$78,000.00	\$0.00	\$57,280.00	\$20,720.00	\$0.00	\$20,720.00	26.56%
100.2600.694.000.154	PROPANE	\$11,000.00	\$0.00	\$11,000.00	\$394.41	\$5,086.21	\$5,913.79	\$0.00	\$5,913.79	53.76%
100.2600.731.000.154	EQUIPMENT, LEASED	\$50,000.00	\$0.00	\$50,000.00	\$567.21	\$39,338.59	\$10,661.41	\$0.00	\$10,661.41	21.32%
	Func: - 2600	\$668,538.00	\$8,391.07	\$676,929.07	\$23,160.71	\$595,939.03	\$80,990.04	\$29,909.40	\$51,080.64	7.55%
100.2602.407.000.154	SERVICE CONTRACTS	\$103,000.00	\$50.00	\$103,050.00	\$1,159.00	\$86,533.03	\$16,516.97	\$1,500.00	\$15,016.97	14.57%
	Func: - 2602	\$103,000.00	\$50.00	\$103,050.00	\$1,159.00	\$86,533.03	\$16,516.97	\$1,500.00	\$15,016.97	14.57%
100.2700.510.000.155	PUPIL TRANS.	\$540,109.00	\$0.00	\$540,109.00	\$0.00	\$378,776.16	\$161,332.84	\$108,221.76	\$53,111.08	9.83%
100.2700.511.603.155	TRANS SPEC ED	\$80,000.00	\$0.00	\$80,000.00	\$4,308.00	\$69,079.98	\$10,920.02	\$0.00	\$10,920.02	13.65%
100.2700.511.604.155	TRANSPORTATION SUMMER	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$16,705.97	(\$5,205.97)	\$0.00	(\$5,205.97)	-45.27%
100.2700.512.000.155	FUEL	\$60,000.00	\$10,151.36	\$70,151.36	\$76.20	\$44,252.49	\$25,898.87	\$0.00	\$25,898.87	36.92%
	Func: - 2700	\$691,609.00	\$10,151.36	\$701,760.36	\$4,384.20	\$508,814.60	\$192,945.76	\$108,221.76	\$84,724.00	12.07%
100.2800.530.000.156	POSTAGE	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,194.59	\$305.41	\$0.00	\$305.41	5.55%
100.2800.533.000.156	ADVERTISING	\$650.00	\$0.00	\$650.00	\$597.00	\$1,327.00	(\$677.00)	\$0.00	(\$677.00)	-104.15%
	Func: - 2800	\$6,150.00	\$0.00	\$6,150.00	\$597.00	\$6,521.59	(\$371.59)	\$0.00	(\$371.59)	-6.04%
100.6100.201.000.161	MEDICAL & DENTAL INSURANCE	\$1,042,624.00	\$27,892.39	\$1,070,516.39	\$69,062.95	\$962,778.66	\$107,737.73	\$0.00	\$107,737.73	10.06%
100.6100.204.000.161	LIFE INSURANCE	\$16,145.00	\$0.00	\$16,145.00	\$1,290.13	\$15,296.23	\$848.77	\$0.00	\$848.77	5.26%
100.6100.205.000.161	SOCIAL SECURITY	\$85,870.00	\$0.00	\$85,870.00	\$3,982.12	\$75,097.84	\$10,772.16	\$10,626.20	\$145.96	0.17%
100.6100.206.000.161	MEDICARE	\$66,950.00	\$0.00	\$66,950.00	\$2,950.33	\$55,550.62	\$11,399.38	\$12,959.72	(\$1,560.34)	-2.33%
100.6100.209.000.161	TOWN PENSION FUND	\$167,660.00	(\$6,000.00)	\$161,660.00	\$0.00	\$161,960.00	(\$300.00)	\$0.00	(\$300.00)	-0.19%
100.6100.209.001.161	Deferred Comp Expense	\$0.00	\$6,000.00	\$6,000.00	\$351.09	\$6,615.39	(\$615.39)	\$999.78	(\$1,615.17)	-26.92%
100.6100.210.000.161	RETIREMENT PAYOUT	\$13,880.00	\$0.00	\$13,880.00	\$0.00	\$13,880.00	\$0.00	\$0.00	\$0.00	0.00%
100.6100.211.000.161	TSA	\$10,500.00	\$0.00	\$10,500.00	\$474.09	\$9,551.80	\$948.20	\$948.20	\$0.00	0.00%
100.6100.214.000.161	UNEMPLOYMENT COMP.	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$6,530.74	(\$1,530.74)	\$0.00	(\$1,530.74)	-30.61%
100.6100.215.000.161	WORKMENS COMP	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$46,263.01	\$13,736.99	\$0.00	\$13,736.99	22.89%
100.6100.217.000.161	ADMIN. TRAVEL	\$4,900.00	\$0.00	\$4,900.00	\$313.95	\$2,131.38	\$2,768.62	\$0.00	\$2,768.62	56.50%
	Func: - 6100	\$1,473,529.00	\$27,892.39	\$1,501,421.39	\$78,424.66	\$1,355,655.67	\$145,765.72	\$25,533.90	\$120,231.82	8.01%
	Fund: General Fund - 100	\$8,351,516.00	\$83,756.56	\$8,435,272.56	\$328,676.99	\$6,909,431.22	\$1,525,841.34	\$1,049,398.97	\$476,442.37	5.65%
120.1202.100.000.120	Title I SALARIES 2021	\$0.00	\$15,852.00	\$15,852.00	\$1,043.85	\$10,931.86	\$4,920.14	\$3,651.31	\$1,268.83	8.00%
120.1202.600.000.120	Title I SUPPLIES 2021	\$0.00	\$248.00	\$248.00	\$0.00	\$0.00	\$248.00	\$0.00	\$248.00	100.00%
	Func: - 1202	\$0.00	\$16,100.00	\$16,100.00	\$1,043.85	\$10,931.86	\$5,168.14	\$3,651.31	\$1,516.83	9.42%
	Fund: Title I - Personal Services/Salaries - 120	\$0.00	\$16,100.00	\$16,100.00	\$1,043.85	\$10,931.86	\$5,168.14	\$3,651.31	\$1,516.83	9.42%
200.1201.100.000.102	TITLE II SALARIES 2021	\$0.00	\$7,079.00	\$7,079.00	\$466.35	\$4,867.96	\$2,211.04	\$1,630.56	\$580.48	8.20%

