Andover Regional Board of Education Regular Meeting

May 11, 2022

Attendance:

Present: Mrs. Rebecca Bearden, Mr. James Fetcho, Dr. Robert Koroski, Dr. Jeffrey Neubig, Mr. William Porter and Mrs. Lena Sciroppo

Also Present: Dr. Clifford Burns, Superintendent
Ms. Nicole Sylvester, School Business Administrator/Board Secretary
10 members of the public and staff

Not Present: Mrs. Maria Dunbar, Mr. Brian Hertenstein and Mr. Steven Minnick

I. INTRODUCTORY ITEMS

President Koroski called the meeting to order at 7:30 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION: None at this time.

III. PRESENTATION(S):

- Dr. Burns, Mr. Fleming and Mrs. Mizelle congratulated Ms. Grennan and Mrs. Houtman on their retirement!

IV. APPROVAL OF MINUTES:

Mr. Porter moved and Mrs. Sciroppo seconded, that the Andover Regional Board of Education approve the minutes of the following Board of Education meeting, as recommended by the Superintendent of Schools.

April 27, 2022 Regular Meeting Minutes

Roll Call Vote:

Yes: Mrs. Bearden, Mr. Fetcho, Dr. Koroski, Dr. Neubig, Mr. Porter and Mrs. Sciroppo

No: None

Abstain: None

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	Finance/Operations	Curriculum/Instruction
Mr. Porter (Chair)	Mr. Minnick (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mrs. Bearden	Dr. Neubig
Dr. Koroski	Mr. Fetcho	Mr. Hertenstein

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mr. Porter
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Dr. Koroki
Sussex County Educational Services	Mrs. Dunbar	Dr. Koroki
Andover Regional Parent Teacher Association	Mrs. Bearden	Mr. Minnick
Township Liaison	Dr. Koroski	Mrs. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mrs. Bearden & Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo

Mr. Porter gave his report on Personnel/Policy which included personnel renewals, salary adjustments and busing, discussion ensued.

Ms. Sylvester gave her report on Finance/Operations which included the recent busing contract, discussion ensued.

Dr. Koroski gave his report on Curriculum/Instruction which included the busing contract, Social Studies/Health/PE curriculum updates, summer programs and state testing, discussion ensued.

Mr. Porter reported that at the Newton meeting, they discussed the Superintendent search along with regular business.

VI. SUPERINTENDENT REPORT:

A. Dr. Burns congratulated the retirees and gave an update and highlighted the successful school and district events.
B. Dr. Burns reported that the health report remains the same for Sussex County and gave the County/State Health update.
C. Dr. Burns gave an update to the Board and community regarding the busing contract and school times for the 2022-2023 school year.
D. Dr. Burns gave his monthly HIB Report.

Mr. Fetcho moved and Dr. Neubig seconded, that the Andover Regional Board of Education approve the resolution below as presented:

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mr. Fetcho, Dr. Koroski, Dr. Neubig, Mr. Porter and Mrs. Sciroppo

No: None

Abstain: None

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Completed an infrastructure trial, along with the tech team, at both FMB and LPS in preparation for state testing.
- Completed NJSLA testing at FMB school.
- In the process of finalizing testing preparations for LPS staff
- Preparing for a small number of test make ups at FMB school
- Scheduling, preparing, and conducting interviews for open positions
- Attended NJ PE and Health Supervisor Meeting on April 29, 2022.

- Attended the NJDOE Title 1 webinar on May 3, 2022.
- Attended the NJDOE Gifted and Talented webinar on May 3, 2022.
- Attended the Sex Education webinar hosted by Shape NJ on May 4, 2022.
- Worked with the administrative team to complete the agenda for staff professional development on May 9, 2022.

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Completed preparation for NJSLA testing as the District Technology Coordinator including infrastructure trials.
- Conducting NJSLA testing as the District Technology Coordinator.

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by Suzanne Ross, Supervisor of Special Services/LDTC.

