ANDOVER REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

LONG POND SCHOOL
707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860
JUNE 22, 2022 at 7:30 pm

BOARD OF EDUCATION

Brian Hertenstein	**James Fetcho**	**Jeffrey Neubig**
Rebecca Bearden	**Robert Koroski**	**William Porter**
Maria Dunbar	**Steven Minnick**	**Lena Sciroppo**

Mission Statement

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

I. INTRODUCTORY ITEMS

•Call Meeting to Order

•Pledge of Allegiance

•The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

Roll Call:

_____Mrs. Bearden	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig

_____Mr. Porter _____Mrs. Sciroppo _____Dr. Koroski

II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling Under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd_____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

III. PRESENTATION(S):

- HIB School Report Card Presentation (Bryan Fleming)

IV. APPROVAL OF MINUTES: Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

May 11, 2022 Regular Meeting Minutes

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Mrs. Bearden	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Minnick (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mrs. Bearden	Dr. Neubig
Dr. Koroski	Mr. Fetcho	Mr. Hertenstein

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mr. Porter
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroki
Sussex County Educational Services	Mrs. Dunbar	Dr. Koroki
Andover Regional Parent Teacher Association	Mrs. Bearden	Mr. Minnick
Township Liaison	Dr. Koroski	Mrs. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mrs. Bearden & Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo

VI. SUPERINTENDENT REPORT:

A. Successful School/District Events
B. Busing Contracts//School Times Update

C. HIB Report - Approval of HIB Report (Monthly)

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Mrs. Bearden	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Finished preparations for and completed NJSLA testing at LPS school.
- Scheduling, preparing, and conducting interviews for open positions
- Attended Part 2 of the NJDOE Gifted and Talented Webinar Series.
- Completed grant purchases for the 2021-2022 school year.
- Created a shared administrative document to document desired allocations for the 2022-2023 Title 1 grant.
- Completed the Non-Public School Consultation Meeting requests for the 2022-2023 Title 1 grant.
- Worked with Mrs. Silvernail on Algebra 1 placement testing protocol and procedure.
- Met with administration to conduct a Health Unit review of the Tri-District Curriculum.
- Attended webinar “Computer Science for All in NJ”
- Prepare materials for new staff.
- Begin planning New Teacher Orientation and Staff PD days for the first two days of school.
- Begin preparations for the 2022-2023 Read to Them event at FMB.

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Continue to conduct NJSLA testing as the District Technology Coordinator.
- Set up and tested outdoor audio equipment for the LPS Graduation.

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by Suzanne Ross, Supervisor of Special Services/LDTC.

- In **May 2022** the following meetings were held:
  * New Preschool Referral: 0
  * New Referrals: CST 5, Speech 0
  * Annual Reviews: CST 14 Speech 1
  * Eligibility Meetings: CST 12, Speech 0
  * Transfer out of district: CST 1, Speech 0
  * Transfer into district: CST 0
  * Declassified: CST 0 Speech 0

* Newly Classified CST 2, Speech 0
* Other meetings: CST 3, Speech 0, 504 7
* **Total number of IEPs**: **CST=83 Speech = 10 Total=93**
* **Total number of 504's = 19**
* **Total number of RTI Speech Action Plans=16**

- Participated in SW Special Education Directors/Supervisor's Group virtual discussion regarding updates with the NJDOE on special education. Updates provided to CST team members.
- Ongoing collaboration with the administrative team regarding operations, programs and schedules, and needs of staff and students etc.
- Planning and programming for ESY 2022
- Ongoing updates to budgeting for the 2022/2023 school year, for use of Title I funds.
- Participated in the interview process for multiple open positions for the 22/23 school year.

E. Suspension/HIB Reports from Florence M. Burd and Long Pond schools.

F. Principal's Reports from Cindy Mizelle and Bryan Fleming are attached.

VII. <u>SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:</u>

- Busing Update
- July 1, 2020, **public schools** must no longer charge students falling under the reduced price category $.40 for lunch and $.30 for breakfast. All public school students determined as reduced price eligible will receive breakfast and lunch meals **at no cost** to the student.
- Applied for reimbursement for the lead testing cost of $3,459.
- Received additional FEMA reimbursement of $511.73.