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

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- Include pre encumbrance
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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
200.1201.100.001.120	Title II SUPPLIES 2021	\$0.00	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: - 1201	\$0.00	\$7,329.00	\$7,329.00	\$466.35	\$4,867.96	\$2,461.04	\$1,630.56	\$830.48	11.33%
	Fund: Title II Grant - 200	\$0.00	\$7,329.00	\$7,329.00	\$466.35	\$4,867.96	\$2,461.04	\$1,630.56	\$830.48	11.33%
210.2110.010.000.110	Cafeteria Payroll	\$0.00	\$0.00	\$0.00	\$1,605.00	\$26,301.14	(\$26,301.14)	\$0.00	(\$26,301.14)	0.00%
	Func: - 2110	\$0.00	\$0.00	\$0.00	\$1,605.00	\$26,301.14	(\$26,301.14)	\$0.00	(\$26,301.14)	0.00%
	Fund: Food Service Fund - 210	\$0.00	\$0.00	\$0.00	\$1,605.00	\$26,301.14	(\$26,301.14)	\$0.00	(\$26,301.14)	0.00%
222.1202.210.000.102	MEDICAID	\$0.00	\$15,903.21	\$15,903.21	\$0.00	\$1,218.58	\$14,684.63	\$0.00	\$14,684.63	92.34%
	Func: - 1202	\$0.00	\$15,903.21	\$15,903.21	\$0.00	\$1,218.58	\$14,684.63	\$0.00	\$14,684.63	92.34%
	Fund: - 222	\$0.00	\$15,903.21	\$15,903.21	\$0.00	\$1,218.58	\$14,684.63	\$0.00	\$14,684.63	92.34%
300.1205.111.002.120	619 IDEA SALARIES	\$0.00	\$3,571.00	\$3,571.00	\$0.00	\$3,571.00	\$0.00	\$0.00	\$0.00	0.00%
300.1205.313.004.120	IDEA 619 PUPIL SERV - 2021	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
300.1205.313.005.120	IDEA 619 PUPIL SERV - 2020	\$0.00	\$1,524.50	\$1,524.50	\$0.00	\$1,524.50	\$0.00	\$0.00	\$0.00	0.00%
300.1205.322.000.120	INSERVICE	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
300.1205.324.000.120	FIELD TRIPS 2020	\$0.00	\$7.12	\$7.12	\$0.00	\$0.00	\$7.12	\$0.00	\$7.12	100.00%
300.1205.560.002.120	Tuition	\$0.00	\$1,100.00	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	0.00%
300.1205.730.002.120	EQUIPMENT	\$0.00	\$771.00	\$771.00	\$0.00	\$381.76	\$389.24	\$0.00	\$389.24	50.49%
	Func: - 1205	\$0.00	\$10,473.62	\$10,473.62	\$0.00	\$10,077.26	\$396.36	\$0.00	\$396.36	3.78%
	Fund: IDEA 619 - 300	\$0.00	\$10,473.62	\$10,473.62	\$0.00	\$10,077.26	\$396.36	\$0.00	\$396.36	3.78%
400.1208.111.000.120	IDEA SALARIES CERTIFIED 611	\$0.00	\$61,893.00	\$61,893.00	\$2,346.15	\$44,576.85	\$17,316.15	\$16,423.07	\$893.08	1.44%
400.1208.312.000.120	IDEA 611 Pupil Serv/Therapies	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$39,000.00	\$0.00	\$0.00	\$0.00	0.00%
400.1208.322.000.120	INSERVICE - 2020	\$0.00	\$1,228.00	\$1,228.00	\$0.00	\$1,228.00	\$0.00	\$0.00	\$0.00	0.00%
400.1208.611.000.120	INSTRUCTIONAL SUPPLIES 2021	\$0.00	\$1,519.00	\$1,519.00	\$0.00	\$39.92	\$1,479.08	\$0.00	\$1,479.08	97.37%
400.1208.611.004.120	IDEA 611 INSTRUCTIONAL SUPPLIES 2020	\$0.00	\$1,592.00	\$1,592.00	\$0.00	\$1,104.15	\$487.85	\$0.00	\$487.85	30.64%
	Func: - 1208	\$0.00	\$105,232.00	\$105,232.00	\$2,346.15	\$85,948.92	\$19,283.08	\$16,423.07	\$2,860.01	2.72%
	Fund: IDEA 611 - 400	\$0.00	\$105,232.00	\$105,232.00	\$2,346.15	\$85,948.92	\$19,283.08	\$16,423.07	\$2,860.01	2.72%
410.1201.001.009.120	REAP Grant 12/30/2020	\$0.00	\$37,828.00	\$37,828.00	\$500.00	\$22,575.26	\$15,252.74	\$0.00	\$15,252.74	40.32%
410.1201.003.000.120	REAP GRANT	\$0.00	\$36,351.72	\$36,351.72	\$0.00	\$36,351.72	\$0.00	\$0.00	\$0.00	0.00%
	Func: - 1201	\$0.00	\$74,179.72	\$74,179.72	\$500.00	\$58,926.98	\$15,252.74	\$0.00	\$15,252.74	20.56%
	Fund: REAP Grant - 410	\$0.00	\$74,179.72	\$74,179.72	\$500.00	\$58,926.98	\$15,252.74	\$0.00	\$15,252.74	20.56%
444.1004.300.000.144	TITLE IV Prof. Services 2020	\$0.00	\$828.00	\$828.00	\$0.00	\$0.00	\$828.00	\$0.00	\$828.00	100.00%

Town of New Hartford Board of Education

GENERAL FUND EXPENDITURE RUN

From Date: 5/1/2020

To Date: 5/31/2020

Fiscal Year: 2019-2020

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
444.1004.600.000.144	TITLE IV SUPPLIES	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$2,162.69	\$7,837.31	\$718.59	\$7,118.72	71.19%
	Func: - 1004	\$0.00	\$10,828.00	\$10,828.00	\$0.00	\$2,162.69	\$8,665.31	\$718.59	\$7,946.72	73.39%
	Fund: Safe and Drug Free Grant - 444	\$0.00	\$10,828.00	\$10,828.00	\$0.00	\$2,162.69	\$8,665.31	\$718.59	\$7,946.72	73.39%
500.1200.112.000.105	State Stipend	\$0.00	\$6,000.00	\$6,000.00	\$0.00	\$5,915.04	\$84.96	\$0.00	\$84.96	1.42%
	Func: - 1200	\$0.00	\$6,000.00	\$6,000.00	\$0.00	\$5,915.04	\$84.96	\$0.00	\$84.96	1.42%
	Fund: Innovative Teaching Grant - 500	\$0.00	\$6,000.00	\$6,000.00	\$0.00	\$5,915.04	\$84.96	\$0.00	\$84.96	1.42%
600.9000.001.401.199	RETIREMENT 1%	\$0.00	\$0.00	\$0.00	(\$14,317.80)	(\$28,635.60)	\$28,635.60	\$0.00	\$28,635.60	0.00%
600.9000.015.504.199	PHOENIX MUTUAL	\$0.00	\$0.00	\$0.00	\$190.14	(\$203.76)	\$203.76	\$0.00	\$203.76	0.00%
600.9000.021.501.199	ADM-HOSP.	\$0.00	\$0.00	\$0.00	\$13,525.13	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600.9000.026.502.199	DENTAL	\$0.00	\$0.00	\$0.00	(\$741.83)	(\$741.83)	\$741.83	\$0.00	\$741.83	0.00%
	Func: - 9000	\$0.00	\$0.00	\$0.00	(\$1,344.36)	(\$29,581.19)	\$29,581.19	\$0.00	\$29,581.19	0.00%
	Fund: Payroll Deductions - 600	\$0.00	\$0.00	\$0.00	(\$1,344.36)	(\$29,581.19)	\$29,581.19	\$0.00	\$29,581.19	0.00%
780.3600.112.000.154	COMMUNITY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$309.52	(\$309.52)	\$0.00	(\$309.52)	0.00%
	Func: - 3600	\$0.00	\$0.00	\$0.00	\$0.00	\$309.52	(\$309.52)	\$0.00	(\$309.52)	0.00%
	Fund: Community Service - 780	\$0.00	\$0.00	\$0.00	\$0.00	\$309.52	(\$309.52)	\$0.00	(\$309.52)	0.00%
Grand Total:		\$8,351,516.00	\$329,802.11	\$8,681,318.11	\$333,293.98	\$7,086,509.98	\$1,594,808.13	\$1,071,822.50	\$522,985.63	6.02%

End of Report

-----Original Message-----

From: Tim Goff <gofft@newhtfd.org>

Sent: Tuesday, May 12, 2020 10:44 AM

To: 'Kerry Guilfoyle' <kerryguilfoyle@gmail.com>

Cc: murphyb@newhtfd.org; 'Regina Wexler' <regina@wexlerfamilylawct.com>

Subject: RE: Additional cost savings questions/clarification

Good Morning Kerry,

I had a chance to review your email and I wanted to clear a couple of things up. Brian and I got together this morning and put some hard numbers together for you to review. To be frank, I don't think the BOE has ever had the BOF dig this deep into our books but in an effort to be transparent, open and honest, we felt the need to respond with hard numbers.

