

Board Officers

Dr. Joseph Fullerton
President

Nikki Rivera
Vice President

Ronald Melleby
Treasurer

Gina Brillhart
Secretary (non-voting)

Lancaster-Lebanon Intermediate Unit 13 Board Actions

June 28, 2023

PRESENTATIONS:

- Kelsey Olsen was recognized as the IU13 2023 Annie Sullivan Award recipient.
- IU13 Board Members were recognized for years of service milestones:
 - Mr. Robert Okonak (Lebanon School District) – 5 years
 - Mr. Tim Stauffer (Ephrata Area School District) – 10 years

BOARD ACTION:

- Approved \$15,034,763.29 in disbursements

Board Members

Brett Buckwalter
Craig Chubb
Maryann Cini
Susan Dieffenbach
Michael Fisher
Dr. Edith Gallagher
Idette Groff
Melissa Herr
Paul W. Irvin
Charles Merris, Jr.
Staci Murray
Robert Okonak
Raymond Ondrusek
Nelson Peters
Geoffrey Roche
Ryan Sexton
Tim Stauffer
Karen Sweigart
Jennifer Walker

BUSINESS SERVICES

Approval of the following proposed 2023-24 budgets:

- SSU 013 – Operations and Infrastructure Support Services
- SBU 015 – Statewide Initiatives

Approval of Investment Program for fiscal year 2023-24

Approval of Lancaster-Lebanon Public Schools Insurance Pool coverage for 2023-24

Approval of designation of newspapers for general circulation

Approval of leased properties from Lancaster-Lebanon Joint Authority as listed on the 2023-24 Master Lease Schedule

Approval of subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2023-24 Master Sublease Schedule

Approval of subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2022-23 Revised Master Sublease Schedule

Award of the following bids:

- #223-007 – CAFCO Grocery Bid
- #223-029 – Cafeteria Paper Supplies Bid

Approved the following contract(s):

For Business Services:

- JOHN STERLING ASSOCIATES LLC Medical Assistance (MA) provider screening (amendment)
- OLIN, STEPHEN Medical authorizations of IEP services

For Business Services (EDO):

- 41 CHERRY ST LLC Superintendents' Fall Study Council
- CONVERSATIONS INC Leadership Development
- THE HANOVER RESEARCH COUNCIL LLC Custom Research for CSI

For Business Services (PaTTAN):

- KLOO, AMANDA State Systemic Improvement Plan (SSIP) Consultation
- LEADER SERVICES Information technology Support
- LEADER SERVICES Technology support
- MARCO HOLDINGS LLC Printer services contract
- REGENTS OF THE UNIVERSITY OF MINNESOTA Professional Development
- SIGMA MANAGEMENT GROUP LLC Research and data analysis
- TYREE, RHONDA BEACH Special Education Advisory Panel facilitation

Matthew Stem
Executive Director

Approved the following subrecipient contract(s):

For Business Services (PaTTAN):

- TUSCARORA IU 11 Applied Behavior Analysis Supports Initiative
- BLAST INTERMEDIATE UNIT 17 Braille and large print instructional material production
- CENTRAL DAUPHIN SCHOOL DISTRICT Comprehensive Supports Initiative (amendment)
- HUNTINGDON AREA SCHOOL DIST Comprehensive Supports Initiative (amendment)
- SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT Comprehensive Supports Initiative (amendment)
- SOUTHERN FULTON SCHOOL DIST Comprehensive Supports Initiative (amendment)
- TUSCARORA IU 11 Consulting
- MIDWESTERN INTERMEDIATE UNIT 4 RAST staffing
- MIDWESTERN INTERMEDIATE UNIT 4 RAST services (amendment)
- PHILADELPHIA HUNE INC State Systemic Improvement Plan (SSIP)

Approved the following subrecipient contract(s) for Comprehensive Supports Initiative:

For Business Services (PaTTAN):

- BLACKLICK VALLEY SCHOOL DISTRICT
- FLEETWOOD AREA SCHOOL DISTRICT
- GREATER JOHNSTOWN SCHOOL DISTRICT
- JUNIATA COUNTY SCHOOL DIST
- LINCOLN CHARTER SCHOOL
- MIFFLIN COUNTY SCHOOL DISTRICT
- MIFFLINBURG AREA SCHOOL DIST
- NEWPORT SCHOOL DISTRICT
- WILLIAMSPORT AREA SCHL DIST
- YOUNG SCHOLARS OF CENTRAL PENNSYLVANIA CHARTER

