

**Saucon Valley School District**  
**Meeting of the Ad Hoc Facilities Committee**  
**District Office Conference Room**  
**September 14, 2022 – 5:00 pm**  
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*Welcome to the meeting of the Saucon Valley School Board Ad Hoc Facilities Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments. We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

**Committee Members: Bryan Eichfeld, Michael Karabin, Shawn Welch, John Conte**

- I. Call to the Order** –*Bryan Eichfeld, Committee Chair*
- II. Pledge of Allegiance**
- III. Recording of Attendance** – *David Bonenberger, Committee Secretary*
- IV. Motion to Approve Agenda** –
- V. Approval of Minutes** – August 10, 2022
- VI. Courtesy of the Floor to Visitors – Agenda Items Only**
- VII. Update:** HS Window Replacement:  
-waiting for one window.
- VIII. Update:** HS Window Blinds: \$27,419.00  
The previous window blind company went out of business.  
Quote from a new company, Caldwell’s Window, Inc.
- IX. Update:** HS Sewer Line:  
-All work is completed with the exception of replacing the terrazzo flooring.  
-The terrazzo contractor is having supply issues with materials
- X. Update:** HS Brick and Flashing Repair:  
-Project is in process. Update on transite issues.
- XI. Update:** District Grounds Side Walks:  
-Work will be scheduled on weekends
- XII. Update:** Campus RTU B5 Library Offices Failed  
-Units have been ordered, 6 months lead time
- XIII. Update:** Bus and Van Communication Proposal  
-First site visit was on 8/27/22.

- XIV. Update and Action: Mechanic's Van –**  
Mechanics van budget of \$45k. The price is \$49,030.00. This is for a stripped-down T150 work van with AWD (required for winter), has 2 front seats no rear seats, and rear windows are the only option. Used by mechanics on repair/rescue missions when buses or vans break down. They no longer make an F150-type work truck. They only make an F250, which is more expensive and not required for our type of work, and mechanics do not want a pickup truck.
- XV. Discussion and Action: RHP 12 Failure**  
RHP 12 (R 22 Heat Pump) failed at HS waiting for pricing to replace. 500 Corridor at Door 24. This is the 3rd corridor unit to fail. Waiting for a proposal from Hirschberg Mechanical, the contractor replacing RTU B5, 6, and 7. Proposal attached.
- XVI. Discussion - Fuel Delivery System –**  
-Update controls and probes on the fuel delivery system. \$15K PO issued, does not include replacing any underground conduit or wiring. We may have additional issues with the underground conduit and wiring. But will not know until this step is completed. The fuel delivery system must be operational to receive fuel deliveries.
- XVII. Future Projects –**  
-A card reader for buses  
-Next phase of roof restoration  
-Proactive replace remaining R22 HVAC systems
- XVIII. New Business -**
- XIX. Old Business –**
- XX. Courtesy of the Floor to Visitors –** *Visitors should state their name and address.*
- XXI. Future Meetings –** October 12, 2022
- XXII. Motion to Adjourn**

A meeting of the Ad Hoc Facilities Committee of the Board of Directors of the Saucon Valley School District was held on Wednesday, August 10, 2022, in the District Office Conference Room. Present were Committee Members John Conte, Bryan Eichfeld, Michael Karabin, and Shawn Welch. Also present were David Bonenberger - Committee Secretary and John McCabe, Supervisor of Campus Operations.

- I. **Call to the Order** – 5:02 pm *Bryan Eichfeld, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*  
3-present, 1-absent (Conte)
- IV. **Motion to Approve Agenda** – Michael Karabin, second by Shawn Welch moved to approve the agenda as corrected. Vote:3-yes, 0-no, 1-absent (Conte)
- V. **Approval of Minutes** – John Conte, second by Shawn Welch moved to approve the minutes of May 11, 2022. Vote: 4-yes, 0-no
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** - None
- VII. **Update:** RHP4 and 13: \$81,312  
-Project is completed. Units are operational
- VIII. **Update:** HS Auditorium Stage HVAC – Update: \$49,698  
-Condensing unit pushed to September  
-New R410 coil installed in HV unit
- IX. **Update:** MS Roof Restoration Update: \$907,261  
-Work is progressing smoothly, back on schedule.  
-Final coating will take place later in the year according to design.
- X. **Update:** Access Control System Failure: \$55,400  
-Project is complete
- XI. **Update:** Campus Hot Water Heater: \$124,890  
-Two existing shut-off valves were replaced due to failure  
-Project is complete
- XII. **Update:** HS Window Replacement: \$1,026,039.85  
-Order was one window short, and one piece of glass broke during installation, windows are on order.  
-Major install work is completed and final caulking should be complete by August 19th.  
-Potential for up to \$200k not used in the contract as we budgeted for rebuilding window frames and potential cost increases.

- XIII. Update:** HS Window Blinds: \$28,118.54  
- This work cannot take place until the window project has been completed and any drywall damage has been repaired and painted.  
-In-house staff working on repairs and painting window frames.
- XIV. Update:** HS Sewer Line: \$120,000  
-All work is completed with the exception of replacing the terrazzo flooring.  
-The terrazzo contractor is having supply issues with materials  
-The terrazzo may be completed after school starts on 8/24.  
-Currently, there is a ½-inch drop from the existing floor height to the top of the replacement concrete.
- XV. Update:** HS Brick and Flashing Repair: \$42,000  
-Project is approved, the contract is signed, and a purchase order has been issued. The work is to be completed by the end of October 2022
- XVI. Discussion and Action:** District Grounds Side Walks  
-Received CoStars proposal for repairs/restoration of District sidewalks. This is not for replacement. Not budgeted: \$44,305  
-Received very good recommendations for this contractor from other school districts.

