

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

November 13, 2023

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 6, 2023, by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Melissa Duncan		
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Mrs. Suzanne Warzala		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **SPECIAL PRESENTATION:** Dr. Scot Beckerman: School Bus Emergency Evacuation Drills
5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE & LIAISON REPORTS**
7. **SUPERINTENDENT'S REPORT**

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**9. ACTION ITEMS FOR the Business Agenda for the November 13, 2023, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-17** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from October 16, 2023, through November 7, 2023, per attachment.
- B-2.** Approval of Minutes from the October 16, 2023, Board of Education meeting, per attachment.
- B-3.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Sue Anne Mather	“Policy Update,” sponsored by NJASBO, Whippany, NJ	12/12/23	Registration Mileage	\$125 \$16.36
Erkan Gumustekin	“Policy Update,” sponsored by NJASBO, Whippany, NJ	12/12/23	Registration	\$125
Joseph Kiely	“Theater Day for Teachers,” sponsored by Montclair State University, Montclair, NJ	3/13/24	Registration Mileage Tolls	\$125 \$10.34 \$3.42
Tiffany Cohen	“Harnessing the Power of AI: Enhancing Policies, Procedures and Pedagogy,” NJ Ed Summit, sponsored by TMI Education and NJPSA/FEA, Monroe, NJ	3/21/24	Registration Mileage Tolls	\$150 \$54.52 \$9.18
Amy Pierret	“Harnessing the Power of AI: Enhancing Policies, Procedures and Pedagogy,” NJ Ed Summit, sponsored by TMI Education and NJPSA/FEA, Monroe, NJ	3/21/24	Registration Mileage Tolls	\$150 \$51.42 \$5.50

B-4. Approval of the following student placements/services for the 2023-2024 school year.

Item	Student ID	Provider	Type	Duration	Cost
a.	23058	Ramsey High School S.T.E.P. Program, Ramsey, NJ	Tuition	7/3/23-6/30/24	\$28,596.74
b.	27795	Ramsey High School S.T.E.P. Program, Ramsey, NJ	Tuition	7/3/23-6/30/24	\$41,027.03
c.	24574	Fusion Academy, Englewood, NJ	Tuition	12/5/23-6/30/24	\$71,000

B-5. Approve the following facilities use requests for the 2023-2024 school year as indicated below:

Organization Name	Activity and Location(s)	Date(s)	Time(s)
BCCA	Fencing Meet – Main Gym	1/7/24*	7 AM-1 PM
American Soccer Club	Youth Soccer Clinics – Back Gym	1/7/24, 1/14/24, 1/21/24, 1/28/24, 2/4/24, 2/11/24, 2/18/24, 2/25/24	9 AM – 1 PM
Schmitt Sports, LLC	Basketball Clinic – Front Gym	11/9/23, 11/10/23	8:45 AM – 12 PM
Allendale Recreation Commission	Rec Basketball – Main and Back Gyms	Saturdays and Sundays 12/2/23-3/10/24	12 PM – 5 PM

*date change from previous approval.

- B-6.** Approval of the Collective Bargaining Agreement between the Northern Highlands Administrators' Association and the Northern Highlands Regional High School Board of Education, effective for the period of July 1, 2024, through June 30, 2028 (four-year agreement), per attachment.
- B-7.** Approval of the addendum to the settlement agreement for student (ID 25441) originally approved at the July 19, 2023, Board of Education Meeting, per attachment.
- B-8.** Accept and affirm the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance, for the 2023-2024 school year, per attachment.
- B-9.** RESOLVED, that the Northern Highlands Board of Education accepts the report of the mandatory School Bus Emergency Evacuation Drills performed during the month of October and organized and conducted by the Assistant Principal, Mr. Michael Koth, with the assistance of the following staff members, Dr. Tony LaRocca, Mr. Joe Occhino and school bus drivers. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe. Drills were conducted during each physical education class on October 18, 2023, October 19, 2023 and October 20, 2023 in the student parking lot and also before school at bus drop off on the west service road, per attachment.

