

PERSONNEL

Reporting Absences

A. All Employees

Employees shall report absences as early as possible as directed by their administrators.

B. Itinerant Teachers

When it is necessary for the itinerant teacher to be absent, all principals/administrators of assigned schools shall be notified as far in advance as possible.

Approved by Superintendent: January 18, 1994
Revised by Superintendent: November 29, 2017
Revised by Superintendent: 2023



APPROVED AS TO
LEGAL SUFFICIENCY


11/13/23