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approval of the following proposed 2023-24 budgets:

- SBU 005 – Early Learners
- SBU 011 – Special Education Classroom Services
- SBU 012 – Itinerant Solutions
- SBU 014 – Federal Pass-Thru Funds Administration Services

First Reading of the following revised policies:

- 236.1 – Threat Assessment
- 805 – Emergency Preparedness and Response
- 805.2 – School Security Personnel
- 808 – Food Services

Approved award of settlement agreement

Approved the following contract(s):

- LIVING STRONG CONSULTING LLC Coach for the Early Head Start and ELECT Programs with Lancaster-Lebanon IU13
- CORNWALL LEBANON SCH CAFETERIA Food services for Head Start classes
- CORNWALL LEBANON SCH CAFETERIA Food services for Head Start classes
- EASTERN LEBANON COUNTY SCHOOL DISTRICT Food services for Head Start classes
- NORTHERN LEBANON SCHOOL DISTRICT Food services for Head Start classes
- PALMYRA AREA SCHOOL DISTRICT Food services for Head Start classes
- LANGUAGE SERVICES CONSULTANTS INC Foreign Language Interpreting and Translation Services
- N2Y LLC 12 Symbol Stix Prime licenses, 34 News2You licenses and 29 Unique Learning System licenses

- EVERYDAY SPEECH LLC 38 Basic (Annual) Everyday Speech licenses, 32 Premium (Annual) Everyday Speech licenses, 4 Bundled Curricula, and 1 Social Emotional Learning Curriculum
- IXL LEARNING INC 450 Student Math and ELA Licenses for Grades K-12
- INTERNATIONAL ACADEMY OF SCIENCE (ACCELUS) 639 Acellus Site Licenses, 1 quick start training for Acellus Administrators, and 1 quick start teacher training
- PHOENIX COURIER LTD Delivery of Student Meals
- MANHEIM CENTRAL S D FOOD SERVICES Student Nutrition Services
- MASONIC VILLAGES OF THE GRAND LODGE OF PA Student Nutrition Services
- BOYO TRANSPORTATION SERVICES INC Pupil Transportation
- FAITHFUL TRANSPORTATION LLC Pupil Transportation

Approved the following subrecipient contract(s):

- LEBANON FAMILY YMCA PA Pre-K Counts Partnership agreement for the 2022-2023 program year (amendment)
- COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY Early Head Start Child Care Partner Letter of Agreement
- LANCASTER RECREATION COMMISSION Early Head Start Child Care Partner Letter of Agreement
- LEBANON FAMILY YMCA Early Head Start Child Care Partner Letter of Agreement
- KOCHENDERFER'S UNITED METHODIST CHURCH PA Pre-K Counts Partnership to serve income eligible children for the 2022-2023 program year (amendment)
- COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY Pre-K Counts Partnership for 2023-2024 school year
- DIAMOND STREET EARLY CHILD CENTER Pre-K Counts Partnership for 2023-2024 school year
- NEW HOLLAND EARLY LEARNING CENTER Pre-K Counts Partnership for 2023-2024 school year
- KOCHENDERFER'S UNITED METHODIST CHURCH Pre-K Counts Partnership for 2023-2024 school year
- LEBANON FAMILY YMCA Pre-K Counts Partnership for 2023-2024 school year
- LEBANON SCHOOL DISTRICT Pre-K Counts Partnership for 2023-2024 school year
- LA ACADEMIA CHARTER SCHOOL Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

Approval of the following proposed 2023-24 budgets:

- SBU 002 – Community Education
- SBU 004 – Teaching and Learning Collaborative
- SBU 007 – Student Services
- SBU 016 – Regional Technology Solutions

Approved the following contract(s):

For Instructional Services:

- CGR EDUCATIONAL ASSOCIATES LLC Mandatory Leadership training for Administrators
- NCEE System Design Benchmarking training and implementation