- In **April 2022** the following meetings were held:
  * New Preschool Referral: 0
  * New Referrals: CST 3, Speech 0
  * Annual Reviews: CST 7 Speech 1
  * Eligibility Meetings: CST 12, Speech 1
  * Transfer out of district: CST 0, Speech 0
  * Transfer into district: CST 0
  * Declassified: CST 0 Speech 1
  * Newly Classified CST 2, Speech 1
  * Other meetings: CST 2, Speech 0, 504 1
  * **Total number of IEPs**: **CST=82 Speech = 10 Total=90**
  * **Total number of 504's = 20**
  * **Total number of RTI Speech Action Plans=16**

- Ongoing collaboration with the county and state officials in regards to educational planning for the 2021/2022.
- Provided ongoing updates to CST members regarding updates.
- Ongoing collaboration with the administrative team regarding operations, programs and schedules, and needs of staff and students etc..
- Ongoing updates to budgeting for the 2022/2023 school year, for use of Title I funds.
- Collaborated with the Administrative Team regarding planning and programming for the 2022/2023 school year.
- Worked with Ms. Reynolds on preparations for special education students for NJSLA testing

E. Suspension/HIB Reports from Florence M. Burd and Long Pond schools.

F. Principal's Reports from Cindy Mizelle and Bryan Fleming are attached.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

Below are the comments from the Public, all questions were answered and discussed, if applicable.

Mrs. Owusu asked questions about the current busing contract and times of the routes, discussion ensued.

Mrs. Coiro thanked the Board for recognizing the retirees and for all they have been doing for the students to get back to "normal".

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Mr. Porter moved and Mrs. Sciroppo seconded, that the Andover Regional Board of Education approve resolutions #1-42 as amended:

1. **AREA Custodians**: Approve the re-employment and salaries (Salaries may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) for the attached AREA Custodians for the 2022-2023 school year, as recommended by the Superintendent of Schools.

2. **AREA Secretaries**: Approve the re-employment and salaries (Salaries may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) for the attached AREA Secretaries for the 2022-2023 school year, as recommended by the Superintendent of Schools.

3. **AREA Teachers**: Approve the re-employment and salaries (Salaries may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) for the attached AREA Teachers (certified professional staff) for the 2022-2023 school year, as recommended by the Superintendent of Schools.

4. **Non-Affiliated Personnel**: Approve the re-employment and salaries for the attached non-affiliated employees for the 2022-2023 school year and the employment benefits for the non-affiliated employees, as recommended by the Superintendent of Schools.

5. **Administrators**: Approve the re-employment and salaries (Salaries may be subject to adjustment upon conclusion of ARAA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) for the attached Administrators for the 2022-2023 school year, as recommended by the Superintendent of Schools.

6. **ParaProfessional Staff**: Approve the non-renewal of the paraprofessional staff members as per the 2017-2020 AREA/ARBOE Agreement, Article X Employment, C1 Employment Notification… "On or before May 15 of each year, the Board shall give to each member of the paraprofessional staff non-renewal letters. All paraprofessionals' employment shall cease as of June 30 each year…", as recommended by the Superintendent of Schools.

7. **2022 District Summer Academy:** Approve the following individuals for the 2022 District Summer Academy for the period July 5 through August 1, 2022, to be paid by ESSER III portion of the American Rescue Plan grant funds, for the hours/days and salary listed below, as recommended by the Superintendent of Schools.

Stacy Publik (ELA) Jennifer McKeown (SEL) Summer Passannante (Math) Claire Serratelli (Sp. Ed. & Additional Support) Brandi Gibbs (Elementary) Jennifer Bogert (Elementary) Jill Johnson (Elementary) Jeni Moriarty (Elementary) Lauren Huffman (Elementary) Kara Hauptly (Elementary) Shelley Brown (Substitute Deb Anello (Teacher) Heather McDevitt (Substitute)	$50/hour 3/hrs./day	20 days	up to $37,800
Summer Academy Secretary: Audrey D'Angelo	$2,000 stipend	20 days	$2,000 stipend

8. **2022 Summer Case Management:** Approve the following Andover Regional School District Child Study team members to provide case management and complete evaluations during the summer months, for up for 10 days at their per diem rate, as recommended by the Superintendent of Schools.

Adrienne Huddy
Paige Ortega
Alison DelDuca
Nicole Spaldo (evaluations only)

9. **2022 Summer I.E.P. Meetings:** Approve the following Andover Regional School District Speech and Language Therapist, to attend I.E.P. meetings during the summer months, as needed, at an hourly rate of $50.00, as recommended by the Superintendent of Schools.