You asked about a couple of things I have some information for you on:

- 1) Substitute calling \$4,838. This is a contractual stipend that was a prorated payout for a portion of the year. We have paid out \$3,800 already this year. This person was doing our sub calling. We've switched to Kelly Services for next year so this stipend will go away next year.
- 2) Teacher personal day payout: \$13,880. This was a contractual payout to a teacher retiree. This has already been paid for the year.
- 3) White memorial: Cancelled, we will see a savings in full.
- 4) Talented and gifted: A contractual stipend of \$3,000. This was prorated and we paid out \$2,000 total.

In regard to savings: Yes, we are realizing savings in the bus contract, fuel costs, utilities, etc. However, we were running very close to the wire throughout this year because of the unanticipated costs associated with the following:

- 1) Special ed outplacement for a portion of this school year. Total cost: \$23,000.
- 2) Underground storage tank work: As you know, we came to the BOF a few months ago asking for some financial help. We we're willing to cover \$25,000, the BOF voted to cover \$15,000. The company ended up finding more issues as they went further on the job, so the total we spent on this project was \$50,000. Total cost: \$35,000 to the BOE.
- 3) Tutor for special ed student: Portion of the school year there was a student who came into our system who needed additional support. Total cost: \$12,000
- 4) Septic tank work at Antolini: Total cost: \$3,000.
- 5) Repairing roof at Bakerville: We had a couple of water leaks in the building. Total cost: \$5,000
- 6) Heating system work at all 3 buildings. Total cost: \$10,000
- 7) Food service loss of revenue: \$26,000. Because we are no longer serving breakfast or lunch, we have lost that revenue and our state reimbursements.
- 8) Pre-K loss of revenue: \$9,000
- 9) Substitute line item: Initially this line was going to be in deficit because of our mid-year switch to Kelly Services for our substitutes. This line was going to be roughly \$15,000 in deficit. Because of the school closure, this line is now flat.
- 10) There are many other line items with smaller amounts as well but I wanted to hit what we considered the major drivers.

So, the short answer to your questions is: Yes, we are realizing a savings from the school closure. However, we were running quite the deficit before everything hit the fan in early March. I'm confident

that Brian would have found a way to cover these items but there was always a chance we could have needed to come and ask for more funding if things kept going the way they were before COVID-19 hit. Before I was on the BOE, I never had an appreciation for how quickly a budget could change. Now, after working with Brian for over 3 years, I find it amazing how fast things change, especially when we are talking about special education funding.

I hope that gives a clearer picture of where we stand and why I said that is all there is for savings. If there was more we certainly would be passing it back to the Town but unfortunately some of these issues that popped up this year crippled our budget. It also speaks to the importance of fully funding our budget for next year. We are expecting more State regulations regarding social distancing. We are expecting an increased need for social/emotional/behavioral help. Our major budget driver is always special education and you can see from the list above how quickly our budget can change with these costs. Any cuts to our budget for next year will be extremely detrimental to our budget, especially with all the unknown effects associated with COVID-19.

Please let me know if you have any questions. Thanks,

--Tim Goff
Chairman
New Hartford Board of Education
Cell: (860) 601-8637

-----Original Message-----
From: Brian Murphy <murphyb@newhtfd.org>
Sent: Monday, May 11, 2020 9:04 AM
To: Kerry Guilfoyle <kerryguilfoyle@gmail.com>
Cc: gofft@newhtfd.org
Subject: Re: Additional cost savings questions/clarification

Good Morning Kerry,

I hope you had a nice Mother's Day.
Thanks for the email. I have enclosed information below.

-With the governor's Executive Order regarding Bus Contracts school districts have very little negotiating power with bus companies. You are right it is unfair. School districts are paying for a service that bus companies did not provide. Unfortunately school districts can be sued if bus companies feel that school districts are not negotiating in good faith. With that being said, the 20 percent reduction in our bus contract is consistent with Litchfield Country districts and most of the state.

-Fuel- The savings is a projection based on fuel used in previous years and the current price of gas.

-There are many unanticipated costs for the budget over the cost of a fiscal year. We will face a \$26,000 deficit in our Food Service Program because of the school closure. The loss of reimbursement from lunches not being bought and the contract fee for EdAdvance. Also, we are facing a \$9,000 loss of revenue from our Pre-K tuition.

-Unanticipated Costs- Current Year

-Out Placement for a student for portion of year -Underground Storage Tank Work -Hiring of Tutor for special education student for part of year -Septic Tank Work -Repairing Roof -Heating System Work

-Service contracts will need to be honored

-Utilities- slight savings

-Small savings from substitute coordinator/Prorated -Prorated savings for musical and Talented and gifted.

-Identified savings from overtime

-Savings from White Memorial and payout

We appreciate all of your efforts in identifying mitigation costs. There are so many layers in the budget over the course of the school year. We look forward to seeing you soon.

Stay safe.

Thanks,
Brian

Sent from my iPhone

> On May 8, 2020, at 5:12 PM, Kerry Guilfoyle <kerryguilfoyle@gmail.com>

> wrote:

>

> Hello Tim and Brian,

>

> Hope all is well.

>

> I want to thank you both again for your sincere efforts in the recent

> New Hartford School budget reductions.

>

> I have a few questions remaining from our Zoom call on Wednesday and

> some additional questions as I started reviewing approved budgets from 2019/20.

>

> You indicated cost savings as:

>

> 1. \$60,000 Bus contracts

> Total contact minus fuel was \$631,609 (regular, special ed and

> summer, which I understand we are not confirmed on summer Special Ed

> needs at this point). Regardless, this is less than 10% savings with

> a 30% loss of service. If DATCO laid off their employees as soon as we

> announced no

> school- what are we paying for? While I appreciate that there was at

> least a negotiation, I don't see how we got our share of money back in this one.

> I would expect 30% return based on the simple factor of usage.

>

> 2. \$15,000 Fuel

> Contract was \$60,000. So similar to above, 30% usage would be

> closer to \$18,000 return. Closer to the dollar amount than the
> contract savings but perhaps some room there as well with the reduction in fuel costs.
>
> 3. \$15,000 Substitutes
> Right on par with 30%
>
> 4. \$10,000 Misc. Savings
>
> I am showing the below budgets, perhaps part of the \$10,000 in Misc.
> but could be additional savings?
>
> \$107,000 Service contacts- assuming many of these were cut short
> with COVID
> \$116,000 Utilities- must be reduced utilities with no students
>
> \$4,838 Substitute calling
>
> \$10,000 combined Substitutes for Secretarial and Custodial and
> Custodial Overtime
>
> \$13,880 Teacher Personal Day Pay Out
>
> \$6,120 White Memorial- should be a complete savings
>
> \$4,000 6th Grade Musical- should be a complete savings
>
> \$3,000 Talented & Gifted- I know from my own personal experience that
> this was not continued into our Distance Learning, so should be
> some savings there
>
> The above is exclusive of office supplies and travel, which I would
> also assume savings.
>
> My attempt is not to "nitpick" the budget. Every dollar matters at
> this point in time and if we can show a greater savings in 2019/20,
> why not look further to off set the Special Ed and Salary increases in 2020/21.
>
> Thank you, in advance, for your review of the line items.
>
> Best regards,
> Kerry Guilfoyle

From: Dylan-Ashley Holmes <holmes.family624@gmail.com>
Sent: Friday, May 15, 2020 1:41 PM
To: Tim Goff <gofft@newhtfd.org>
Subject: Re: Education budget cuts

Yes, please do.