- B-10.** Approval of Change Order #4, in the amount of \$ 84,431 for the Field House and Site Improvements Project awarded to Daskal, LLC, per attachment.
- B-11.** Approval of the district Chemical Hygiene Plan, available in the District Board Office.
- B-12. Approval of Disposal of Equipment**
RESOLVED, on the recommendation of the Business Administrator, that the Board of Education approve the disposal of the following obsolete equipment no longer needed and further, authorize adjustments to the Districts' Fixed Assets records as appropriate.
- Two Basketball Racks (Athletics)
 - 34 Basketballs (Athletics)
- B-13. Resolution Authorizing Disposal of Surplus Property**
WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:
- Posting on the NJDOE textbook sharing site
 - Selling or donating books in an “as is” condition without express or implied warranties.
 - Disposal of books which are outdated or beyond their useful life NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.
- B-14.** Approval to accept a new Tennis Table for the Table Tennis Club, valued at \$200, from an anonymous donor.
- B-15.** Approval of the revised contract, originally approved on March 28, 2023, with EMEX, LLC., for purchasing electricity supply services for public use on an online auction, per attachment.
- B-16.** RESOLVED, that the Northern Highlands Board of Education authorize the amended and NJDOE-approved submission of the ESEA grant application, originally approved at the June 5, 2023, Board of Education meeting, per attachment.
- B-17.** Approve the resource purchase of the *SmartClass Let's Talk!* subscription for ESL student support, which includes differentiated software as well as professional development, at a total cost of \$2,330 to be paid for using Title I Funds, per attachment.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for the November 13, 2023 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-14**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

E-2. Accept and affirm the Monthly Student Suspension report, per attachment.

E-3. Approve to abolish the following Board of Education Policies, Regulations and Bylaws.

P 1524	School Leadership Councils
P & R 3432	Sick Leave
P & R 4432	Sick Leave
P & R 5460.02	Bridge Year Pilot Program (M)
P 8540	School Nutrition Programs (M)
P 8550	Meal Charges/Outstanding Food Service Bill (M)

E-4. Approve the first reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P & R 1642.01	Sick Leave
P 2270	Religion in the Schools
P & R 2419	School Threat Assessment Teams (M)
P 3161	Examination for Cause
P & R 3212	Attendance (M)
P 3324	Right of Privacy
P 4161	Examination for Cause
P & R 4212	Attendance (M)
P 4324	Right of Privacy
P & R 5111	Eligibility of Resident/Nonresident Students (M)
P & R 5116	Education of Homeless Children and Youths

E-5. Accept and affirm the School Safety and Security Plan Annual Review Statement of Assurance, for the 2023-2024 school year, per attachment.

E-6. Accept and affirm the assessment of the security features and vulnerabilities of school buildings and grounds, utilizing a checklist provided and outlined by the New Jersey Office of Homeland Security and Preparedness (NJOHSP), in collaboration with the New Jersey Department of Education (NJDOE), per attachment.

E-7. Approve and adopt the Grades 9-12 standards in the disciplines listed below to reflect the adoption of the New Jersey Student Learning Standards (NJSLS) approved by the State Board of Education. This alignment is in preparation for the NJDOE full implementation in September, 2024.

- Mathematics
- English Language Arts

E-8. Approve the revised School Calendar, for the 2023-2024 school year, per attachment.