Cary Cotto
Alison DelDuca

10. **2022 Summer I.E.P. Meetings:** Approve the following Andover Regional School District Occupational Therapist, to attend I.E.P. meetings during the summer months, as needed, at an hourly rate of $50.00, as recommended by the Superintendent of Schools.

Nicole Spaldo

11. **2022 Summer I.E.P. Meetings:** Approve the following teachers to attend I.E.P. meetings during the summer months, as needed, at an hourly rate of $50.00, as recommended by the Superintendent of Schools.

Special Education Teachers

Kristen Brady
Justin Iazzetti
Alyssa Maxwell
Jeni Moriarty
Summer Passannante
Stephanie Posser
Claire Serratelli

General Education Teacher

Kristen Brady
Justin Iazzetti
Kara Hauptly
Lauren Huffman
Alyssa Maxwell
Jeni Moriarty

Summer Passannante
Stephanie Posser

12. **School Counselor Summer Days:** Approve summer days as follows for school counselors at their per diem rate, as recommended by the Superintendent of Schools:

Jennifer McKeown, LPS Counselor - 5 days during the summer of 2022

13. **School Nurse Summer Days:** Approve summer days as follows for school nurse at per diem rate, as recommended by the Superintendent of Schools:

Erik Burneyko, LPS School Nurse - 3 days during the summer of 2022

14. **2022 Extended School Year Teachers:** Approve the following as Teachers for the Extended School Year for the period July 5, 2022 - August 1, 2022 for the 4 hours/day for 20 days at a total amount of $4,000 each, as recommended by the Superintendent of Schools.

Leo LaBarge
Kim Rosselli
Justin Iazetti
Stephanie Posser
Alyssa Maxwell
Marianne Whitaker

15. **2022 Extended School Year ParaProfessionals:** Approve the following as ParaProfessionals for the Extended School Year for the period July 5, 2022 - August 1, 2022, for the 4 hours/day for 20 days at a total amount of $1,600, as recommended by the Superintendent of Schools.

Stephanie Cook
Rosita Coye
Amy Finley
Ashley DiCapua
Laurie Mortillo
Marianne Nichols
Jennie Pike
Maria Roque
Leah Slobodzian
Lisa Sumski

16. **2022 Extended School Year Speech/Language Therapist:** Approve Alison DelDuca, Speech/Language Therapist for the Extended School Year as needed during the period July 5, 2022 - August 1, 2022 for the hours/days as determined by need at a rate of $50.00/hour, not to exceed $4,000, as recommended by the Superintendent of Schools.

17. **2022 Extended School Year Occupational Therapist:** Approve Nicole Spaldo, Occupational Therapist for the Extended School Year as needed during the period July 5, 2022 - August 1, 2022 for 4 hours a day for 20 days not to exceed $4,000, as recommended by the Superintendent of Schools.

18. **2022 Summer Programming Nurse:** Approve Erik Burneyko as Nurse for the Extended School Year as needed during the period July 5, 2022 - August 1, 2022 for the hours/days as determined by need at a rate of $50.00/hour, not to exceed $4,000, as recommended by the Superintendent of Schools.

19. **2022 Safety Town:** Approve the following individuals for the Safety Town Program for the period July 11, 2022 through July 21, 2022, for the hours/days and salary listed below, as recommended by the Superintendent of Schools.

Heather McDevitt	Lead Teacher	9 Days, $50.00/Hour	Total $1,125
Joanne McDole	ParaProfessional	9 Days $20.00/Hour	Total $450

20. **Resignation/Retirement**: Approve and accept with best wishes the resignation for retirement purposes of Gabby LaBouseur, Teacher, effective November 1, 2022, with last day worked October 31, 2022, as recommended by the Superintendent of Schools.

21. **ELL Outreach Coordinator**: Approve Marianela Torres, Teacher, for the position of ELL Outreach Coordinator for the 2022-2023 School Year, with a stipend of $750, paid from the Accelerated Learning Subgrant of the American Rescue Plan, as recommended by the Superintendent of Schools.