On Fri, May 15, 2020, 1:17 PM Tim Goff <gofft@newhtfd.org> wrote:

Dylan and Ashley,

Thank you for sending your email. The New Hartford Board of Education approved our budget back in February and is now in the hands of the Board of Finance. They have been discussing cuts to our educational budget, which the Board of Education is against. Can I forward your email on to the Board of Finance for them to read into the record at their next meeting?

Thank you for sharing your concerns,

—Tim Goff

Chairman

New Hartford Board of Education

Cell: (860) 601-8637

From: Dylan-Ashley Holmes <holmes.family624@gmail.com>
Sent: Friday, May 15, 2020 12:53 PM
To: gofft@newhtfd.org
Subject: Education budget cuts

Good Afternoon,

I am writing with great concern about the potential cuts to our educational budget. I strongly feel that now is not the time to reduce resources to our schools. We will likely need to accommodate social distancing, an increase in cleaning, an increase in social emotional services, and curriculum planning and development for teachers to address the tremendous gap in learning due to our school closures. Additionally, teachers will also need to prepare online curriculum for a potential closure in the fall. Please to not make changes to the educational budget.

Sincerely,

Dylan and Ashley Holmes

-----Original Message-----

From: Tim Goff <gofft@newhtfd.org>
Sent: Friday, May 15, 2020 4:12 PM
To: 'Christine Nelson' <speechpathnelson@gmail.com>
Subject: RE: Support for education budget

Christine,

Thank you for sending your email. The New Hartford Board of Education approved our budget back in February and is now in the hands of the Board of Finance. They have been discussing cuts to our educational budget, which the Board of Education is against. Can I forward your email on to the Board of Finance for them to read into the record at their next meeting?

Thank you for sharing your concerns,

--Tim Goff
Chairman
New Hartford Board of Education
Cell: (860) 601-8637

-----Original Message-----

From: Christine Nelson <speechpathnelson@gmail.com>
Sent: Friday, May 15, 2020 3:41 PM
To: gofft@newhtfd.org
Subject: Support for education budget

I am writing to express my concern with proposed reductions to the education budget. I am in support of maintaining small class sizes and appropriate staffing levels. Please support the originally proposed budget without additional cuts.

Sincerely,
Christine Nelson
29 Highview Terrace

Sent from my iPhone

From: Tim Goff <gofft@newhtfd.org>
Sent: Tuesday, May 12, 2020 1:46 PM
To: 'Joe Toro' <j.toro@baystatepools.com>
Cc: murphyb@newhtfd.org
Subject: RE: CLASS SIZES

Joe,

Please find the information you requested attached. The reason for the difference in class sizes in grade 2 at NHES vs. BAK is because the Board did not want to move kids from BAK to NHES mid primary school career. With the social/emotional issues we are faced with today the Board felt it was important not to bounce kids from school to school each year in an attempt to even out class sizes. This was discussed with the BOF at their March 14th meeting. Hope that makes sense.

Thanks,

—Tim Goff

Chairman
New Hartford Board of Education
Cell: (860) 601-8637

From: Joe Toro <j.toro@baystatepools.com>
Sent: Tuesday, May 12, 2020 11:52 AM
To: gofft@newhtfd.org
Subject: CLASS SIZES

Hello Tim, I hope all is well with you and family. I listened in on the BOF meeting last week and had a follow up question. You mentioned that the average class size was approx 17. I was wondering what the breakdown was between NHES and Bakerville ? Thanks-Joe Toro

JOE TORO
NATIONAL SALES MGR
BAYSTATE POOL SUPPLIES
AQUATIC PARTS CO
860 209 1707



From: Brooke Harris <bcw_90210@hotmail.com>
Sent: Monday, May 18, 2020 9:35 PM
To: gofft@newhrtfd.org
Subject: In Support of the Original Education Budget

Dear Members of the New Hartford Board of Education,

I am writing this letter to inform you that I am in support of the original proposed education budget. Our amazing New Hartford educators are in a class of their own and they are currently working harder than ever in these unprecedented times! I am completely opposed to making additional cuts and believe these would not be in the best interest of our staff nor our students. As a mother of 3, and as an 18-year veteran elementary teacher, I know firsthand how important it is to maintain smaller class sizes and provide support staff wherever and whenever possible. I would be very disappointed to see a pay freeze and feel that would be a slap in the face to our educators. Please give them the respect they deserve and vote in favor of the original proposed education budget. Thank you for your time.

Respectfully,

Brooke Harris

From: Svetz-Juliano, Mary <mjuliano@torrington.org>
Sent: Monday, May 18, 2020 6:34 AM
To: gofft@newhtfd.org <gofft@newhtfd.org>
Subject:

Good Morning,

I am writing in **support** of the original budget proposal by the BOE. I am **not** in favor of any additional cuts to the education budget. In fact, I find these proposed cuts quite insulting to the teachers and students of New Hartford.

Education is about to change drastically in the coming 20-21 school year. A field that has not changed this much for decades. Your teachers are about to be pushed beyond their experience into new realms of education. New Hartford teachers have gone above and beyond in the time of distance learning. Please don't forget that this is not an area teachers have been extensively trained in, this is not the same job they held two months ago, and this is not an easy transition. They are working extremely hard to reach students and continue their learning as best as possible. If these cuts are made, the message you will convey to your teachers will be: "Great Job! Now, let's cut some more! Let's make your job impossible to do well."

New Hartford students deserve the quality of education that has been the cornerstone of our community for years. Our present and future students should not be shortchanged!

New Hartford teachers deserve the opportunity to continue to deliver that quality instruction with the support of the BOE budget. Right now there is a huge push to take care of our frontline workers. New Hartford teachers are about to become your frontline workers, please value them.

Sincerely,

Mary Svetz-Juliano
305 South Rd.
New Hartford

Sent from [Mail](#) for Windows 10

From: Seth Newton <sethandrewnewton@yahoo.com>

Sent: Monday, May 18, 2020 4:27 PM

To: gofft@newhtfd.org

Subject: 2020-2021 Budget

Dear Mr. Goff,

It has come to our attention that the Board of Education may consider making cuts to the proposed budget on top of number of reductions that have already proposed by Mr. Murphy, mostly from the capital budget. While we certainly understand that there is uncertainty regarding how much the town of New Hartford's revenue will be affected by the COVID-19 shutdown, we feel that there is similar uncertainty regarding what will be asked of educators next year. Reducing funding further now may make it difficult to be flexible in approaching problems that arise next year such as needing smaller classes, more buses, access to technology and interventions for children who are struggling due to lost instruction. In addition, concessions regarding salaries, which were bargained in good faith, should not even be considered until the town can give concrete evidence its fiscal need for such a drastic request. Given these factors, we ask that you support the proposed budget. Thank you for your time and service to New Hartford.

Sincerely,

Seth Newton and Emily McAdam
Parents of two toddlers
20 Knollwood Drive

2019-2020 Enrollment Numbers

<u>Grade/Teacher</u>	<u>Students</u>	<u>School</u>
Pre-K		
Michelle Gallant	18	New Hartford
Grade K		
Janet Scully	17	New Hartford
Christine Mangini	19	Bakerville
Kathleen Tancreti	21	Bakerville
Total	57	
Grade 1		
Lisa LoPresti	13	New Hartford
Heather Mathes	14	New Hartford
Kim Fry	13	Bakerville
Megan Zaba	12	Bakerville
Total	52	
Grade 2		
Shannon Lasse	14	New Hartford
Monika Szarwacki	15	New Hartford
Tara Ljubuncic	19	Bakerville
Rachel Savage	19	Bakerville
Total	67	
Grade 3		
Kim Stimson	17	Antolini
Colleen Toohey	16	Antolini
Monika Underwood	16	Antolini
Total	49	
Grade 4		
Andrea Bennett	19	Antolini
Rachel Juliano	19	Antolini
Stephanie LaPointe	18	Antolini
Ariel Schroeder	19	Antolini
Total	75	
Grade 5		
Sue Boucher	18	Antolini
Karen Casey	19	Antolini
Sarah Gaedeke	18	Antolini
Total	55	
Grade 6		
Bridget Callaway	20	Antolini
Megan Daigle	21	Antolini
Becky Stapleton	21	Antolini
Total	62	

Enrollment Chart 2019-2020

Number of Students	
Ann Antolini	241
Bakerville School	103
New Hartford (PK-2)	91

Total Students Including PK = 435

From: Michelle Traub <michelle.traub2458@gmail.com>
Sent: Friday, May 15, 2020 1:39 PM
To: Tim Goff <gofft@newhtfd.org>
Subject: Re: Please support the proposed budget

Yes please!