- E-9.** Approve the School Calendar, for the 2024-2025 school year, per attachment.
- E-10.** Approve the final agreement with the JED Foundation, for the 2023-2024 school year, at no cost to the district.
- E-11.** Approve the location for Project Graduation Field Trip for the Class of 2024, per attachment.
- E-12.** Approve the appointment of AMI SHAH, from Administrative Assistant to Assistant Principal of Student Affairs to Administrative Assistant to the Principal, for the 2023-2024 school year, effective January 2, 2024 to June 30, 2024 with a revised salary of \$62,676 prorated, per attachment. (Administrative Assistant guide, Step 8), per attachment.
- E-13.** Approve the following field trip(s) for the 2023-2024 school year.
1. Debate Team: League Competition: 10/26/23, 11/15/23, 11/29/23, 12/6/23, 12/14/23, 1/4/24, 1/11/24, 1/30/24, 2/7/24, 2/15/24, 2/28/24, 3/12/24
 - Ramsey High School, Ramsey NJ: 10/26/23
 - Locations to be decided for upcoming competition dates
 2. Highlands Voices: Holiday Lights Parade: 11/25/23
 - Passaic Valley Regional High School, Little Falls NJ
 3. AP Art History Classes and AP European History Classes: Art Exhibit: 12/4/23
 - Metropolitan Museum of Art, NYC
 4. STEM: Holiday STEM competition: 12/5/23
 - Paramus High School, Paramus NJ
 5. Quiz Bowl: Tournament: 12/9/23
 - Ridgewood High School, Ridgewood NJ
 6. Science Olympiad League: Science Olympiad Competition: 1/10/24
 - NJIT, Newark NJ
 7. AP Physics Classes: Physics Olympiad Competition: 1/13/24
 - Bayonne High School, Bayonne NJ
 8. Boomerang Project: Training and team building: 1/21/24 - 1/22/24 (Overnight trip)
 - Ocean Place Resort, Long Branch NJ
 9. Girls Lacrosse Team: Varsity/JV Games and team building: 3/17/24 - 3/20/24 (Overnight trip)
 - Hartford Tech High School, Bel Air MD (Game location)
 - Arundel High School, Gambrills MD (Game location)
 - Great Wolf Lodge Waterpark/Perryville MD (Accommodations)

E-14. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
JOSEPH INTERMAGGIO	Debate Team	10/26/23 11/15/23 11/29/23 12/6/23 12/14/23 1/4/24 1/11/24 1/30/24 2/7/24 2/15/24 2/28/24 3/12/24	Substitute cost for each competition date
THOMAS PASTER	Highlands Voices	11/25/23	No substitute cost
KRISTA CARPINO	AP Art History/AP European History Classes	12/04/23	Substitute cost
MARY LARDIERE	AP Art History/AP European History Classes	12/04/23	Substitute cost
ANNE CANZANI	AP Art History/AP European History Classes	12/04/23	Substitute cost
MICHELE ZUNGOLI	AP Art History/AP European History Classes	12/04/23	No substitute cost
AL MUGNO	STEM	12/5/23	Substitute cost
JOHN GORNELL	Quiz Bowl	12/9/23	No substitute cost
CAROL VOLPE	Science Olympiad League	1/10/24	Substitute cost
SHAWNA LAGAN	Science Olympiad League	1/10/24	Substitute cost
RYAN FANELLI	Science Olympiad League	1/10/24	Substitute cost
EILEEN RAKOWSKI	AP Physics Classes	1/13/24	No substitute cost
ALEXANDRA FALCONE	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 M&IE not to exceed \$103.50
JOHN BEATTY	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 M&IE not to exceed \$103.50
JOSEPH KIELY	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 M&IE not to exceed \$103.50
NICOLE MARTINO	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 M&IE not to exceed \$103.50
DOUG SCHEMLY	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 M&IE not to exceed \$103.50
NATASHA COLLOVA	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 M&IE not to exceed \$103.50
JENNIFER LEDERMAN	Boomerang Project	1/21/24 - 1/22/24	Substitute cost for 1/22/24 Chaperone overnight rate \$275 M&IE not to exceed \$103.50

CRAIG SHEPPARD	Boomerang Project	1/21/24 - 1/22/24	\$550 M&IE not to exceed \$103.50
MICHAEL MENZELLA	Girls Lacrosse Team	3/17/24 - 3/20/24	Substitute cost M&IE not to exceed \$206.50
NATASHA COLLOVA	Girls Lacrosse Team	3/17/24 - 3/20/24	Substitute cost M&IE not to exceed \$206.50
ALEXANDRA DUCH	Girls Lacrosse Team	3/17/24 - 3/20/24	No substitute cost M&IE not to exceed \$206.50

Roll Call:

- 11. **BOARD PRESIDENT’S REPORT**
- 12. **OLD BUSINESS**
- 13. **NEW BUSINESS**
- 14. **OPEN TO THE PUBLIC**
- 15. **EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____