22. **ParaProfessional Part-Time New Hire(s):** Approve retroactively, the following for the 2021-2022 school year, without benefits, pro-rated to start date (Salaries may be subject to adjustment upon conclusion of ARAA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

NAME	START DATE	SCHOOL	ASSIGNMENT **	HOURS	STEP	SALARY
Patricia Bianco	5/9/2022	FMB	1:1 para	4hr/day	4	$16,604

23. **School Safety Specialist**: Approve Bryan Fleming, LPS Principal, as Andover Regional School District's School Safety Specialist as required by new New Jersey State Law for the 2022-2023 school year, as recommended by the Superintendent of Schools.

24. **Homebound Instruction**: Approve all employed Andover certified teachers as Homebound Instructors for the 2022-2023 school year at a rate of $50.00/per hour, as required by code, as needed and as recommended by the Superintendent of Schools.

25. **Emerging Needs:** Approve and accept that the Supervisor of Special Services be able to make any and all reassignments of paraprofessionals as may be necessary due to emergent situations, necessary revisions to IEP's or to accommodate emerging needs and circumstances for the 2022-2023 school year, as recommended by the Superintendent of Schools.

26. **Permission to Hire**: Authorize the Superintendent to hire personnel during the 2022-2023 school year, if needed, with ratification at the next regular Board meeting, as recommended by the Superintendent of Schools.

27. **Harassment, Intimidation & Bullying (HIB) Anti-Bullying Coordinator(ABS)**: Approve the appointment of Bryan Fleming, LPS Principal, as the HIB Coordinator for the Andover Regional School District for the 2022-2023 school year, as recommended by the Superintendent of Schools.

28. **Harassment, Intimidation & Bullying (HIB) Anti-Bullying Specialists (ABS)**: Approve the appointment of the HIB ABS positions as follows for the 2022-2023 school year, as recommended by the Superintendent of Schools.

Jennifer McKeown - LPS
TBD - FMB

29. **Special Project Stipend:** Approve the achievement and payment of $1,050 contractual stipend for **Jennifer Reynolds,** Coordinator of Curric., Instruction & Asses., for Additional Mentoring for New Teaching Staff Special Project for the 2021-2022 school year, as recommended by the Superintendent of Schools.

30. **Special Project Stipend:** Approve the achievement and payment of $1,050 contractual stipend for **Jennifer Reynolds**, Coordinator of Curric.,Instruction & Asses., for Work with the School Business Administrator to Oversee the Proper Execution of the Additional State Grants Special Project for the 2021-2022 school year, as recommended by the Superintendent of Schools.

31. **BA Merit Goal Approval:** Approve the completion of the first merit goal, according to Section IV of the Business Administrator's contract, for the 2021-2022 school year for a 1% qualitative Merit Goal in the amount of $1,130 to complete refinancing the 2012 bonds and that it be submitted to the County Superintendent for final approval, as recommended by the Superintendent of Schools.

32. **BA Merit Goal Approval:** Approve the completion of the second merit goal, according to Section IV of the Business Administrator's contract, for the 2021-2022 school year for a 1%

qualitative Merit Goal in the amount of $1,130 to help train, create, mentor and assist in new personnel positions such as payroll and B&G Supervisor and that it be submitted to the County Superintendent for final approval, as recommended by the Superintendent of Schools.

33. **BA/Board Secretary Contract:** Approve and accept from the County Executive Superintendent, the new employment contract for Nicole Sylvester, Business Administrator/ Board Secretary, in accordance with N.J.S.A. 18A:7-8(j) and determined compliant with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1 for the period commencing July 1, 2022 through June 30, 2023 with an annual salary of $116,141, as recommended by the Superintendent of Schools.

34. **Wellness Coordinator**: Approve Erik Burneyko as the District Wellness Policy Coordinator per Policy #8505 for the 2022-2023 school year, as recommended by the Superintendent of Schools.

35. **Tenure Position - Wendy Korp - Secretary**: Approve Wendy Korp, Secretary, to receive a tenure position in the Andover Regional School District as of July 2, 2022, as recommended by the Superintendent of Schools.

36. **Tenure Position - Jennifer McKeown - Guidance Counselor**: Approve Jennifer McKeown, LPS Guidance Counselor, to receive a tenure position in the Andover Regional School District as of September 2, 2022, as recommended by the Superintendent of Schools.