On Fri, May 15, 2020 at 1:18 PM Tim Goff <gofft@newhtfd.org> wrote:

Michelle,

Thank you for sending your email. The New Hartford Board of Education approved our budget back in February and is now in the hands of the Board of Finance. They have been discussing cuts to our educational budget, which the Board of Education is against. Can I forward your email on to the Board of Finance for them to read into the record at their next meeting?

Thank you for sharing your concerns,

—Tim Goff

Chairman

New Hartford Board of Education

Cell: (860) 601-8637

From: Michelle Traub <michelle.traub2458@gmail.com>
Sent: Friday, May 15, 2020 12:55 PM
To: gofft@newhtfd.org
Subject: Please support the proposed budget

Hello!

I am a resident of Stub Hollow Rd, New Hartford and although I do not have any children in the school system right now, I am asking you to vote in favor for the proposed budget for 2020 year. The children are our future and they deserve the best education possible.

Thank you,

Michelle Traub

From: Krissy <kworley0778@gmail.com>
Sent: Monday, April 27, 2020 7:34 PM
To: gofft@newhtfd.org
Subject: Fwd: New Hartford Bus Drivers

Good evening, Mr. Goff.

Please see my email below. I sent it to Mr. Buzzi but I received an "undeliverable" message.

Best,
Kristina Worley

Begin forwarded message:

From: Krissy <kworley0778@gmail.com>
Date: April 27, 2020 at 7:30:22 PM EDT
To: buzzi@newhtfd.org
Subject: New Hartford Bus Drivers

Good evening, Mr. Buzzi.

I am relatively new to New Hartford. I just moved here in July with my husband and our youngest daughter. My husband grew up here, and I grew up in Lyme, and we both wanted our youngest to have the small-town experience. One of the first connections we made was with one of the school bus drivers in town. She quickly became part of our family, as did her mother who is also a driver.

We were concerned about them when we heard they were being laid off by Dattco. But then about two weeks later we heard the wonderful news that the Governor issued Executive Order 7R which ensured that bus drivers would be paid. We assumed, naively in retrospect, that the layoff notices issued to New Hartford drivers would be rescinded and they would be paid their wages.

I learned today that they have not been getting paid, they have been collecting unemployment. And if you watch the news, you'll know that the Department of Labor has been struggling to meet the demand of unemployed people in Connecticut.

Why were these notices not rescinded? Is Dattco still being paid by the town? Don't they have a contract? If Dattco is still being paid by the town but has not rescinded the lay-off notices (which were issued verbally- not in writing), it would be in violation of the Executive Order. I'm sure there must be an explanation for all of this. I know from my own work that things are happening rapidly and every day brings new changes and challenges.

Thank you for taking the time to read this, and hopefully, to answer my questions. I hope you and your family are staying healthy.

Best,
Kristina Worley

May 15, 2020

Dear New Hartford Board of Education Members,

As a taxpayer, parent, and educator, I personally thank you for the hard work you do and what you are facing from the New Hartford Board of Finance on my behalf. Please serve the families of New Hartford by reinstating your original proposed budget, and by **not cutting more services to our children: a zero budget will be detrimental and damaging to our entire community; it is irresponsible, unjust, and negligent to our most vulnerable and growing population.**

Quality education is what brings new families to our town (clearly in defiance of that enrollment study often cited), and if we choose to become a town who devalues education with zero increases and neglecting reality, in a time of crisis or not, no new families will help us with the tax burdens all communities feel, not just New Hartford, as our quality of education withers away year by budget year when people pick apart what is worth their money and what is not.

Let us discuss “challenging times”. If you look to define the word challenge, please feel free to walk into a school where budget resources are not only taken, but cut more and more. Let us do more with less, a teacher’s expertise. And let us continue to do more with less until test scores go down, and there’s a riot about what went wrong. Then, we can cut again. Americans are in a mental health crisis, and we are telling our parents, one of schools’ most important stakeholders, that they can forget more support because we need to save a few dollars in taxes.

Let us deprive our children of a decent sized class, social and emotional support, and even supplies, all because we want to save money. Let us cut the necessary social worker position before he/she is even hired...to serve all three schools and nearly 450 or more children as our one art teacher and one librarian do. Yes, one social worker for 450 children, half of whom will more than likely need support during this emotional time as well as their families. Let us extinguish this person’s value for some savings, and then ask questions later when our children struggle to cope as evident by lower test scores and behavioral needs that some taxpayers never experience or even care about. So much for our Social and Emotional Education initiative we wish to adopt to help our children grow up into well regulated adults.

Are we now bound for the same road as other districts whose taxes grow and debt increases because people decide to move when schools lose their quality? Because they have become unsafe? Unstable? Underperforming? Where quality of education does not count compared to monthly savings? Perhaps not yet as we see growth because of our schools, not in spite of them. Invest in them, not take away what brings people to our community.

What will make New Hartford any different than those towns whose budgets are contested over and over until the schools become less important, less impactful, less relevant? Is this our fate, New Hartford? Soon after, families begin to leave for brighter horizons, better schools, and houses go on the market and stay there; an erosion of a town’s worth just like that. And then, people ask: how did that happen?

So this year we cut more to attain zero, what about next year? Where will it end? Where will the digging in end? When the community suddenly realizes how poorly the children perform after years of larger classes, fewer teachers and mental health support, and diminishing resources? It is not about teacher to child ratio anymore, and people who think it is have no clue about teaching in the 21st century, or even in the past decade. The needs of our children are not the same because households have evolved into an area of mental health in dire need of our attention, and the schools are held responsible to solve it with little to no support because of

contested budgets.

It is unjust to risk the safety of our children, both physical and mental, to save a few dollars a month in the end. Please review your own Vision Statements to see what's at stake. It would benefit some to hear the people who know best. Those on the front lines, physically and digitally, the people who serve our students each and every day. The same people on the phone with struggling parents. Bringing meals to families. Sending birthday well-wishes and having parades. Answering texts and emails in the middle of the night. Having home visits because no one answers the phone or the door. Who else but the schools? Yet, no one outside of the school world sees this, and we are perceived as the number one burden. It's an entire world of need most taxpayers have never seen nor care to explore.

Not all taxpayers have had the privilege or delight to work with our future leaders of this town, of this country, yet they judge incessantly. If people have never walked the schools, talked with those who work through a love of the best job in the world, then they do not know or understand, yet, they only see more taxes and wasted money on education.

Numbers are cold, ineffectual, and immovable. I am not a number, nor are my children.

We are not going to meet the needs of our students because taxpayers want the world to stay the same, and even the youngest child in school can tell you, our world is different, because a teacher helped him see it, understand it, and survive it.

Thank you for your time,
Shennen M. Flannery

Existing policy with suggested modifications based on P.A. 19-179.