VIII. <u>PUBLIC PARTICIPATION ON AGENDA ITEMS:</u>

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

IX. <u>ACTION ITEMS:</u>

A. <u>PERSONNEL/POLICY</u>:

Be it resolved that resolution numbers 1-35 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Mrs. Bearden	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **New Hire:** Approve Ryan Yaiser as full-time teacher with start date of September 1, 2022 through June 30, 2023 at MA 30 Step 6, with a salary of $70,524 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

2. **New Hire:** Approve Brittany Grau as full-time teacher with start date of September 1, 2022 through June 30, 2023 at MA Step 3, with a salary of $64,192 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

3. **New Hire:** Approve Dawn O'Connell as full-time Interventionist Teacher with start date of September 1, 2022 through June 30, 2023 at BA 15 Step 10, with a salary of $71,736 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

4. **New Hire:** Approve Lisa Sargenti as full-time Guidance Counselor with start date of September 1, 2022 through June 30, 2023 at MA Step 5, with a salary of $67,106 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

5. **New Hire:** Approve Melissa Maney as full-time Teacher with start date of September 1, 2022 through June 30, 2023 at MA Step 4, with a salary of $65,629 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

6. **Substitute Custodians:** Approve the following substitute custodians retroactively to June 13, 2022 through June 30, 2022, at a rate of $15.00/hour, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Aaron Myerson

Daniel Nasca
Scott Nikolakopoulos

7. **Temporary Summer Custodians:** Approve the following temporary summer custodians for the 2022-2023 school year, at a rate of $15.00/hour, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Aaron Myerson
Daniel Nasca
Scott Nikolakopoulos

8. **New Hire:** Approve, retroactively, Jeffrey Blunt as full-time night custodian with start date of June 20, 2022 through June 30, 2022, Step 1, with a pro-rated salary of $35,540 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

9. **New Hire:** Approve Jeffrey Blunt as full-time night custodian with start date of July 1, 2022 through June 30, 2023, Step 1, at a salary of $35,540 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

10. **New Hire:** Approve Nicole Dilkes as Principal of the Florence M. Burd School with start date on or about July 22, 2022 through June 30, 2022, with a pro-rated salary of $128,000 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

11. **New Hire:** Approve Julianne Sabo as Teacher with start date of September 1, 2022 through June 30, 2022, BA Step 4 with a salary of $60,579 pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

12. **Resignation**: Approve and accept with best wishes the resignation of Jessica Hubble, Teacher, effective June 11, 2022 with last day worked June 10, 2022, as recommended by the Superintendent of Schools.

13. **Resignation**: Approve and accept with best wishes the resignation of Cindy Mizelle, FMB Principal, effective July 22, 2022 with last day worked July 21, 2022, as recommended by the Superintendent of Schools.

14. **Resignation**: Approve and accept with best wishes, retroactively, the resignation of Gary Nelson, Custodian, effective May 25, 2022, as recommended by the Superintendent of Schools.

15. **Rescind 2022 District Summer Academy**: Rescind the following P/P Resolution 7 from the May 11, 2022 agenda, as recommended by the Superintendent of Schools.

> 7. ***2022 District Summer Academy:*** *Approve the following individuals for the 2022 District Summer Academy for the period July 5 through August 1, 2022, to be paid by ESSER III portion of the American Rescue Plan grant funds, for the hours/days and salary listed below, as recommended by the Superintendent of Schools.*

Claire Serratelli (Sp. Ed. & Additional Support)	*$50/hour 3/hrs./day*	*21 days*	*up to $37,800*

16. **2022 Extended School Year Teachers**: Approve Claire Serratelli, Teacher for the Extended School Year for the period July 5, 2022 - August 1, 2022 for 4 hours/day for $50/hour for 20 days at a total amount of $4,000, as recommended by the Superintendent of Schools.

17. **Rescind 2022 District Summer Academy**: Rescind the following P/P Resolution 14 from the April 27, 2022 agenda, as recommended by the Superintendent of Schools.

> *14.* ***Summer Academy/Programming Supervisor****: Approve Nickolas Moustakas, Teacher, as the Summer Programming Supervisor for the Summer Academy program with a stipend of $4,000 to be taken from the American Rescue Plan, ESSER III, as recommended by the Superintendent of Schools.*

18. **Summer Academy/Programming Supervisor**: Approve Tammy Antonucci, Teacher, as the Summer Programming Supervisor for the Summer Academy program with a stipend of $4,000 to be taken from the American Rescue Plan, ESSER III, as recommended by the Superintendent of Schools.