37. **Tenure Position - Rebecca Morrell -Teacher**: Approve Rebecca Morrell, Teacher, to receive a tenure position in the Andover Regional School District as of September 2, 2022, as recommended by the Superintendent of Schools.

38. **Tenure Position - Suzanne Ross - Supervisor of Sp. Svcs./LDTC**: Approve Suzanne Ross, Supervisor of Sp. Svcs./LDTC, to receive a tenure position in the Andover Regional School District as of October 16, 2022, as recommended by the Superintendent of Schools.

39. **Tenure Position - Melinda DuCharme - Teacher**: Approve Melinda DuCharme, Teacher, to receive a tenure position in the Andover Regional School District as of January 3, 2023, as recommended by the Superintendent of Schools.

40. **Substitutes for the 2021-2022 School Year**: Approve the employment of the following substitute(s) for the 2021-2022 school year pending criminal history and background check, as recommended by the Superintendent of Schools.

POSITION	NAME
Sub Teacher	Karen Balzano

41. **Volunteers**: Approve the attached volunteers for the 2021-2022 school year, as recommended by the Superintendent of Schools.

42. **Policies and Regulations:** Approve all in-force policies, regulations, motions and contracts of the Board for the 2022-2023 school year or until such time that they are needed, deleted or modified, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mr. Fetcho, Dr. Koroski, Dr. Neubig, Mr. Porter and Mrs. Sciroppo

No: None

Abstain: None

B. FINANCE/OPERATIONS:

Dr. Neubig moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve resolutions #1-29 as amended:

1. **Treasurer & Board Secretary's Certification and Report**: Approve the April 2022 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of April 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Bills List**: Approve/accept the Bills List from April 28, 2022 through May 11, 2022 for a total of $1,112,623.18 as recommended by the Superintendent of Schools.

3. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for April 2022, as recommended by the Superintendent of Schools.

4. **Transfers**: Approve/accept the Transfer Report for April 2022, as recommended by the Superintendent of Schools.

5. **Building Use for 2021-2022 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
PTA	Father/Daughter Dance	May 20, 2022	Yes	LPS

6. **Lead Testing Program SOA:** Approve the 2021-2022 Lead Testing Program Statement of Assurance to be submitted, as recommended by the Superintendent of Schools.

7. **Kroll LLC Contract**: Approve Kroll LLC for fixed asset accounting ledger as of June 30, 2022 at a cost of $1,750, as recommended by the Superintendent of Schools.

8. **Blackboard Contract**: Approve Blackboard for website and content management system software with web hosting for a period from August 1, 2022 through July 31, 2023 at a cost of $5,900.16, as recommended by the Superintendent of Schools.

9. **Phoenix Advisors LLC Contract**: Approve Phoenix Advisors, LLC as our continuing disclosure agent for 2022 at a cost of $1,100, as recommended by the Superintendent of Schools.

10. **J&B Therapy Contract**: Approve J&B Therapy for professional services per the various hourly rates for a period from July 1, 2022 through June 30, 2023, as recommended by the Superintendent of Schools.

11. **Craig School Tuition Contract**: Approve The Craig School tuition for student ID#3989897762 at a cost of $58,760 for a period from July 1, 2022 through June 30, 2023, as recommended by the Superintendent of Schools.

12. **Craig School ESY Tuition Contract**: Approve The Craig School ESY tuition for student ID#3989897762 at a cost of $2,250 for a period from July 1, 2022 through June 30, 2023, as recommended by the Superintendent of Schools.

13. **Scarinci Hollenbeck Contract:** Approve Scarinci Hollenbeck for legal services for the 2022-2023 school year for a period from July 1, 2022 through June 30, 2023 at a cost of $165/hour, as recommended by the Superintendent of Schools.

14. **CDK Systems Contract:** Approve CDK Systems, Inc. for personnel and accounting software services for the 2022-2023 school year for a period from July 1, 2022 through June 30, 2023 at a cost of $9,585, as recommended by the Superintendent of Schools.