Students

Homeless Students

Children who meet the Federal definition of “homeless” will be provided a free and appropriate public education in the same manner as all other students of the District and will not be stigmatized or segregated on the basis of their status as homeless. No homeless student will be denied enrollment based on lack of proof of residency. No Board policy, administrative guideline, or practice will be interpreted or applied in such a way as to inhibit the enrollment, attendance, or school success of homeless children.

Homeless students will be provided services comparable to other students in the District in compliance with federal and state law. Access to District programs include public preschool programs administered by the District.

The Superintendent will appoint a Liaison for Homeless Children who will perform the duties as assigned by the Superintendent. Additionally, the Liaison will coordinate and collaborate with the State Coordinator for the Education of Homeless Children and Youth as well as with community and school personnel responsible for the provision of education and related services to homeless children and youths.

(cf. 5143 – Student Health Assessments and Immunizations)

Legal Reference: Connecticut General Statutes
 4-176e to 4-180a Agency hearings.
 4-181a contested cases. Reconsideration. Modifications.
 10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission. Transfers. (as amended by PA 19-179)
 10-253(e) School privileges for children in certain placements, non-resident children and children in temporary shelters. (as amended by PA 17-194)
 17a-101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surroundings without court order.
 17a-102 Report of danger of abuse.
 17a-103 Reports by others.
 17a-106 Cooperation in relation to prevention, identification and treatment of child abuse and neglect.
 46b-120 Definitions.
 P.A. 19-179 An Act Concerning Homeless Students’ Access to Education.
 McKinney-Vento Homeless Assistance Act, (PL 107-110-Sec 1032) 42 U.S.C. §11431-11435, as amended by the ESSA, P.L. 114-95.

Policy adopted: December 18, 2007

Policy revised:

NEW HARTFORD PUBLIC SCHOOLS
 New Hartford, Connecticut

Existing policy with modification based on P.A. 19-179.

Students

Admission/Placement

Admission/Ages of Attendance

District schools shall be open to all children five years of age and over who reach age five by December 31st of any school year. Each such child shall have, and shall be so advised by the appropriate school authorities, an equal opportunity to participate in the program and activities of the school system without discrimination on account of race, color, gender, religion, national origin, sexual orientation, **disability**, or gender identity or expression.

Parents or legal guardian of children age five to ~~eighteen~~ **seventeen** years of age inclusive are obligated by Connecticut law to require their children to attend public day school or its equivalent in the district in which such child resides, unless the parent or legal guardian of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools. The parent or legal guardian of a child ~~sixteen or~~ **seventeen** years of age **or younger**, must consent to such child's withdrawal from school. The parent or legal guardian shall exercise this option by personally appearing at the school district office to sign a withdrawal form. ~~Such withdrawal form shall include an attestation form a guidance counselor, school counselor or school administrator of the school that the district has provided the parent or person with information on the educational options available in the school system and in the community.~~ **Such withdrawal form shall include an attestation that the district has provided the parent or person with information on the educational options available in the school system and in the community from a guidance counselor, school counselor or school administrator of the school.** The district shall provide the parent or legal guardian with information on the educational opportunities available in the school system and in the community. If a child is eighteen years of age or older, he/she is not required to attend school.

The parent or legal guardian of a child five years of age shall have the option of not sending the child to school until the child is six years of age by December 31st of any school year. The parent or legal guardian of a child six years of age shall have the option of not sending the child to school until the child is seven years of age by December 31st of any school year.

The parent or legal guardian shall exercise the later option by personally appearing at the school district office and signing an option form. The district shall provide the parent or legal guardian with information on the educational opportunities available in the school system.

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. If the parents or guardians of any children are unable to pay for such immunizations, the expense of such immunizations shall, upon the recommendation of the Board be paid by the Town. Proof of domicile may also be requested by the building Principal.

The above requirements are not to serve as barriers to immediate enrollment of students, designated as homeless or foster children as required by the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by the ESSA. The District shall work with the local child welfare agency, the school last attended, or other relevant agencies to obtain necessary enrollment documentation.

Students

Admission/Placement

Admission/Ages of Attendance (continued)

The parent/guardian of any child who is denied admission to school, or an emancipated minor, a student eighteen years of age or older, a homeless child or youth, or an unaccompanied youth who is denied schooling, or an agent or officer charged with the enforcement of attendance laws may request, in writing, a hearing by the Board of Education. Such hearing may be conducted by the entire Board of Education, or by a subcommittee of three Board members, or by a local impartial hearing Board of one or more persons not members of the Board of Education.

Provisions for Special Education

According to Connecticut General Statutes 1-76d(b2), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education. If a special education student is being considered for an exception, the Planning and Placement Team (PPT) will make a recommendation to the administrator in charge of special education.

(cf. 0521 - Nondiscrimination)

(cf. 5141 - Student Health Services)

(cf. 6171 - Special Education)

Legal Reference: Connecticut General Statutes
 4-176e to 4-180a Agency hearings.
 4-181a Contested cases. Reconsideration. Modifications.
 10-15 Towns to maintain schools
 10-15c Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247
 10-76a - 10-76g re special education
 10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) - as amended by PA 98-243, and PA 00-157
 10-186 Duties of local and regional boards of education re school attendance. Hearings. Amended by ~~PA 96-26, An Act Concerning Graduation Requirements and Placement of Older Students~~ PA 19-179 An Act Concerning Homeless Students' Access to Education.
 Appeals to state board. Establishment of hearing board

Students

Admission/Placement

Legal Reference: Connecticut General Statutes
10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
10-261 Definitions
State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
10-76d-7 Admission of student requiring special education (referral)
10-204a Required immunizations (as amended by PA 98-243)

Policy adopted: December 18, 2007
Policy revised:

NEW HARTFORD PUBLIC SCHOOLS
New Hartford, Connecticut

**ACKNOWLEDGEMENT OF OPTION TO EXEMPT ATTENDANCE
OF CHILD SIX YEARS OF AGE FROM SCHOOL**

Pursuant to Section 10-184 of the Connecticut General Statutes

I, _____, of _____,
Name of Parent, Guardian or Other **Address**

the parent, guardian or other person charged with the care of the following minor child

_____, of _____ who was
Name of Child **Address**

born on _____ do hereby choose not to send my child to public
Date

school during the _____.
School Year

Furthermore, before signing this form, a representative of the _____
Name of District

school district met with me and provided me with information concerning the
educational opportunities and school accommodations available in the school system.

ACKNOWLEDGED BY:

Signature of Parent, Guardian or Other

Date

Existing policy with required modifications.

Instruction

Individualized Education Program/Special Education Program

Any child, whether a student of the school district, of pre-school age, or between the ages of three and 21 years of age, inclusive, but not attending district schools, who is identified as being in need of a special program shall be referred to a "special education planning and placement team" (PPT) which shall make an evaluative study to determine whether the child is a child with a disability as defined in state and federal statutes and if special education is required and to establish the scope of the special education program.

A parent of a child, the State Department of Education, other state agencies of the District may initiate a request for an initial evaluation to determine if the child is a child with a disability. Initial evaluations, using a variety of assessment tools and measures to gather relevant functional, developmental and academic information, must be completed within 60 days of the receipt of parental consent, or per a timeline determined by the State. Exceptions to this timeframe include children moving between school districts and parental refusal to make a child available for evaluation, as provided by law. Assessments for disabled children who are transfer students shall be coordinated between the sending or receiving district in an expeditious manner.

The District will provide parents/guardians with State Department of Education information and resources relating to IEPs as soon as a child is identified as requiring special education.