19. **2022 District Summer Academy:** Approve Shelly Brown as summer academy teacher for the 2022 District Summer Academy for the period of July 5 through August 1, 2022, to be paid by ESSER III portion of the American Rescue Plan grant funds, for 3 hours/day at $50/hour for 20 days for a maximum of $3,000, as recommended by the Superintendent of Schools.

20. **2022 Extended School Year ParaProfessionals:** Approve the following as ParaProfessionals for the Extended School Year for the period July 5, 2022 - August 1, 2022, for 4 hours/day for $20/hour for 20 days at a total amount of $1,600 each, as recommended by the Superintendent of Schools.

- Scott Nikolakopoulos
- Heather McDevitt
- Loretta Williams

21. **Risk Assessments:** Approve Paige Ortega, Social Worker, retroactively from June 1, 2022 for payment, at her hourly per diem rate, to conduct and/or follow up on risk assessments after school hours, as recommended by the Superintendent of Schools.

22. **2022 Summer I.E.P./CST Meetings:** Approve the following teachers to attend I.E.P. meetings during the summer months, as needed, at an hourly rate of $50, as recommended by the Superintendent of Schools.

Special Education Teachers

James Hasten

General Education Teacher

James Hasten
Jennifer Bogert

23. **FMB Summer Academy Staffing**: Approve Paige Ortega as Counselor for the Summer Academy Program, at an hourly rate of $50, for 20 days at 3 hours/day from July 5, 2022 through August 1, 2022, as recommended by the Superintendent of Schools.

24. **Student Teacher(s)**: Approve the following, as recommended by the Superintendent of Schools:

Student Teacher/College	Duration	Cooperating Teacher
Sarah Sayner Centenary University	Practicum: August 29 - December 16, 2022	Jill Johnson
Sarah Sayner Centenary University	Student Teaching: January 16 - April 28, 2023	Jeni Moriarty (General Ed) Alyssa Maxwell (Special Ed)
Selena Vieira Centenary University	Student Teaching: August 29 - December 16, 2022	Mindy DuCharme (Pre-3 in K classroom) Kim Rosselli (TOSD, Sp Ed placement)

25. **Approval of School Treasurer:** Approve Rene Metzgar as School Treasurer for the 2022-2023 school year at a salary of $7,931, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

26. **Merit Goal:** Approve the achievement and payment of $5,494.50 merit goal for **Dr. Clifford Burns,** Superintendent of Schools, for improving administrator performance in our school district through improved evaluation feedback for the 2021-2022 school year, as approved by the Executive County Superintendent of Schools.

27. **Special Project Stipend:** Approve the achievement and payment of $1,303 contractual stipend (1% of salary) for **Bryan Fleming**, LPS Principal, for Schedule B organization/handbook special project for the 2021-2022 school year, as recommended by the Superintendent of Schools.

28. **Special Project Stipend:** Approve the achievement and payment of $1,303 contractual stipend (1% of salary) for **Bryan Fleming**, LPS Principal, for School Safety Specialist certificate professional growth & development special project during 2021-2022 school year, as recommended by the Superintendent of Schools.

29. **Special Project Stipend:** Approve the achievement and payment of $1,242 contractual stipend for **Cindy Mizelle**, FMB Principal, for creating a staff-centered professional development program at FMB School for the 2021-2022 school year, as recommended by the Superintendent of Schools.

30. **Special Project Stipend:** Approve the achievement and payment of $1,242 contractual stipend for **Cindy Mizelle**, FMB Principal, for providing scheduled time for the teaching staff to discuss Guided Reading principles as a grade level and vertical teams at FMB School for the 2021-2022 school year, as recommended by the Superintendent of Schools.

31. **Extended Day Class Trip Chaperones**: Approve, retroactively, the following, as recommended by the Superintendent of Schools:

May 2: 6th and 7th Grade: Fairview Lake- Outdoor Education
Additional Support (to be paid via timesheet)

- Two 1:1 paraprofessionals (required in IEP)
    - Candice Coston: 5hrs at per diem rate
    - Jennie Pike: 4hrs and 15 mins at per diem rate
- One nurse
    - Erik Burneyko: 2hrs at per diem rate

June 3: 8th Grade Trip to Happiness is Camping- Team Building
Additional Support (to be paid via timesheet)

- Erik Burneyko: 3hr at per diem rate

32. **Superintendent's Evaluation**: Approve the evaluation of Dr. Clifford Burns for the 2021-2022 school year.