15. **William Grennille, LLC Contract:** Approve William Grennille, LLC. as the state licensed operator of the waste water treatment plant for the 2022-2023 school year for a period from July 1, 2022 through June 30, 2023 at a cost of $8,500, as recommended by the Superintendent of Schools.

16. **Tri-County Behavioral Contract:** Approve Tri-County Behavioral Care for School Clearance Assessments (SCA) and/or Substance Evaluation & Treatment (SET) services for the 2022-2023 school year for a period from July 1, 2022 through June 30, 2023 at a cost of $100 (SCA) and $150 (SET & SCA), as recommended by the Superintendent of Schools.

17. **Checks to be paid:** Appoints the Superintendent as claims auditor for the 2022-2023 and 2021-2022 school year to approve the Business Administrator to process additional invoices for payment and make emergency account transfers for the current fiscal year in order to conduct all

financial business necessary to close out the 2021-2022 school year with Board confirmation at the next regular meeting. Such checks will appear on the bills list and transfers will be confirmed by the Board at the next regular meeting.

18. **2022-2023 Anticipated contracts:** Pursuant to PL 2015, Chapter 47 the Andover Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

1. A.C. Daughtry, Inc.	2. Accent on Communications, LLC
3. Advanced Roofing & Sheet Metal Company	4. Advancing Opportunities
5. Alliance Pest Control	6. Allegro School
7. Ardito & Company	8. Atlantic Tomorrows Office
9. Bayada Home Health Care, Inc.	10. Berit Gordon
11. Behavioral Therapy Services, LLC	12. Best Choice Home Care, LLC
13. Blackboard, Inc.	14. Blue Diamond Disposal
15. Casella, Dr. Joseph	16. CDK Systems, Inc.
17. Chapel Hill Academy	18. Center for Children's Behavioral Health
19. Center for Prevention & Counseling	20. Century Link
21. Commission for the Blind & Visually Impaired	22. Corby Associates
23. Delta Dental of New Jersey, Inc.	24. Educational Data Services , Inc.
25. EM Electrical Contractors	26. Emilcott
27. First Student	28. FP Mailing Solutions
29. Frontline Technologies Group, LLC	30. Genesis Educational Services, Inc.
31. Green Township Board of Education	32. Grennille, William
33. Helpsy	34. Horizon Healthcare Staffing
35. Horizon Software International	36. J & B Occupational Therapy, LLc
37. Jersey Mail Systems	38. Kroll, LLC

39. Laumar Roofing	40. Log Me In Communications
41. Lyons Environmental Services	42. Maschio's Food Service
43. Morris County Educational Data Service	44. Municipal Capital `
45. New Jersey Schools Insurance Group	46. Newton Board of Education
47. Oncourse Systems for Education, LLC	48. On-Tech Consulting
49. Parette Somjen Architects, LLC	50. P.G. Chambers School
51. Pickup Patrol	52. Planet Networks
53. Phoenix Advisors, LLC	54. Pitney Bowes Global Financial Service, LLC
55. Porzio, Bromberg & Newman, LLC	56. Premier Health Associates
57. R&L Data Center, Inc	58. R-D Trucking
59. Realtime Information Technology	60. Ridge & Valley Charter School
61. Scarinci & Hollenbeck, LLC	62. Stocker Bus Company
63. Strauss Esmay Associates	64. Sunvest Solar
65. Sussex County Charter School	66. Sussex County Educational Services
67. Sussex County Regional Cooperative	68. Sussex County Technical School
69. The Craig School	70. Transfinder Corporation
71. Tri-County Behavioral Health Care, LLC	72. Verizon
73. Windsor Learning Center	74. Windsor School

19. **Facilities Usage:** Approve that the Andover Regional Board of Education reaffirms all motions that authorize the use of our facilities and all appointed agents of the Board from July 1, 2022 through June 30, 2023, as recommended by the Superintendent of Schools.