Planning and Placement Team or Individualized Education Program Team

The term "Individualized Education Program Team" or "IEP Team" means a group of individuals composed of -

- (i) the parents of a child with a disability
- (ii) not less than one regular education teacher of such child (if the child is, or may be, participating in the regular education environment);
- (iii) not less than one special education teacher, or where appropriate, not less than one special education provider of such child;
- (iv) a representative of the local educational agency who -
 - (I) is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities;
 - (II) is knowledgeable about the general education curriculum; and
 - (III) is knowledgeable about the availability of resources of the local educational agency;
- (v) an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described in clauses (ii) through (vi);
- (vi) at the discretion of the parent of the agency, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate; and
- (vii) whenever appropriate, the child with a disability; and
- (viii) the school paraprofessional, if any, assigned to such child.

Instruction

Individualized Education Program/Special Education Program (IEP) (continued)

NOTE: An IEP Team member is not required to attend all or part of an IEP meeting if the parents and District agree that the team member's participation is not necessary because the member's area of the curriculum or related services is not being modified or discussed at the meeting. If the meeting does involve a modification or discussion of the member's area of the curriculum or related services, parents and the District can agree to excuse the member from attending all or part of the meeting if the member submits written input to the parent and the IEP Team prior to the meeting. Parental consent in writing is required in either case.

In addition to the above, the special education specialist, school psychologist, school nurse, school social worker, counselor, or other student service worker who has conducted an assessment of the student shall participate whenever the results or recommendations based on such assessment are significant to the development of the student's individualized education program and placement. Where the student is limited or non-English speaking, a district representative who is fluent in the student's primary language and who is knowledgeable about the process of second-language acquisition and competent in the assessment of limited English and non-English speaking individuals should be included.

Any member of the PPT employed by the Board of Education who discusses or makes recommendations concerning the provisions of special education and related services during a PPT meeting shall not be disciplined, suspended, or otherwise punished for such recommendations.

The parent/guardian or surrogate parent shall be given at least five (5) school days prior notice of any PPT meeting and shall have the right to be present and participate in all portions of such meetings at which an educational program for their child is developed, reviewed or revised. In addition, parents/guardians or surrogate parents have the right to be present at and participate in all portions of the PPT meeting at which an educational program for their child is developed, reviewed or revised. In addition, the parent/guardian/surrogate shall have advisors and the child's assigned paraprofessional, if any, be present at and participate in all portions of the PPT meeting in which the child's educational program is developed, reviewed or revised.

The District shall offer to meet with the student's parents/guardians, upon the request of the parents/guardians, after the student has been assessed for possible placement in special education and before the Planning and Placement Team (PPT) meets. The sole purpose of such meeting is to discuss the PPT process and any concerns the parent/guardian has about the student. The meeting will involve a member of the PPT designated by the District before the referral PPT meeting at which the student's assessments and evaluations will be discussed for the first time. This applies to students under evaluation for possible placement in special education.

Upon request of a parent/guardian, the District will provide the results of the assessments and evaluations used in the determination of eligibility for special education of a student at least three (3) school days before the referral PPT meeting at which such results of the assessment and evaluations will be discussed for the first time.

Instruction

Individualized Education Program/Special Education Program (IEP) (continued)

Parents/Guardians and the District may agree to conduct IEP meetings, and other meetings, through alternative means, such as including but not limited to, videoconferences or conference calls.

(a) **General.** The IEP for each child must include -

- (1) An **accurate** statement of the child's present levels of educational performance based upon parental provider information, current classroom-based, local, state assessments and classroom-based observations, including -
 - (i) How the child's disability affects the child's involvement and progress in the general education curriculum; or
 - (ii) For preschool children, as appropriate, how the disability affects the child's participation in appropriate activities;
- (2) A statement of measurable annual academic and functional goals, related to -
 - (i) Meeting the child's needs that result from the child's disability to enable the child to be involved in and progress in the general education curriculum;
 - (ii) Meeting each of the child's other educational needs that result from the child's disability; and
 - (iii) **Providing a meaningful opportunity for the child to meet challenging objectives.**

Alternate Assessments

- (iii) A statement of "benchmarks or short-term objectives" is required only with respect to students with disabilities who take alternate assessments aligned with alternate achievement standards.

If a child will participate in alternate assessments based on either general or alternate achievement standards, the IEP must explain why the child cannot participate in the regular assessment and why the alternate assessment selected is appropriate for the child.

The IEP/PPT Team may only recommend appropriate accommodation or use of alternate assessment, but may not exempt students with disabilities from the state assessment.

- (3) A statement of the special education and related services and supplementary aids and services to be provided to the child, or on behalf of the child and a statement of the program modifications or supports for school personnel that will be provided for the child -

Instruction

Individualized Education Program/Special Education Program (IEP) (continued)

- (i) To advance appropriately toward attaining the annual goals;
 - (ii) To be involved and progress in the general curriculum in accordance with paragraph (a)(1) of this section and to participate in extracurricular and other nonacademic activities; and
 - (iii) To be educated and participate with other children with disabilities and non-disabled children in the activities described in this paragraph.
- (4) A school must offer an IEP that is “reasonably calculated to enable a child to make progress appropriate in light of the child’s circumstances.” The child’s educational program must be appropriately ambitious in light of his/her circumstances and every child should have the chance to meet challenging objectives. The IEP Team, in determining whether an IEP is reasonably calculated to enable a child to make progress should consider the child’s:
- Previous rate or academic growth,
 - Progress towards achieving or exceeding grade-level proficiency,
 - Behaviors, if any, interfering with the child’s progress, and
 - Parent’s input and any additional information provided by such parents.
- The U.S. Supreme Court, in the *Endrew F* decision stated, “any review of an IEP must consider whether the IEP is reasonably calculated to ensure such progress, not whether it would be considered ideal. (137S.CT. at 99)
- (5) An explanation of the extent, if any, to which the child will not participate with non-disabled children in the regular class and in the activities described in paragraph (a) (3) of this section;
 - (6) A statement of any individual modifications in the administration of State or district-wide assessments of student achievement that are needed in order for the child to participate in the assessment; and
 - (7) The projected date for the beginning of the services and modifications described in paragraph (a)(3) of this section, and the anticipated frequency, location, and duration of those services and modifications; and
 - (8) A statement of
 - (i) How the child’s progress toward the annual goals described in paragraph (a)(2) of this section will be measured; and
 - (ii) How the child’s parents will be regularly informed (through such means as periodic report cards), at least as often as parents are informed of their non-disabled children’s progress, of
 - (A) Their child’s progress toward the annual goals; and

Instruction

Individualized Education Program/Special Education Program (continued)

- (B) The extent to which that progress is sufficient to enable the child to achieve the goals by the end of the year
- (9) Reevaluation of a student's progress may not occur more than once a year unless agreed to by the parents and the District. Reevaluation must occur at least once every three years unless the parent and District agree that it is unnecessary.

Students with Disabilities Identified as Deaf or Hearing Impaired

For a child identified as deaf or hearing impaired, the PPT shall develop an IEP which includes a language and communication plan which shall address;

- (i) the child's primary language or mode of communication;
- (ii) opportunities for direct communication between the child and his/her peers and professional personnel in the primary child's language or mode of communication;
- (iii) educational options available to the child;
- (iv) the qualifications of teachers and other professional personnel administering the plan for the child, including their proficiency in the child's primary language or mode of communication;
- (v) the accessibility of academic instruction, school services and extracurricular activities to the child;
- (vi) Assistive devices and services for the child; and
- (vii) Communication and physical environment accommodations for the child.

Transfers

When an individual has been on an IEP in another school district, the PPT shall make an evaluative study of the student and develop an IEP for the student as though the student were newly referred, but the PPT may use the previous IEP (if available) in developing the new one. If the transfer involves districts within Connecticut, the District will provide services "comparable to those described in the previously held IEP," until the District adopts the previously held IEP or develops, adopts, and implements a new IEP. If the student has transferred from another state, the District will provide services "comparable to those described in the previously held IEP," until the District conducts an evaluation, if deemed necessary, and if appropriate, develops a new IEP. If a student who is on an IEP transfers from this district to another, or to a private school, the written IEP and any additional records relating to the student's program and achievement shall be forwarded to the receiving school on the request of the receiving school and the individual's parent or guardian.