Shawn Welch, second by Michael Karabin moved to send this item to the Finance Committee. Vote: 3-yes, 0-no, 1-absent (Conte)

- XVII. Discussion and Action:** Campus RTU B5 Library Offices Failed  
-R22 DX Coil, 10-ton unit  
-Received 2 proposals for 2 different designs: \$62,000 to \$165,000  
-Estimate a 30-week lead time  
-May require structural work in the roof

Shawn Welch, second by Michael Karabin moved to send this item to the Finance Committee to replace all three units. Vote: 3-yes, 0-no, 1-absent (Conte)

- XVIII. Discussion and Action:** Bus and Van Communication Proposal  
-This was discussed in 2020. Equipment price has increased by \$25,000 to \$80,000. There is also an \$11,000 per year access for use of the radio tower.  
-Install digital two-way radios in buses and vans, which replace all existing cell phones. Allows drivers and the office to communicate with one another directly while they are conducting daily transportation duties. The office can communicate with all the vehicles at the same time. This is more efficient than cell phones.

Shawn Welch, second by Michael Karabin moved to approve sending this item to the Finance Committee. Vote: 3-yes, 0-no, 1-absent (Conte)

**XIX. Discussion and Update: Future Projects**

-Continue Campus Roof Restoration: \$500,000 each phase, 3 Phases remaining – \$1.5M

-Proactively replace R22 HVAC, 14 units at HS, 2 at Ewing, and 3 at Campus.

**XX. New Business – Fuel Delivery System - Failure**

**XXI. Old Business – None**

**XXII. Courtesy of the Floor to Visitors – *Visitors should state their name and address.***

**XXIII. Future Meetings – September 14, 2022**

**XXIV. Motion to Adjourn**

Michael Karabin, second by John Shawn Welch moved to adjourn the meeting.

Vote: 3-yes, 0-no, 1-absent (Conte)

5:40 pm

# QUOTATION



Date: 9/8/2022

Quote #: 6992

Customer:

John McCabe  
Saucon Valley School District  
2097 Polk Valley Road  
Hellertown, PA 18055

Prepared by:

Joyce Nowak  
joyce@caldwellsw.com

GSA # GS03F091GA

High School

We propose to measure, supply and install 98 Manual clutch roller shades made with 3% mesh 3000 net with fascia in color TBD. This price does not include removal of any existing shades.

Price based on installing into drywall over wood. If upon measuring we discover we are installing into cement block or steel the labor price may have to increase.

Installation will be in the evening, Saturday, or a day students are not there.

**SPECIAL INSTRUCTIONS**

PA sales tax is NOT included, please add 7% sale tax if applicable or provide a tax exempt certificate written out to Caldwell's Windowware Inc..

**PAYMENT TERMS:** Deposit of 1/2 down with order and balance Net 30

**TOTAL QUOTE PRICE: \$27,419.00 PLUS TAX**

Quote valid for 30 days.

All quotes are custom orders. Once ordered, no changes can be made. Cancellations are subject to an additional fee as determined by the vendor.

## CUSTOMER ACCEPTANCE

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Customer P.O.: \_\_\_\_\_



Licensed & insured

Master license  
#M95244

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Saucon Valley School District  
2097 Polk Valley Rd.  
Hellertown, PA 18055  
Phone 610-248-9890  
Email: [john.mccabe@svpanthers.org](mailto:john.mccabe@svpanthers.org)

September 9, 2022

**COSTAR # 008-615**

Site: High School Building

Please accept our proposal for the following work on your site.

**Air Conditioning / Heating rooftop system**

Please accept our proposal for the following work in your building.

Hirschberg Mechanical will supply & install (1) **York** high efficiency cooling/heating system to control the temperature in your building. The new system will consist of the following craftsmanship & equipment to construct a high efficiency operational cooling/heating system.

**Equipment**

- (1) York 5-ton package rooftop unit
- Rooftop 460 Volt three-phase system w/ standard efficiency
- Gas aluminum heat 125 MBH
- 1.5hp Belt Drive with VFD Controller
- Al/Cu - Al/Cu - Louvered Hail Guards Galvanized Drain Pan

**System to consist of the following**

- Electrical disconnect and connections from the original unit will supply the new unit.
- May have to rewire some of the electrical disconnect and connections, depending on panel and set up location
- Rigging and Crane lifting of old unit from roof and new unit up to the roof.
- (Crane life to be coordinated during normal working hours 7-5)
- Removal of existing unit off site.

- Install new curb adapter for new rooftop unit with foam seal around it.
- Run gas piping to new unit for gas connections.
- New weather stripping around base of unit.
- Startup of new system.
- Check operations of new unit
- New 1" PVC condensate drainage.
- 1 Year parts and labor warranty

**Exclusions**

- Permits
- Extra electrical work
- Actuator replacement
- Main Hot water valves not holding.
- Thermostat's
- Thermostat wire
- Duct work modifications in building.
- Controls

**Total for the above installation York Equipment..... \$ 22,820.00**

Respectfully submitted,

***Rob Hirschberg***

Signature of acceptance

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Date of acceptance

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**Payment terms**

1/2 Due at signed returned contract.  
 Final 1/2 due at completion of installation.

Please call with any questions about the above installation.  
 Visa & MasterCard accepted.  
 Financing options are available.  
 Pricing good for 30 days from listed date

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**P.O. Box 638 Fort Washington, Pa 19034 Phone 215-793-9575 Email:**  
[Rob@Hirschbergmechanical.com](mailto:Rob@Hirschbergmechanical.com)