

## **Title I School-Level Parental Involvement Policy Shasta Lake School**

Shasta Lake School has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with input from parent and staff that was gathered during the Title I Parent Information Night, School Site Council, and staff meetings. This collective information was then compiled and approved by the Shasta Lake School Site Council and the Gateway District Board. It has distributed the policy to parents of Title I students in first day packets each year. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at Shasta Lake School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Annual meetings will be held in the first trimester of each school year to provide parents with Title I information at the beginning of the school year.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. The following meetings are opportunities for parents to gather parent involvement information.
  - Back to School Night: August
  - Teacher/Parent Conferences - September-October
  - Title I Parent Information Night - October - November
  - School Site Council Meetings - 3<sup>rd</sup> Thursday of each month
  - Personal meetings with the principal - Schedule an appointment 275-7020
  - Open House - April
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.

Parents are encouraged to provide feedback to the Title I Parent Involvement Policy through the following opportunities:

  - Title I Parent Information Night - November
  - School Site Council Meetings - 3<sup>rd</sup> Thursday of each month
  - Personal meetings with the principal - Schedule an appointment 275-7020
- The school provides parents of Title I students with timely information about Title I programs through the following forms of communication:
  - School Messenger Phone System
  - The Shasta Lake Website: <http://www.gateway-schools.org>
  - The digital School Reader Board located outside the front of the school
  - Staff and parent communication: Conferences and phone conversations
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - Back to School Night
  - Parent/teacher conferences

- o Title I Parent Information Night
  - o School Site Council Meetings - 3<sup>rd</sup> Thursday of each month
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
    - o Teacher/Parent Conferences - Conferences available by parent or teacher request
    - o Title I Parent Information Night - November
    - o School Site Council Meetings - 3<sup>rd</sup> Thursday of each month
    - o Personal meetings with the principal - Schedule an appointment 275-7020

### **Building Capacity for Involvement**

Shasta Lake School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - o Back to School Night - August
  - o Teacher/Parent Conferences - September-October
  - o Title I Parent Information Night - November
  - o School Site Council Meetings - 3<sup>rd</sup> Thursday of each month
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. Materials such as parent involvement activities, homework strategies and reading support are provided at our literacy information nights which include the following:
  - o Kindergarten Open House - August
  - o Back to School Night - August
  - o Teacher/Parent Conferences - September-October
  - o Title I Parent Information Night - November
  - o Dr. Seuss Literacy Night - March
  - o Kindergarten Orientation - March
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners. Shasta Lake has a collective commitment to work collaboratively with all students, staff and parents. The staff uses our Professional Learning Community time to discuss ways to work with and include parents in student learning. The following are examples of this collaborative effort to maximize student learning:
  - o Student/Parent/Teacher/Administrator School Compact
  - o Parent/Teacher/Student conferences: as requested by parents or school
  - o Parent volunteers in classrooms and as field trip chaperones
  - o Parent Club meetings
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to

encourage and support parents in more fully participating in the education of their children.

- o The school works with parents and provides opportunities for parent involvement with activities such as:
  - School Site Council
  - Student Support Team Meetings
  - Positive Parent Program
  - Connection with community
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
  - o School Messenger Phone System
  - o The Shasta Lake Website: <http://www.gateway-schools.org>,
  - o The digital School Reader Board located outside the front of the school
  - o Staff and parent communication: conferences and phone conversations
- The school provides support for parental involvement activities requested by Title I parents.
  - o Resources are provided to help support parental involvement including:
    - Reading strategies to use at home with students
    - Homework strategies to use at home with students
    - Literacy nights are available were academic support strategies are taught

## **Accessibility**

Shasta Lake School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- ELAC Meetings - August
- IEP meetings
- Parent/Teacher conferences

Revised: 11/5/2020

Site Council Approval: 12/15/20