20. **Appointments:** Approval of the following appointments for the 2022-2023 school year, as recommended by the Superintendent of Schools:

a. Appointment of Ms. Nicole Sylvester as the following:
    1. School Purchasing Agent

2. Qualified Purchasing Agent
3. Board Secretary
4. Deputy Custodian of Public School Records
5. Investment Officer
6. Affirmative Action Officer
7. Public Compliance Officer (PACO)
8. Gender Equity Officer
9. HIPPA Officer

b. Appoint Suzanne Ross as the Affirmative Action Officer, Homeless Liaison & District 504 Coordinator

c. Appoint Mrs. Marie Goble as the Treasurer of School Monies

d. Appoint Cindy Mizelle, elementary school principal as the ADA/504 Officer

e. Appoint Bryan Fleming, intermediate school principal as the ADA/504 Officer

f. Approve Karl & Associates as the Right to Know Compliance Officer

g. Approve B&G Supervisor as the following:

1. Asbestos Designated Person/Officer
2. Integrated Pest Management Coordinator
3. Chemical Hygiene Officer

h. Approve Mr. Giovanni Mancini of Treadstone Risk Management LLC as Broker of Record for all Board
policies except health insurance policies; PCD is on file;

i. Approve voluntary student insurance at no cost to the Board of Education.

j. Approve all Business Office/Central staff members: Ms. Sylvester, Ms. Housby, Mrs. Lowery, Mrs. Mehrkens, Mrs. Kristiansen, Mrs. Reardon, travel expenses for job related activities, included but not limited to the post office, bus company, county office, bank(s), office supply store(s), not to exceed $300.00 each per quarter per person; travel reimbursement at the current New Jersey mileage rate; subject to change as per the District's Travel Policy.

21. **Extraordinary Aid Application:** Approve the submission of the Extraordinary Aid Application for the 2022-2023 school year as per students' I.E.P.s, as recommended by the Superintendent of Schools.

22. **Tax Levy Payments:** Approve the amount of tax monies required for school purposes for the 2022-2023 school year is $14,552,614 for General Fund and $740,493 for Debt Service and that the Andover Borough & Township is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Andover Township:

Due Date	General Fund Tax Levy	Debt Service Tax Levy	Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2022	$1,107,955.50		January 1, 2023	$1,107,955.50	
August 1, 2022	$1,107,955.50	$338,262	February 1, 2023	$1,107,955.50	$338,262
September 1, 2022	$1,107,955.50		March 1, 2023	$1,107,955.50	
October 1, 2022	$1,107,955.50		April 1, 2023	$1,107,955.50	
November 1, 2022	$1,107,955.50		May 1, 2023	$1,107,955.50	
December 1, 2022	$1,107,955.50		June 1, 2023	$1,107,955.50	
Total 2022:	**$6,647,733**	**$338,262**	**Total 2023:**	**$6,647,733**	**$338,262**
			Subtotals	**$13,295,466**	**$676,524**
			Total FY22-23 Certified Levy	**$13971,990**	

Andover Borough:

Due Date	General Fund Tax Levy	Debt Service Tax Levy	Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2022	$104,762.33		January 1, 2023	$104,762.33	
August 1, 2022	$104,762.33	$31,984.50	February 1, 2023	$104,762.33	$31,984.50
September 1, 2022	$104,762.33		March 1, 2023	$104,762.34	
October 1, 2022	$104,762.33		April 1, 2023	$104,762.34	
November 1, 2022	$104,762.33		May 1, 2023	$104,762.34	
December 1, 2022	$104,762.33		June 1, 2023	$104,762.34	

Total 2022:	**$628,573.98**	**$31,984.50**	**Total 2023:**	**$628,574.02**	**$31,984.50**
			Subtotals	**$1,257,148**	**$63,969**
			Total FY22-23 Certified Levy	**$1,321,117**	

23. **Budget Transfers:** Approve the authorization for the Business Administrator/Board Secretary to approve budget transfers that are necessary between board meetings, and in consultation with an agreement from the Superintendent, to process line item changes in compliance with required approvals per S1701 and A3680 between board meetings, for the 2022-2023 school year as recommended by the Superintendent of Schools.

24. **Payments:** Approve that the Andover Regional Board of Education permit the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the board. Any such approvals shall be presented to the Board for ratification at their next meeting as per NJAC 18A:19-4.1., as recommended by the Superintendent of Schools, for the 2022-2023 school year.

25. **School Lunch Price Increase:** Approve the 2022-2023 school lunch price increase to $3.30 from $3.05, as recommended by the Superintendent of Schools.