- SPENCER CREATIVE SERVICES Keynote speaker for Elementary/Secondary Technology Conferences
- For Technology Services:
- PRO MAX FENCE SYSTEMS LLC Fencing for EI playground at CEC (amendment)
 - DETWILER ROOFING LLC Roof replacement at One Cumberland (amendments)
 - MIDSTATE MECHANICAL & ELECTRICAL, LLC HVAC and lighting units in Fairland and CSW
 - MIDSTATE MECHANICAL & ELECTRICAL, LLC Upgrade HVAC and lighting in Fairland and CSW
 - COMCAST Wide Area Network [WAN] Circuits

HUMAN RESOURCES SERVICES

Approval of the following proposed 2023-24 budgets:

- SBU 001 – Administrative and Management Services
- SSU 018 – Internal Service Fund for Employee Benefits

Second Reading and Approval of revised Policy 351 – Drug and Substance Abuse

Approval of salary increase for Community Education staff members based on the Board approved salary matrix for the 2023-2024 school year

Approval of retention incentive for eligible full-time Community Education staff members for the 2023-2024 school year

Approval of a salary increase for Act 93 staff members based on the Board approved salary matrix for the 2023-2024 school year

Approval of a salary increase for Confidential staff members based on the Board approved salary matrix for the 2023-2024 school year

Approval of contract for the reappointment of Philip Steinour – IU13 Assistant to the Executive Director-Chief Operating Officer

Approval of amendment to the IU13 Executive Director contract

Approval of Brubaker Connaughton Goss & Lucarelli, LLC, Attorneys at Law, as special counsel to provide professional services related to IU13's benefit plans and related matters

Approval to retain McNees Wallace & Nurick LLC, as special conflicts counsel

Approval to retain Cipriani & Werner, PC, as special counsel for personnel and benefit plan matters

Announcement of 6 Professional staff who have attained tenure

Approved the following contract(s):

- BEAR CREEK MOUNTAIN RESORT HR conference venue- lodging, meeting room space, and food service for HR Conference - April 2024
- MAXIM HEALTHCARE SERVICES HOLDINGS INC Temporary staffing services as secondary vendor for direct services to students through pricing award IU13 RFP #201-021 (amendment)
- POWERSCHOOL HOLDINGS LLC Subscription renewal for Business Plus software
- AETNA LIFE INSURANCE COMPANY Stop Loss Carrier
- NATIONAL VISION ADMINISTRATORS LLC Vision Benefit (amendment)
- TRUSTMARK Third Party Administrator for healthcare, flex, depend care, short-term disability benefits, and pass-thru Rx benefits

Approval of personnel actions:

- Resignation: 24
- Termination: 3
- Retirement: 1
- Employment: 231
- Change of Position, Salary or Status: 45
- Leave of Absence: 4

PRIOR BUSINESS

Second Reading and Approval of the 2023-2024 IU13 Board Meeting Calendar

NEW BUSINESS

Presentation of 2023 IU13 Board Election Results

Report of the IU13 Board Officer Nominating Committee

Election of 2023-24 IU13 Board Officers (July 1, 2023-June 30, 2024):

- President: Dr. Joseph Fullerton
- Vice President: Mrs. Nikki Rivera
- Treasurer: Mr. Ronald Melleby
- Secretary: Mrs. Gina Brillhart
- Assistant Secretary: Mr. Flip Steinour

Approval of IU13-Appointed Directors to the Lancaster-Lebanon Education Foundation (LLEF) Board of Directors

Year-end Vision Update

IU13 FAST FACTS



IU13 Names 2023 Annie Sullivan Award Honoree

IU13 has named Kelsey Olsen as the 2023 Annie Sullivan Award recipient. Kelsey Olsen is an Autistic Support Teacher for IU13. Her classroom is located in Elizabethtown Area High School.

The award, named after Helen Keller's lifelong teacher and companion, is presented to a professional who demonstrates exemplary care for students with disabilities, and goes above and beyond their duties to help the community. The recipient is nominated by peers and selected by a committee of past award recipients. It is considered one of the highest honors given to special education professionals.

In addition to her students and community partners, Kelsey is highly regarded as an educator as exemplified by the numerous letters of support provided by coworkers, support staff, and supervisors. **We are incredibly proud of Kelsey for her dedication and passion to help students, and for the example she's setting for future educators everywhere.**

- Read more at <https://www.iu13.org/news-media/>