33. **ParaProfessional Part-Time New Hire(s):** Approve the following for the 2022-2023 school year, without benefits, pro-rated to start date and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Paraprofessionals for 2022-2023 School Year

NAME	START DATE	SCHOOL	ASSIGNMENT	HOURS	STEP	SALARY
Bianco, Patricia	9/1/22	TBD	TBD	TBD	TBD	TBD
Clark, Kimberly	9/1/22	TBD	TBD	TBD	TBD	TBD
Cook, Stephanie	9/1/22	TBD	TBD	TBD	TBD	TBD
Coston, Candice	9/1/22	TBD	TBD	TBD	TBD	TBD
Coye, Rosita	9/1/22	TBD	TBD	TBD	TBD	TBD
D'Angelo, Audrey	9/1/22	TBD	TBD	TBD	TBD	TBD
DiCapua, Ashley	9/1/22	TBD	TBD	TBD	TBD	TBD
Finley, Amy	9/1/22	TBD	TBD	TBD	TBD	TBD
Goldberg, Kathleen	9/1/22	TBD	TBD	TBD	TBD	TBD

Harding, Caroline	9/1/22	TBD	TBD	TBD	TBD	TBD
Hiler, Judi	9/1/22	TBD	TBD	TBD	TBD	TBD
Mortillo, Laurie	9/1/22	TBD	TBD	TBD	TBD	TBD
Nichols, Marianne	9/1/22	TBD	TBD	TBD	TBD	TBD
Nikolakopoulos, Scott	9/1/22	TBD	TBD	TBD	TBD	TBD
Patel, Manisha	9/1/22	TBD	TBD	TBD	TBD	TBD
Pike, Jennie	9/1/22	TBD	TBD	TBD	TBD	TBD
Potter, Cindy	9/1/22	TBD	TBD	TBD	TBD	TBD
Roque Maria	9/1/22	TBD	TBD	TBD	TBD	TBD
Sumski, Lisa	9/1/22	TBD	TBD	TBD	TBD	TBD
Williams, Loretta	9/1/22	TBD	TBD	TBD	TBD	TBD
Zuber, Patricia	9/1/22	TBD	TBD	TBD	TBD	TBD

34. **Substitutes for the 2022-2023 School Year**: Approve the employment of all substitutes below for the 2022-2023 school year, as recommended by the Superintendent of Schools.

POSITION	**NAME**
CUSTODIAN	Christian Hunt
CUSTODIAN	Gary W Kays
CUSTODIAN	Joe Krieg
CUSTODIAN	Aaron Myerson
CUSTODIAN	Scott Nikolakopoulos
CUSTODIAN	Daniel Nasca
NURSE	Douglas Earley
NURSE	Clare Golden
NURSE	Laurie Knies
TEACHER	Karen Balzano
TEACHER	Jillian P Bandel
TEACHER	Ryan Curtis
TEACHER	Richard Freda
TEACHER	Brandi Gibbs
TEACHER	Debra Haneman
TEACHER	Emma Hesse
TEACHER	Heather McDevitt
TEACHER	Steve McGoldrick
TEACHER	Vivian Meudt
TEACHER	Brittany Napholz
TEACHER	Michael Patsis
TEACHER	Louise Powers
TEACHER	Roberta Trainor

TEACHER/PARA/SECR	Colleen Figueiredo
TEACHER/PARA	Leah Slobodzian
TEACHER/PARA/SECR	Zane Pike
SECRETARY	Diane S Cunningham

Sub Teacher	Stephanie Cook
Sub Teacher	Candice Coston
Sub Teacher	Lauren Lombardo
Sub Teacher	Marianne Nichols
Sub Teacher	Jennie Pike
Sub Teacher	Patricia Zuber

35. **First Reading of Policies & Regulations**: Approve the first reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

P 1648.14 (M)(Abolished)	Safety Plan for Healthcare Settings in School Buildings – COVID-19
P 1648.15 (M) (New)	Recordkeeping for Healthcare Settings in School Buildings – COVID-19
P 2415.04	Title I – District – Wide Parent and Family Engagement (M) (Revised)
P 2415.50	Title I – School Parent and Family Engagement (M) (New)
P 2416.01	Postnatal Accommodations for Students (New)
P 2417	Student Intervention and Referral Services (M) (Revised)
P 3161	Examination for Cause (Revised)
P 4161	Examination for Cause (Revised)
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
P & R 7410	Maintenance and Repair (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

B. FINANCE/OPERATIONS:

Be it resolved that resolution numbers 1-39 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Mrs. Bearden	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **Treasurer & Board Secretary's Certification and Report**: Approve the May 2022 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of May 2022 after review of the secretary's monthly financial report (appropriations section) and

upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Bills List**: Approve/accept the Bills List from May 12, 2022 through June 22, 2022 for a total of $1,904,737.52 as recommended by the Superintendent of Schools.

3. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for May 2022, as recommended by the Superintendent of Schools.

4. **Transfers**: Approve/accept the Transfer Report for May 2022, as recommended by the Superintendent of Schools.

5. **Building Use for 2021-2022 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
Andover Twp. PD	Active Shooter training	June 20, 2022	Yes	FMB
PTA	Ice Cream Social	September 16, 2023 September 23, 2022 (raindate)	Yes	FMB

6. **Rescind Transportation Contracts**: Rescind the following F/O resolution #24 & #25 from the April 27, 2022 agenda, as recommended by the Superintendent of Schools:

> *24. **Transportation Contract:** Approve the contract between Cara Capela and the Andover Regional School District for the 2022-2023 school year for SID # 2016067024 to Academy 360 at a cost of $29,683.76, as recommended by the Superintendent of Schools.*
>
> *25. **Transportation Contract:** Approve the contract between Cara Capela and Andover Regional School District for the 2022 Extended School Year for SID # 201606702424, to Academy 360 at a cost of $3,835.50, as recommended by the Superintendent of Schools.*

7. **Transportation Contract:** Approve the parent transportation contract between Cara Capela and the Andover Regional School District for the 2022-2023 (July 2022 -June 2023) school year for SID # 2016067024 for transportation to Academy 360 at a cost of $20,200, as recommended by the Superintendent of Schools.

8. **2022-2023 School Times:** Approve the new 2022-2023 school times below, as recommended by the Superintendent of Schools.

8:20-3:20 - Regular School Day
8:20-12:20 - Early Dismissal
10:20-3:20 - Two Hour Delay

9. **Rescind Appointments for 2022-2023 school year**: Rescind the following F/O resolution #20 from the May 11, 2022 agenda, as recommended by the Superintendent of Schools:

*20. **Appointments:** Approval of the following appointments for the 2022-2023 school year, as recommended by the Superintendent of Schools:*

b. Appoint Mrs. Marie Goble as the Treasurer of School Monies
f. Approve Karl & Associates as the Right to Know Compliance Officer

10. **Appointments:** Approval of the following appointments for the 2022-2023 school year, as recommended by the Superintendent of Schools:

a. Appoint Rene Metzgar as the Treasurer of School Monies
b. Appoint Richard Medwin as the Right to Know Coordinator
c. Approve Mike Berta from AERO Environmental as the Environmental Health & Safety Consultant

11. **School Physician Contract:** Approve the annual school physician contract with Dr. Casella at a cost of $7,000 for the 2022-2023 school year, as recommended by the Superintendent of Schools.

12. **Annual Appointments:** Be it resolved by the Board of Education of Andover Regional, in the County of Sussex, New Jersey that the following updated annual appointments are made:
1. Ardito & Co., LLC, Public School Accountants
2. Dr. Joseph Casella, School Physician
3. Saint Clare's Denville Hospital, Psychological Examiner
4. Bryan Fleming and Nicole Dilkes, Attendance Officers
5. Scarinci Hollenbeck, Attorney
6. Parette Somjen Architects, LLC, Architect of Record

13. **Renewal of Insurance Application:** Approve the renewal application for the New Jersey Schools Insurance Group for the 2022-2023 school year for all coverage excluding medical, dental, and prescription, as recommended by the Superintendent of Schools.

14. **Petty Cash for 2021-2022 School Year**: Approves the Business Administrator to be authorized to close the Business Office petty cash accounts as of June 30, 2022 and reopen the petty cash account Business Office accounts in the amount of $150 and $500 as of July 1, 2022, as recommended by the Superintendent of Schools.

15. **State Contract Purchases:** Approve that purchases using the following state contracts/cooperatives be approved for the 2022-2023 school year, as recommended by the

Superintendent of Schools.