Instruction

Individualized Education Program/Special Education Program (continued)

Independent Educational Assessment

If an independent educational assessment is necessary, it shall be conducted by a Connecticut credentialed or licensed professional examiner who is not employed by and does not routinely provide assessment for the State Department of Education or this District.

Legal Reference: Connecticut General Statutes

- 10-76a Definitions (as amended by PA 06-18)
- 10-76b State supervision of special education programs and services. Regulations (as amended by PA 12-173)
- 10-76d Duties and powers of Boards of Education to provide special education programs and services, as amended by PA 19-49.
- 10-76ff Procedures for determining if a child requires special education (as amended by PA 06-18)
- 10-76g State aid for special education.
- 10-76h Special education hearing and review procedure.
- 10-76jj Language and communication plan as part of individualized education program for child identified as deaf or hard of hearing (as amended by PA 19-184)

PA 06-18 An Act Concerning Special Education

State Board of Education Regulations

- 34 C.F.R. 300 et seq. Assistance to States for Education of Handicapped Children.
- 300.14 Special education definitions.
- 300.340-349 Individualized education programs.
- 300.503 Independent educational assessment.
- 300.533 Placement procedures.
- 300.550-556 Least restrictive environment.

P.L. 108-446 The Individuals with Disabilities Education Improvement Act of 2004

Policy adopted: June 3, 2008
Policy revised: February 5, 2013
Policy revised:

NEW HARTFORD PUBLIC SCHOOLS
New Hartford, Connecticut

No change to regulation.

Instruction

Individualized Education Program/Special Education Program

Referral

Referral can be made by school personnel, parents/guardians, or from a physician, clinic, or social worker, provided the parent/guardian permits in order to determine a student's eligibility for special education. The school district creates Planning and Placement Teams (PPTs) to convene and act on a referral.

Convening

The central purposes for convening PPT meetings are as follows:

1. Determine the proper evaluation needs for a specific referral.
2. Review results of assessment/evaluation, discuss eligibility and programming, develop an Individualized Educational Program (IEP), and determine the proper placement if the student is disabled.
3. Annually review the special education program for a student (and/or other periodic review)
4. Declassify (termination of special education and related services for students who are no longer disabled for the purpose of special education laws).

At the annual review following a student's fifteenth birthday (or younger if deemed appropriate), transition goals and objectives must be integrated into the IEP. The development of this section of the plan must be based on individual needs, taking into account student's preferences and interests and include activities in the area of:

1. Instruction
2. Community experience
3. The development of Employment/Postsecondary Education, Independent Living, and Community Participation goals, annual statements of needed services and, if appropriate, Functional Vocational Evaluation.

If the student did not attend the IEP meeting, there must be documentation of the steps taken to ensure the student's preferences and interests were considered in the development of the plan.

If an outside agency invited to send a representative did not do so, the school district must document the steps taken to obtain their continued participation.

Instruction

Individualized Education Program/Special Education Program

Convening (continued)

PPT meetings are convened by the Coordinator of Special Education. The PPT Chair selects the membership, arranges the meeting date, and sends the invitations to parents/guardians and staff chosen as members.

Membership

At each PPT meeting, the following three types of staff will be present:

1. Administrative (building principal or other administrator)
2. Instructional (regular or special teacher)
3. Student personnel services (guidance counselor, psychologist, social worker, speech/physical/occupational therapist, or school nurse)
4. For a disabled child who has been evaluated for the first time, the district shall ensure that the representative of the public agency, the child's teacher, or some other person is present at the meeting, who is knowledgeable about the evaluation procedures used with the child and is familiar with the results of the evaluation.

In addition, the parents/guardians shall be invited to attend and may bring people of their choosing. The invitation (notice) shall be made 5 school days in advance of the meeting.

If the student is 18 years of age or an emancipated minor, the student also receives the invitation (notice). Students who are younger than 18 years of age are invited when appropriate.

The school district may also invite additional members to attend PPT meetings. The Coordinator of Special Education is responsible for ensuring proper attendance at the meeting. The PPT notice will identify all members who have been invited.

PPT Membership For Students Placed Out-of-District

During an IEP meeting being conducted to plan, review, or revise the program for a student in an out-of-district placement, a representative from that facility is invited to contribute to the development of short-term instructional objectives. This invitation is coordinated both verbally and written to representatives of the facility.

Instruction

Individualized Education Program/Special Education Program

Surrogate Parents

A surrogate parent shall be requested from the state in the following circumstances:

1. When no parent/guardian can be identified.
2. When the whereabouts of the parents/guardians is unknown.
3. When the student is a ward of the state.

In the above instances, notice is issued from the Department of Children and Families (DCF). The Coordinator of Special Education requests from the State Department of Education the assignment of a surrogate parent. The surrogate parent has the same legal rights as granted to parents/guardians with respect to special education and related services. These include:

1. Consent for pre-placement evaluation, initial placement, and placement in private facilities.
2. Written notices in dominant language and issuance of such notices 5 school days before the PPT meeting.
3. Right to participate in IEP development.
4. Right to see the assigned student's records.
5. Right to initiate due process.
6. Right to free, appropriate public education to the child.

Parent/Guardian Involvement

The school district ensures that parents/guardians are involved in the program development process.

1. Active attempts at parental/guardian involvement in PPT and IEP development meetings are made through phone contacts and written contacts.
2. Parents/guardians receive written invitations (notices) to PPT meetings at least 5 school days prior to the meeting.
3. Written notice of IEP Meetings will indicate the purpose, time, location, and individuals who will be in attendance.
4. Records of visits to parent's home or place of employment and results of those visits.

Instruction

Individualized Education Program/Special Education Program

Parent/Guardian Involvement (continued)

5. Parents/guardians will be given the opportunity to bring other individuals with them to the PPT meeting at their own expense.
6. Parent/Guardian invitations (notices) should indicate the IEP meetings will be held at a mutually convenient time and place.
7. Every reasonable effort will be made to ensure parental/guardian understanding, including the use of interpreters at meetings.
8. In cases where neither parent/guardian is able to attend a PPT meeting, the school district will exert reasonable effort to secure participation by other means such as telephone calls, correspondence, or visits.
9. If the parent/guardian requests the school district to reschedule a PPT meeting, the school district will make every reasonable effort to establish a mutually agreeable time.
10. Tests and technical terms should be explained to parents/guardians at PPT meeting.

The school district will keep a log of its attempts to secure parent/guardian participation in the IEP development meetings prior to convening the PPT meeting.

Record of PPT Meetings

There shall be a record of all PPT meetings kept by the school district. People who choose to dissent from the PPT decisions may submit their statements to be added to the student's special education record.

Legal Reference: Connecticut General Statutes

10-76a Definitions (as amended by PA 06-18)

10-76b State supervision of special education programs and services. Regulations.

10-76d Duties and powers of boards of education to provide special education programs and services.

10-76g State aid for special education.

10-76ff Procedures for determining if a child requires special education (as amended by PA 06-18)

10-76h Special education hearing and review procedure.

Instruction

Individualized Education Program/Special Education Program

Legal Reference: Connecticut General Statutes (continued)

PA 06-18 An Act Concerning Special Education

State Board of Education Regulations

34 C.F.R. 300 et seq. Assistance to States for Education of Handicapped Children.

300.14 Special education definitions.

300.340-349 Individualized education programs.

300.503 Independent educational assessment.

300.533 Placement procedures.

300.550-556 Least restrictive environment.

P.L. 108-446 The Individuals with Disabilities Education Improvement Act of 2004