26. **Donation**: Accept the donation of One (1) ZenStyle Portable Washing Compact Twin Tub 9.0 LB Mini Top Load Washington Machine from Scott Wentworth of Sparta NJ, declared value of $149 for the LLD program to support life skills, as recommended by the Superintendent of Schools.

27. **Rescind Maschio's Food Service Contract**: Rescind the following F/O resolution #12 from the April 27, 2022 agenda, as recommended by the Superintendent of Schools:

> *12. **Maschio's Food Service Contract**: Approve 4th year contract renewal with Maschio's Food Service Inc. as the cafeteria food service vendor for the 2022-2023 school year. The management fee will be $11,872 and the guarantee subsidy will be breakeven for a period from July 1, 2022 through June 30, 2023, as recommended by the Superintendent of Schools.*

28. **Maschio's Food Service Contract**: Approve 4th year contract renewal with Maschio's Food Service Inc. as the cafeteria food service vendor for the 2022-2023 school year. The management fee will be $11,713 and the guarantee subsidy will be breakeven for a period from July 1, 2022 through June 30, 2023, as recommended by the Superintendent of Schools.

29. **Zearn Contract**: Approve Zearn School Account & On-Demand PD for a period from July 1,

2022 through June 30, 2023 at a cost of $2,500, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Mrs. Bearden, Mr. Fetcho, Dr. Koroski, Dr. Neubig, Mr. Porter and Mrs. Sciroppo

No: None

Abstain: None

C. CURRICULUM/INSTRUCTION:

Mr. Porter moved and Mrs. Bearden seconded, that the Andover Regional Board of Education approve resolutions #1-2 as presented:

1. **Activities/Trips**: Rescind the following C/I resolution #2 from the April 27, 2022 agenda, as recommended by the Superintendent of Schools:

*2. **Activities/Trips**:Approve the following student activities/class trip, as recommended by the Superintendent of Schools.*

Grade/ Teacher	***Destination/ Purpose***	***# of Students & Adult Chaperones w/Names***	***Student Cost***	***Transportation***	***Board Cost***
Jennifer Moriarty Grade 3	*May 20, 2022 9am-2:30pm Waterloo Village, Stanhope, NJ Students will explore an authentic Leni Lenape Village and Learn about the obstacles and benefits of settling in New Jersey.*	*Students: 41 Teachers: 4 Jennifer Moriarty Shelley Brown Justin Iazzetti ParaProfessionals: 5 Scott Nikolakopoulos Trish Zuber Rosita Coye Jacquie Ferdenzi Joanne McDole Nurse: 1 Chaperones: TBA*	*$20.19*	*Stocker Bus Co. $245.00 for one bus*	*$1,475.00 for SE Van Nurse*

2. **Activities/Trips**: Approve the following student activities/class trip, as recommended by the Superintendent of Schools.

Grade/ Teacher	Destination/ Purpose	# of Students & Adult Chaperones w/Names	Student Cost	Transportation	Board Cost
Jennifer Moriarty Grade 3	May 20, 2022 9am-2:30pm Waterloo Village, Stanhope, NJ Students will explore an authentic Leni Lenape Village and Learn about the obstacles and benefits of settling in New Jersey.	Students: 41 Teachers: 4 Jennifer Moriarty Shelley Brown Justin Iazzetti ParaProfessionals: 5 Scott Nikolakopoulos Trish Zuber Rosita Coye Jacquie Ferdenzi Joanne McDole Nurse: 1 Chaperones: TBA	$20.19	First Student $245.00 for one bus	$1,475.00 for SE Van Nurse

Roll Call Vote:

Yes: Mrs. Bearden, Mr. Fetcho, Dr. Koroski, Dr. Neubig, Mr. Porter and Mrs. Sciroppo

No: None

Abstain: None

COMMUNICATIONS TO BOARD: None at this time.

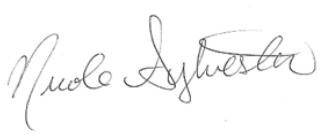
OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None at this time.

EXECUTIVE SESSION: None at this time.

Adjournment: Mrs. Bearden moved to adjourn the meeting, seconded by Mr. Fetcho and approved at 7:57 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,



Nicole Sylvester

Business Administrator/Board Secretary