-Sourcewell	- MRESC
- Morris County Cooperative	- Hunderton County Cooperative
-TIPS Cooperative Purchasing	- Ed Data
- New Jersey Cooperative Purchasing Alliance	-National Cooperative Purchasing Alliance

16. **Transfer of 2021-2022 Surplus to Capital Reserve:** Approve the transfer of 2021-2022 surplus to the capital reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $950,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

17. **Transfer of 2021-2022 Surplus to Tuition Reserve:** Approve the transfer of 2021-2022 surplus to the tuition reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $355,225 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it

hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

18. **Cafeteria Account Funding**: Approve the transfer of $40,000 from the General Fund to the Cafeteria account to fund monthly cafeteria expenditures and equipment repairs, recommended by the Superintendent of Schools.

19. **CST Travel**: Approve travel to various out-of-district placements by Child Study Team members for the 2022-2023 school year, as recommended by the Superintendent of Schools.

20. **E.M. Electrical:** Approve E.M. Electrical Contractors for an annual maintenance agreement for service for three generators for the 2022-2023 school year at a cost not to exceed $2,559.70, as recommended by the Superintendent of Schools.

21. **Homecare Therapies Contract:** Approve Homecare Therapies for staffing services for the 2022-2023 school year at various rates, as recommended by the Superintendent of Schools.

22. **AERO Environmental- RTK Services:** Approve AERO Environmental to perform the 2021 Right To Know inventory services at a cost not to exceed $2,100, as recommended by the Superintendent of Schools.

23. **Lakeside Counseling Associates Contract:** Approve Lakeside Counseling Associates, LLC to perform various treatments/assessments for the 2022-2023 school year at various rates, as recommended by the Superintendent of Schools.

24. **Tuition Contract with Newton:** Approve the tuition contract agreement with Newton School District for the 2022-2023 school year at a cost of $3,264,225, as recommended by the Superintendent of Schools.

25. **2022-2023 IDEA Grant:** Approves the following IDEA grant monies for the 2022-2023 school year:

IDEA- Basic	IDEA- Preschool
$147,799	$7,229

26. **2022-2023 ESEA Grant:** Approves the following ESEA grant monies for the 2022-2023 school year:

Title I- A	Title II- A	Title III	Title IV Part A
$37,584	$12,721	$1,568	$10,000

27. **Sussex County Ed. Services Commission Contract:** Approve the Sussex County Educational Services Commission contract for the 2022-2023 ancillary agreements for various costs, as applicable to Andover Regional's needs, as recommended by the Superintendent of Schools.

28. **Refusal of FY 22 ARP- Homeless II Grant Funds:** Approve the submission, retroactively to May 16, 2022 to refuse funds in the amount of $941 for the ARP-Homeless II grant, as recommended by the Superintendent of Schools.

29. **Network Systems Administrator Job Description**: Approve the updated job description for the Network Systems Administrator (and attached), as recommended by the Superintendent of Schools.

30. **Alliance Pest Services Contract:** Approve the Alliance Pest Services contract to provide monthly pest services for the 2022-2023 school year at a cost of $840, as recommended by the Superintendent of Schools.

31. **Tuition Contract with Green Township BOE:** Approve the annual tuition contract with Green Township Board of Education for ESY for the 2022-2023 school year to be paid to Andover Regional at a total cost of $1,500 for student #2759 for the period of July 5, 2022 - August 1, 2022 as recommended by the Superintendent of Schools.

32. **Tuition Contract with Green Township BOE:** Approve the annual tuition contract with Green Township Board of Education for ESY for the 2022-2023 school year to be paid to Andover Regional at a total cost of $1,500 for student #2800 for the period of July 5, 2022 - August 1, 2022 as recommended by the Superintendent of Schools.

33. **Tuition Contract with Green Township BOE:** Approve the annual tuition contract with Green Township Board of Education for ESY for the 2022-2023 school year to be paid to Andover Regional at a total cost of $2,634 for student #4415 for the period of July 5, 2022 - August 1, 2022 as recommended by the Superintendent of Schools.

34. **Tuition Contract with Windsor School:** Approve the annual tuition contract with Windsor School for the 2022-2023 school year at a cost of $89,586 for student #7293906528, as recommended by the Superintendent of Schools.

35. **Tuition Contract with Windsor School:** Approve the annual tuition contract with Windsor School for the 2022-2023 school year at a cost of $89,586 for student #4841234345, as recommended by the Superintendent of Schools.

