

CLAIBORNE PARISH
TRUANCY ASSESSMENT AND SERVICE CENTER
Levels of Intervention

I. 5 Unexcused Absences

- A. Referred to the truancy center by the school
School faxes information regarding absences to the District Attorney's Office(truancy center) and copies the school board office.
- B. The truancy center begins a file for the child.
- C. A letter is sent home from the District Attorney's Office-truancy division

II. 8 Unexcused Absences

- A. The school faxes the second referral to the District Attorney's Office.
- B. A second letter is sent to the parents-second truancy notice.
- C. A parent/child conference is scheduled by the truancy center.

III. 11 Unexcused Absences

- A. A hearing is scheduled in front of the district judge with the child, parent, and truancy officer present.
- B. The child is placed under court order to go to school and given certain consequences for further truancy to be determined by the truancy officer and the judge. The parent is also placed under court order to have the child in school.
- C. The truancy center again "flags" the child at school. The truancy center will monitor the child each day.

IV. 15th Absence and All Subsequent Absences

- A. Juvenile Court
 - 1) Child is placed on the docket in juvenile court.
 - 2) The child and parent are given judicial notice to be in juvenile court.
- B. The District Judge will determine punishment at this level.

Note: For grades K-8, the unexcused absence count will be continuous throughout the school year. For grades 9-12, the unexcused absence count will run through mid-term and will begin again at the start of the second semester of that school year.

It is imperative that reported truancy be made in a timely manner to the district attorney's office as well as the Claiborne Parish School Board Office. In the event of possible prosecution of individuals who violate compulsory school attendance laws, the proper steps **MUST** have been followed, in order for prosecution to be successful.