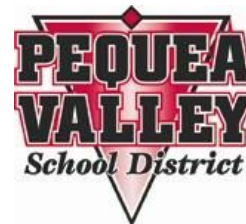


Pequea Valley Internship and Work Study Program Employer Agreement Form



Thank you for your willingness to support our district initiative to provide community work-based learning opportunities for our Pequea Valley High School learners. Your ability to provide real life work experience for our learners is a valuable part of being able to personalize their educational programs.

Requirements: Our learners must complete the following requirements to successfully complete our internship, work study programs, and co-op programs.

- Signed agreement forms and other application forms
- Site visits from PV Internship Coordinator or other advising staff members
 - 1 site visit per semester or as needed
- Complete an electronic portfolio – This will require the learner to take photos documenting experience and outlining main duties/responsibilities
- Obtain supervisor feedback – Simple 1 page form with rubrics for quick feedback on key job readiness skills
 - 1 feedback form per quarter of the school year
- Maintain time log: Students must log 75 hours to earn ½ credit, 150 work hours for 1 credit, and 300 hours for 2 credits.
- Weekly reflection (Internships Only)
- Pass/Fail grade

Student Section

Student Name:	
Company Name:	
Start Date of Work Experience:	
Ending Date (if applicable):	

Supervisor Section

Supervisor Name (please print)			
<input type="checkbox"/> I have read the above requirements and agree to partner with Pequea Valley in providing a work-based learning experience for the above named student.			
<input type="checkbox"/> Our company is willing to consider future student placements			
Supervisor Signature:		Date:	