36. **Maintenance Reserve Proposals:** Approve the following project to be paid out of maintenance reserve, as recommended by the Superintendent of Schools:

Project	Amount not to exceed:
Outdoor Lock upgrades	$11,719.63 (Grant paying $5,000)
Power Washing buildings	$6,717.38

37. **Substitute Pay for the 2022-2023 School Year**: Approve the following substitute rates for the 2022-2023 school year, as recommended by the Superintendent of Schools.

Exclusive Substitute Teacher	$120.00/day
Substitute Teacher – Full Day	$120.00
Substitute Teacher – ½ Day	$60.00
Substitute Para	$15.00/hour
Substitute Secretary	$15.00/hour
Nurses	$250.00/day
Substitute Custodian	$15.00/hour
Substitute Custodian (w/Black Seal)	$20.00/hour

38. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per Credit	Reimbursement Cost	Dates
Alyssa Maxwell	887 Capstone 1	5	Liberty University	$650.00	$3,250.00 Tech Fee: $249.00	Fall 2022
Alison DelDuca	EDIS-6400 Intro to Assistive Technology	3	Bowling Green State University	$445.40	$1,336.20 Tech Fee: $78.00	Summer I 2022
Alison DelDuca	EDIS-6430 Integrating & Managing Assistive Technology in the Classroom	3	Bowling Green State University	$445.40	$1,336.20 Tech Fee: $78.00	Summer II 2022
Marianela Torres	15327 Technology in the World Language Class	3	Rutgers University	$923.00	$2,769.00	Fall 2022

Nicole Spaldo	OT-641 Evidence Based Practice	3	Misericordia University	$815.00	$2,445.00	Fall 2022
Nicole Spaldo	OT-620 Advanced Theory	3	Misericordia University	$815.00	$2,445.00	Fall 2022

39. **School Security Drills SOA**: Approve Andover Regional's School Security Drill Statement of Assurance for the 2021-2022 school year, as recommended by the Superintendent of Schools.

C. CURRICULUM/INSTRUCTION:

Be it resolved that resolution number 1-3 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Mrs. Bearden	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Dr. Neubig
_____Mr. Porter	_____Mrs. Sciroppo	_____Dr. Koroski

1. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Linda Kristiansen	Annual Transportation Meeting Sussex County Regional Trans. Coop. Hopatcong, NJ	June 3, 2022 (Retroactively)	Mileage: $6.23
Nicole Spaldo	Theoretical Foundations of Sensory Integration Online	June 23 - July 29, 2022	Registration: $810.00
Tammy Antonucci	Orton Gillingham Training Greendell, NJ	June 20-24, 2022	Registration: $1,042.38 Mileage: 52 miles

2. **Activities/Trips**: Approve the following student activities/class trip, as recommended by the Superintendent of Schools.

Grade/ Teacher	Destination/ Purpose	# of Students & Adult Chaperones w/Names	Student Cost	Transportation	Board Cost
Jill Granholm Master Band	June 4, 2022 Andover Day	Students: 10 Teachers: 1	$0	Parents transporting	$0

(grades 5-8)	Hillside Park, Newton, NJ Community Support No times given	Jill Granholm Nurse: 0 Chaperones: 0		child to/from event	
Nick Moustakas 8th grade	June 2, 2022 Tri-District Field Day Newton HS Newton, NJ 9:00am-1:15pm	Students: 52 Teachers: 4 Nick Moustakas Katie Silvernail Mary Fox Jen McKeown Nurse: 0 Chaperones: 0	$0	Stocker Bus Company $145.00 per bus x 2 buses = $290.00	$290.00

3. **Summer Academy Transportation**: Approve the following bus routes for the 2022-2023 school year as follows, as recommended by the Superintendent of Schools:

ID #	Destination	Dates/Times	Quote Description	Cost
Quote 01-23	FMB School	7/5/22 - 8/1/22 9:00 AM - 11:30 AM	2: 54 passenger buses	Rt. S1 - $275.00 per day Rt. S2 - $275.00 per day

COMMUNICATIONS TO BOARD: None

OLD and NEW BUSINESS:

A. OLD BUSINESS

B. NEW BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

EXECUTIVE SESSION (as needed):

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.

3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in
public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank
rates, or the investment of public funds, where disclosure could adversely affect the public
interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling
Under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____